



Summons to and  
Agenda for a  
Meeting on  
**Thursday, 23rd May,  
2019**  
**at 10.00 am**





DEMOCRATIC SERVICES  
SESSIONS HOUSE  
MAIDSTONE

Wednesday, 15 May 2019

To: All Members of the County Council

Please attend the meeting of the County Council in the Council Chamber, Sessions House, County Hall, Maidstone on Thursday, 23 May 2019 at **10.00 am** to deal with the following business. **The meeting is scheduled to end by 4.30pm.**

### **Webcasting Notice**

Please note: this meeting may be filmed for the live or subsequent broadcast via the Council's internet site or by any member of the public or press present.

By entering into this room you are consenting to being filmed. If you do not wish to have your image captured please let the Clerk know immediately.

### **Voting at County Council Meetings**

Before a vote is taken the Chairman will announce that a vote is to be taken and the division bell shall be rung for 60 seconds unless the Chairman is satisfied that all Members are present in the Chamber.

**20 seconds** are allowed for electronic voting to take place and the Chairman will announce that the vote has closed and the result.

## **A G E N D A**

1. Election of Chairman
2. Election of Vice-Chairman
3. Apologies for Absence
4. Declarations of Disclosable Pecuniary Interests or Other Significant Interests in items on the agenda
5. Minutes of the meeting held on 21 March 2019 and, if in order, to **(Pages 7 - 22)** be approved as a correct record

6. Chairman's Announcements
7. Questions
8. Report by Leader of the Council (Oral)
9. Kent and Medway Integrated Care System update **(Pages 23 - 32)**
10. Select Committee Monitoring Process and Topic Review Update - May 2015 - March 2019 **(Pages 33 - 72)**
11. Members' Allowances Scheme - 2019/20 **(Pages 73 - 78)**
12. Proportionality and Appointments to committees and other bodies **(Pages 79 - 84)**
13. Motions for Time Limited Debate

### **A - Climate Emergency**

Proposer: Mr Whybrow - Seconder: Mr Bird

#### **Background information**

While Kent County Council has shown leadership when it comes to carbon reduction and addressing climate breakdown, there needs to be greater urgency, more focus, ambitious performance targets and reporting.

The Intergovernmental Panel on Climate Change (IPCC) Special Report on Global Warming of 1.5°C described the enormous harm that a 2°C rise is likely to cause compared to a 1.5°C rise. It concluded that limiting global warming to 1.5°C may still be possible with ambitious action from national and local authorities, civil society, the private sector, indigenous peoples and local communities.

Prime exposures to climate change for Kent's residents include the effects of more severe weather events and coastal flooding, and the rapid loss of biodiversity, which is occurring at "a rate seen only during mass extinctions" according to the World Wide Fund for Nature<sup>1</sup>.

Individuals cannot be expected to make this reduction on their own. Society needs to change its laws, taxation, infrastructure (including electric vehicle charging) etc., to make low carbon living easier and the new norm<sup>2</sup>.

Bold climate action can deliver economic benefits in terms of new jobs, economic savings and market opportunities, as well as improved well-being for people worldwide. The Government and the Committee on Climate Change believe the shift to a very low carbon energy future represents the best course for the country's economic development while also lowering the risk of fuel poverty and reducing air pollution.

## Motion

“In terms of achievements to date, the significant reduction in carbon emissions from the roll-out of LED streetlights across the county was an excellent step forward by KCC and there is also important work within the Kent Environment Strategy and other initiatives such as the Active Travel Strategy and emerging Energy and Low Emissions Strategy.

Building on this:

1. KCC recognises the Climate Emergency and will commit resources and will align its policies to address this.
2. KCC will set a target of carbon neutrality from its activities and those of its trading companies by 2030 using the Carbon Trust framework, with an Action Plan for achieving this.
3. KCC will report annually at full council on its progress towards the target.
4. KCC will work with partners and contract providers and will investigate all possible sources of external funding and match funding to support this commitment as well as writing to central government with respect to the emergency to request funding to implement swift appropriate actions in response.”

Footnotes:

1. The World Wide Fund for Nature (WWF) has called for government leadership to make the changes necessary to reduce carbon emissions. According to the WWF Living Planet Report 2018, “*Earth is losing biodiversity at a rate seen only during mass extinctions*”. The losses in vertebrate species - mammals, fish, birds, amphibians and reptiles - averaged 60% between 1970 and 2014.

2 To reduce the chance of runaway global warming and limit the effects of climate breakdown, it is imperative that we as a species reduce our CO<sub>2</sub>eq (carbon equivalent) emissions from the current 6.5 tonnes per person per year to less than 2 tonnes as soon as possible - Fossil CO<sub>2</sub> & GHG emissions of all world countries, 2017:

<http://edgar.jrc.ec.europa.eu/overview.php?v=CO2andGHG1970-2016&dst=GHGpc>

## **B – Council tax exemptions for young care leavers**

Proposer: Ida Linfield    Seconder: Mrs Dean

### **Background information**

Kent County Council currently provides a package of support to care leavers up to the age of 25 through the Care Leavers 18+ service which includes a package of financial assistance and support. However, those care leavers who are living independently

find themselves handing back a portion of their income through their council tax contributions. A 2015 report by the Children's Society entitled, 'The Wolf at the Door - how council tax debt collection is harming children,' identified that care leavers are a particularly vulnerable group for council tax debt.

From April 2019, young people leaving the care system in Wales were made exempt from paying Council tax up to the age of 25. This follows the lead of Scotland which implemented a similar policy one year earlier. In England, several local authorities including Manchester City Council, Southwark Council and Nottingham County Council have already put in place exemptions for young care leavers.

### **Motion**

"The council notes the disadvantage that care leavers have when transitioning into adult life and therefore resolves to engage with each of Kent's twelve district councils and ask for their relevant committees to consider and agree to provide a 100% council tax discount to care leavers who meet the following criteria:

- Have been in the care of Kent County Council (as Corporate Parent) for a period of at least 13 weeks since the age of 14
- Are under the age of 25
- Reside within Kent "

A handwritten signature in black ink, appearing to read 'B. Watts', with a large, sweeping flourish extending to the right.

Benjamin Watts  
General Counsel  
03000 416814

## KENT COUNTY COUNCIL

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MINUTES of a meeting of the Kent County Council held in the Council Chamber - Sessions House on Thursday, 21 March 2019.

**PRESENT:**

Mr M J Angell (Chairman)  
Mrs A D Allen, MBE (Vice-Chairman)

Mr M A C Balfour, Mr P V Barrington-King, Mr P Bartlett, Mrs C Bell,  
Mrs P M Beresford, Mrs R Binks, Mr R H Bird, Mr T Bond, Mr A Booth,  
Mr A H T Bowles, Mr D L Brazier, Miss S J Carey, Mr P B Carter, CBE,  
Mrs S Chandler, Mr N J D Chard, Mr I S Chittenden, Mrs P T Cole, Mr N J Collor,  
Ms K Constantine, Mr A Cook, Mr G Cooke, Mr P C Cooper, Mrs M E Crabtree,  
Mr D S Daley, Mr M C Dance, Miss E Dawson, Mrs T Dean, MBE, Mr D Farrell,  
Mrs L Game, Mr G K Gibbens, Mr R W Gough, Ms S Hamilton, Mr P M Harman,  
Mr P M Hill, OBE, Mr A R Hills, Mrs S V Hohler, Mr S Holden, Mr P J Homewood,  
Mr A J Hook, Mr M J Horwood, Mr E E C Hotson, Mrs L Hurst, Mr S J G Koowaree,  
Mr B H Lewis, Ida Linfield, Mr R L H Long, TD, Mr R C Love, OBE, Mr G Lymer,  
Mr S C Manion, Mr R A Marsh, Ms D Marsh, Mr J P McInroy, Mr P J Messenger,  
Mr D D Monk, Mr M J Northey, Mr P J Oakford, Mr R A Pascoe, Mr M D Payne,  
Mrs S Prendergast, Mr K Pugh, Miss C Rankin, Mr H Rayner, Mr A M Ridgers,  
Mr C Simkins, Mrs P A V Stockell, Dr L Sullivan, Mr B J Sweetland, Mr I Thomas,  
Mr R J Thomas, Mr M Whiting and Mr M E Whybrow

IN ATTENDANCE: Mrs A Beer (Corporate Director of People and Communications),  
Mr D Cockburn (Corporate Director Strategic & Corporate Services), Mrs B Cooper  
(Corporate Director of Growth, Environment and Transport), Dr A Duggal (Deputy  
Director of Public Health), Mr M Dunkley CBE (Corporate Director for Children Young  
People and Education), Mr D Shipton (Head of Finance (Policy, Planning and  
Strategy)), Ms P Southern (Corporate Director, Adult Social Care and Health) and  
Mr B Watts (General Counsel)

### UNRESTRICTED ITEMS

#### **121. Apologies for Absence**

The General Counsel reported apologies from Mr Butler, Mr Kite, Mr Lake, Mr Murphy and Mr Wright.

#### **122. Declarations of Disclosable Pecuniary Interests or Other Significant Interests in items on the agenda**

- (1) Mr Lewis declared an interest as his wife was employed by the County Council.
- (2) Dr Sullivan declared an interest, as her husband was employed by the County Council in the Early Help and Prevention Team.

**123. Minutes of the meeting held on 14 February 2019 and, if in order, to be approved as a correct record**

RESOLVED that the minutes of the meeting held on 14 February 2019 be approved as a correct record and signed by the Chairman, subject to:

Minute no 120 - Capital Programme 2019-22, Revenue Budget 2019-20 and Revenue Medium Term Financial Plan 2019-22 - Growth, Environment and Transport Directorate, being amended by the addition of the following to the beginning of paragraph (13) (page 12) –

“The Leader in response to a request for clarification from Mrs Dean regarding the budget line “Highways Maintenance, Reviewing the level of spend on verges, as well as lit signs and bollards, maintenance” (Appendix A (ii) of the draft Budget Book page 63), gave an assurance on behalf of the Cabinet Member for Planning, Highways, Transport & Waste that the totality of that budget for highways maintenance would be used intelligently to keep the roads as safe as possible)”

**124. Chairman's Announcements**

**(a) Mr Peter Hart**

**127.** The Chairman stated that it was with regret that he had to inform Members of the death of Mr Peter Hart, former Conservative Member for Gravesham Number 3 Division from 1977 to 1981. Mr Hart’s service of thanksgiving had taken place on Friday 15<sup>th</sup> March 2019.

**128.** Ms Marsh and Dr Sullivan paid tribute to Mr Hart.

**(b) Mr John Frisby**

**129.** The Chairman stated that it was with regret that he had to inform Members of the death of Mr John Frisby, former Liberal Democrat Member for Maidstone Central Division from 1989 to 2005. Mr Frisby’s service of thanksgiving would take place on Friday 22<sup>nd</sup> March 2019.

**130.** Mrs Dean and Mr Daley paid tribute to Mr Frisby.

**131.** Following all of the tributes, all Members stood in silence in memory of Mr Hart, Mr Frisby and the victims of the recent terror attacks in Christchurch, New Zealand.

**132.** After the one-minute silence the Chairman moved, the Vice-Chairman seconded, and it was resolved unanimously that:

“This Council records the sense of loss it feels on the sad passing of Mr Hart and Mr Frisby and extends to their family and friends our heartfelt sympathy to them in their sad bereavements.”

**(c) 75<sup>th</sup> Anniversary of D Day Landings**

**133.** The Chairman reminded Members that Thursday 6 June 2019 would mark the 75th anniversary of the D-Day Landings.

**134.** To mark this momentous occasion, the Royal British Legion and Arena Travel had chartered a ship to enable 300 veterans to sail to Normandy and take part in the commemorations. The ship would leave port at Dover on Sunday 2 June 2019 and travel to Poole and Portsmouth for ceremonial events before moving on to Le Havre and a coach trip to the Operation Overlord beaches, SWORD and GOLD.

**135.** The Chairman stated that he was delighted to announce that one of Kent's veterans, Stanley Elliss, had been successful in securing a place on the chartered ship.

**(d) The Kent Foundation**

**136.** The Chairman reminded Members that he was a trustee of The Kent Foundation which delivered a range of free business support services to Kent's Young Entrepreneurs and Business Owners. The Foundation prided itself on delivering a bespoke service. Kent Foundation Staff met every young person on a one to one basis to find out more about them, their business ideas and their vision for the future.

**137.** The Chairman welcomed the Kent Foundation Chairman, Julian Kirkness, and Ellie Cachia and Miranda Haston, young entrepreneurs, who had benefited from The Kent Foundation services.

**138.** Mr Kirkness, Ms Cachia and Ms Haston were invited to address the County Council and briefly explained the role of the Kent Foundation and the benefit provided to young entrepreneurs in Kent.

**(e) Platinum Award to KCC from the KM Charity Partnership**

**139.** The Chairman announced that the KM Charity Partnership Awards had been held on Thursday 7 March 2019. The awards were a celebration and recognition of KM Charity partners supporting the KM Charity Teams including initiatives such as Walk to School and Green School Awards.

**140.** The Chairman drew Members attention to the special recognition Platinum Award which Kent County Council had received for having worked with the KM Charity for over ten years, which was displayed at the front of the Council Chamber.

**125. Questions**

In accordance with Procedure Rule 1.17(4), 9 questions were asked and replies given. A record of all questions put and answers given at the meeting are available [online](#) with the papers for this meeting.

## **126. Report by Leader of the Council (Oral)**

(1) Mr Carter, the Leader of the Council, highlighted the significance of items 7 and 8 on the County Council agenda (Select Committee: Loneliness & Social Isolation and Brexit Preparedness: Kent County Council Update) and stated that his report would focus on addressing budgetary matters, asylum issues in Kent, high needs funding and business rate retention.

(2) Mr Carter referred to the full Council Budget debate on 14 February 2019 and predicted a modest underspend for the current financial year. A Budget Monitoring report would be submitted to Cabinet on 25 March 2019.

(3) Mr Carter emphasised the importance of addressing substantial recurring unmet costs to Kent County Council by The Home Office in relation to young people seeking asylum in Kent. He acknowledged Kent County Council's impeccable track record in supporting many extremely vulnerable young people seeking asylum in Kent. He expressed his concerns in relation to the misleading statements that had been made by cross-party immigration ministers regarding funding to address asylum-seeking issues. He stated that he had urged the Home Secretary, Sajid Javid, to respond to his recent letter which had comprehensively set out the scale of the underfunding in relation to supporting asylum-seeking young people and the impact on the national dispersal system.

(4) Mr Carter referred to the national issue regarding high needs funding and the impact that it had on the budget of all mainstream schools as a consequence of the changes made by the Children and Families Act 2014. He said that schools had seen an 8% reduction in their revenue budgets over recent years and that they were under significant pressure due to the ever-increasing demand for high needs funding. Mr Carter stated that the significant increase in applications for Education, Health and Care Plans across the country had led to greater demands for special school placements and raised parental expectations.

(5) Mr Carter commended a recent report by ISOS for the Local Government Association on enabling school improvement. This report provided expansive detail on the national impact that the changes to the Children and Families Act 2014 had brought, the impact on mainstream schools and budgets and the statistics of the significant rise in the demand for high needs funding. He emphasised the need for government to devise an appropriate solution to funding the consequences which had arisen from the changes made by the Children and Families Act 2014

(6) Mr Carter referred to the new Fair Funding Formula and business rate retention and confirmed that Mr Shipton (Head of Finance (Policy, Planning and Strategy)) would provide comprehensive briefings to all groups which would highlight future plans in relation to the piloted business rate retention split.

(7) Mr Bird, the Leader of the Opposition, started by congratulating Kent County Council's Finance officers for the balanced budget for 2019-20 despite cutbacks in monies from central government.

(8) Mr Bird supported Mr Carter's comments in relation to addressing unmet asylum funding issues with The Home Office. He reminded Members of their duty to support young people seeking asylum in Kent.

(9) Mr Bird expressed his heartfelt sympathy to the families of the victims of the five recent attacks on mosques in Birmingham.

(10) Mr Bird supported the views expressed by Mr Carter in relation to high needs funding and said that financing the inclusion of the most challenging special needs children in mainstream education was imperative.

(11) Mr Bird referred to business rate retention and the need to address shrinking business rates and expressed his concerns in relation to the Chancellor of the Exchequer's Spring Statement 2019 which did not sufficiently address the issue. He welcomed Mr Shipton's group briefing relating to upcoming business rate retention changes and emphasised the importance of fundamental flaws in business rates being address by government.

(12) Mr Bird commended the positive steps that had been undertaken in relation to addressing knife crime in Kent and stated that he would support the establishment of a short term Select Committee on that subject.

(13) Mr Farrell, Leader of the Labour Group, expressed his heartfelt sympathy to the families of the victims of the recent terrorist attacks in Christchurch and Utrecht and reminded Members of their duty to bring communities in Kent together and unite as one.

(14) Mr Farrell supported the views expressed by Mr Carter and Mr Bird in relation to addressing funding issues with The Home Office regarding young people seeking asylum in Kent.

(15) Mr Farrell thanked officers for ensuring that appropriate business continuity arrangements were in place in the event of a no-deal Brexit.

(16) In relation to national schools funding, Mr Farrell referred to the letters that had been sent to families by 7,000 headteachers in England detailing the funding issues within state schools and the consequences caused by the lack of funding. Mr Farrell highlighted the significant increase in special educational needs and disability (SEND) pupils in England over the last three years and the repeated calls made to government by Head teachers for funding to support the ever-increasing number of SEND pupils. Mr Farrell encouraged Members to continue to lobby government for additional funding to support the increase in SEND pupils in Kent.

(17) Mr Farrell stated that he would support the establishment of a Select Committee on knife crime in Kent and welcomed any steps taken by Kent County Council to improve the safety and lives of young people across Kent.

(18) Mr Whybrow, Leader of the Independents Group, commended schools in Kent that took part in the recent School Strike 4 Climate in a bid to address the lack of government leadership on climate change. He mentioned the recent announcement from Sir James Bevan, Chief Executive of the Environment Agency, in relation to a predicted shortage of water within 25 years in England as a result of the country's rising population and climate change.

(19) Mr Whybrow expressed his heartfelt sympathy to the families of the victims of the recent terrorist attacks and of the recent plane crash in Ethiopia.

(20) Mr Whybrow referred to the recent Council Tax increase across Kent and the impact that the increase would have on families in Kent that were already struggling to pay their bills and keep on top of personal debts. He supported the views expressed by Mr Carter in relation to fairer funding for local government and the need to focus on supporting Kent's most vulnerable residents.

(21) In replying to the other Leaders' comments, Mr Carter referred to the proposal to establish a Select Committee which sought to address issues associated with knife-crime in Kent and the positive actions that Kent County Council had taken to help and support the safety of young people in Kent.

(22) In relation to High Needs funding, Mr Carter emphasised the importance of redressing the balance between special school placements and mainstream inclusion. He emphasised the desperate need for government to reflect on the changes that were made in the Children and Families Act 2014.

(23) Mr Carter referred to business rate retention, the commercial rates growth in Kent and the need to support Kent's people-based services.

(24) In conclusion, Mr Carter emphasised the need for a fairer funding formula for local government. He highlighted the concerted campaign by the County Council Network and the Local Government Association to ensure that the 2019 Spending Review reflected the growth in demands and pressures placed on local government services.

## **127. Select Committee: Loneliness and Social Isolation**

(2) Mr Gibbens moved and Mr Pugh seconded the following motion:

- (a) "The Select Committee be thanked for its work and for producing a relevant and balanced document.
- (b) The witnesses and others who provided evidence and made valuable contributions to the Select Committee be thanked.
- (c) County Council's comments on the report be noted and the report endorsed."

(3) Following debate the motion was agreed without a formal vote.

(4) RESOLVED that:

- a) the Select Committee be thanked for its work and for producing a relevant and balanced document;
- b) the witnesses and others who provided evidence and made valuable contributions to the Select Committee be thanked; and

- c) County Council's comments on the report be noted and the report be endorsed.

### **128. Brexit Preparedness - Kent County Council Update**

- (1) Mr Carter moved and Mr Hotson seconded the following motion:

"The County Council is asked to:

- (a) note Government's preferred option of an orderly withdrawal from the EU, and support for responsible and prudent local authority preparations for a no-deal scenario.
  - (b) note Kent County Council's preparations for a potential no-deal Brexit scenario.
  - (c) agree Kent County Council's call for clarity from Government on specific preparations and funding for a no-deal Brexit."
- (2) Following the debate, the motion was agreed without a formal vote.
- (3) RESOLVED that County Council:

- (a) notes Government's preferred option of an orderly withdrawal from the EU, and support for responsible and prudent local authority preparations for a no-deal scenario;
- (b) notes Kent County Council's preparations for a potential no-deal Brexit scenario; and
- (c) agrees Kent County Council's call for clarity from Government on specific preparations and funding for a no-deal Brexit.

### **129. Treasury Management 6 Month Review 2018/19**

- (1) Mr Oakford highlighted an error within paragraph 6 of the report and confirmed that the Treasury Management Advisory Group was not a sub-committee of Cabinet, it was a cross party Advisory Board to the Cabinet Member and the Director.
- (2) Mr Oakford moved and Mrs Crabtree seconded the following motion:
- "Members are asked to consider and comment on the report. "
- (3) The motion was agreed without a formal vote.
- (4) RESOLVED that the report and comments made by Members be noted.

### **130. Pay Policy Statement 2019-20**

- (1) Mr Hotson moved and Mr Carter seconded the following motion:
- "County Council endorses the attached Pay Policy Statement."

- (2) The motion was agreed without a formal vote.
- (3) RESOLVED that the Pay Policy Statement 2019 – 20 be endorsed.

### **131. Functions Delegated by the Council to Officers - Amendments and Updates**

- (1) Mr Hotson moved and Mr Whiting seconded the following motion:

“That County Council approve the revised and updated Schedule of Council Functions (Appendix 2 Part 3 of the Constitution) as set out in Appendix A to the report.”

- (2) The motion was agreed without a formal vote.
- (3) RESOLVED that the revised and updated Schedule of Council Functions (Appendix 2 Part 3 of the Constitution) as set out in Appendix A to the report, be endorsed.

### **132. Motions for Time Limited Debate**

#### **130. Modern Slavery**

- (1) Mr Farrell moved and Dr Sullivan seconded the following motion:

- 1.1 *“Though slavery was abolished in the UK in 1833, there are more slaves today than ever before in human history. Figures from the International Labour Organisation (ILO) suggest that there are more than 40 million people in modern slavery across the world, with nearly 25 million held in forced labour. There were 3805 victims of modern slavery identified in the UK in 2016. A rising number but still well below the 10,000 and 13,000 potential victims estimated by the Home Office.*
- 1.2 *Modern Slavery is happening nationwide. Traffickers and slave masters use whatever means they have at their disposal to coerce, deceive and force individuals into a life of abuse, servitude and inhumane treatment. This can include sexual and criminal exploitation.*

1.3 *This Council notes:*

- (i) That action needs to be taken to raise awareness of modern slavery and the fact that it is happening all over the UK.*
- (ii) That the current support for victims is not sufficient and needs to go beyond the 45 days they are currently given by the government.*
- (iii) That councils have an important role to play in ensuring their contracts and supplies don't contribute to modern day slavery and exploitation.*

1.4 *This Council resolves:*

- (i) To adopt the Co-operative Party's Charter against Modern Slavery to ensure our procurement practices don't support slavery.*

1.5 *The Charter:*

*[Kent County Council] will:*

- (i) Train its corporate procurement team to understand modern slavery through the Chartered Institute of Procurement and Supply's (CIPS) online course on Ethical Procurement and Supply.*
- (ii) Require its contractors to comply fully with the Modern Slavery Act 2015, wherever it applies, with contract termination as a potential sanction for non-compliance.*
- (iii) Challenge any abnormally low-cost tenders to ensure they do not rely upon the potential contractor practising modern slavery.*
- (iv) Highlight to its suppliers that contracted workers are free to join a trade union and are not to be treated unfairly for belonging to one.*
- (v) Publicise its whistle-blowing system for staff to blow the whistle on any suspected examples of modern slavery.*
- (vi) Require its tendered contractors to adopt a whistle-blowing policy which enables their staff to blow the whistle on any suspected examples of modern slavery.*
- (vii) Review its contractual spending regularly to identify any potential issues with modern slavery.*
- (viii) Highlight for its suppliers any risks identified concerning modern slavery and refer them to the relevant agencies to be addressed.*
- (ix) Refer for investigation via the National Crime Agency's national referral mechanism any of its contractors identified as a cause for concern regarding modern slavery.*
- (x) Report publicly on the implementation of this policy annually."*

(2) Mr Long proposed and Ms Rankin seconded the following amendment:

1.1 *“Though slavery was abolished in ~~the UK~~ **England** in 1772 ~~833~~, there are more **people held in conditions of slaverys** today than ever before in human history. Figures from the International Labour Organisation (ILO) suggest that there are more than 40 million people in modern slavery across the world, with nearly 25 million held in forced labour. There were 3805 victims of modern slavery identified in the UK in 2016. A rising number but still well below the 10,000 and 13,000 potential victims estimated by the Home Office.*

1.2 *Modern Slavery is happening nationwide. Traffickers and slave masters use whatever means they have at their disposal to coerce, deceive and force individuals into a life of abuse, servitude and inhumane treatment. This can include sexual and criminal exploitation.*

*(a) This Council believes:*

*(i) That action needs to be taken to raise awareness of modern slavery and the fact that it is happening all over the UK.*

*(ii) That the current support for victims is not sufficient and needs to go beyond the 45 days they are currently given by the government.*

*(iii) That councils have an important role to play in ensuring their contracts and supplies don't contribute to modern day slavery and exploitation.*

1.4 *This Council resolves:*

*(i) To adopt the ~~Co-Operative Party's Charter~~ **following new Policy** against Modern Slavery to ensure our ~~procurement~~ **commissioning** practices don't support slavery.*

1.5 *The Policy: - Kent County Council will -*

*(i) Train its corporate ~~procurement~~ **commissioning** team to understand modern slavery through the Chartered Institute of Procurement and Supply's (CIPS) online course on Ethical Procurement and Supply.*

*(ii) Require its ~~contractors~~ **suppliers in all new tender invitations and future contracts** to comply fully with the Modern Slavery Act 2015, wherever it applies, with contract termination as a potential sanction for non-compliance.*

*(iii) Challenge any abnormally low-cost tenders to ensure they do not rely upon the potential contractor practising modern slavery.*

*(iv) Highlight to its suppliers **in all new tender invitations and future contracts** that contracted workers are free to join a trade union and are not to be treated unfairly for belonging to one.*

*(v) Publicise its whistle-blowing system for staff to blow the whistle on any suspected examples of modern slavery.*

- (vi) *Require its ~~tendered~~ **contractors suppliers in all new tender invitations and future contracts** to adopt a whistle-blowing policy which enables their staff to blow the whistle on any suspected examples of modern slavery.*
- (vii) *Review its contractual spending regularly to identify any potential issues with modern slavery.*
- (viii) *Highlight for its suppliers any risks identified concerning modern slavery and refer them to the relevant agencies to be addressed.*
- (ix) *Refer for investigation via the National Crime Agency's national referral mechanism any of its contractors identified as a cause for concern regarding modern slavery.*
- (x) *Report publicly on the implementation of this policy annually."*

(3) Following the debate, the Chairman put the amendment set out in paragraph (2) above to the vote and the voting was as follows:

For (49)

Mrs A Allen, Mr M Angell, Mr M Balfour, Mr P Barrington-King, Mr P Bartlett, Mrs C Bell, Mrs R Binks, Mr A Bowles, Mr D Brazier, Miss S Carey, Mr P Carter, Ms K Constantine, Mr A Cook, Mr P Cooper, Mrs M Crabtree, Mr M Dance, Miss E Dawson, Mr D Farrell, Mrs L Game, Mr R Gough, Ms S Hamilton, Mr P Harman, Mr M Hill, Mr T Hills, Mrs S Hohler, Mr S Holden, Mr P Homewood, Mr M Horwood, Mrs L Hurst, Mr R Long, Mr R Love, Ms D Marsh, Mr J McInroy, Mr P Messenger, Mr D Monk, Mr M Northey, Mr P Oakford, Mr M Payne, Mrs S Prendergast, Mr K Pugh, Miss C Rankin, Mr A Ridgers, Mr C Simkins, Dr L Sullivan, Mr B Sweetland, Mr I Thomas, Mr R Thomas, Mr M Whiting, Mr M Whybrow

Against (7)

Mr R Bird, Mr I Chittenden, Mr D Daley, Mrs T Dean, Mr A Hook, Mr E Hotson, Ida Linfield

Abstain (1)

Mr H Rayner

*Amendment Carried*

(4) The Chairman put the substantive motion as set out in paragraph (2) above to the vote and the voting was as follows:

For (57)

Mrs A Allen, Mr M Angell, Mr M Balfour, Mr P Barrington-King, Mr P Bartlett, Mrs C Bell, Mrs R Binks, Mr R Bird, Mr A Bowles, Mr D Brazier, Miss S Carey, Mr P Carter, Mr I Chittenden, Ms K Constantine, Mr A Cook, Mr P Cooper, Mrs M Crabtree, Mr D Daley, Mr M Dance, Miss E Dawson, Mrs T Dean, Mr D Farrell, Mrs L Game, Mr R Gough, Ms S Hamilton, Mr P Harman, Mr M Hill, Mr T Hills, Mrs S Hohler, Mr S Holden, Mr P Homewood, Mr A Hook, Mr M Horwood, Mr E Hotson, Mrs L Hurst, Ida

Linfield, Mr R Long, Mr R Love, Ms D Marsh, Mr J McInroy, Mr P Messenger, Mr D Monk, Mr M Northey, Mr P Oakford, Mr D Pascoe, Mr M Payne, Mrs S Prendergast, Mr K Pugh, Miss C Rankin, Mr A Ridgers, Mr C Simkins, Dr L Sullivan, Mr B Sweetland, Mr I Thomas, Mr R Thomas, Mr M Whiting, Mr M Whybrow

Against (0), Abstained (0)

*Substantive Motion Carried*

(5) RESOLVED that:

(a) This Council believes:

- (i) That action needs to be taken to raise awareness of modern slavery and the fact that it is happening all over the UK.
- (ii) That the current support for victims is not sufficient and needs to go beyond the 45 days they are currently given by the government.
- (iii) That councils have an important role to play in ensuring their contracts and supplies don't contribute to modern day slavery and exploitation.

(b) This Council resolves:

- (i) To adopt the following new Policy against Modern Slavery to ensure our commissioning practices don't support slavery.

(c) The Policy – Kent County Council will -

- (i) Train its corporate commissioning team to understand modern slavery through the Chartered Institute of Procurement and Supply's (CIPS) online course on Ethical Procurement and Supply.
- (ii) Require its suppliers in all new tender invitations and future contracts to comply fully with the Modern Slavery Act 2015, wherever it applies, with contract termination as a potential sanction for non-compliance.
- (iii) Challenge any abnormally low-cost tenders to ensure they do not rely upon the potential contractor practising modern slavery.
- (iv) Highlight to its suppliers in all new tender invitations and future contracts that contracted workers are free to join a trade union and are not to be treated unfairly for belonging to one.
- (v) Publicise its whistle-blowing system for staff to blow the whistle on any suspected examples of modern slavery.
- (vi) Require its suppliers in all new tender invitations and future contracts to adopt a whistle-blowing policy which enables their staff to blow the whistle on any suspected examples of modern slavery.

- (vii) Review its contractual spending regularly to identify any potential issues with modern slavery.
- (viii) Highlight for its suppliers any risks identified concerning modern slavery and refer them to the relevant agencies to be addressed.
- (ix) Refer for investigation via the National Crime Agency's national referral mechanism any of its contractors identified as a cause for concern regarding modern slavery.
- (x) Report publicly on the implementation of this policy annually.

### **131. Reducing plastic use in Kent**

- (1) Mr Hook moved and Ida Linfield seconded the following motion:

*"This Council notes:*

- (a) That plastic waste is a major global environmental problem, especially affecting communities like Kent where the sea and coastline are important; and*
- (b) The national campaign for Plastic Free Communities, in which communities commit to a reduction of single use or disposable plastics.*
- (c) The County Council warmly congratulates the first two Kent towns to be awarded Plastic Free Town status, namely Whitstable and Faversham, and notes that essential to this status being awarded was action by local councils, businesses and public and private sector organisations to identify and reduce their plastic use. The County Council fully supports the many other Kent towns and villages who are currently working towards this status.*
- (d) The County Council, bearing in mind its position as one of the largest and most high-profile organisations in Kent, resolves to show leadership on this issue and request the Cabinet Member for Planning, Highways, Transport and Waste to:*
  - a) Ask Directors to arrange for plastic use in the Directorate to be reviewed and reduced, and to report back to the County Council on this effort;*
  - b) Invite all KCC members, staff and service users wherever possible to suggest ways in which the County Council's plastic use can be reduced; and*
  - c) Publicise the efforts made by the County Council to encourage both organisations and individuals in Kent to reduce their plastic use."*

- (2) Mr Cooper proposed and Mr Hotson seconded the following amendment:

- (a) That plastic **all types of** waste is **present** a major global environmental problem, especially affecting communities like Kent, the Garden of

England, where the sea, and coastline **and countryside** are important; and

- (b) The national campaign for Plastic Free Communities, in which communities commit to a reduction of single use or disposable plastics, **as well as Keep Britain Tidy's campaign to end waste and educate future generations.**
  - (c) **That these large amounts of waste decimate communities, create huge environmental issues and present a huge cost to the tax-payer.**
  - (d) The County Council warmly congratulates the first two Kent towns to be awarded Plastic Free Town status, namely Whitstable and Faversham, and notes that essential to this status being awarded was action by local councils, businesses and public and private sector organisations to identify and reduce their plastic use.
  - (e) The County Council fully supports the many other Kent towns and villages who are currently working towards this status, **and that this achievement will be the start of a greater drive for communities to reduce all types of waste.**
  - (f) The County Council, bearing in mind its position as one of the largest and most high-profile organisations in Kent, resolves to **continue to** show leadership on this issue and request the Cabinet Member for Planning, Highways, Transport and Waste to:
    - a) ~~Ask Directors to arrange for plastic use in the Directorate to be reviewed and reduced, and to report back to the County Council on this effort;~~ **Congratulate Corporate Directors for arranging for the ongoing reduction of waste generation, particularly noting the drive to and the use of disposable plastics, and the ongoing effort to make the Council a paperless environment;**
    - b) Invite all KCC members, staff and service users wherever possible to suggest ways in which the County Council's ~~plastic use~~ **overall level of waste** can be reduced;
    - c) Publicise the efforts made by the County Council to encourage both organisations and individuals in Kent to reduce their **overall level of waste** ~~plastic use~~.
- (3) Mr Hook, as proposer of the original motion, with the support of his seconder agreed to accept the amendment.
- (4) Following the debate, the Chairman put the substantive motion set out in paragraph (7) above to the vote and the voting was as follows:

For (53)

Mrs A Allen, Mr M Angell, Mr M Balfour, Mr P Barrington-King, Mr P Bartlett, Mrs C Bell, Mrs R Binks, Mr R Bird, Mr D Brazier, Mr P Carter, Mr I Chittenden, Mr A Cook,

Mr P Cooper, Mrs M Crabtree, Mr D Daley, Mr M Dance, Miss E Dawson, Mrs T Dean, Mr D Farrell, Mrs L Game, Mr R Gough, Ms S Hamilton, Mr P Harman, Mr M Hill, Mr T Hills, Mrs S Hohler, Mr S Holden, Mr P Homewood, Mr A Hook, Mr M Horwood, Mr E Hotson, Mrs L Hurst, Ida Linfield, Mr R Long, Mr R Love, Ms D Marsh, Mr J McInroy, Mr P Messenger, Mr D Monk, Mr M Northey, Mr P Oakford, Mr D Pascoe, Mr M Payne, Mrs S Prendergast, Mr K Pugh, Miss C Rankin, Mr A Ridgers, Mr C Simkins, Dr L Sullivan, Mr I Thomas, Mr R Thomas, Mr M Whiting, Mr M Whybrow

Abstain (1)

Mr H Rayner

Against (0)

*Substantive Motion Carried*

(5) RESOLVED that:

- a. That all types of waste present a major global environmental problem, especially affecting communities like Kent, the Garden of England, where the sea and coastline and countryside are important; and
- b. The national campaign for Plastic Free Communities, in which communities commit to a reduction of single use or disposable plastics, as well as Keep Britain Tidy's campaign to end waste and educate future generations.
- c. That these large amounts of waste decimate communities, create huge environmental issues and present a huge cost to the tax-payer.
- d. The County Council warmly congratulates the first two Kent towns to be awarded Plastic Free Town status, namely Whitstable and Faversham, and notes that essential to this status being awarded was action by local councils, businesses and public and private sector organisations to identify and reduce their plastic use.
- e. The County Council fully supports the many other Kent towns and villages who are currently working towards this status, and that this achievement will be the start of a greater drive for communities to reduce all types of waste.
- f. The County Council, bearing in mind its position as one of the largest and most high-profile organisations in Kent, resolves to continue to show leadership on this issue and request the Cabinet Member for Planning, Highways, Transport and Waste to:
  - a) Congratulate Corporate Directors for arranging for the ongoing reduction of waste generation, particularly noting the drive to and the use of disposable plastics, and the ongoing effort to make the Council a paperless environment;

21 MARCH 2019

- b) Invite all KCC members, staff and service users wherever possible to suggest ways in which the County Council's overall level of waste can be reduced;
- c) Publicise the efforts made by the County Council to encourage both organisations and individuals in Kent to reduce their overall level of waste.

From: Paul Carter, Leader of the Council and Cabinet Member for Health Reform

David Cockburn, Head of Paid Service and Corporate Director for Strategic & Corporate Services

To: County Council, 23 May 2019

Subject: **Kent and Medway Integrated Care System update**

Classification: Unrestricted

### **Summary:**

County Council previously considered the Kent & Medway Sustainability and Transformation Plan (STP) at its meetings in December 2017 where the County Council agreed the framework for further engagement in the STP discussions. However, as the STP is now mandated to transform into an Integrated Care System (ICS) over the next twelve months, the arrangements for the financing, commissioning and delivery of health and social care services across the Kent and Medway area will again increasingly come to the fore. KCC's engagement with the emerging Integrated Care System places it in a strong position to continue to influence and shape these discussions. However, given the potential for the proposals to fundamentally change existing KCC social care budgets, policies and decision-making arrangements, it is important that County Council revisits this discussion, considers the latest national and local policy changes and agrees the arrangements under which the County Council will continue to operate with its Health partners.

### **Recommendations**

The County Council is asked to agree that:

- a) KCC describes its relationship with the emerging Integrated Care System as being *partners to the ICS* supporting the vision and direction of travel and not *partners in the ICS*.
- b) KCC is not bound to any system wide decisions made through STP/ICS Governance but continues to influence, support and align to the vision for the ICS where it makes sense for the County Council to do so.
- c) Consequently, the County Council agrees to delegate the signing of the proposed ICS Memorandum of Understanding to the Leader in his role as Cabinet Member for Health Reform.

## **1. Introduction**

1.1 Full Council last considered the Kent & Medway Sustainability and Transformation Partnership (STP) in December 2017, when it agreed a framework for KCC's engagement with the STP by setting out a series of 'red lines'. For ease of reference these red lines are reproduced at Appendix 1. They were agreed to ensure

KCC adheres to the legal and constitutional requirements on local authorities and ensure KCC did not increase any financial, legal and service risk in an uncontrolled way. The 'red lines' have provided a clear baseline for successful engagement with a complex and challenging health and care system in Kent, and they remain fundamental to the council's future engagement in health reform.

1.2 Since the Partnership was created in 2016 there has been significant progress made in our relationships with Health and KCC has continued to be recognised as an important partner and a welcome contributor to the development of the STP. Over the next twelve months the Kent and Medway STP is required to become an Integrated Care System (ICS), with the arrangements for the decision-making, financing, commissioning and delivery of health and care services coming under review. KCC's broad and deep engagement with the STP places it in a strong position to influence and shape the future structure and priorities for the health and care system in Kent. However, given the potential for the emerging ICS to change how KCC public health and social care services are designed and delivered, it is necessary for Full Council to continue its oversight of this issue and agree the next stage of our work to support the NHS development of an ICS for Kent and Medway.

## **2. National Context**

2.1 Following publication of the *NHS Five-Year Forward View* in late 2014 and the creation of STPs across England, the NHS has been undergoing significant structural and organisational change which attempts to deal with increasing (and increasingly complex) demand for its services and a significant financial deficit, driven largely by a growing and ageing population.

2.2 A new *NHS Long Term Plan* was published in January 2019 setting out key ambitions over the next ten years building on the progress made, and direction of travel set by the *Five-Year Forward View*. Whilst not a plan for the whole health and care system, since the Government's funding settlement excluded public health, social care and NHS education and training, the clear intention is to deconstruct the purchaser/provider split that exists in the NHS and transition to a system focussed on strategic planning and pathway redesign, with NHS commissioners and providers working collaboratively to deliver system-based commissioning and the pooling of budgets (and risk) across local NHS bodies.

2.3 To deliver this there is a requirement for local areas to create one Integrated Care System – which brings together health and care commissioners, providers and GPs into new relationships to create a population-based health system encompassing prevention and care – but which will also encompass local authority services such as public health, adult and children's social care. Each ICS will have one CCG that will become leaner, more strategic organisations that support providers to partner with local government and other community organisations.

2.4 The development of an Integrated Care System for Kent and Medway must be welcomed by the County Council. It would meet the longstanding ambition of KCC to see a single strategic NHS Commissioner working together with KCC as the strategic authority for the county to align our commissioning, and provide a more

structured approach to working with all NHS partners to design and deliver health and care services in a way that enhances the quality of care for our residents, but which also reduces duplication and waste. The development of an ICS and greater use of shared budgets could also support the reprioritisation of resources from acute to primary and community settings, which is vital if we are to deliver more integrated services, more locally, based around multi-disciplinary teams aligned to GP practices.

2.5 However, it is important to note that the changes being proposed through the *Long-Term Plan* are not yet supported by changes in primary legislation (particularly, although not exclusively, the Health and Social Care Act 2012). This makes the development of the ICS and the ending of the commissioner / provider split more challenging, but not impossible. In particular, the current legislation that governs the NHS gives considerable weighting to the individual NHS bodies working autonomously, whilst the Long-Term Plan is dependent on a shift to collaboration between individual institutions within local systems. The NHS is actively lobbying for further changes to the legislative framework to support this shift towards a system-based approach, but a hung Parliament and continued legislative backlog for Brexit related legislation raises concerns as to when new legislation can be agreed. Moreover, it is unlikely that any new legislation would change the statutory duties on local authorities regarding social care.

### **3. The role of local authorities in developing an ICS**

3.1 Notwithstanding the above, there are a number of statutory requirements placed on the local authorities and statutory officers to work in partnership with health services. The Director of Adult Social Services (DASS) is responsible for system leadership, shaping social care and health services and ensuring the sufficiency and sustainability of the social care market through effective commissioning. The Director of Public Health (DPH) is an independent advocate for the health of the population and system leadership for its improvement and protection. Local authorities must provide public health advice to NHS commissioners through the DPH. Under Section 10 of the Children Act 2004 there is a duty on local authorities and named partners, including NHS partners, to cooperate to improve children's wellbeing. The Director for Children's Services (DCS) is responsible for any agreements made under Section 75 of the National Health Service (NHS) Act 2006 between the local authority and NHS relating to children and young people.

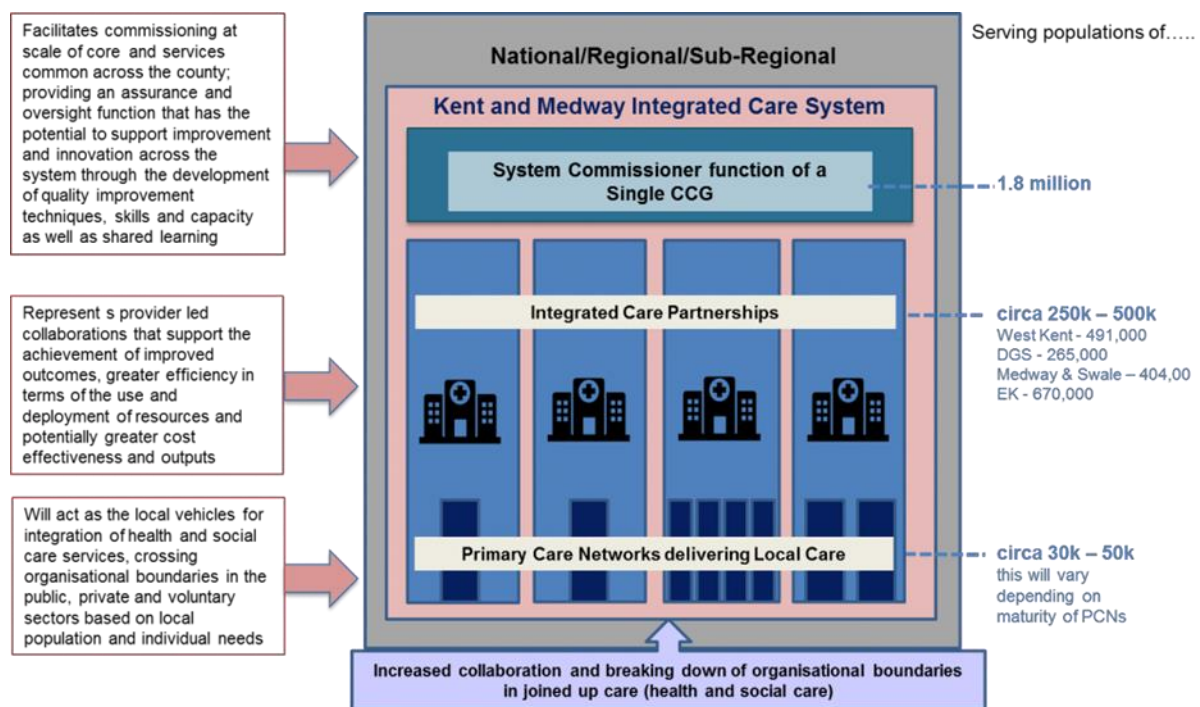
3.2 Given the clear legal duties on local authorities to engage with the NHS, they are recognised in the *Long-Term Plan* as a key partner to delivering the vision of a population-based health and care system, but many barriers remain to achieving this vision, not least the differing operational and legal frameworks between NHS and local authorities, and the continuing financial imbalance in resources between the NHS and social care. When agreeing the NHS' funding settlement the Government committed to ensure that adult social care funding is such that it does not impose any additional pressure on the NHS over the coming five years. The NHS funding settlement of 3.4% uplift (£20bn over 5 years) announced last Autumn has not yet been mirrored for social care or public health.

3.3 The Long-Term Plan also sets out how the additional money will be focused on developing primary medical and community health services, and into a host of clinical priorities (especially mental health). As such, the NHS uplift is largely already accounted for, and the Government Spending Review is now expected to only cover one year rather than five so it is not clear how social care will be sustainably funded to ensure it does not impact on the NHS. The failure of the Government to set out a long-term and sustainable funding solution for adult social care through the much-delayed Green Paper remains a significant risk.

#### 4. The outline ICS structure in Kent and Medway

4.1 Figure 1 outlines the “end state” for a Kent & Medway System Commissioner and Integrated Care System.

Figure 1: Kent and Medway Integrated Care System architecture including Integrated Care Partnerships & Primary Care Networks

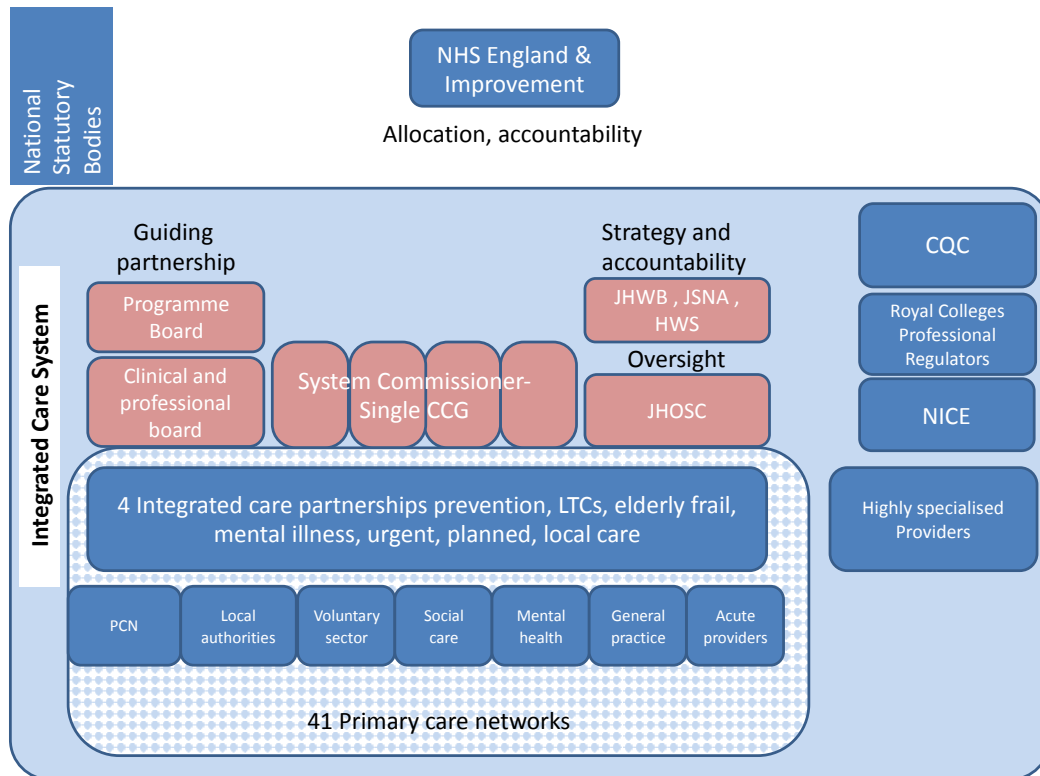


4.2 The model has a number of key components:

- A single system commissioner, delivered through the establishment of a single Kent and Medway CCG covering a population of circa 1.8 million (i.e. the number of people registered with our GP practices)
- Four integrated care partnerships, that integrate the delivery of care operating across populations of around 250,000 to 700,000:
  - East Kent Integrated Care Partnership
  - Dartford, Gravesham and Swanley Integrated Care Partnership
  - Medway and Swale Integrated Care Partnership
  - West Kent Integrated Care Partnership

- Primary care networks, as outlined in the NHS Long Plan and enabled through the new GP contract, which support delivery of primary care at scale, including local care (Currently between 41-45 potential PCNs).

4.3 The above components come together, with other elements, to form the Kent and Medway ICS. However, the ICS also operates within a wider context (e.g. the regulatory framework) and this is shown diagrammatically below:



4.4 Kent and Medway STP is planning for the System Commissioner function to be in place by 2020 followed by an expectation that the ICS and ICPs will be maturing and embedding up to 2022. This means the eight Kent and Medway CCGs moving to some form that is recognised by NHS England/Improvement as one CCG for the whole of Kent and Medway. In the absence of the delayed Social Care Green Paper, KCC must carefully consider how it interacts at all levels with the emerging ICS structure before it is fixed, particularly at System Commissioner and at PCN/Local care level where most of our activity with health partners is concentrated.

4.5 To date Adult Social Care and Health Directorate has experienced the greatest impact of the STP Programme where focus has been on the elderly and frail population who use the most NHS resources. The ASCH restructure has redefined pathways for service users to enable seamless service delivery and support opportunities for collaborative working and is supporting the implementation of multi-disciplinary teams across the County which will be a significant enabler for Local Care and PCNs to work in a joined-up way around an individual. Senior leaders are also attending meetings with NHS providers to discuss the role of the ICPs and how

Providers should and can align to planned delivery at place level to improve outcomes.

4.6 Recently the STP have agreed that children's services and mental health services need to be prioritised in line with the requirements of the Long-Term Plan and this will require additional Council input to ensure the needs of people who use our services are understood, planned for and commissioned as part of any clinical pathway development.

## 5. A Partner *to*, rather than Partner *in* the ICS

5.1 Language suggesting full integration between Health and Social Care has been tempered since publication of the *5-Year Forward View*, but local approaches to bringing together health and social care budgets, commissioning and services continue to be encouraged by Government and NHS England. However, with STPs and ICSs not yet having a basis in law and no confirmed publication date for the Social Care Green Paper, considerable care needs to be taken in regard to the practical implications of the development of ICSs given the profound differences between local government and the NHS on governance, funding and lines of accountability.

5.2 There are many variations of what health and care integration means across the country, most include some delegation of workforce and transfer of funding but not wholesale integration. So, whilst many councils and NHS bodies are working jointly and collaboratively, local authorities continue to maintain their independence so as to be able to discharge their broad and wide-ranging statutory responsibilities, maintain internal control, deliver annually balanced budgets and manage financial risk accordingly.

5.3 This is supported by early work done in pilot (accelerated) ICS areas where a Memorandum of Understanding (MoU) was required by NHS England to be signed by all partners, despite the MoU having no legal status. Some local authorities agreed to sign the MoU as **partners to** their STP, recognising the vision and direction of travel and indicating a willingness to support the aims and objectives of the partnership whilst ensuring the sovereignty of their own organisation. NHS organisations signed up as **partners in** their STP, thereby agreeing a system wide budget control total and some control and governance from their STP.

5.5 KCC has been asked to sign a Memorandum of Understanding (MoU) for all STP partners to confirm development of an ICS for Kent and Medway. Whilst an MoU has no status in law and the wording of the MOU makes it clear that KCC would be agreeing to supporting the direction of travel of ICS development, not the detail of system changes which are yet to be decided, it is important that Full Council agrees the approach being taken by KCC.

5.6 Both the Cabinet Member and the Corporate Management Team (CMT) have carefully considered the issue, which represents a significant increase in effort and resources focused on the integration agenda. It is recognised that if KCC is to continue to influence and have strong relationships with the NHS in Kent and

Medway as it becomes an ICS, then it must engage fully at each of the three levels at which the ICS is being developed, which are:

- **ICS/System Commissioner:** Whole population focus. For the Local Authority this is where most of the commissioning is planned - once and at scale for the whole county. Where it makes sense to enter into pooled budget arrangements and alliance agreements they would be agreed at this level and there would be oversight of the whole system.
- **Integrated Care Partnerships:** Place based working for a local population. Where it makes sense to do so there may be delivery for some community provision to be aligned to NHS Providers joining up in an ICP.
- **Primary Care Networks/Local Care:** Person centred with continuing development of Multi-Disciplinary Teams, that include social care staff and a shift of care out of hospital into communities which would involve social care staff and providers, including Care Navigators to support social prescribing required in the Long-Term Plan.

5.7 Not only will this engagement provide democratic oversight into changes that will significantly affect Kent's residents and communities, but it will also ensure that any proposed operational redesign can work with our services to improve the offer, quality and experience for those residents needing health and care services. In agreeing the MOU (to be signed by the Leader in his role as Cabinet Member for Health Reform), the distinction between a council being a partner *to*, rather than a partner *in*, the emerging ICS for Kent and Medway is an important principle that KCC supports alongside the previously published 'red lines' in order to protect its position and manage risk appropriately.

5.8 As progress is made on the development of the ICS for Kent and Medway, it will also be important to ensure that all Members remain sighted on progress at each of the three levels at which the ICS is being developed. As such, alongside further papers to Full Council when appropriate, specific papers on health and care matters will be considered on a frequent basis by the relevant Cabinet Committees.

#### **Recommendations:**

The County Council is asked to agree that:

- a) KCC describes its relationship with the emerging Integrated Care System as being *partners to the ICS* supporting the vision and direction of travel and not *partners in the ICS*.
- b) KCC is not bound to any system wide decisions made through STP/ICS Governance but continues to influence, support and align to the vision for the ICS where it makes sense for the County Council to do so.
- c) Consequently, the County Council agrees to delegate the signing of the proposed ICS Memorandum of Understanding to the Leader in his role as Cabinet Member for Health Reform.

**Appendices:**

- Appendix 1: KCC 'red lines' agreed at Full Council – 7<sup>th</sup> December 2018

**Background Documents:**

- KCC engagement with the Kent & Medway NHS Sustainability and Transformation Plan, County Council, 7th December 2017 available at <http://kcc-app610:9070/documents/s81453/STP%20Governance%20Report%20-%20Final.pdf>

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## **Appendix 1: KCC ‘red lines’ agreed at Full Council – 7<sup>th</sup> December 2018**

- Engagement with the STP in and of itself does not confer or imply KCC support for proposals which may emerge from STP discussions;
- An agreement made at any STP board or workstream is ‘in principle’ only irrespective of who is the lead for KCC, until such agreement is confirmed through the necessary key or significant decision-making process of the County Council;
- That proposals emerging from the STP which directly impact KCC services or budgets are underpinned by sound business cases reflecting the principles set out within HM Treasury Green Book;
- That the financial case for proposals does not risk the County Council’s ability to set a legal and balanced budget, as may be determined by the Section 151 Officer;
- That the proposals do not weaken or limit the council’s ability to discharge its wider statutory duties, including but not exclusively around the Care Act and its statutory safeguarding responsibilities. This includes the ability of KCC statutory officers and Members to effectively discharge their statutory duties;
- That KCC social care monies should only be spent on meeting social care needs and should only be spent within the KCC administrative area. Clear line of sight of how and where KCC monies are spent must be maintained in any joint arrangements;
- That appropriate exit arrangements from any shared or joint arrangements are in place before the Council enters into, or operates within, joint arrangements.

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By: Eric Hotson – Cabinet Member for Corporate and Democratic Services  
Benjamin Watts – General Counsel

To: County Council – 23 May 2019

Subject: Select Committee Monitoring Process and Topic Review Update  
– May 2015 – March 2019

Classification: Unrestricted

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1. Process for monitoring Select Committee recommendations.

The formal process set out in the Constitution (Appendix 4 Part 4 paragraph 4.26) is as follows:

“4.26 (1) After a Select Committee’s report has been submitted to Cabinet for comment and to County Council for endorsement, it is essential that monitoring takes place in relation to progress with the recommendations.

(2) Three months after County Council has endorsed a Select Committee report, the Scrutiny Committee should receive an action plan from officers setting out how they propose to take the recommendations forward.

(3) One year after County Council has endorsed a Select Committee report, the Select Committee will be reconvened to receive a report from officers that details progress with each of the recommendations.

(4) The Minutes from this Select Committee meeting will be presented to the next meeting of the Scrutiny Committee for comment and noting or to request further monitoring.

(5) It is assumed that once this process has been carried out, the recommendations become embedded in the work of the Council, or an explanation will have been accepted by Members as to why this is not possible. Therefore, in normal circumstances, it should not be necessary to receive a further report specifically on progress with the recommendations.”

The Cabinet Member(s) and lead officer(s) are invited to attend these meetings of the Select Committee and Scrutiny Committee to give a context to the progress with the recommendations and answer questions from Members.

Also, over the past 10 years, at the request of the Leader, the County Council has received prior to each full KCC election an “End of Council” report on progress with the recommendations from Select Committees that have taken place during the life of the Council. This provides an opportunity to highlight the positive outcomes from these cross party Select Committees.

## 2. Topic Reviews 2015 – 2019

(1) There have been six Select Committee topic reviews completed during this period. These are:

- a) Select Committee on Corporate Parenting, which was chaired by Mrs Z Wiltshire and submitted its report to County Council on 10 December 2015.
- b) Select Committee on Energy Security, which was chaired by Mr J Wedgbury and submitted its report to County Council on 19 May 2016
- c) Select Committee on Grammar Schools and Social Mobility, which was chaired by Mrs J Whittle and submitted its report to County Council on 14 July 2016
- d) Select Committee on Bus Transportation and Public Subsidy, which was chaired by Mr A Marsh and submitted its report to County Council on 16 March 2017
- e) Select Committee on Pupil Premium, which was chaired by Mrs L Game and submitted its report to County Council on 12 July 2018.
- f) Select Committee on Loneliness and Social Isolation, which was chaired by Mr K Pugh and submitted its report to County Council on 21 March 2019.

(2) Set out below is the progress made by each of these Select Committees.

## 3. Monitoring of Select Committee Recommendations

(1) Select Committee on Corporate Parenting

- a) The progress made on each of the recommendations from the Corporate Parenting Select Committee was considered by the Scrutiny Committee in March 2016. [Report available online here.](#)
- b) The Corporate Parenting Select Committee met on 23 February 2017 to consider progress one year on from the final report being submitted to County Council. [Minutes of that meeting available here.](#)
- c) The focus for Corporate Parenting within KCC, has been to ensure we deliver our responsibilities under the government's seven principles of Corporate Parenting, to ensure that our staff group, elected members and partner agencies aspire to be the best possible corporate parents we can be, for the children and young people in our care. The Children and Social Work Act (2017) was implemented from 1<sup>st</sup> April 2018 and extended our Corporate Parenting responsibility to young people who are Care Leavers up until the age of 25 years; formerly this duty was up until the age of 21 years. KCC have expanded the Care Leavers 18+ Service to meet this demand and taken on the feedback from our young people from the Care Leavers Survey to make improvements, delivering this through an action plan and in the publication of the Kent Local Offer. The work and achievements of the Corporate Parenting services for Adoption, Kent Fostering, Virtual School Kent (VSK) and the Care Leavers 18+ Service is detailed in our 2018 Annual Report. Within all

our services we are exceeding our statutory targets and our focus is now on our wider vision, to implement our Corporate Parenting responsibility across all KCC departments and with our partner agencies. This has included the launch of a specific pledge scheme on Knet, in which staff and partner agencies can make Corporate Parenting pledges of support. These have included the offers of apprenticeships, work experience, activity days and sporting events, alongside more personal pledges of Christmas gifts for our children and young people. It is our vision to show innovation in our Corporate Parenting offer and our VSK apprentices within the Participation and Engagement Team have been central to supporting this, through workshops and training with both our Senior Leadership Team and through wider government events where Kent have been able to showcase our achievements. These include our pilot Rent Guarantor Scheme, which has received both local and national interest and two Art Exhibitions. “Making my Mark” in 2018 for our disabled children and their foster carers and in summer 2019, an exhibition of art work created by our unaccompanied asylum young people.

- d) An update on the Select Committee recommendations has been provided at Appendix 1.

(2) Select Committee on Energy Security

- a) The progress made on each of the recommendations from the Energy Security Select Committee was considered by the Scrutiny Committee in November 2016. [Report available online here.](#)
- b) As there were very few Members of the Select Committee who remained Members of the County Council after the 2017 Election, the Scrutiny Committee received the “one year on” report on progress on 29 November 2017. [Minutes available here.](#)
- c) There has been much progress with regards to energy improvements and carbon reduction since the Select Committee Report in 2016. KCC, in partnership with Districts, is in the process of developing an Energy and Low Emissions Strategy for public consultation in June.
- d) An update on the Select Committee recommendations has been provided at Appendix 2.

(3) Select Committee on Grammar Schools and Social Mobility

- a) The progress made on each of the recommendations from the Grammar Schools and Social Mobility Select Committee was considered by the Scrutiny Committee in November 2016. [Report available online here.](#)
- b) As there were very few Members of the Select Committee who remained Members of the County Council after the 2017 Election, the Scrutiny Committee received the “one year on” report on progress on 29 November 2017. [Report and Minutes available here.](#)
- c) The 2016 Select Committee report on Grammar Schools and Social Mobility sought to encourage greater take up of grammar school places by bright children from poorer backgrounds. Since then, work has been undertaken to invite primary schools to highlight grammar school where appropriate as an option for disadvantaged children. As well as

providing targeted information for families, the Council has added to its website links to test familiarisation material available free of charge for use by schools or parents, and specific advice to primary schools recommends use of the Head Teacher Assessment Panels where such children narrowly miss the threshold. Awareness of the existing provision of free home to school transport for families on low incomes has been raised, though a number of proposed transport initiatives have not made the progress we would have liked primarily because of the need for major policy change relating to home to school transport and the practicalities of means testing for families earning between £16,190 and £21,000 whom the committee were keen to support. There has been a very positive response to the report from the county's selective schools, with 27 out of 32 now including some form of priority in their admissions arrangements for children from poorer families. Census data for Year 7 admissions across the grammar schools shows an increase in FSM eligible pupils from 141 in 2016 to 217 in 2018. When we last reported on progress some grammar schools were already embracing outreach work, and we are awaiting updates on further activity engaged in successfully by schools for this learner group.

- d) An update on the Select Committee recommendations has been provided at Appendix 3

(4) Select Committee on Bus Transportation and Public Subsidy

- a) The progress made on each of the recommendations from the Bus Transportation and Public Subsidy Select Committee was considered by the Scrutiny Committee on 5 October 2017. [Report available online here.](#)
- b) As there were very few Members of the Select Committee who remained Members of the County Council after the 2017 Election, the Scrutiny Committee received the "one year on" report on progress with recommendations on 10 May 2018. [Report and minutes available online here.](#)
- c) An update on the Select Committee recommendations has been provided at Appendix 4.

(5) Select Committee on Pupil Premium

- a) The progress made on each of the recommendations from the Pupil Premium Select Committee was considered by the Scrutiny Committee on 8 November 2018. [Report available online here.](#)
- b) The Pupil Premium Select Committee will reconvene in July 2019 and the minutes of this meeting will be reported to the Scrutiny Committee at the next available meeting.
- c) An update on the Select Committee recommendations has been provided at Appendix 5.

(6) Select Committee on Loneliness and Social Isolation

- a) The progress made on each of the recommendations from this Select Committee is due to be reported to Scrutiny on 9 July 2019.

- b) The Select Committee will reconvene in March 2020 to enable the minutes to be reported to the next available Scrutiny Committee meeting.

4. Current Select Committee Work Programme

(1) On 3 April the Scrutiny Committee agreed that a Select Committee on Knife Crime be prioritised and following a cross party group meeting on 17 April to discuss the scope of the review the Select Committee held its inaugural meeting on 9 May 2019, at which it confirmed its Terms of Reference as follows:

- To examine the reasons behind the recent increases in knife crime offences in the county.
- To consider current initiatives in Kent focused on addressing knife crime in the county.
- To identify opportunities for KCC to help reduce the incidence and impact of knife crime in Kent.

(2) The review is due to conclude in October 2019.

RECOMMENDATION

County Council is asked to note the report and the progress outlined in the appendices.

Appendices:

- Appendix 1 – Corporate Parenting progress table
- Appendix 2 – Energy Security progress table – to follow
- Appendix 3 – Grammar School and Social Mobility progress table
- Appendix 4 – Bus Transportation and Public Subsidy progress table
- Appendix 5 – Pupil Premium progress table

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**Corporate Parenting - Select Committee Recommendation Progress Update**

Recommendation	Progress to date	Status
<p>Recommendation 1: KCC should adopt a simply-worded and practical corporate parenting guide (handbook) for all Members that clearly sets out what we need to know, including information about the fundamental areas crucial to running an effective children’s services in fulfilment of our corporate parenting responsibilities. The handbook must include contact details of key officers within each division.</p>	<p>A Members’ Corporate Parenting handbook has been completed and is available to all members, accessed through the Members’ area of Knet.</p>	<p>Complete</p>
<p>Recommendation 2: KCC should make available information about the fundamental areas of children’s services such as education and health outcomes, placement stability and support for care leavers for all Members on a regular schedule starting from March 2016.</p>	<p>A monthly Child in Care scorecard is produced by the Management Information Unit (MIU). This scorecard captures performance activity against a broad range of key indicators, including placement stability, health and education outcomes. The scorecard is presented to members at every Corporate Parenting Panel with a covering report, highlighting any key changes within performance.</p> <p>There is detailed scrutiny of specific areas at each Corporate Parenting Panel. Members have been provided with further information to understand the management information; this has included reports in relation to placement stability, alongside annual reports from the Adoption Service and Virtual School Kent.</p> <p>A Corporate Parenting Annual Report was introduced in 2018, to capture an overview of the progress in each of the services</p>	<p>Complete</p>

Recommendation	Progress to date	Status
	<p>and a summary of the work presented to the Corporate Parenting panel over the year. Our apprentices presented the Corporate Parenting Annual Report to the County Council cabinet meeting on 13<sup>th</sup> December 2018. This achieved wider member engagement in the work of Integrated Children's Services and our aim to be the best Corporate Parents we can be.</p>	
<p>Recommendation 3: KCC should introduce a refreshed training programme for all KCC Members as part of their induction after every county council election or upon their appointment. In the event of significant changes to corporate parenting, KCC Members should be updated through additional training. All Members are strongly advised to take advantage of this training offer. Consideration should be given to the best option for overseeing and reporting on training attendance.</p>	<p>Officers have worked with Democratic Member Services to design a comprehensive training plan. An on line training module on Corporate Parenting has been designed and is accessed through the members area on Knet. Corporate Parenting services have presented at all members' induction meetings, alongside the Corporate Director and the Directors for Integrated Children's Services.</p> <p>The Assistant Director for Corporate Parenting has also met individually with new members, as and when requested.</p>	Complete
<p>Recommendation 4: KCC should write to the Children's Minister to ask that a review of compliance to the new Regulations 2010 and the sufficiency duty should be carried out to ensure that responsible authorities are held to account in maintaining the welfare of the children in their care.</p>	<p>A letter to the Children's Minister, Edward Timpson was written in March 2016 and a response was received in April 2016. The issue has been raised with the Department for Education and the Lead Member for Specialist Children's Services also wrote to the Children's Commissioner in September 2016. In the letter to the Commissioner, Kent provided information on the numbers of children and the local authorities who have placed children in Kent and provided a case study to reflect the lack of compliance by local authorities with updated Care Planning Regulations (2015) when placing in Kent.</p>	Work completed but this remains a significant pressure for Kent County Council and partner agencies.

Recommendation	Progress to date	Status
	<p>The Association of Directors of Children’s Services have also been made aware that local authorities should undertake due diligence when considering Kent as an area to place their looked after children and should have been provided with an outline of the accompanying risks including gangs, child criminal exploitation and the risk of young people going missing.</p> <p>This particular pressure for Kent, has also been raised with Ofsted, during the inspection in 2017 and more recently in the Annual Conversation in February 2018.</p> <p>The impact of this work has not resulted in a reduction in the numbers of looked after children placed in Kent by other local authorities. In April 2016 there were 1,254 placed by other local authorities and in April 2019, this had risen to 1,377.</p> <p>The placements are being monitored and challenged for appropriateness on a case by case basis. Where necessary, individual cases are raised by the Corporate Director for Children, Young People and Education with the Director in the placing authority.</p>	
<p>Recommendation 5: KCC should adhere to the ‘simplification’ principle and merge the Corporate Parenting Panel and the Corporate Parenting Group to strengthen the focus on corporate parenting for a more powerful and streamlined oversight. This is to be backed by the development of a memorandum of governance between the new group and</p>	<p>The officer led Corporate Parenting Group and Member led Corporate Parenting Panel were combined in April 2016 with a revised term of reference and membership. The new format was reviewed in January 2017 and has been a positive change. Virtual School Kent apprentices are now members of the Corporate Parenting Panel, giving the voice of our children and young people.</p> <p>In May 2019, there will be the first “takeover” day of the</p>	Complete

Recommendation	Progress to date	Status
relevant existing groups to reduce any avoidable overlap and/or duplication.	Corporate Parenting Panel, by our Children in Care and Care Leavers.	
<p>Recommendation 6: All KCC Members should commit to actively championing and engaging with divisional and countywide participation events (e.g. Virtual School Kent activities, Achievement Award ceremonies and organised foster carer events) to hear about the achievements of our children and young people as well as finding out about those emerging issues that concern those in our care. It must always be made the responsibility of the relevant service managers to extend an invitation to all Members to events and meetings and ensure that this happens automatically and that relevant information is included in the Member Bulletin (or the Members' Calendar) to give all Members adequate notice and opportunity to attend.</p>	<p>Calendar dates are made available to all Members, through the calendar of events on the Members' intranet area of Knet. A number of participation events have been held, which Members have attended along with the Director of Children's Services and the Assistant Director for Corporate Parenting. These have included activity days, the summer awards ceremony with Virtual School Kent (VSK) and the autumn celebration event which acknowledges the achievements of looked after children and Care Leavers.</p> <p>These events have been well attended by members and the VSK young people undertaking apprenticeships have been key to delivering them.</p> <p>The Foster Carers Awards Ceremony is now an annual event, well supported by Senior Officers and members. Members have also been fundamental in promoting Kent Fostering recruitment events, to increase attendance of potential new families interested in fostering.</p>	Complete
<p>Recommendation 7: KCC should identify a lead participation officer to coordinate how the views of children, young people and their carers are taken into account at the service level and for such information to be made available to Members annually.</p>	<p>There is a full-time Participation and Engagement Manager within the Virtual School Kent, who manages a team of participation workers and apprentices. They are working across the county to engage with our children and young people, to ensure their views are taken into account. They are responsible for delivering our Children and Young People's Councils. Details of their achievements and work are outlined in the Virtual School Annual Report 2018. They are members of the Corporate Parenting Panel and provide members with regular</p>	Complete

Recommendation	Progress to date	Status
	<p>updates on their participation and engagement work. Over the last year, their work has included attending workshops and training days with the Senior Leadership teams to work on co production and design of our future services.</p> <p>A Foster Carer Survey was undertaken in 2018 and the feedback from carers incorporated into service development including the restructure of the Kent Fostering Service in April 2019.</p> <p>A Care Leavers Survey was undertaken in October 2018, which has been used to develop and expand the service following the publication in December 2018, of the “Local Offer”. This followed the implementation of The Children and Social Work Act (2017) in April 2018, extending our responsibility to Care Leavers, up until the age of 25; formerly this was up to 21 years.</p>	
<p>Recommendation 8: KCC should continue to strengthen work with our district partners (through council leaders and Joint Kent Chief Executives) to prioritise the needs of care leavers in gaining access to social housing and support. This partnership work should consider district partners supporting corporate parenting responsibilities in relation to the accommodation needs of care leavers through mechanisms such as the Kent Housing Strategy and the Joint Housing Protocol.</p>	<p>The Kent Housing Strategy and Joint Housing Protocols are fully implemented into practice. Housing options for Care Leavers remain a priority for the 18plus Care Leavers Service, supported by Commissioning.</p> <p>Social housing is managed by Kent’s 12 district and borough councils. Demand for social housing outstrips supply and social or ‘affordable’ housing is allocated as it becomes available. All Kent district/borough councils use a similar but not identical ‘banding’ system to define who will have priority over the large number of people who apply for social housing. The district councils have recognised care leavers as having complex needs but this does not automatically mean that district</p>	<p>Complete</p>

Recommendation	Progress to date	Status
	<p>councils will have sufficient accommodation or the right type available.</p> <p>There is increased joint working with the district councils to ensure ongoing sufficiency for accommodation for our care leavers.</p> <p>Some 'Supporting People' monies have been refocused to meet the housing needs of Care Leavers whereas previously these were not given priority.</p> <p>In June 2018, KCC started a Rent Guarantor Scheme for our Care Leavers, to give them greater access to the private rental housing market. This is a 12-month pilot, open to 25 young people, to test out the impact upon KCC acting as a rent guarantor. As of April 2019, we have 19 Care Leavers who have been able to access the private rental property market, under the Rent Guarantor Scheme. This will be reviewed in June 2019, with analysis of financial risk before a decision on a wider policy change is made.</p> <p>Our work around increasing options of quality accommodation for our Care Leavers is detailed in the Sufficiency Strategy 2019-2021, due to be presented to Corporate Parenting Panel in May 2019.</p>	
<p>Recommendation 9: KCC should review the independent living skills support arrangements for care leavers (including the training provision and who care leavers should contact for support at whatever time).</p>	<p>All young people are now allocated a Personal Advisor earlier, at aged 17.5 years. The Personal Advisor will work jointly with the child's social worker and young person, to complete a pathway plan, for their transition to adulthood. This includes a review of their independent living skills and any areas of</p>	

Recommendation	Progress to date	Status
	<p>support needed to help in the transition.</p> <p>A transition policy is being written, with young people from Young Adult Council (YAC) which will detail the Local Offer and the entitlements for Care Leavers. Foster Carers are provided training on supporting young people into independence and Staying Put arrangements are discussed at a much earlier stage, to achieve longer term permanency for our young people.</p>	
<p>Recommendation 10: KCC should conduct a review of the fostering service with the objective of improving the matching process and reducing the number of placement breakdowns. The review should take place six months after the county council has endorsed this Select Committee Report and report back to the Corporate Parenting Panel.</p>	<p>The Assistant Director for Corporate Parenting commissioned an independent review of the fostering service in June 2016. The review was comprehensive and noted some areas of good practice as well as areas of practice that needed to improve; there was a detailed RAG rated business plan to deliver the improvements. This prepared the Fostering Service for the Ofsted inspection in 2017, with the outcome of Children's Services being rated as Good.</p> <p>The review and the business plan were presented at Corporate Parenting Panel in September 2016. This was followed by presentation of the now annual Kent Fostering Business Plan and summary of the national Fostering Stocktake in 2018. The performance of the Fostering Service is included within the Child in Care Scorecard at every Corporate parenting Panel.</p> <p>In 2019 a successful bid to the Transformation Fund was made to fund a Placement Stability workstream.</p>	Complete
<p>Recommendation 11: KCC and its commissioning partners produce regular</p>	<p>NELFT was awarded the contract to deliver a Children and Young People Mental Health Service in Kent following a</p>	Ongoing

Recommendation	Progress to date	Status
<p>progress reports to the Health Overview and Scrutiny Committee regarding the provision of Child and Adolescent Mental Health Services (CAMHS), including evidence of the impact in relation to children in care – particularly the support offered to care leavers, disabled children and UASC and adopted children. Updates are to include key performance information, including waiting times and any geographical variances in access to services.</p>	<p>procurement process undertaken in 2017. The new model, was developed alongside the principles and approaches articulated within Future in Mind (DoH 2015) and sets out a whole system approach to emotional wellbeing and mental health for which there is a Single Point of Access (SPA), and clear, seamless pathways to support, ranging from Universal ‘Early Help’ through to highly specialist care with better transition between services. KCC invests £2.65m annually into the NHS contract for the delivery of specific services, including Early Help and services for Looked After Children across Kent. The CCGs invest £13,844m per annum, giving a total contract value of £16,501m per annum.</p> <p>A report was presented to members of HOSC on 1st March 2019 which provided an updated position regarding the needs, referral, discharge and waiting times regarding the service. Key highlights included:</p> <ul style="list-style-type: none"> <li>• At end January 2019 there were approximately 11,700 children and young people on the caseloads of all NELFT Kent teams. Combined locality teams held 5,038 open cases and; Neurodevelopmental and Learning Disability (NDLD) held 6,675 open cases.</li> <li>• The service has received over 25,000 referrals since commencement in September 2017. All children and young people referred are triaged by a clinician via the SPA within two working days. The purpose of the triage is to seek clarity on current needs, complete a risk assessment, agree next steps including determining if crisis/urgent/planned intervention is required and agreeing a safety plan as needed. On completion of triage and acceptance, the</li> </ul>	

Recommendation	Progress to date	Status
	<p>referral is sent to the appropriate locality where a clinician is allocated to complete an assessment to determine treatment pathway.</p> <ul style="list-style-type: none"> <li>The number of new referrals to enter the service continues to increase so therefore the number of children waiting may also grow, as the service sees new service users whilst dealing with those who have already started treatment. However, despite the increase in demand, a high number of CYP in community teams are now starting treatment within 18 weeks of referral, for example, in West Kent 82.60% of CYP were seen as at the end of January 2019 (up 15% from September 2018).</li> </ul> <p>The new model has delivered a significant increase in universal provision and a new clinical model has been designed and implemented. However, there have been several challenges in some delivery of the parts of the model funded by KCC. These challenges include underperformance in relation to numbers of young people receiving a service through the Early Help pathway, a change in the structure of the workforce to that planned, and a lack of available performance data. There has therefore been a dispute in relation to payment for the contract.</p> <p>On 28th March 2019, a paper was presented to CYPE Cabinet Committee setting out the current position in relation to the KCC funded element of the contract. It provided members with a performance update and the new contract commissioning arrangements. Due to continued poor performance across the KCC funded elements of the contract, work is on-going between KCC, NELFT and West Kent CCG, to amend the S76 agreement to enable KCC to contract manage this part of the</p>	

Recommendation	Progress to date	Status
	service.	
<p>Recommendation 12: KCC should investigate what further measures can be adopted as part of the Not in Education, Employment or Training (NEET) strategy development to address the high numbers of care leavers not in education, training or employment and to improve the life skills 'offer' for the post 18s. Measures should be defined and implemented to address any areas in need of improvement. A report on progress should be brought to the Corporate Parenting Panel by June 2016.</p>	<p>There has been significant work undertaken within VSK and the Care Leavers service to improve performance in this area which is reported on within the Performance Scorecard and presented at each Corporate Parenting Panel. It is covered in more detail within the VSK Annual report, with figures for Kent achieving their young people being within education, training or employment, exceeding the national average.</p> <p>The extended remit of VSK up to the age of 18 is now having an impact upon outcomes and a specific focus is being placed on options for UASC who will increasingly form the majority of care leavers. A new policy is in place and a focus on the young people who are NEET has paid dividends with a further reduction in the number of young people who are NEET in the last 12 months.</p> <p>The Care Leavers service now has dedicated engagement workers, who work directly with the small cohort of young people, who have historically been more difficult to engage in education, training or employment. They work alongside the transition education worker for 18plus who is assisting young people to move from NEET into Education, Training or Employment (ETE).</p>	Complete
<p>Recommendation 13: KCC and our partner agencies should explore the viability of developing opportunities for care leavers to have apprenticeship positions with KCC and/or partners, thus increasing the range and</p>	<p>KCC have increased the number of apprenticeships offered within the Virtual School and there is now a drive to expand this to other departments. In October 2018, the "Corporate Parenting Pledge Scheme" was set up on Knet, enabling KCC staff/teams to make pledges of support to those children and</p>	This continues to be a focused area of the work for Corporate Parenting, in terms

Recommendation	Progress to date	Status
<p>access to further education and employment opportunities for young people in care who are in the NEET position.</p>	<p>young people whom they are Corporate Parents for. This has been successful in securing a range of offers of work experience and apprenticeships across KCC.</p> <p>The Care Leavers Service is also working with The Education People, through Skills and Employment to secure work opportunities with Local Businesses.</p> <p>The Assistant Director for Corporate Parenting is a member of the Kent Housing Group and this has led to some further offers of apprenticeships and training with local housing developers and businesses.</p> <p>Working with KCC Human Resources Team, Care Leavers are now given priority interviews for KCC jobs where they meet the criteria for the role. The Senior leadership team is also able to identify staff who can mentor Care Leavers to support with writing a job application and interview preparation.</p>	<p>of wider offers of opportunities from partner agencies and local businesses.</p>
<p>Recommendation 14: KCC should ensure that work is undertaken to improve the information we collect regarding our children in care and care leavers and their health needs. The result of this work should be fully reflected in the revised Joint Strategic Needs Assessment and future commissioning arrangements.</p>	<p>There are now two working groups in place with health partners to oversee both the strategic and operational aspects of the health needs of children in care. Health colleagues are now part of both the Corporate Parenting Panel and the Children in Care monthly management meeting where health targets are tracked. A Senior Business Support Officer now has direct oversight and liaison with health to monitor performance across the county, which has achieved significant improvements in meeting our health targets.</p> <p>Performance in this area is presented through the Child in Care scorecard at the Corporate Parenting Panel.</p>	<p>Complete</p>

Recommendation	Progress to date	Status
<p>Recommendation 15: Processes need to be established to ensure all Members take an active role in getting to know our frontline staff and their concerns, informally as well as via formal consultation exercises. We should also ensure that feedback from our social workers is informing the development of activities and planning at all levels of the organisation. Protocols must be established to clarify this process.</p>	<p>Members are involved in quarterly meetings which are led by the Assistant Directors. This provides an update on the key developments in Integrated Children's Services and an opportunity for Members to visit offices and meet staff. As part of the Change for Kent Children Programme there have been staff forums to meet the Senior Leadership Team and an annual staff survey completed.</p> <p>The Corporate Director and Lead Member for Children, Young People and Education have visited all the offices and teams within Integrated Children's Services and staff have really valued the opportunity to meet them and engage in discussion about their work.</p> <p>The Corporate Director for Integrated Children's Services introduced a regular staff newsletter giving key information, which has been very well received by the staff group.</p> <p>All staff within Integrated Children's Services are encouraged to observe the Corporate Parenting Panel and meet their local members.</p> <p>Participation events including the Awards Ceremonies for children, young people and foster carers are well attended by members and all enjoy meeting members in these more informal environments.</p>	Ongoing

## Grammar Schools and Social Mobility - Select Committee Recommendation Progress Update

Recommendation	Progress to date	Status
<p><b>Recommendation 1:</b> As the champion of pupils, parents and families, KCC will work with all primary school Headteachers to identify those most academically able pupils and discuss with parents the opportunity to put their child forward for the Kent Test.</p>	<p>Primary schools are asked at the start of each Admissions round to discuss children’s progress with parents in the context of deciding whether a grammar school is appropriate. A leaflet about the Kent Test is supplied for distribution through schools.</p> <p>A further letter to primary schools with advice about applying for grammar school specifically aimed at the families of able children from deprived backgrounds was drawn up earlier in the year and has recently been distributed.</p>	<p>Done</p> <p>Done</p>
<p><b>Recommendation 2:</b> Grammar schools should engage fully with parents and families to address misconceptions and promote the offer grammar schools can make to all students irrespective of background</p>	<p>Following the publication of the Select Committee report, this recommendation was highlighted to grammar schools in June 2017 and they were invited to share information about their progress, which was reported to Scrutiny Committee in November 2017. A further letter to grammar schools inviting them to update the Council on progress was drawn up earlier in the year and has recently been distributed.</p>	<p>In progress</p>
<p><b>Recommendation 3:</b> KCC should target all children eligible for Pupil Premium and children from areas of low registration for the Kent Test, providing detailed information on the Kent Test process and their</p>	<p>The Kent Test Leaflet and the “Instructions” document sent to primary schools were updated following the Select Committee to ensure that the availability of transport assistance for low income families was understood.</p>	<p>Done</p>

Recommendation	Progress to date	Status
transport entitlements.	Additional targeted leaflets have been supplied to schools for distribution ahead of the opening of test registration.	
<p><b>Recommendation 4:</b> All grammar schools should provide more outreach to primary schools including after school classes in English and mathematics, mentoring and preparation for the Kent Test for primary aged pupils in Yrs 4-6 including those most academically able children in receipt of the Pupil Premium.</p>	<p>Following the publication of the Select Committee report, this recommendation was highlighted to grammar schools in June 2017 and they were invited to share information about their progress, which was reported to Scrutiny Committee in November 2017.</p> <p>A further letter to grammar schools inviting them to update the Council on progress was drawn up earlier in the year and has recently been distributed.</p>	<p>Done</p> <p>Done</p>
<p><b>Recommendation 5:</b> Urge all Primary Headteachers to utilise Headteacher Assessment Panels within the Kent Test process to advocate for those most academically able children supported by the Pupil Premium.</p>	<p>Following the publication of the Select Committee report, the wording of the “Instructions” document sent annually to primary schools was strengthened to encourage Heads to respond to this recommendation. In 2016, 2017 and 2018 over 50 FSM pupils were assessed suitable for grammar school by HT Assessment panels.</p>	<p>Done</p>
<p><b>Recommendation 6:</b> Identify a dedicated education professional in the Virtual School Kent to provide support and guidance to foster carers on appropriate secondary school destinations, as well as support through the secondary schools appeal process for children in their care, to be tracked through their Personal Education Plan (PEP).</p>	<p>A VSK Deputy Head (DH) with responsibility for Early Years and Primary School aged Children in Care (CiC) is in post. This DH manages Fostering Education Liaison Officers whose role is to support foster carers with educational issues. An Education Fostering Champions pilot scheme is in progress in North and West Kent and within this the foster carers receive training on admissions. Professionals, including foster carers supporting individual CiC, will be advised at PEP and other professional meetings on appropriate secondary school choices for consideration. VSK collate information about individual CiC’s academic ability through a variety of sources to ensure that the advice given is based on factual data. VSK directly</p>	<p>Done</p>

Recommendation	Progress to date	Status
	support individual appeal cases for admission to Grammar Schools with the foster carer and social worker.	
<p><b>Recommendation 7:</b> Publish information on Pupil Premium spend for children in care on the Virtual School Kent (VSK) website, including support for pupils from Key Stage 1 through to Key Stage 2, and detail on the type of secondary school destinations for these children.</p>	<p>The Annual Report of Pupil Premium + (PP+) spend is communicated to Members and this report is published on VSK's website. PP+ Support Maps for each Locality are also published on the VSK website, together with National guidance and VSK's PP+ Policy. This includes guidance to schools and Early Years settings on distribution of and process for applying for PP+ with relevant timescales.</p> <p>VSK support all CiC by attending PEP meetings, providing individual support to professional networks, school staff, training events for all stakeholders and direct support for CiC and foster carers.</p> <p>The School Admissions code and the Kent Admissions Policy for CiC are on the VSK website.</p> <p>Detail on the type of secondary school destinations is being prepared for the website, but this will include Kent maintained secondary schools, academies, Free Schools and grammar schools.</p>	<p>Done</p> <p>Done</p> <p>Done</p> <p>In progress</p>
<p><b>Recommendation 8:</b> KCC to monitor and challenge the proportion of pupils supported by the Pupil Premium (PP) who go on to grammar school.</p>	<p>Initially, there were practical obstacles to the reliable reporting of PP / FSM data for pupils taking part in the 11+, but the recent streamlining of database provisions means that monitoring of destination school for FSM eligible pupils is now feasible. From 2016 to 2018 numbers of FSM eligible pupils assessed suitable for grammar school following the Kent Test has risen from 128 to 147.</p>	<p>In progress</p>

Recommendation	Progress to date	Status
<b>Recommendation 9:</b> KCC School Improvement Advisers to work with Primary Headteachers to consider how the most academically able pupils supported by the Pupil Premium are being identified and assisted to progress.	More able pupil premium pupils, including those eligible for Kent Test, discussed as part of core visits	In progress
<b>Recommendation 10:</b> If not already in place, schools should follow best practice and nominate a lead governor for the Pupil Premium and how children in receipt of this are being supported to apply for the school most appropriate for them.		In place
<b>Recommendation 11:</b> Urge all grammar schools to use multiple uniform providers to minimise costs and subsidise/cover the costs of schools trips and other expenses for pupils from low income families to ensure these are not prohibitive factors to children applying for or securing a grammar school place	Following the publication of the Select Committee report, this recommendation was highlighted to grammar schools in June 2017 and they were invited to share information about their progress, which was reported to Scrutiny Committee in November 2017. A further letter to grammar schools inviting them to update the Council on progress was drawn up earlier in the year and has recently been distributed.	Ongoing
<b>Recommendation 12:</b> KCC to extend the existing entitlement for children on Free School Meals to free school transport to their nearest appropriate school	The introduction of such a policy change requires a formal process to be followed in order to set this out in the County Home to School Transport Policy. This was prepared ready for formal consultation in June 2018 including the required	Pending

Recommendation	Progress to date	Status
to all children in receipt of Pupil Premium.	Equalities Impact Assessment which is necessary. This and several other aspects of the Home to School Transport Policy were discussed at Cabinet Members Meeting with Recommendation 13 (below) presenting a particular challenge for officers to deliver. Consequently, it was decided to not proceed with Formal Consultation on proposed changes to the County Policy at that time, but this remains under active review.	
<b>Recommendation 13:</b> KCC should raise the low income threshold to £21k to enable pupils from low income families but not entitled to Free School Meals to access free transport to their nearest appropriate secondary school	With good intention, £100k was set aside to progress this recommendation within the Council's budget. However, the introduction of such a significant policy change (as with Recommendation 12) requires a formal process to be followed in order to set this out in the County Home to School Transport Policy. Unfortunately, the proposed introduction was not without significant financial risk to KCC with challenges around how officers could reasonably and accurately 'means test' families to establish eligibility. Officers raised significant concern in relation to fraudulent applications, and their inability to be confident that public funds were not being misappropriated were this be progressed. Ongoing changes to Universal Credit have complicated matters further and exacerbated the situation. Officers presented these concerns to CMM and a decision was taken not to conduct the Transport Policy Review in June as planned. This remains under active review; however, officers are no nearer to resolving the 'means testing' issue that will present.	Pending
<b>Recommendation 14:</b> KCC to create a schools focused supplementary transport bursary, that would enable grammar schools and other types of schools where appropriate, to provide bespoke	Schools were written to and invited to make bids for financial contributions towards transport operations where they considered there were pupils within their school's catchment areas that might otherwise struggle to access school by public transport. No specific budget has been set aside as it was	Ongoing

Recommendation	Progress to date	Status
transport solutions especially for children from rural areas without bus services to enable better access to grammar schools.	determined that in the same way that successful Transport Appeals taken to the Transport Regulation Committee are funded from the transport budget, any such provisions would also be funded in the same way. No schools have applied for financial contributions to transport operations and whilst it remains available to them, there appears little appetite amongst schools to operate subsidised bespoke transport operations for their learners.	
<b>Recommendation 15:</b> To invite grammar schools to fully consider the disadvantaged children eligible for Pupil Premium support face and take action within their oversubscription admissions criteria. Where this fails to happen we will expect KCC to challenge the determined admissions arrangements.	At the time of the last report to Scrutiny Committee 17 out of 32 Kent Grammar schools had made provision for Pupil Premium or FSM eligible children within their admission arrangements, and more were consulting on including a criterion supporting the admission of applicants from this group Currently 27 out of 32 have adjusted their admission arrangements. Others have indicated that their record of admitting PP / FSM pupils is already good.	Done
<b>Recommendation 16:</b> Urge all “super selective” grammar schools to allocate a number of places for pupils registered in that academic year for Pupil Premium support and who achieve an appropriate combined test score in the Kent Test. We would also invite these schools to review the impact of “super selection” on social mobility in their areas.	See progress recorded against Recommendation 8.  Although they are not directly managed by the Local Authority, the grammar schools which were “super selective” at the time of the Select Committee investigation have taken action to prioritise the admission of applicants eligible for FSM / Pupil Premium. There is now no Kent grammar school which admits purely by reference to ranked aggregate score, most having some regard to the interests of their local community. The most recent census data available for Year 7 admissions across the grammar schools shows an increase in FSM eligible pupils from 141 in 2016 to 217 in 2018.	Done

## Select Committee Recommendation Progress Update: Bus Transportation and Public Subsidy

Recommendation	Progress to date	Status
<p>1. Kent County Council should appoint a "bus panel", composed of a number of KCC Members, to review the current method of prioritising subsidisation of socially necessary bus routes, to make sure that it reflects the current needs of local communities more accurately.</p>	<p>A Member led review panel for the criteria was proposed to the then Cabinet Member. This was intended to have representation from the Select Committee and go through the Key Decision governance process. Since then, the Big Conversation pilots, launching in June 2019, are intended to explore alternative delivery models which could in turn influence the criteria for support. There is Member oversight of each pilot and collectively of the programme reporting back to the Cabinet Member.</p>	<p>In progress</p>
<p>2. KCC's Cabinet Member for Environment and Transport should write to the Secretary of State for Transport asking for a review of the calculation of the English National Concessionary Travel Scheme (ENCTS) funding to ensure that it is sufficient to cover the cost of the scheme in Kent</p>	<p>A letter from the previous Cabinet Member was sent and subsequently a further letter to the DfT was sent requesting permission to charge for ENCTS passes. Movement on either seems unlikely.</p>	<p>Complete</p>
<p>3. The Select Committee urges KCC's Cabinet Member for Environment and Transport to protect the discretionary element of the ENCTS scheme offered by KCC.</p>	<p>This is believed to relate to the discretionary provision for companion passes. The view of the Select Committee has been relayed to the Cabinet Member. There are currently no plans to remove this offering.</p>	<p>Complete</p>
<p>4. KCC's Public Transport division should work with bus operators to assess the viability of introducing the opportunity of upgrading the Young Person's Travel</p>	<p>Both Arriva and Stagecoach offer all YPTP holders (now Travel Saver Pass) free evening and weekend travel. Similarly, Chalkwell offer a £1 flat fare for all pass holders. Both offers are made commercially by the operators without the need for</p>	<p>Complete</p>

Recommendation	Progress to date	Status
<p>Pass to include bus travel during evenings, weekends and holidays.</p>	<p>additional KCC reimbursement. Upcoming changes to the pass for the 2019/20 year will be discussed with operators in order to understand implications. Payment by instalments is being offered from 2019/20 in order to assist with affordability.</p>	
<p>5. KCC should promote the establishment of a number of bus transport forums. The remit of these forums should be to discuss local bus transport-related issues and to identify possible solutions, which are then referred to Quality Bus Partnerships (QBPs) through formal communication channels.</p>	<p>Progress with respect to the establishment of a pilot public transport forum by Stagecoach in Canterbury has been slow and requires refocus. Stagecoach are to be prompted. This may act as the model for other such forums elsewhere in the County and discussions have been had with other operators and the trade body – the Confederation of Passenger Transport.</p> <p>An existing TWBC forum an ABC forum already exist. A complaints portal has also been established where public feedback on bus issues is presented to operators through QBPs.</p> <p>Since the Select Committee, the following new groups have been established:</p> <ul style="list-style-type: none"> <li>- Annual Kent bus summit</li> <li>- New Romney bus users meeting</li> <li>- Maidstone schools meeting</li> </ul>	In progress
<p>6.</p> <ul style="list-style-type: none"> <li>• Ensure that at least one Kent County councillor is a member of each QBP, and that their attendance is formalised.</li> <li>• Encourage all Kent QBPs to include all bus operators in their areas.</li> <li>• Encourage all Kent QBPs to brief their respective Joint Transportation Boards</li> </ul>	<p>Following an approach to the previous Cabinet Member, a review of attendance of Members at QBPs took place. Attendance at Dover and Maidstone has been consolidated and there is now representation at all QBPs other than Swale and Tunbridge Wells which are being progressed. Other operator attendance at QBPs has been reviewed and appropriate invitations have been extended. The KCC Planner</p>	Complete

Recommendation	Progress to date	Status
<p>on a regular basis on bus transport-related priorities, measures for intervention and achievements.</p>	<p>represents smaller independent operators running largely under contract.</p> <p>It has been considered that there is a wider role for Public Transport reporting at JTBs which stretches beyond QBPs and as such officers have been attending where appropriate – e.g. recent attendance at Dartford and Folkestone &amp; Hythe meetings.</p>	
<p>7. KCC's Public Transport division should examine demand management measures, where feasible and appropriate, to ease traffic congestion and promote bus patronage in Kent.</p>	<p>Action considered to be for review by Kent Highways rather than Public Transport. KCC's Traffic Manager has been advised</p>	<p>Not progressed</p>
<p>8. KCC's Highways division should ensure clear lines of communication with bus operators to give them timely notification of roadworks and coordinate such programmes to minimise disruption to bus services. The Division should also investigate the feasibility of increasing the size of fines and using the income from utility companies that overrun roadworks programmes to improve the range of community bus provision for Kent residents.</p>	<p>Both elements were taken up for review with the appropriate part of Kent Highways.</p> <p>KCC's Traffic Manager recently met with a wide group of bus operators as an extraordinary PIP meeting to discuss the impact of Brexit and ongoing Smart motorway works on the M20.</p>	<p>On-going</p>
<p>9. KCC's Cabinet Member for Environment and Transport should lobby the Government, Network Rail and Train Operating Companies to include improved connectivity between bus and rail services in Kent as a key element of South Eastern's new franchise</p>	<p>Public Transport and Highways officers have been working with South Eastern to improve connectivity between rail and bus at many of Kent's Stations (e.g. West Malling / Ashford)</p> <p>KCCs formal response to the DfT consultation (May 2017) on the new South Eastern Franchise clearly established the authority's position with respect to connectivity and gave equal</p>	<p>On-going</p>

Recommendation	Progress to date	Status
agreement in 2018.	<p>importance to bus / rail as rail / rail connections.</p> <p>Officers have already contributed to KCC's response to the draft timetables proposed under the new franchises. Responses included comments where there was an adverse reaction for connectivity and / or primary flows such as those for scholars.</p>	
<p>10.</p> <ul style="list-style-type: none"> <li>• KCC's Public Transport division should:</li> <li>• Seek greater financial contributions from local bus operators and businesses towards the provision and maintenance of local bus infrastructure.</li> <li>• Encourage Kent districts to make greater use of the Community Infrastructure Levy to finance local bus infrastructure schemes.</li> </ul>	<p>KCC Public Transport's view is that bus stop provision is a part of KCC's statutory responsibilities as highways authority. There is concern that the establishment of charging will lead to increased contract costs for the authority.</p> <p>Officers have established regular meetings and closer working with KCC's Strategic Transport planners whom in turn inform responses to planning applications.</p> <p>On a more individual scheme basis examples of contributions can already be seen, for instance Stagecoach committed funding to work at Ashford Station Forecourt and Polhill Garden Centre provided a bus shelter on its grounds to support the Go-Coach 431 service.</p> <p>Guidance documents for parishes relating to community transport and bus shelters were produced when Maidstone BC introduced CIL.</p>	In progress
11. KCC's Public Transport division should strongly encourage local bus operators to:	Officers are always looking to encourage operators to develop services and offers that are attractive to customers.	On-going

Recommendation	Progress to date	Status
<ul style="list-style-type: none"> <li>• Extend the range of their discounted fares, particularly for those on lower incomes.</li> <li>• Expand their network coverage and service frequency, especially in rural areas, to better meet the needs of local communities.</li> </ul>	<p>Offers in respect of YPTP are most realistic and are being progressed.</p> <p>Requests and opportunities for new and additional services are frequently taken to operators for commercial consideration when they are presented.</p>	
<p><b>12.</b> KCC's Public Transport division should identify and subsidise a number of bus services that would better serve selected rural communities and give them access to their nearest main towns on selected days.</p>	<p>This recommendation has been picked up through the upcoming introduction of 5 Big Conversation pilots in June 2019.</p> <p>The impact of the trials will be reviewed to inform future support of rural services.</p>	In progress
<p><b>13.</b> KCC's Public Transport division should urge local bus operators to increase the deployment of smaller buses, particularly in congested Kent localities. In the case of KCC tendered services, the appropriate bus size should be specified within the commissioning process.</p>	<p>Stagecoach (in Ashford) trialled smaller buses in 2017. Whilst their introduction resulted in an increase in patronage, the demand this created meant that bigger vehicles have now been introduced. Ultimately it should be considered that there will always be the requirement for a driver / fuel (which forms the majority of cost) regardless of vehicle size.</p> <p>Arriva (in Sittingbourne) are trialling the use of smaller buses in parts of their town networks.</p> <p>Smaller vehicles are being utilised for a number of the Big Conversation pilots with a number likely to be provided by non-PSV vehicles.</p>	In progress

Recommendation	Progress to date	Status
	KCC tendered services already specify the minimum requirement for bus capacities. This is typically governed by the peak (school) load and it can therefore be the case that vehicles operating in the off-peak are therefore bigger than strictly required. Some tenders can be issued requesting differing vehicle sizes dependent upon the time of the day.	
<p>14. KCC's Public Transport division should make available an approved driving course to train a number of bus drivers to be employed by smaller bus operators in Kent.</p>	<p>Conversation took place with some smaller operators who it is believed this recommendations is intended to support.</p> <p>Their feedback was that the majority of their drivers already come to them with a CPC and as such, whilst the sentiment of assistance was appreciated, those operators approached did not feel there would be major benefits.</p>	Complete
<p>15. KCC's Cabinet Member for Environment and Transport should reiterate to Arriva and Stagecoach the importance of the Connected Kent and Medway smartcard and should urge these companies to participate in the scheme</p>	<p>Arriva and Stagecoach both attend meetings with the Leader and Cabinet Member to discuss all elements of their operation.</p> <p>Both Arriva and Stagecoach now offer contactless payments across their networks which to a large extent supersedes the value of Kent Connected. However, Arriva have indicated a willingness to be part of the scheme to KCC.</p>	In progress
<p>16. KCC's Public Transport division should investigate:</p> <ul style="list-style-type: none"> <li>• Extending coverage of Community Transport operations in the County.</li> <li>• Acting as a single point of information for all local transport provision and developing a</li> </ul>	<p>KCC's framework agreement for all PSV procurement has attracted additional Community Transport (CT) suppliers to it. KCC continues to work closely with community transport operators and is again running a CT grant scheme in 2018 /19.</p> <p>At the end of 2017, Public Transport launched its Community Transport toolkit for parishes and other organisations who are</p>	In progress

Recommendation	Progress to date	Status
<p>database which holds up-to-date information on all community transport schemes in the County</p>	<p>wanting to become actively involved in providing transport . £200k of funding was also allocated in March 2018 to support community transport projects with successful bidders including Wealden Wheels, Tenterden Social Hub and Sevenoaks Town Council.</p>	
<p><b>17.</b> The Select Committee endorses the Bus Services Bill and strongly supports the franchising model of bus transport. The Committee recommends a full investigation into the adoption, in Kent, of the most appropriate elements of the Bill. The adoption of any element of the Bill in Kent should reflect the features highlighted by the Committee.</p>	<p>KCC's response to the Buses Bill consultation supports this view.</p>	<p>In progress</p>

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## Pupil Premium - Select Committee Recommendation Progress Update



Recommendation	Progress to date	Status
<p>Recommendation 1: KCC Directorate for Children, Young People and Education should carry out an in-depth investigation into the reasons behind under-registration of children eligible for Free School Meals and Pupil Premium Funding and into interventions that will promote Free School Meal registrations and Pupil Premium take-up</p>	<p>Work has commenced within the Directorate and The Education People to deliver this recommendation. Currently developing the following proposals:</p> <ul style="list-style-type: none"> <li>• Run a series of focus groups with schools to better understand techniques and incentives that work best with families to promote registration</li> <li>• Develop a toolkit for schools using the findings of the focus groups (may need a primary &amp; secondary version)</li> <li>• Work with external comms to develop and deliver a communications plan to target parents and carers</li> </ul>	<p>In progress</p>
<p><b>Recommendation 2:</b></p> <p>Many Kent schools identify one school governor to act as champion for all children in receipt of any type of Pupil Premium. The Committee recommends that this good practice is shared by all Kent schools.</p> <p>The Governor should:</p> <ul style="list-style-type: none"> <li>• Be responsible for monitoring the allocation of Pupil Premium funding and its impact</li> <li>• Raise awareness of this funding</li> </ul>	<p>District governor briefings held during term 3 will receive update for county and district performance data for disadvantaged pupils.</p> <p>Improvement adviser autumn visits focused on unvalidated achievement data, particularly for disadvantaged outcomes and trends over time. Advisers checked with school leaders that a governor is acting as Pupil Premium champion and statutory requirement for pupil premium strategy to be on website.</p> <p>Improvement Advisers signpost good practice for disadvantaged achievement and effective transition</p>	<p>Ongoing</p> <p>Currently in place</p> <p>Currently in place</p>

Recommendation	Progress to date	Status
<p>amongst the rest of the governing body</p> <ul style="list-style-type: none"> <li>• Attend regular Pupil Premium training to keep up-to date with policy developments in this area</li> <li>• Encourage better exchange of information between schools to promote a smoother transition</li> </ul>	<p>arrangements.</p> <p>KAH sub-group improvement priorities focusing on achievement of disadvantaged pupils, in line with KAH improvement priorities for 2018/19. Kent Association of Headteachers in conjunction with TEP and Teaching Schools Alliance work together to ensure school to school improvement support. This includes quarterly area school improvement sub-group meetings. The focus of these meeting is to share good practice and identify areas for improvement.</p>	<p>Ongoing</p>
<p><b>Recommendation 3:</b> KCC Early Help and Preventative Services Team should increase the provision and presence of its services within local schools' premises by locating some of its operations within those settings</p>	<p>From January 2018 until July 2018, a pilot project was located in five Swale schools. This pilot provides an integrated social care and early help approach focussing on schools. The early outcomes indicate:</p> <ul style="list-style-type: none"> <li>• Reduction in demand into Children's Social Care in East Kent (down by 22%)</li> <li>• Reduction in demand from the five schools compared to the same period in 2017 <ul style="list-style-type: none"> <li>o Reduction in referrals for assessment</li> <li>o Reduction in ongoing cases after assessment/S47</li> <li>o Reduction in Social Care contacts</li> <li>o Increase in Early Help notifications from the schools in the Pilot</li> </ul> </li> <li>• A positive change in the narrative used by schools</li> <li>• Schools became more aware of the wider service offer</li> </ul>	<p>This approach is also being developed as a potential county wide initiative within the Directorate's Change for Kent Children Programme.</p>

Recommendation	Progress to date	Status
	<p>within the community</p> <ul style="list-style-type: none"> <li>• Staff felt more confident in dealing with children and young people with challenging behaviour om</li> </ul> <p>From September 2018, this programme has been further developed with 6 schools in Thanet.</p>	
<p><b>Recommendation 4</b> KCC's Directorate for Children, Young People and Education should continue to actively promote better information sharing between Kent Early Years providers, Primary and Secondary schools in order to facilitate a smoother transition for disadvantaged children and to provide them with the academic and pastoral support that meets their specific needs.</p>	<p>Initial work has commenced within The Education People to promote better information sharing in respect of transition, for disadvantaged children.</p> <p>MI tick box on EYPP application could enable a smoother transition to a school application</p> <p>'EYPP received' is included on the EY Local Inclusion Team (EYLIFT) paperwork to ensure use of this additional funding is included in the multiagency discussion.</p> <p>'EYPP received' is included on pre-school-primary school transition documentation which will signpost schools to children who met the criteria at pre-school</p> <p>EYPP included on tracking tool</p> <p>FSM GLD gap has narrowed but we do not have the evidence that this is a result of the use of EYPP</p> <p>CYPE are currently reviewing our Transition Matters Framework and Toolkit, of which information sharing in general is a key feature</p>	Ongoing

Recommendation	Progress to date	Status
<p><b>Recommendation 5</b> KCC's Directorate for Children, Young People and Education should explore opportunities to support and promote additional speech and language provision in pre-school settings, including working with the NHS as a key partner and organisations in the voluntary sector.</p>	<p>A collaborative project with CCGs across Kent is being developed with the proposed aim of implementing a new specification for a jointly commissioned Speech and Language Therapy Service as part of a whole system approach to meeting children's needs. A working group has been established with key representatives from KCC, CCGs, providers and schools.</p> <p>Early Years representation on County C and I network group and SEND Health and Well-Being sub-group which feeds into 0-25 Health and Well-Being Board</p> <p>Support available is identified and listed on Balance Approach system</p> <p>Joint training (SaLT, STLS and Early Years Equality and Inclusion advisers) delivered to settings:</p> <ul style="list-style-type: none"> <li>• Prime Importance of Language and Communication</li> <li>• Language for Learning</li> <li>• Targeted Language Training</li> </ul> <p>Range of additional training available from the Education People and multiagency colleagues. Equality and Inclusion advisers are licensed to deliver the full range of I CAN training and have Regional Makaton trainers within the team</p> <p>Speech and Language Therapists attend some EY LIFTs and provide surgeries for providers following this meeting.</p>	<p>In progress</p> <p>Ongoing</p> <p>Ongoing</p> <p>In progress</p> <p>Ongoing</p>
<p><b>Recommendation 6</b> KCC's Cabinet Member for Children, Young</p>	<p>Kent's Early Years Collaboration Leaders have recently decided to write collectively to ministers expressing their</p>	<p>Complete</p>

Recommendation	Progress to date	Status
<p>People and Education should write to the Secretary of State for Education to inform him that the Committee supports the recommendation of the Social Mobility Commission's report that Early Years Pupil Premium funding should be doubled, funded by either a redistribution of Primary Pupil Premium or from elsewhere within the DfE budget.</p>	<p>concerns at the level of funding for Early Years Free Entitlements. They will include in this the level of EYPP as they are no clear why settings get so much less than schools.</p> <p>The recommendations from the Social Mobility Commission have been circulated to members of the Scrutiny Committee in April 2019.</p> <p>Kent's Early Years Collaboration Leaders have recently decided to write collectively to ministers expressing their concerns at the level of funding for Early Years Free Entitlements. They will include in this the level of EYPP as they are no clear why settings get so much less than schools.</p>	
<p><b>Recommendation 7</b> KCC's Directorate for Children, Young People and Education should carry out a pilot to determine the extent to which increasing the Early Years Pupil Premium funding rate would have a positive impact on narrowing the attainment gap</p>	<p>This recommendation is not achievable as is currently stated. There is no opportunity under current regulations to supplement a national resource with funds locally.</p> <p>Initial thoughts if regulations made it possible to move forward. Identify where the pilot should take place and then ensure that a range of PVI providers are included in the pilot including childminders and maintained nursery classes. Providers to be chosen by using local intelligence and the matched GLD data. The group of settings receiving the additional funding and the group continuing to receive the current funding would have the full range of Ofsted judgements, similar cohorts of children and staff expertise/qualification.</p> <p>Monitoring of the impact of the pilot using:</p> <ul style="list-style-type: none"> <li>- Kent Progress Tracker Intervention Tool to show which interventions improved outcomes for children and where the</li> </ul>	

Recommendation	Progress to date	Status
	<p>attainment gap narrowed</p> <ul style="list-style-type: none"> <li>- Leaven Well-being and Involvement Scales</li> <li>- Survey of providers and families</li> </ul> <p>Scrutiny Committee Comments</p>	
<p><b>Recommendation 8</b> KCC's Corporate Director for Children, Education and Young People should work with other Local Authorities that place children in care in Kent school to ensure that consideration is given to the appropriateness of the placements, taking into account whether adequate support is in place for the Pupil Premium Plus to be spent effectively</p>	<p>A report was presented to the Children's, Young People and Education Committee on 8th May 2018 outlined the position regarding Looked After Children placed in Kent by Other Local Authorities. The Committee discussed the vulnerabilities of these children and the impact of the placing authority not fully consulting with Kent to plan a suitable education placement for the child. Further work to ensure that placing authorities undertake their legal obligations prior to placing in Kent is continuing and the Corporate Director for Children, Young People and Education is having ongoing discussion with ADCS.</p> <p>Scrutiny Committee received comparative data from within the schools to enable Members to find out which schools are doing well with registration of children eligible for FSM and PP Funding. Attached are documents outlining which schools have better outcomes for pupil premium pupils.</p> <div style="display: flex; justify-content: space-around; align-items: center;"> <div style="text-align: center;">             FSM Ever update.xlsx         </div> <div style="text-align: center;">             KS4 PP Ever 6.docx         </div> </div> <p>The county does not have data on 'under registration' as it does not have a benchmark on how many there should be, it can</p>	Ongoing

Recommendation	Progress to date	Status
	only supply data on actual registrations.	
<p><b>Recommendation 9</b> KCC's Directorate for Children, Young People and Education should produce more concise versions of both the Kent Primary and Secondary Pupil Premium Toolkits. For the current cost of £240, each of these versions should be sold as part of a package that includes the full version as well as training for school leaders on how best to use them.</p>	<p>Work is being further developed in The Education People to produce a more concise versions and package of the pupil premium toolkits to schools.</p> <p>Pupil Premium toolkits to be reviewed during term 3 with a group of pilot schools with disadvantaged outcomes below 2018 national average. A training package would need to be reconciled with reviewed costings.</p> <p>Option of an E-Learning package to be explored considering review of materials with pilot schools.</p>	In progress
<p><b>Recommendation 10:</b> KCC's Directorate for Children, Young People and Education should ensure that Pupil Premium best practice at many Kent schools continues to be encouraged and shared across all Kent schools and Early Years providers. The best practice should be further promoted through the KELSI website and through collaboration with the Kent Association of Headteachers</p>	<p>To close the disadvantage, gap the School Improvement Team in The Education People are developing stronger collaboration with teaching schools to ensure best practice is utilised across primary and secondary schools. Additional training and support will be rolled out to schools, as well as information on test practice being shared on the newly created Education People Website and the Kent Association of Headteacher website as well as Kelsi.</p> <p>Information currently on Kelsi Early Years and Children Care Equality and Inclusion pages which are regularly updated to ensure current information regarding EYPP is available (link below)</p> <p>Good Practice ideas are added here and shared in the Early Bulletin, at EY Briefing and Network meetings and through the</p>	In progress

Recommendation	Progress to date	Status
	Collaboration Leaders events. <a href="http://www.kelsi.org.uk/early-years/equality-and-inclusion/early-years-pupil-premium">http://www.kelsi.org.uk/early-years/equality-and-inclusion/early-years-pupil-premium</a>	

By: Benjamin Watts, General Counsel  
To: County Council – 23 May 2019  
Subject: MEMBERS' ALLOWANCES SCHEME – 2019/20  
Classification: Unrestricted

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Summary: This report recommends a Members' Allowances Scheme for 2019/20, based on the scheme approved in July 2017, for formal adoption by the County Council.

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## Introduction

1. Under the Local Authorities (Members' Allowances) (England) Regulations 2003, every relevant local authority is required to review its Members' Allowances Scheme at least once every four years and formally adopt a Members' Allowances Scheme each year.

2. In July 2017, Members debated at length the Members' Allowances Scheme as part of the statutory requirement to review the scheme and made a number of decisions that were reflected in the Constitution. At that time, Members formally decided that:

*“from 2018/19 onwards, an annual increase be applied to the Basic Allowance, Special Responsibility Allowances and Carer's Allowance that is index-linked to the total staff pay progression pot agreed for the previous financial year and expressed as a percentage”*

3. This report proposes an amended scheme for annual adoption in accordance with our statutory obligation and pursuant to the decision of Members in 2017. Attached as an Appendix to this report is the Members' Allowances Scheme recommended by the Member Remuneration Panel for adoption by the County for 2019/20.

### **Recommendation:**

The County Council approve the Members' Allowances Scheme for 2019/20 as set out in the Appendix to this report.

Ben Watts  
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## Members' Allowances Scheme

**2019/20**

*Adopted by the Council on 13 July 2017*

**BASIC ALLOWANCE** - £15,561.94 per annum (inclusive of an element for routine subsistence expenditure on KCC duties).

### SPECIAL RESPONSIBILITY ALLOWANCES

	%	£
<b>Executive</b>		
Leader	100	51,175.14
Cabinet Members (maximum 9) + Lead Member for Traded Services	65	33,262.80
Deputy Cabinet Members (maximum 11)	30	15,351.69
Cabinet Committee Chairman (maximum 6)	17.5	8,953.13
<b>Council</b>		
Council Chairman	33	16,865.96
Council Vice-Chairman	17.5	8,953.13
Planning Applications Committee Chairman	22	11,263.42
Regulation Committee Chairman	22	11,263.42
Other Committee Chairmen (a)	17.5	8,953.13
Scrutiny Committee Chairman	17.5	8,953.13
Select Committee Chairmen (for period of review)	17.5	8,953.13
<b>Opposition</b>		
Leader of each Opposition Group (of at least five members)	15	7,675.84 plus 607.65 for each additional Group Member

#### Notes

- (a) Other Committee Chairmen: Governance & Audit, Health Overview & Scrutiny and Superannuation Fund.
- (b) No Member to receive more than one Special Responsibility Allowance.

- (c) No other allowance to be payable.

## **TRAVEL EXPENSES**

- (1) Travel by private vehicles will be reimbursed at the rates set for tax allowance purposes by the Inland Revenue for business travel. Currently, these are 45p per mile for the first 10,000 miles and 25p a mile thereafter.
- (2) Parking fees, public transport fares and any hotel expenses will be reimbursed at cost, but only on production of a valid ticket or receipt - the cheapest available fare for the time of travel should normally be purchased.
- (3) Taxi fares will only be reimbursed on production of a valid receipt and if use of public transport or the Member's own car is impracticable.
- (4) Travel expenses will be reimbursed for any journey on council duties between premises as agreed for tax purposes (normally excluding journeys to constituents' homes).
- (5) VAT receipts for fuel must always be provided to accompany Members' expense claims and any instructions issued by the General Counsel in relation to the submission of expense claims complied with.
- (6) Air travel and rail travel other than to/from London or within Kent should be booked through officers to enable use of discounting arrangements.
- (7) Journeys undertaken in accordance with the following descriptions are allowed to be claimed for:
  - (a) attendance at KCC premises to undertake KCC business, including attendance at Council, Cabinet and Committees, etc (including group meetings) and to undertake general Member responsibilities;
  - (b) representing KCC at external meetings, including Parish and Town Councils and those of voluntary organisations where the member is there on behalf of KCC;
  - (c) attendance at events organised by KCC and/or where invitations have been issued by County Officers or Members (including Chairman's events and other corporate events); and
  - (d) attendance at meetings/events where the Member is an official KCC representative (as determined by the Selection and Member Services Committee) or requested by the Leader or the relevant Cabinet Member.

## **SUBSISTENCE EXPENSES**

- (8) These are not normally reimbursed. Hotel accommodation should be booked through officers. Any other reasonably unavoidable costs related to overnight stays,

excluding normal subsistence, will be reimbursed on production of a receipt.

## **DEPENDENTS' CARERS' ALLOWANCE**

(9) Members who incur expenses themselves in respect of care responsibilities for dependent children under 16 or dependent adults certified by a doctor or social worker as needing attendance will be reimbursed, on production of valid receipts, for actual payments to a carer while the Member is on Council duties, up to a maximum of £12.15 per hour for each dependent child or adult. Money paid to a member of the Members' household will not be reimbursed. In the case of an allowance for the care of a dependent relative, the relative must reside with the councillor, be dependent on the councillor and require constant care. Subject to the Childcare Voucher Scheme's standard terms and conditions\*, any Member may, if they wish, sacrifice a portion of their Basic Allowance for Childcare Vouchers which are not subject to tax and national insurance deductions.

\* For reference these terms and conditions include (but are not limited to):

- The childcare provider must be OFSTED registered.
- The children must be aged between 0 and 16.
- A sacrifice agreement would need to be signed.
- The amount that can be sacrificed varies depending on whether the applicant is a basic, higher or additional rate tax payer.

## **PENSIONS**

(10) Members are not eligible for admission to the superannuation scheme.

## **CO-OPTED MEMBERS**

(11) An allowance is payable to the Independent Person of £500 per annum plus a daily rate of £100 (pro rata for part of a day). An allowance is paid to the members of the Independent Remuneration Panel of £100 per day.

## **ELECTION TO FORGO ALLOWANCES**

(12) In accordance with Regulation 13 of the Local Authorities (Members' Allowances) (England) Regulations 2003, any Member may elect to forgo all or any part of their entitlement to allowances, by notice in writing to the Head of Democratic Services.

## **SUBMISSION OF CLAIMS**

(13) In accordance with Regulation 14 of the Local Authorities (Members' Allowances) (England) Regulations 2003, the time limit for the submission of claims relating to travel, subsistence, co-optees and dependent carers allowances is four months from the date the expense was incurred.

## **NO OTHER ALLOWANCES ARE PAYABLE**

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By: Benjamin Watts, General Counsel

To: County Council – 23 May 2019

Subject: Proportionality and appointments to Committees and other bodies

Classification: Unrestricted

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Summary: Mr Messenger has recently left the Conservative Group and become an Independent Member (not part of the Independent Group). In addition, the Sittingbourne North By-Election was won by Mr James Clinch as an Independent (Swale Independent) at the expense of the Conservative Group. This report considers the minor changes which need to be made to reflect the proportionality on the date of publication.

For Decision

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### Composition of the County Council

1. (1) Mr Messenger has recently ceased to be a Member of the Conservative Group and has become an Independent Member (not part of the Independent Group).

(2) The recent Sittingbourne North By-Election was won by Mr James Clinch as an Independent (Swale Independent) at the expense of the Conservative Group. The composition of the County Council is therefore:

Political Group	Number of seats	Proportion of seats
Conservative	65	80.24%
Liberal Democrat	7	8.64%
Labour	5	6.17%
Independent Group	2	2.47%
Mr Clinch	1	1.24%
Mr Messenger	1	1.24%
<b>Total</b>	<b>81</b>	<b>100%</b>

### Committee Appointments

2. In order to reconstitute the Council's committees in accordance with the committee structure set out in the Constitution, the County Council is invited to agree the revised allocation of committee places between the political groups.

3. The Local Government and Housing Act 1989 requires committee places to be allocated between the political groups in accordance with the following principles:

- (a) the group with the majority of seats on the Council is allowed to have a majority of seats on each committee;
- (b) subject to (a) above, the number of seats on the total of all committees allocated to any political group must be proportional to the number of seats which that group holds on the Council;
- (c) subject to (a) and (b) above, the number of seats on each committee allocated to any political group must be proportional to the number of seats which that group holds on the Council.

4. The Local Government and Housing Act 1989 only gives an entitlement to political groups to have seats on committees. A 'political group' is defined as two or more Members who inform the Proper Officer that they wish to be regarded as a political group and have a leader. Therefore, Mr Clinch and Mr Messenger have no automatic right to any seats on committees. The Council may decide either to allocate 3 seats on its committees to Mr Clinch and/or Mr Messenger or to leave them vacant. Seats not granted to Independent Members will stand un-allocated as they cannot be allocated to any of the four political groups.

5. In the table set out below, the **current** representation on each Committee is given in bold.

<b>Committee</b>	<b>Con</b>	<b>Lib Dem</b>	<b>Lab</b>	<b>Ind</b>	<b>Mr Clinch</b>	<b>Mr Messenger</b>	<b>Total</b>
Scrutiny Committee +5*	<b>9</b>	<b>2</b>	<b>2</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>13</b>
Health Overview and Scrutiny Committee +4\$	<b>11</b>	<b>1</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>13</b>
Governance and Audit Committee	<b>8</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>11</b>
Electoral & Boundary Review Committee	<b>7</b>	<b>1</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>9</b>
Personnel Committee	<b>8</b>	<b>1</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>10</b>
Planning Applications Committee	<b>10</b>	<b>1</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>12</b>
Regulation Committee	<b>12</b>	<b>1</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>14</b>
Selection and Member	<b>6</b>	<b>1</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>8</b>

<b>Committee</b>	<b>Con</b>	<b>Lib Dem</b>	<b>Lab</b>	<b>Ind</b>	<b>Mr Clinch</b>	<b>Mr Messenger</b>	<b>Total</b>
Services Committee							
Corporate Parenting Panel +4@	8	1	1	0	0	0	10
Superannuation Fund Committee +3# (1/1/1)	8	1	1	0	0	0	10
Kent Flood Risk Management Committee	6	1	0	0	0	0	7
Standards Committee	6	1	0	0	0	0	7
<b>TOTAL</b>	<b>99</b>	<b>13</b>	<b>9</b>	<b>3</b>	<b>0</b>	<b>0</b>	<b>124</b>
<b>Proportionate Share of Total</b>	100	11	8	3	1.5	1.5	124
<b>Difference to Proportionate share</b>	-1	+2.	+1	0	-1.5	-1.5	0

*The rounded-up figures are:*

*Conservative 99.51 (100); LD 10.71 (11); Labour 7.65 (8); Independent 3.06 (3); Mr Messenger and Mr Clinch taken together 3.08 giving a total of 125.1. The additional 0.1% arises because the rounding-up/down process does not work out exactly.*

6 (1) As will be seen, the Conservative Group will be now be under-represented by 1 seat (this figure was previously 4). The LD and Labour Groups continue to each be over-represented by 2 and 1 seat(s) respectively. The discrepancy is made up by the 3 seats that are unallocated to Mr Clinch and Mr Messenger. As the decision to grant additional representation to the Labour and Liberal Democrat Groups has been made by the County Council, a new decision will need to be taken as to which Group should give up the places that needs to be allocated either as vacancies or to Mr Clinch and Mr Messenger.

(2) The County Council has on previous occasions given delegated powers to the General Counsel to make the necessary adjustments following discussions between the political groups. It is recommended that this course of action is followed unless agreement can be reached at this meeting of the County Council.

(3) The size and political composition of Sub-Committees is unaffected. The table below sets out the agreed allocation of seats when proportionality is strictly applied.

<b>Sub-Committees</b>	<b>Con</b>	<b>Lib Dem</b>	<b>Lab</b>	<b>Ind</b>	<b>Total</b>
Regulation Committee Member Panels (enforcement, public rights of way, marriage premises, village/town greens)	4	1	0	0	5
Regulation Committee Transport Appeal Panels (school-related appeals - mainly transport)	4	1	0	0	5
Personnel Committee Member Panel	4	1	1	0	6
Scrutiny Committee Select Committees	7	1	1	0	9

(4) The County Council has agreed that Labour Group and Independent Group Members can sit on a Regulation Committee Member Panel if any of the groups is willing to give up one of its places. giving greater flexibility in terms of finding Members to serve on these Panels. This is an informal arrangement and only applies if one of the Groups cannot fill a seat on the panel (which are often arranged at short notice).

(5) Regulation Committee Transport Appeal Panels meet with such frequency that it has been the agreed practice throughout the previous Council that Panel membership is determined by the availability of individual Members from all political groups subject only to the need for the Conservative Group to have a majority on each Panel. Membership of the Regulation Committee is not a requirement for its Panels either for individual Members or political groups.

(6) The Personnel Committee Member Panel has traditionally consisted of Members from each of the political groups. The proportionality rules have been varied for these Panels so that the Conservative Group has 4 seats, the Liberal Democrat Group 1 seat and the Labour Group 1 seat. An Independent Group representative is also able to participate in a non-voting capacity.

(7) The Mental Health Guardianship Sub-Committee is chaired by the Chairman of the Regulation Committee. The rest of its membership is drawn from volunteers from the Adult Social Care Cabinet Committee. It meets once a year to oversee the Guardianship Register. In the event that a decision is needed on the discharge of persons who are subject to guardianship, a Panel of 3 of its Members will meet. Due to the urgent need for a decision, membership of the Panel would be determined by the availability of Members to serve at very short notice.

(8) The Scrutiny Committee also sets up Select Committees which are time-limited and task specific, carrying out reviews and making recommendations.

## Membership of Cabinet Committees

7. (1) As membership, terms of reference and number of Cabinet Committees is determined by the Leader, there will be no change to the current arrangements.

## Other Authorities, Joint Committees and Partnership Bodies

8. (1) The proportionality principles in the 1989 Act also apply to the appointments which the Council makes to various other authorities, joint committees and partnership bodies, as set out in the table below. These figures are unaffected by the changed overall proportionality.

Authority, Joint Committee or Partnership Body	Con	Lib Dem	Lab	Ind	Tot
Kent and Medway Fire and Rescue Authority	17	2	1	1	21
Kent and Essex Inshore Fisheries and Conservation Authority	3	0	0	0	3
Kent and Medway NHS Joint Overview and Scrutiny Committee	7	1	0	0	8
Standing Advisory Committee on Religious Education	3	1	0	0	4
Pension Board	2	0	0	0	2

## Recommendations

9. The County Council is asked to:

(a) decide whether to allocate 3 committee places to Mr Clinch and Mr Messenger or whether these places are to become un-allocated; and

(b) give delegated powers to the General Counsel to make the necessary adjustments following discussions between the political groups.

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