

Business Improvement Project Plan

Workstream Owner	Activity	Month 1				Month 2				Month 3				Month 4				Month 5				Month 6			
		WK1	WK2	WK3	WK4	WK1	WK2	WK3	WK4	WK1	WK2	WK3	WK4	WK1	WK2	WK3	WK4	WK1	WK2	WK3	WK4	WK1	WK2	WK3	WK4
Project Manager	Project Management - Meetings, Reporting																								
Project Manager	Communications																								
Linda Arnold	Pcard Use - Standardised document																								
Linda Arnold	Pcard - eSolutions Software Implementation																								
Kerrie Cameron	Invoice Process Improvement - 34 Key Suppliers																								
Les Coulson	Invoice Process Improvement - Commercial Services																								
Kerrie Cameron	New Supplier eForm & Approval Process																								
Kerrie Cameron	Knet Supplier Search Capability																								
Kerrie Cameron	Supplier Rationalisation Programme																								
Owner - ISG (TBC)	Oracle																								
Project Manager	Project Close																								