

## KENT COUNTY COUNCIL

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### SELECTION AND MEMBER SERVICES COMMITTEE

MINUTES of a meeting of the Selection and Member Services Committee held in the Darent Room - Sessions House on Wednesday, 14 November 2018.

PRESENT: Mrs A D Allen, MBE (Chairman), Mr D L Brazier (Substitute for Mr B J Sweetland), Mr P B Carter, CBE, Mrs T Dean, MBE, Mr D Farrell, Mr E E C Hotson and Mr J P McInroy

IN ATTENDANCE: Mr B Watts (General Counsel), Ms L McCann (Head of Legal) and Mr A Tait (Democratic Services Officer)

### UNRESTRICTED ITEMS

#### 11. Membership

(Item )

The Committee noted the appointment of Mr J P McInroy.

#### 12. Election of Chairman

(Item 2)

(1) Mrs A D Allen moved, seconded by Mr D L Brazier that Mr J P McInroy be elected Chairman of the Committee.

*Carried with no opposition*

(2) Mr McInroy thereupon took the Chair

#### 13. Dates of future meetings

(Item 4)

The Committee noted the following future meeting dates which were to commence at 2.30 pm unless otherwise stated:-

Tuesday, 29 January 2019;

Tuesday, 5 March 2019;

Friday, 3 May 2019;

Thursday, 20 June 2019;

Friday, 30 September 2019 (at 3 pm);

Thursday, 14 November 2019;

Tuesday, 21 January 2020;

Thursday, 27 February 2020;

Thursday, 30 April 2020.

#### **14. Minutes - 2 July 2018**

*(Item 5)*

RESOLVED that the Minutes of the meeting held on 2 July 2018 are correctly recorded and that they be signed by the Chairman.

#### **15. Officer Delegations - Amendments**

*(Item 6)*

(1) The General Counsel introduced the report which recommended the number of non-executive functions to officers. He agreed to separately send examples to the Committee Members of instances when it would be appropriate to extend the power to enter into agreements to the Director of Highways, Transportation and Waste.

(2) RESOLVED that the County Council be recommended to agree the following amendments to the Constitution:-

- (a) Delegation of authority under Section 64 of the Land Drainage Act 1991 (powers of entry for Internal Drainage Boards and Local Authorities) to the Director of Environment, Planning and Enforcement;
- (b) Delegation of authority to enter into agreements under section 106 of the Town and Country Planning Act 1990 being extended to the Director of Highways, transportation and Waste; and
- (c) Paragraph 1.4 of Appendix 2 of Part 3 of the Constitution being amended to read:

“Senior Managers may, in turn, delegate their powers to more junior officers, or escalate the making of those decisions to the relevant Corporate Director, but must ensure that such delegations are documented to the satisfaction of the Monitoring Officer and are regularly reviewed.”

#### **16. Member Hub - Oral Report**

*(Item 7)*

(1) Mr Hotson (Cabinet Member for Corporate and Democratic Services) introduced the report, explaining that the Member Hub Support Officer posts had now been filled. There would be an opportunity for each of the Council's political groups to meet the new Team

(2) The Head of Legal informed the Committee that the new member Hub Support Officers had been appointed on 1 November 2018 and that each Officer would be allocated responsibility for Member Grants in two Districts. She would confirm the details in writing once these were finalised. Support would continue to be given for small schemes such as Participatory Budgeting, and the Members Desk would be covered every day. It was also intended to make use of apprentices in the new Hub, which would assist in embedding them within the organisation.

(3) The General Counsel confirmed that there would be no budgetary impact on the County Council arising out of the reorganisation.

(4) RESOLVED that the report be noted.