

SELECTION AND MEMBER SERVICES COMMITTEE

Thursday, 1st July, 2021

2.30 pm

**Council Chamber, Sessions House, County Hall,
Maidstone**





AGENDA

SELECTION AND MEMBER SERVICES COMMITTEE

Thursday, 1 July 2021, at 2.30 pm
Council Chamber, Sessions House, County
Hall, Maidstone

Ask for: **Andrew Tait**
Telephone: **03000 416749**

Membership (8)

Conservative (5): Mr N J Collor (Chairman), Mr M C Dance, Mr R W Gough,
Mr C Simkins and Mr B J Sweetland

Labour (1): Dr L Sullivan

Liberal Democrats Mr A J Hook
(1):

Green/Independents Mr R Lehmann
(1)

Webcasting Notice

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UNRESTRICTED ITEMS

(During these items the meeting is likely to be open to the public)

- 1 Substitutes
- 2 Declarations of Interests by Members in items on the Agenda for this meeting.
- 3 Minutes (Pages 1 - 6)
 - a) 25 February 2021
 - b) 27 May 2021

- 4 Committee Work Programme and Member Training arrangements (Discussion Item)
- 5 Amendment to the Terms of Reference for the Governance and Audit Committee (Pages 7 - 10)
- 6 Future arrangements for Committee Meetings (Pages 11 - 24)
- 7 Appointments to Outside Bodies (Pages 25 - 46)
- 8 Other items which the Chairman decides are Urgent

EXEMPT ITEMS

(At the time of preparing the agenda there were no exempt items. During any such items which may arise the meeting is likely NOT to be open to the public)

Benjamin Watts
General Counsel
03000 416814

Wednesday, 23 June 2021

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KENT COUNTY COUNCIL

SELECTION AND MEMBER SERVICES COMMITTEE

MINUTES of a meeting of the Selection and Member Services Committee held in the Council Chamber, Sessions House, County Hall, Maidstone on Thursday, 25 February 2021.

PRESENT: Mr B J Sweetland (Chairman), Mr M C Dance, Mrs T Dean, MBE, Mr D Farrell, Mr R W Gough, Mr E E C Hotson, Mr G Lymer and Mr C Simkins

ALSO PRESENT: Mr R H Bird, Mr A H T Bowles, Mr G Cooke and Mr P J Oakford

IN ATTENDANCE: Mr B Watts (General Counsel) and Mr A Tait (Democratic Services Officer)

UNRESTRICTED ITEMS

1. Dates of future meetings

(Item 3)

The Committee noted the following future meeting dates:-

Thursday, 29 April 2021;
Thursday, 20 May 2021;
Tuesday, 29 June 2021;
Wednesday, 2 September 2021;
Friday, 1 October 2021;
Thursday, 4 November 2021;
Thursday, 25 November 2021;
Tuesday, 18 January 2022;
Friday, 11 February 2022;
Friday, 25 February 2022;
Tuesday, 29 March 2022;
Wednesday, 27 April 2022;
Wednesday, 25 May 2022;
Wednesday, 29 June 2022.

2. Minutes - 19 November 2020

(Item 4)

RESOLVED that the Minutes of the meeting held on 19 November 2020 are correctly recorded and that they be signed by the Chairman.

3. Local Government Elections - Presentation by General Counsel

(Item 5)

(1) The General Counsel gave a presentation. The accompanying slides are contained within the electronic papers on the KCC website.

(2) The General Counsel's presentation began by covering nominations and campaigning. He said that the number of subscribers required for a nomination paper had been reduced from 10 to 2 in order to reduce the travel and contact involved with the nomination process. Leafleting and door-knocking by party activists would not be permissible under the current lockdown rules, although the government had uprated election expenses for council candidates to provide greater opportunity for them to campaign via digital channels.

(3) The Government was supporting proxy voting by allowing people to apply for a proxy vote until 5pm on polling day, without having to find someone to attest their application. Meanwhile, the Royal Mail had agreed to prioritise the delivery of election mail, whilst a series of Covid-compliant measures would be put in place for those voting in person.

(4) The General Counsel then summarised the pre-election guidance, which would come into force on 19 March 2021, as well as the process for nominating candidates. Nomination forms could only be submitted between Monday 22 March and Thursday 8 April on working days between 10:00 am and 4:00 pm.

(5) The General Counsel informed the Committee that full details on all areas covered by the presentation would be posted on the KCC website.

(6) RESOLVED that the report be noted.

4. Update on Induction and Training (Oral Report)

(Item 6)

(1) The General Counsel reported on arrangements for induction and training for Members following the Local Government Elections. These would have to follow the operating rules that were in force, including social distancing and the capacity of various venues. This would necessarily mean that virtual training would be a significant aspect of the process.

(2) The General Counsel then said that all Members of the Council would be sent a short survey so that they could provide valuable input for the development of the programme.

(3) The General Counsel said that the current Covid-10 Regulations were due to end in early May 2021. It would nevertheless not be possible for the County Council's Annual Meeting to be held in County Hall. Whichever venue was chosen would also need to ensure that the public could safely attend. If the lockdown were to end in June 2021 as the government intended, the public health guidance would be followed at all times.

(4) The General Counsel said that he would cost all the options for induction, training and Council meetings as well as for ICT equipment. It might be necessary to arrange another meeting of the Committee before its next scheduled date of 29 April 2021.

(5) RESOLVED that the report be noted.

5. KCC Combined Member Grant

(Item 7)

(1) The General Counsel introduced a report on the provisional grant recipient list of Combined Member Grants from 2017/18 to 2020/21. He stressed that the list for 2020/21 was not the final version.

(2) Members of the Committee said that the wording for some of the Grants, whilst correct, could be open to misinterpretation and suggested that the reduction of £5k per Member should have been the subject of an Equality Impact Assessment in order to ensure that the areas of greatest need within the county were not over-penalised.

(3) The General Counsel said that the guidelines on Member Grants were under review and that a report would be made to the Committee after the Local Government Elections. He agreed to provide all Members of the Committee with the current guidelines.

(4) RESOLVED that:-

- (a) the provisional grant recipient list of Combined Member Grants from 2017/18 to 2020/21 be noted;
- (b) approval be given to the list being uploaded to the KCC website for information; and
- (c) the plans for future uploads be noted.

6. KCC Combined Member Grant - Whitstable East and Herne Bay West

(Item 8)

RESOLVED that the receipt of and approval process for the final applications for Whitstable East and Herne Bay West be noted in respect of the following applications:-

- (a) 6th Whitstable Scout Group – Roof Insulation and small additional projects;
- (b) CTiW Haven – Homeless Care;
- (c) Retreat into Wonderland CIC – Animal Sanctuary Flood Protection; and
- (d) The Charitable FC – Mental Health Sports Programme.

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KENT COUNTY COUNCIL

SELECTION AND MEMBER SERVICES COMMITTEE

MINUTES of a meeting of the Selection and Member Services Committee held in the Mote Hall Leisure Centre, Maidstone, Kent, ME15 7RN on Thursday, 27 May 2021.

PRESENT: Mr N J Collor, Mr M C Dance, Mr R W Gough, Mr C Simkins and Mr B J Sweetland

IN ATTENDANCE: Mr J Cook (Democratic Services Manager)

UNRESTRICTED ITEMS

7. Election of Chair
(Item 3)

(1) It was duly proposed and seconded that Mr N C Collor be elected Chairman of the Committee.

Carried Unanimously

(2) RESOLVED that Mr Collor be elected Chairman of the Committee.

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DRAFT

By Ben Watts, Director of Law and Governance

To: Selection and Member Services Committee – 1 July 2021

Subject: Amendment to the Terms of Reference for the Governance and Audit Committee

Classification: Unrestricted

Summary: This paper proposes changes to the Terms of Reference for the Governance and Audit Committee

1. Introduction

- a) At the meeting of the Governance and Audit Committee on 23 April 2021, the Corporate Director of Finance and I took a paper proposing changes to its Terms of Reference.
- b) There have been a number of high-profile issues for local authorities relating to wholly owned companies. Members of the Governance and Audit Committee have repeatedly expressed a desire to receive more information in order that they can scrutinise the actions of the executive relating to the Council's wholly owned companies.
- c) At the meeting of the Governance and Audit Committee in January and the Policy and Resources Cabinet Committee in March, it was agreed that changes were required to the existing arrangements to simplify accountabilities, increase data and improve reporting to support scrutiny in relation to the oversight of the governance of the companies. The April paper set out the proposed changes to achieve this.
- d) At the April meeting, the Governance and Audit Committee agreed that no Member should serve on the Committee, including as a substitute, unless they had received the appropriate training. This has now been included in the draft Terms of Reference.
- e) The draft amendments agreed by the Governance and Audit Committee are attached in the Appendix. The changes are marked in bold text and underlined.

2. Recommendation

The Selection and Member Services Committee is asked to consider and endorse or make recommendations to the County Council to approve amendments to the Terms

DRAFT

of Reference of the Governance and Audit Committee as set out in this report.

3. Background Documents

None.

4. Contact Details

Ben Watts, Director of Law and Governance
03000 416814
benjamin.watts@kent.gov.uk

Appendix 1 – Terms of Reference

Purpose of committee

17.2 Membership: (TBC)

17.3 **Political Groups should only nominate Members as regular Members or as substitutes on the Governance and Audit Committee (and on Panels of the Committee) if they have had training in the relevant procedures.**

17.4 The purpose of this Committee is to:

- (a) ensure the Council's financial affairs are properly and efficiently conducted and;
- (b) review assurance as to the adequacy of the risk management and governance framework and the associated control environment **and;**
- (c) receive ongoing assurance and information to enable the effective scrutiny and oversight of the executive decision-making around shareholder strategy regarding companies in which the Council has an interest**

17.5 The Governance and Audit Committee is responsible for ensuring that:

- (a) risk management and internal control systems are in place that are adequate for purpose and effectively and efficiently operated,
- (b) the Council's corporate governance framework meets recommended practice, is embedded across the whole Council and is operating throughout the year with no significant lapses,
- (c) the Council's Internal Audit function is independent of the activities it audits, is effective, has sufficient experience and expertise and the scope of work to be carried out is appropriate,
- (d) the appointment and remuneration of external auditors is approved in accordance with relevant legislation and guidance, and the function is independent and objective,
- (e) the external audit process is effective, taking into account relevant professional and regulatory requirements, and is undertaken in liaison with Internal Audit,

- (f) the Council's financial statements (including the pension fund accounts) comply with relevant legislation and guidance and the associated financial reporting processes are effective,
- (g) any public statements in relation to the Council's financial performance are accurate and the financial judgements contained within those statements are sound,
- (h) accounting policies are appropriately applied across the Council,
- (i) the Council has a robust counter-fraud culture backed by well designed and implemented controls and procedures which define the roles of management and Internal Audit, and
- (j) the Council monitors the implementation of the Bribery Act policy to ensure that it is followed at all times.

(k) the Council has appropriate governance arrangements in place to manage the relationship between the Council and any company in which the Council has majority control

(l) the Council has appropriate arrangements in place to ensure that the commercial opportunities and risks presented through company ownership are managed effectively

From: Ben Watts, General Counsel

To: **Selection and Member Services Committee – 1 July 2021**

Subject: Future Arrangements for Committee Meetings

Classification: **Unrestricted**

1. Introduction

- a) I have provided regular updates to this Committee on our meeting arrangements. This is an opportune time to return to the Committee. As Members will know, the regulations that allowed formal meetings to be held remotely expired on 7 May and all affected meetings have had to be held physically from this point on. At the same time, the regulations around social distancing and other measures relating to the continuing Coronavirus situation also need to be adhered to.
- b) This meant the Annual General Meeting was held in Mote Hall. It is a tribute to both Members and Officers and all others involved that this was a successful meeting. The original deadline of exiting the Coronavirus restrictions has been delayed from 21 June and so this means that work is underway to ensure the next County Council meeting can go ahead in a regulation compliant way that maintains the safety of all Members staff or be delayed to allow it to take place in the Council Chamber.
- c) This also means that the arrangements that were put in place when the remote meeting regulations came to an end will continue for the medium term. Members have been advised that the bulk of meetings that do not legally have to be held physically, such as Member briefings, training and Cabinet Committee meetings, will continue to be held remotely, on Tuesday and Wednesday wherever possible. To respond to the Member request for consistent days for meetings and to maximise efficiency and the best planning of meetings, physical meetings are currently being held on Wednesday and Thursday wherever possible. Guidance has been shared with Members to ensure these are run efficiently and safely.

2. Meeting Arrangements Going Forwards

- a) As the relevant accountable Director, I have a duty to ensure my staff are able to work in a safe and Covid-secure environment. I also have a duty of care to Members to ensure that the arrangements that are put in place are also safe.
- b) Decisions as to what KCC's approach to meeting provision should be are taken by the Executive balancing the different requirements and making a judgment based on information about the risks involved in the different options. The wider group of Members will continue to be consulted through Political Groups, County Council, and the relevant Committees.
- c) Once lockdown restrictions have been removed, it is the intention to have a more substantive discussion about the arrangement of the Council's meetings moving forward. This will reflect on the views of the entire Membership of the

Council and consider the implications and resourcing of the options to allow an informed decision.

3. Remote Meetings: The Future

- a) It is uncertain at the time of writing whether the Government will find a way to reintroduce the statutory ability to hold formal meetings remotely in some form – either as a short-term measure in response to the delay in lifting lockdown restrictions, or by making a longer-term decision.
- b) Ending on 17 June 2021, the Government held a call for evidence about remote meetings. The KCC response to this call for evidence is set out in Appendix 1, 1a, and 1b.
- c) As can be seen, in common with the local government sector more widely, the KCC response was in favour of having local flexibility to best suit our needs. It is my professional view that the decision around whether Kent County Council utilise virtual meetings and if so to what extent, should be a decision for Members of this Council. This does not mean that if local authorities were granted the power to hold formal meetings remotely that there would be no more physical meetings. This would need to be a decision taken at the time.
- d) There are financial and environmental benefits to holding remote meetings, but there are also advantages to holding many of them in a physical setting. Indeed, for some, it is the most appropriate way of dealing with certain matters. In practice, most authorities are likely to have a ‘mixed economy’ of remote and physical meetings to best suit the business needs of the council.
- e) We are also continuing to explore the options for holding meetings on a hybrid basis to ensure that we are best placed to take advantage of any changes in legislation and technology.

3. Recommendation:

That the Selection and Member Services Committee note the report.

4. Background Documents

Ministry of Housing, Communities and Local Government, ‘Local authority remote meetings: call for evidence’, open 25 March 2021 to 17 June 2021,
<https://www.gov.uk/government/consultations/local-authority-remote-meetings-call-for-evidence/local-authority-remote-meetings-call-for-evidence>

5. Contact details

Ben Watts, General Counsel
03000 416814
benjamin.watts@kent.gov.uk

Appendix 1:

Kent County Council submission to the Call for Evidence into Local Authority Remote Meetings

Call for Evidence closed on 17 June 2021

NB: Question 1-6 were about who was submitting the response. These are not included.

Background: <https://www.gov.uk/government/consultations/local-authority-remote-meetings-call-for-evidence/local-authority-remote-meetings-call-for-evidence>

Where options were given, the KCC response is in bold and underlined.

The additional evidence discussed in Questions 9 and 10 are in Appendices 1a and 1b

KCC responses:

7. Generally speaking, how well do you feel the current remote meetings arrangements work?

- **Very Well**
- Well
- Neither well nor poorly
- Poorly
- Very Poorly
- Unsure

Please explain your answer in more detail, though note you will be asked about specific advantages and disadvantages of remote meetings in further questions.

Free Text:

The powers given to us under SI/2020/392 have enabled us to hold our formal meetings remotely and have been essential in enabling us to continue functioning as near to normal as is possible in the wider circumstances. Kent County Council rose to the challenge of switching to working remotely quickly and professionally.

It would have been possible for Officers to take many of the decisions currently taken at meetings under urgency procedures, and for Key Decisions to be taken by Executive Members without any discussion in public or wider engagement with Members beforehand. However, Kent County Council took the view that this would have reduced the democratic accountability and transparency of local government. Councillors are elected by the people of Kent to take decisions on their behalf, and the remote working arrangements allowed this decision-making to continue largely as before the pandemic and to enable them to be held accountable for these decisions. Some of the commentary around the ending of the virtual meeting regulations seems to assume local government could just default to a system of

Officers and a small number of Members taking all the decisions unilaterally. This is unhelpful and unsustainable over the longer term. It is particularly surprising that Government would suggest such an approach given the way Parliament recognised the importance of their role and debate during the pandemic. In any event, urgency procedures should not be used for a prolonged period.

8. Generally speaking, do you think local authorities in England should have the express ability to hold at least some meetings remotely on a permanent basis?

- **Yes**
- No
- Unsure

Please explain your answer in more detail.

Free Text:

The specific benefits will be picked up in answers below, but in general terms the local authority is best placed to determine what arrangements are most suitable for managing the business of the Council. Separate from the question as to whether local authorities should be able to hold remote meetings, there is a system of rules, checks and balances, from the statutory scrutiny function to the Annual Governance Statement which are in place to ensure a local authority is well-run. The Secretary of State also has reserved powers to intervene where it is not. These will still be in place whatever the outcome of this consultation.

If anything, the ability to determine arrangements locally should strengthen local governance by giving Members greater ownership of them and being able to ensure that these arrangements deliver for the residents of Kent as efficiently and effectively as possible.

Having this ability on a permanent basis does not mean that all meetings will become virtual/remote. It is KCC's view that it is Kent County Council's elected Members who should decide how those meetings are arranged with advice from the Monitoring Officer.

Implementing legislation on a permanent basis does mean that local government decision-making becomes more future-proofed. Even were local authorities to move back to a complete schedule of physical meetings, there are many events (including future pandemics) which could necessitate a need to move to remote meetings. Were the opportunity not taken now to enshrine the ability, there may be a need to introduce emergency legislation in the future, taking up limited parliamentary time, and subsequently result in a similar consultation on the same topic in the future.

In recent weeks, the absence of this legislation has impacted on KCC's ability to transact business and has increased cost and the environmental impact of our meetings. Where social distancing obligations persist, our ability to host meetings in our usual meeting place has been compromised. In particular for our full Council meetings, we have had to use large halls which are not suitable for effective political

debate. They are also expensive to arrange and host in terms of cost and the officer resources to arrange.

Government are asked through this consultation to properly read and understand the entire legal framework that applies for meetings. Government are also respectfully asked to understand the different types of Council which range from London Boroughs (which cover relatively small geographic areas with concentrated populations) to Counties such as Kent and Cornwall (which are large geographic areas with dispersed populations and a peninsular nature). Given these factors, the arrangements for meetings will be contingent on local factors and local democratic intentions.

One further consideration for government is the continuing nature of the pandemic. Our May council meeting was arranged for a physical venue in Canterbury that then was subject to a local outbreak and needed to be moved. The relevant regulations required considerable additional administration to simply change the venue. If there are further local outbreaks the ability to transact our business is materially impacted.

9. What do you think are some of the benefits of remote meetings?

- **More accessible for local authority members**
- **Reduction in travel time for members**
- **Meetings more easily accessed by local residents**
- Greater transparency for meetings
- Documents (e.g. minutes, agendas, supporting papers) are more accessible
- Easier to chair meetings in an orderly fashion
- **A virtual format promotes greater equality in speaking time during meetings**
- I do not think there are any benefits to remote meetings
- Other (please specify below)
 - **Encouraging political participation.**

For each benefit you have selected, please explain each of your answers in more detail.

Free Text:

More accessible for local authority Members/Reduction in travel time for Members – Kent is one of the larger local authority areas in terms of geography and travelling to County Hall in Maidstone, while a fairly central location, can take over an hour for many Members. The data on this is set out in the answer to Q10. Many Members of Kent County Council have other responsibilities – work, caring, community roles and so on – and the ability to join meetings remotely enables these Members to better balance these with the roles of a Member. Local government is rooted in the tradition of local people volunteering a portion of their time to serve the community. These are not full-time paid positions unlike Members of Parliament. With the pressures of modern life, virtual meetings will allow this to continue. This needs to be qualified by pointing out that the role of an Executive Member can be the equivalent of a full-time role and the additional flexibility of virtual meetings can help here as well.

The evidence set out in the file uploaded with this answer demonstrates this. Full Council and two Committees were chosen to demonstrate the increase (rather than the aggregate number of meetings which might be misleading). Attendance at full Council was improved by almost 10%. As a proxy for wider engagement in Council business, the number of meeting page views also increased.

Meetings more easily accessed by local residents – in a sense this aspect has remained the same in that our meetings were webcast live prior to the pandemic, with the numbers of physical visitors quite low. However, with webcasts of physical meetings there was the limiting factor that Members might not use microphones or their contributions not otherwise be picked up. This might mean that some people felt the need to be present at the physical meeting. A remote meeting equalizes this, everything that is said in the meeting is captured and the public hear everything that the Committee does.

A virtual format promotes greater equality in speaking time during meetings – Although it is difficult to quantify this, the views of Clerks in the meetings is that Members who did not say much in physical meetings both attend and participate more than previously. Several Members have also reported that they feel more able to participate, with the proceedings less able to be dominated by a small number of more forceful personalities.

Encouraging political participation – At an event that the Council held for those interested in becoming a Councillor in the future, there was a strong view expressed by the members of public participating that the continuation of remote meetings was something that would encourage them to stand. Kent County Council holds daytime meetings and as set out above, remote meetings are less disruptive to other responsibilities than being required to travel for a physical meeting.

If you have quantitative evidence that you would like to upload e.g. a spreadsheet of meeting attendance, please upload a file using this link.

(See Appendix 1a)

10. [For local authorities only] Have you seen a reduction in costs since implementing remote meetings in your authority?

- **Yes**
- No
- Unsure

Please explain your answer in more detail.

Free Text:

As set out in the accompanying file, in a County the size of Kent, the reduction in Member mileage and transport claims has been considerable, with a consequent reduction in expenses paid of almost £100,000 over the year. With Members online for the meetings, it has also been easier to push towards reducing the number of physical agendas published for Members. Both of these have a positive environmental impact as well and contribute towards the zero-carbon target.

The accompanying file also demonstrates that Kent County Council has resumed an average pattern of monthly meetings, the overall reduction being due to the first lockdown and adjustment period. The savings being realised are therefore based on a business-as-usual model and not simply by holding fewer meetings.

If you have quantitative evidence that you would like to upload e.g. a spreadsheet of monthly expenses, please upload a file using this link.

(See Appendix 1b).

11. What do you think are some of the disadvantages of the remote meetings arrangements?

- **It is harder for members to talk to one another informally**
- Meetings are less accessible for local authority members or local residents who have a poor-quality internet connection
- Meetings are less accessible for local authority members or local residents who are unfamiliar with video conferencing/technology
- There is less opportunity for local residents to speak or ask questions
- Some find it more difficult to read documents online than in a physical format
- Debate is restricted by the remote format
- It is more difficult to provide effective opposition or scrutiny in a remote format
- It is more difficult to chair meetings in an orderly fashion
- Virtual meetings can be more easily dominated by individual speakers
- It might enable democratically elected members to live and perform their duties outside their local area on a permanent basis, therefore detaching them from the communities they serve
- It may create too substantial a division between the way national democracy (e.g. in the House of Commons) and local democracy is conducted
- I do not think there are any disadvantages to remote meetings
- Other (please specify)

For each disadvantage you have selected, please explain each of your answers in more detail

Free Text:

The mitigation for the selected item is set out below in the next text box.

Officers at KCC quickly instituted a one-to-one training programme for those Members that required it and our ICT support service was able to help where connectivity was an issue. The lessons learned over the last year have meant that we have thought differently about the IT offer we will be making for Members in the future to ensure they can best access remote meetings in the future.

While Members still have connectivity issues at times, as we all do, this is no more of a disruption to meeting attendance than traffic problems would be for physical meetings.

For each disadvantage you have selected, please explain any suggestions you have to mitigate/overcome them.

Free Text:

It is harder for members to talk to one another informally - Use of the Teams platform has enabled Members to attend pre-meetings and Political Group meetings and so still discuss issues outside of the formal meeting setting. The Chairman of the Council has also arranged 'virtual lunches' where Members have been able to come together. In terms of being able to prepare appropriately for formal meetings, this has all gone a long way to mitigating this disadvantage.

As set out elsewhere, remote meetings have improved Member participation and engagement, which offsets this issue.

12. What do you think are some of the main advantages of holding face-to-face meetings, as opposed to remote meetings?

Please provide your answer in the box below

Free Text:

The main advantage is related to the answer in the previous question. It is easier for Members and officers to assess the mood of a meeting from body language and other cues, and to assess whether views are being changed. This is more a challenge for political management rather than a problem of meeting management. As set out above, there are ways to mitigate this and is offset by remote meetings being less able to be dominated by more forceful Members.

In addition, were the power to hold remote meetings to be granted, it is likely that it will be the more routine meetings which will be held remotely, with those of greater political controversy dealt with in a physical meeting.

13. If permanent arrangements were to be made for local authorities in England, for which meetings do you think they should have the option to hold remote meetings?

- **For all meetings**
- For most meetings with a few exceptions (please specify)
- Only for some meetings (please specify)
- I think local authorities should be able to decide for themselves which meetings they should have the option to hold remotely
- I do not think local authorities should have the option to hold any meetings remotely
- Unsure

Please explain your answer in more detail.

Free Text:

The first and fourth options are effectively the same. For local authorities to be able to decide which meetings to hold remotely, the option needs to apply for all meetings. As set out above, each local authority is best placed to make this

determination, and to make changes if circumstances differ, such as a substantial minority of a given Committee needing the flexibility of remote meetings. A Council operating a Leader and Cabinet model of governance would have different requirements to one operating the Committee system.

It would be arbitrary to include some meetings and exclude others. Given the different governance models any criteria would make for overly complicated regulations that might leave unfortunate gaps. It could also lead to 'gaming' the system, where a Council decides to revise the Terms of Reference of Committees and/or manage business in a different way just to bring a meeting inside/outside the scope of any future regulations. This would not be healthy for transparency or local accountability.

14. If permanent arrangements were to be made for local authorities in England, in which circumstances do you think local authorities should have the option to hold remote meetings?

- **In any circumstances**
- Only in extenuating circumstances where a meeting cannot be held face-to-face or some members would be unable to attend (e.g. severe weather events, Coronavirus restrictions)
- I think local authorities should be able to decide for themselves which circumstances they should have the option to meet remotely
- I do not think local authorities should have the option to hold remote meetings under any circumstances
- Other (please specify)
- Unsure

Please explain your answer in more detail.

Free Text:

The first and third options above are essentially the same. The freedom to determine the conditions needs to allow remote meetings in any circumstances.

The problem with adding restrictions such as weather or Coronavirus is that it either means a subjective decision made locally, opening up the possibility of 'gaming' or challenge (up to and including judicial review, which comes with an opportunity cost to the authority), or leave local authorities waiting for a determination from central government, which might be no real difference to the current situation of awaiting emergency regulations.

In addition, regulations allowing remote meetings are also likely to enable hybrid meetings. Hybrid meetings have not been used at Kent County Council but they could be useful in times of localised outbreaks. However, without full local flexibility around things like being able to properly manage public attendance levels where social distancing is required (with compensating facilities to watch the meeting on a screen made available), the meeting may breach social distancing rules and so not be able to continue.

15. Would you have any concerns if local authorities in England were given the power to decide for themselves which meetings, and in what circumstances, they have the option to hold remote meetings?

- Yes
- **No**
- Unsure

Please explain your answer in more detail.

Free Text:

As set out in the preceding answers, the balance is in favour of allowing total local discretion. The local rules adopted regarding remote meetings would and should be for approval by full Council, and so involve all Members having oversight.

16. If yes, do you have any suggestions for how your concerns could be mitigated/overcome?

Please provide your answer in the box below

Free Text:

N/A

17. In your view, would making express provision for English local authorities to meet remotely particularly benefit or disadvantage any individuals with protected characteristics e.g. those with disabilities or caring responsibilities?

- **Yes**
- No
- Unsure

Please explain your answer in more detail.

Free Text:

If anything, the ability to hold remote meetings increases a local authority's ability to ensure any individuals with protected characteristics can benefit. This is one reason why total local flexibility has been argued for earlier. Members in different circumstances may find remote working, say from home, would better enable their needs to be met.

Considering meetings from the angle of neurodiversity, remote meetings are more comfortable for some people (including many Members), and so allow their strengths to be better demonstrated in these meetings.

As mentioned above, our evidence locally suggests the ability to attend meetings remotely would make standing for election more attractive to a wider cross-section of society and so contribute to making the Council more representative of its population.

Appendix 1a

Quantitative evidence for Q9 MHCLG Remote Meetings Call for Evidence – Kent County Council

County Council (Membership of 81 KCC Members)

- 9.6% increase in Member attendance
- 74.0% increase in page views

Physical Meetings

July 2019

Member attendance: 73
Meeting page views: 385

September 2019

Member attendance: 70
Meeting page views: 417

December 2019

Member attendance: 63
Meeting page views: 467

February 2020

Member attendance: 73
Meeting page views: 335

Virtual Meetings

July 2020

Member attendance: 75
Meeting page views: 833

September 2020

Member attendance: 78
Meeting page views: 755

December 2020

Member attendance: 77
Meeting page views: 500

February 2021

Member attendance: 76
Meeting page views: 703

Policy and Resources Cabinet Committee (Membership of 15 KCC Members)

- 3.7% increase in Member attendance

Scrutiny Committee (Membership of 13 KCC Members)

- 5.5% increase in Member attendance

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Appendix 1b

Quantitative evidence for Q10 MHCLG Remote Meetings Call for Evidence – Kent County Council

Spend on printing of agendas (£)

2017-18	2018-19	2019-20	2020-21
42,012	29,903	54,759	28,274

£26,485 (48%) reduction in printing costs during 2020/21 compared to the previous year as Members access papers digitally with more frequency.

Spend on mileage and public transport by Members (£)

	2017-18	2018-19	2019-20	2020-21
Mileage	93,034	95,989	95,055	9,000
Public transport	6,724	12,095	13,022	947

£98,130 (91%) reduction in combined mileage and public transport costs while running a full programme of remote meetings compared to the previous year of physical meetings.

With savings on mileage and the Chairman's Lunch for Members (as it is an all-day meeting), each County Council meeting saves around £1,500 when done remotely compared to a physical meeting. This involves all 81 Members, so the other Committee meetings would have proportionally smaller savings, but in aggregate the savings are substantial.

Number of Formal Meetings per Month per Municipal Year

Year	20-21	19-20	18-19
April	2	6	13
May	2	16	14
June	12	21	14
July	18	15	26
August	7	5	5
September	23	25	24
October	13	12	16
November	22	20	19
December	9	18	11
January	21	16	16
February	16	24	16
March	23	18	19
Total	168	196	193

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By: Ben Watts, General Counsel

To: Selection and Member Services Committee –1 July 2021

Subject: Appointments to Outside Bodies

Summary: To make appointments and nominations on behalf of the Council of representatives to serve on various outside bodies.

1. Introduction

(1) The Committee is charged with making appointments to outside bodies on behalf of the County Council. The Local Government and Housing Act 1989 political proportionality principles do not apply to these appointments, but in recent years it has been the County Council's convention that appointments should be shared between the political groups on, so far as possible, a proportional basis.

(2) Three tables have been produced listing outside bodies to which the County Council as **Appendices** to this report. The names given are the appointments on the day of the Local Government Elections on 5 May 2021.

- (a) County-wide bodies (**Appendix 1**)
- (b) local bodies (**Appendix 2**)

(3) In addition, there are various appointments which are made by the Leader of the Council. These will be reported to the Committee in due course.

(4) In the case of certain Local Government Association bodies, the Committee will also need to decide the allocation of votes between the Council's representatives.

(5) Bensted's Charity has written to Kent County Council requesting that Mr Tom Gates (former Chairman of Kent County Council) be appointed as the County Council's representative.

(6) Rochester Bridge Trust has written to Kent County Council requesting that Mrs Sarah Hohler be re-appointed as the first of the County Council's two representatives. The Trust has also explained that the second appointment (replacing Mr Peter Homewood) will only be for the period up to 31 May 2023.

(7) The Duke of York Royal Military School has written to Kent County Council, pointing out that it has not been represented on its Governing Body for the past four years. The School has indicated that if KCC is unable to identify a representative from its elected membership, it would be willing to assist by suggesting a possible representative who is not a Member of the Council.

2. ACCESS Joint Committee

(1) In order to comply with the Governments requirement for pooling of Local Government Scheme investments, the County Council agreed at its meeting on 16 March 2017 to be part of ACCESS (a Collaboration of Central, Eastern and Southern Shires) consisting of Cambridgeshire, Kent, East Sussex, Norfolk, Essex, Northamptonshire, Hampshire, Suffolk, Hertfordshire West Sussex and the Isle of Wight.

(2) The ACCESS agreement requires one Member serving on the Superannuation Fund Committee of each of the 11 constituent Local Authorities to form the ACCESS Joint Committee. The Superannuation Fund Committee has appointed its Chairman, Mr Charlie Simkins. Mr Nick Chard, the Vice-Chairman will deputise for him.

3. Pension Board

(1) The Pension Board consists of 8 Members (4 Employee representatives and 4 Employer representatives). KCC is able to appoint 2 Members to the Board, who cannot be Members of the Superannuation Fund Committee and one of whom will be the Chairman of the Board. Nominations to this Board will be made at a future meeting of this Committee.

4. Parent Governor Representatives

(1) The Local Government Act 2000 requires the County Council to appoint Parent Governor Representatives to serve on the Scrutiny Committee (when education matters are discussed). In accordance with the Constitution (Appendix 2 Part 2) two Parent Governor Representatives in total are appointed for a four-year term.

(2) Nominations are being sought from all Parent Governors at schools in the Kent LEA area. These will be reported to a future meeting of the Committee.

6. Recommendations

The Committee is asked to:

(a) consider and make appointments and nominations on behalf of the Council of representatives to serve on various outside bodies as set out in **Appendices 1 and 2**,

(b) note that the appointments made by the Leader will be reported in due course.

(c) note that the Superannuation Fund Committee has appointed Mr Charlie Simkins as the KCC representative on the ACCESS Joint Committee (paragraph 2 refers).

(d) note that appointments to the Pension Board will be made at a future meeting of this Committee (paragraph 3 refers).

(e) note that the process is underway for the appointment of Parent Governor representatives on the Scrutiny Committee for a four-year term (paragraph 4 refers).

Contact:

Andrew Tait
Democratic Services
andrew.tait@kent.gov.uk 03000 416749

Background documents -

ACCESS - Report to [County Council 16 March 2017](#)

Pension Board – Report to [County Council 26 March 2015](#)

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BODY	<i>PROPOSED REPRESENTATIVE</i>	<i>Contact</i>
ACCESS Joint Committee	Mr C Simkins (Con)	<p>To enable the Councils to execute their fiduciary responsibilities to LGPS stakeholders including scheme members and employers as economically as possible and to provide a range of asset types necessary to enable those participating authorities to execute their locally decided investment strategies as far as possible.</p> <p>Denise Fitch Democratic Services Sessions House County Hall MAIDSTONE ME14 1XQ Tel: 03000 416090</p>
Action for Communities in Rural Kent (ACRK) Community Halls Committee Page 29	Mr M Northey (Con)	<p>Provides a specialist comprehensive advice and information service to the volunteers who run and manage community halls to help them meet their challenges.</p> <p>Jenny Bradbury The Old Granary, Penstock Hall Farm, Canterbury Road, East Brabourne, Kent TN25 5LL Telephone: 01303 813790 Fax: 01303 814203</p> <p>KCC: 1 Representative</p>
ACRK Community Rail Partnership Steering Group	Mr M Payne (Con) Mr J Wright (Con) Vacancy	<p>Brings together widely varied partners in order to bring social, economic and environmental benefits to the communities served by rural and secondary rail services.</p> <p>Ian Paterson 07917 841005 email transport@ruralkent.org.uk</p> <p>KCC: 3 Representatives</p>
ACRK Management Committee	Mr C Simkins (Con)	<p>Becky Williams The Old Granary, Penstock Hall Farm, Canterbury Road, East Brabourne, Kent TN25 5LL Telephone: 01303 813790 Fax: 01303 814203</p> <p>KCC: 1 Representative</p>

BODY	<i>PROPOSED REPRESENTATIVE</i>	<i>Contact</i>
Gatwick Airport Consultative Committee	Mr M Payne (Con) Mr Balfour (Con) (Substitute)	<p>The purpose of GATCOM is to advise the Airport's Chief Executive and management team about issues which concern the local communities, travellers, businesses and other users of the airport and to stimulate interest both within the airport community and local people. The primary objective is to ensure the future success of Gatwick providing high quality services to passengers and airlines, having particular regard to the impact this has on the surrounding communities.</p> <p>Paula Street, Assistant Secretary County Hall, Chichester, West Sussex PO19 1RQ Tel: 033022 22543 Fax: 01243 530439</p> <p>KCC: 1 Representative (1 Substitute)</p>
High Weald AONB JAC Page 30	Mr M Balfour (Con)	<p>The High Weald AONB manages a strategic, specialist team that furthers understanding of the High Weald; advises on its management; and enables action to conserve it.</p> <p>High Weald AONB Unit Woodland Enterprise Centre Hastings Road Flimwell East Sussex TN5 7PR Tel: 01580 879500 Fax: 01580 879499 Email: info@highweald.org</p> <p>KCC: 1 Representative</p>
Hugh and Montague Leney Award Trust	Mr S C Manion (Con)	<p>Awards for educational travel (this usually takes up some or all of a student's gap year) are available for pupils who are over the age of 16 and are attending schools in Kent, Medway, Bexley or Bromley, or have left such a school within the previous 12 months.</p> <p>Lyn Edwards leneytrust@hotmail.co.uk</p> <p>KCC: 1 Representative (1 Officer in an advisory capacity)</p>

BODY	<i>PROPOSED REPRESENTATIVE</i>	<i>Contact</i>
Kent Association of Local Councils	Mr H Rayner (Con)	<p>Each member council elects two representatives to its Area Committee. Each Area Committee elects two area representatives to the County Executive. There is an Annual Meeting of all member councils. With additional powers and responsibilities being given to Parish and Town Councils, better informed councillors and clerks are increasingly important. Membership is open to all Parish Councils, Town Councils and Parish Meetings in Kent for a subscription agreed at the Annual Meeting. The Kent Association of Local Councils is an integral part of the National Association of Local Councils.</p> <p>Tel: 01303 248252 Fax: 01303 258011 Email: kalc@btconnect.com Terry Martin-secretary@kentalc.gov.uk</p> <p>KCC: 1 Representative</p>
Kent Big Society Investment Panel Page 31	Mr M Hill Con) 1 Conservative Vacancy Mr R B Bird	<p>The Kent Big Society Fund is a new social finance fund, established with initial funding from Kent County Council. It provides loans for new and existing Kent-based social enterprises and charities that have the desire and appetite to grow their business for community benefit.</p> <p><i>Kent Community Foundation</i> Office 23, Evegate Park Barn, Evegate, Ashford, Kent TN25 6SX Tel: 01303 814 500 admin@kentcf.org.uk www.kentcf.org.uk</p> <p>KCC: 3 Representatives</p>
Kent County Playing Fields Association	1 Vacancy	<p>The Association's fundamental objective is to ensure that there are adequate facilities for recreation in every city, town and village in Kent and to encourage the provision, improvement, retention and use of playing fields, children's playgrounds and other recreational centres.</p> <p>Mr P. Peacock,- Cantium Lodge, Terrace Road, Maidstone, Kent ME16 8HU Telephone: 01622 753960 Email: kcpfa@hotmail.co.uk</p> <p>KCC: 1 Representative</p>

BODY	<i>PROPOSED REPRESENTATIVE</i>	<i>Contact</i>
<p style="text-align: center;">Page 32</p>	<p>Mr M Balfour (Con)</p>	<p>Within an area as large and varied as the Kent Downs, there are many stakeholders who have a role in managing the landscape, supporting local business and communities and enabling quiet recreation. The Joint Advisory Committee (JAC) has a pivotal role to play to help realise the strategic vision for the Kent Downs AONB and to oversee the Management Plan. The Joint Advisory Committee for the Kent Downs AONB was established in July 1997 and is at the heart of the partnership. The purpose of the Joint Advisory Committee is to provide advice to those of its members with statutory responsibilities for the effective management of the Kent Downs Area of Outstanding Natural Beauty. An Executive of representatives from the JAC, with some outside advisors, advises the work of the Kent Downs AONB Unit. The AONB Unit is employed by Kent County Council and works on behalf of the JAC to carry out the preparation and review of the Management Plan, to advocate its policies and work in partnership to deliver a range of actions described in the Action Plan.</p> <p>Kent Downs AONB Unit West Barn, Penstock Hall Farm Canterbury Road East Brabourne Ashford Kent TN25 5LL</p> <p>Tel. 01303 815170 Fax. 01303 815179 Email: mail@kentdowns.org.uk</p>
<p>Kent International Airport Consultative Committee</p>	<p>Mr R A Marsh (Con)</p>	<p>A statutory body which meets quarterly to allow consultation between airport management, airport users and others.</p> <p>secretary.manstonkiacc@talktalk.net</p> <p>KCC: 1 Representative</p>
<p>Kent and Essex Inshore Fisheries Conservation Authority</p>	<p>Mr A H T Bowles (Con) Mr T Hills (Con) Mr I Thomas (Con)</p>	

BODY	PROPOSED REPRESENTATIVE	Contact
<p>Kent and Medway Fire and Rescue Authority</p> <p style="writing-mode: vertical-rl; transform: rotate(180deg);">Page 33</p>	<p>Paul Barrington-King (Con) Mr D Beaney (Con) Mr A Booth (Con) Mr N Chard (Con) Mr N Collor (Con) Mr P Cole (Con) Mr D Crow-Brown (Con) Mr M Dendor Mrs S Hohler (Con) Ms S Hudson (Con) Mr D Jefferies (Con) Mr R Love (Con) Mr S Manion (Con) Mr J McInroy (Con) Ms L Parfitt-Reid (Con) Mr A Ridgers (Con) Mr C Simkins (Con) Ms K Constantine (Lab) Ms M Dawkins (Lab)</p>	<p>KCC: 21 representatives</p>
<p>Kent Music Board of Directors</p>	<p>Mr G Lymer (Con) Mrs S V Hohler (Con)</p>	<p>Kent Music's mission is "to provide creative and inspiring music education".</p> <p>Peter Bolton 01622 691212 pbolton@kent-music.com</p> <p>KCC: 2 Representatives</p>
<p>LGA Coastal Issues Special Interest Group</p>	<p>Mr A Bowles (Con)</p>	<p>The Group's principal aim is to establish improved governance, management and community wellbeing to ensure that the UK has the best managed coast in Europe, and to identify appropriate and sustainable funding strategies to support this aim.</p> <p>Contact: Tom Schindl (East Sussex County Council) Telephone: 01273 336838 Email: tom.schindle@eastsussex.gov.uk</p>

BODY	<i>PROPOSED REPRESENTATIVE</i>	<i>Contact</i>
		KCC: 1 Representative
LGA County Councils Network	Mr R Gough (Con) Mr P Oakford (Con) Mr R Bird (Lib Dem) Mr D Farrell (Lab)	The County Councils Network (CCN) is a cross party special interest group of the Local Government Association which speaks, develops policy and shares good practice for the County group of local authorities, whether unitary or upper tier. Contact: Caroline Cunningham Telephone: 0207 664 3006 KCC: 4 Representatives (1 vote per Member)
LGA Children and Young Persons Board	Mr R Gough	
LGA General Assembly	Mr R Gough (12 votes) (Con) Mr P Oakford (Con) Mr R Bird (Lib Dem) Mr D Farrell (Lab)	The Local Government Association (LGA) is an organisation that is run by its members. It is a political organisation because elected representatives from all the different political parties direct the organisation through its boards and panels. However, it always strives to agree a common cross-party position on issues and to speak with one voice on behalf of local government. Email: info@local.gov.uk Telephone: 020 7664 3000 Fax: 020 7664 3030 KCC: 4 Representatives (12 votes)
LGA Public Transport Consortium (SIG)	Mr D L Brazier (Con) Mr I S Chittenden (LD)	The LGA Public Transport Consortium (SIG) promotes public transport issues on behalf of local authorities outside of metropolitan areas, supporting effective local decisions on public transport for the benefit of local citizens. Its main aims are to support, understanding of the transport issues affecting member authorities, development of legislation that recognises non-metropolitan areas and appropriate allocation of resources Secretary – Ellie Thornley, 07757 944689, email admin@publictransportconsortium.org.uk KCC: 2 Representatives
Medway NHS Foundation Trust	Mr J Wright (Cons)	Medway NHS Foundation Trust is committed to bringing its patients healthcare services in line with some of the best in the country. The Medway Maritime Hospital site is home to the Macmillan Cancer Care unit, the West Kent

BODY	<i>PROPOSED REPRESENTATIVE</i>	<i>Contact</i>
		<p>vascular centre, a state-of-the-art obstetrics theatre suite, the neonatal intensive care unit, a foetal medicine centre, a dedicated stroke unit and the West Kent centre for urology.</p> <p>Medway Maritime Hospital Windmill Road Gillingham Kent ME7 5NY Tel 01634 830000</p> <p>KCC: 1 Representative</p>
<p>Museum of Kent Life Trust</p> <p style="writing-mode: vertical-rl; transform: rotate(180deg);">Page 6</p>	<p>Mr D L Brazier (Con)</p>	<p>The Trust provides and maintains an historical and social museum of Kent life, which is open to the public provides ancillary recreational and educational facilities.</p> <p>John Francis Jordan 01797 270897 enquiries@kentlife.org.uk</p> <p>KCC: 1 Representative on this Charity</p>
<p>PATROL Joint Committee (Parking And Traffic Regulations Outside London) Joint Committee</p> <p>Bus Lane Adjudication Joint Committee</p> <p><i>(Note: These Committees follow on from one another on the same day at the same venue)</i></p>	<p>Vacancy (Con)</p>	<p>The PATROL Adjudication Joint Committee has been established to enable all Councils having Civil Enforcement Area Orders, enabling them to carry out civil enforcement of parking contraventions, to exercise their functions under Section 81 of the Traffic Management Act 2004 and Regulations 17 of the Civil Enforcement of Parking Contraventions (England) General Regulations 2007. These functions are exercised through the Joint Committee in accordance with the requirements of Regulation 16 of the Civil Enforcement of Parking Contraventions (England) General Regulations 2007.</p> <p>The Bus Lane Adjudication Joint Committee has been established to provide all councils having the power to undertake civil parking enforcement of bus lane contraventions to exercise their function under Regulation 11 of the Bus Lane Contraventions (Penalty Charge Adjudication and Enforcement) (England) Regulations 2005. These functions are exercised through the Joint Committee in accordance with Regulation 12 of The Bus Lane Contravention (Penalty Charge, Adjudication Enforcement) (England) Regulations 2005.</p> <p>Louise Hutchinson Springfield House Water Lane Wilmslow Cheshire</p>

BODY	<i>PROPOSED REPRESENTATIVE</i>	<i>Contact</i>
<p>Southern Regional Flood and Coastal Committee</p> <p style="text-align: center;">Page 37</p>	<p>Mr A H T Bowles (Con)</p> <p>Mr T Hills (Con)</p> <p>Mrs L Hurst (Con)</p>	<p>The Southern RFCC is a committee established by the Environment Agency under the Flood and Water Management Act 2010 and takes the place of the Southern Flood Defence Committee (FDC). It brings together members appointed by Lead Local Flood Authorities (LLFAs) and independent members with relevant experience for three purposes:</p> <ul style="list-style-type: none"> • To ensure there are coherent plans for identifying, communicating and managing flood and coastal erosion risks across catchments and shorelines • To promote efficient, targeted and risk-based investment in flood and coastal erosion risk management that optimises value for money and benefits for local communities • To provide a link between the Environment Agency, LLFAs, other risk management authorities, and other relevant bodies to engender mutual understanding of flood and coastal erosion risks in its area. <p>Mrs C Black, Environment Agency, Orchard House Endeavour Park, London Road, Addington WEST MALLING Kent ME19 5SG</p> <p>KCC: 3 Representatives</p>
<p>SE Coast Ambulance Service Council of Governors</p>	<p>Mr G K Gibbens</p> <p>Term of office runs until 6 November 2017</p>	<p>South East Coast Ambulance Service NHS Foundation Trust is part of the National Health Service (NHS). It responds to 999 calls from the public, urgent calls from healthcare professionals and provides non-emergency patient transport services (pre-booked patient journeys to and from healthcare facilities).</p> <p>South East Coast Ambulance Service, Kent Office Heath Road, Coxheath, Maidstone ME17 4BG isobel.allen@secamb.nhs.uk 0300 1230999</p> <p>Kent: 1 Representative</p>

BODY	<i>PROPOSED REPRESENTATIVE</i>	<i>Contact</i>
South East Employers	Mr R Love (Con) Mr G Lymer (Con) 1 Vacancy (LD)	Provides advice, consultancy, training and networking opportunities. Jennifer McNeill info@seemp.co.uk South East Employers The Guildhall High Street WINCHESTER SO23 9GH KCC: 3 Representatives

BODIES	PROPOSED MEMBERSHIP	CONTACT
Aylesham & District Community Workshop Trust (LM appt)	Mr S C Manion (Con)	<p>Aylesham & District Community Workshops Trust is a charity that has been serving the Aylesham community since 1996. The organisation gives grants to voluntary organisations in the area from funds that it raises itself.</p> <p>Derrick Garrity, Ackholt Road, Aylesham CT3 3AJ 01304 842846 lisa@adcwt.org.uk</p> <p>KCC: 1 Representative</p>
Bensted's Charity (LM appts)	Mr A H T Bowles (Con) Mr M C Dance (Con)	<p>The relief of the aged, the impotent and the poor inhabitants of the area of benefit; the relief of distress among the said inhabitants;</p> <p>Clerk to the Trustees Mrs S J Bayfor The Alexandra Centre 15-17 Preston Street Faversham ME13 8NZ Tel: 01795 859704</p> <p>KCC: 2 Representatives</p>
Biggin Hill Airport Consultative Committee	Mr N Chard (Con)	<p>A statutory body which meets quarterly to allow consultation between airport management, airport users and others. There are representatives on the committee from Bromley and Croydon Councils, other adjacent local authorities, parish councils, residents' associations, airport users and local businesses. The aims of the Consultative Committee are:</p> <ul style="list-style-type: none"> • to inform the local community about developments and plans, • to seek to balance economic benefit and environmental impact and • to support local economic activity <p>George Crowe</p>

BODIES	PROPOSED MEMBERSHIP	CONTACT
		<p>csc@bromley.gov.uk Tel: 020 8464 3333</p> <p>KCC: 1 Representative</p>
<p>Cranbrook School Trust</p> <p style="writing-mode: vertical-rl; transform: rotate(180deg);">Page 40</p>	<p>Mr S Holden (Con) Mr Anthony Cooper</p>	<p>The object of the Charity is to promote the education (including social and physical training) of boys and girls by the conduct and maintenance of a day and boarding school in or near Cranbrook in the County of Kent for boys and girls. The Trust is governed by a Trust Deed dated 11 July 1994.</p> <p>Cranbrook School Academy Trust Waterloo Road Cranbrook Kent TN17 3JD Telephone 01580711810</p> <p>KCC: 2 Representatives</p>
<p>Dover Roman Painted Homes Trust (LM appt)</p>	<p>Mr N Collor (Con)</p>	<p>Dover Roman Painted House a unique tourist attraction and well preserved museum in the heart of Dover Town showing what life was like in the Dover Deal and Sandwich area in Roman times.</p> <p>New Dover Street Dover CT17 9AJ 01304 203279 www.trivago.co.uk</p> <p>KCC: 1 Representative</p>

BODIES	PROPOSED MEMBERSHIP	CONTACT
Duke of York Royal Military School		<p>In 1801, His Royal Highness Frederick Duke of York laid the foundation stone in Chelsea of what was to become The Duke of York's Royal Military School, a school for the children of military personnel which opened in 1803. Then in 1909, the school relocated to its present site in Dover, Kent and in 2010, it became the first full state boarding academy, opening our doors to any family wishing to choose this unique and iconic school for their child's secondary education.</p> <p>Trudy Elkins Trudy.Elkins@doyrms.com</p> <p>KCC: 1 Representative</p>
Dungeness Local Community Liaison Council (LM appt) Page 41	Mr T Hills (Con)	<p>The purpose of this stakeholder group is to be the prime interface between the community, the site operator and the Nuclear Decommissioning Authority.</p> <p>Haf Morris SSG Secretariat Dungeness A Power Station Romney Marsh Kent TN29 9PP 01797 343549 haf.e.morris@magnox.co.uk</p> <p>KCC: 1 Representative</p>
Gabriel Richards Charity (otherwise known as Goodnestone Hospital) (LM Appt)	Ida Linfield (LD)	<p>Almshouses for almspeople who shall be poor aged, single persons of good character who were born in the county of Kent.</p> <p>Warden's Lodge Jesus Hospital Sturry Road Canterbury, Kent CT14 0DZ 01227 463771</p> <p>KCC: 1 Representative</p>

BODIES	PROPOSED MEMBERSHIP	CONTACT
<p>Headcorn Aerodrome Consultative Committee</p> <p style="writing-mode: vertical-rl; transform: rotate(180deg);">Page 42</p>	<p>Mr R A Marsh (Con)</p>	<p>Headcorn Airfield Consultative Committee meets 3 times a year to discuss issues regarding the operation of the airfield. The committee membership is made up of representatives from from the local parish councils of Smarden, Frittenden and Headcorn, also Maidstone and Ashford Borough Councils and Kent County Council. An equal number of members come from the constituent operators at the airfield, including the owner, parachute club and flying organisations.</p> <p>Secretariat: Maidstone BC Tel: 01622 890226</p> <p>KCC: 1 Representative</p>
<p>Industrial Communities Alliance (LM appt)</p>	<p>Mr S Manion (Con) Mrs P Beresford (Con)</p>	<p>The aim of the group is to tackle strategic issues affecting the former East Kent Coalfields. It produces a broad framework of actions and aims to link into and lobby the National UK Coalfields Secretariat and their business plan.</p> <p>natsec@ccc-alliance.org.uk</p> <p>01226 200768</p> <p>KCC: 2 Representatives</p>
<p>Lydd Airport Consultative Committee</p>	<p>Miss S Carey (Con)</p>	<p>A statutory body which meets quarterly to allow consultation between airport management, airport users and others.</p> <p>London Ashford Airport Lydd Romney Marsh Kent TN29 9QL 01797 322400 01797 322419 info@lydd-airport.co.uk</p>

BODIES	<i>PROPOSED MEMBERSHIP</i>	<i>CONTACT</i>
		KCC: 1 Representative
Maidstone Town Centre Management Company (LM appts)	Mrs P Stockell (Con) Mr G Cooke (Con)	<p>The Maidstone town centre management company is a limited company that is solely dedicated to improving the vitality and viability of Maidstone town centre. The company was established to act as a catalyst between the council and town centre businesses, which is a crucial role in ensuring the commercial viability of a healthy town centre.</p> <p>Town Centre Manager: Bill Moss PA: Ilsa Butler Tel: 01622 678777 Fax: 01622 692110 info@maidstonetowncentre.com</p> <p>KCC: 2 Representatives</p>
Powell-Cotton Museum Trust (LM appt) Page 43	Vacancy (Con)	<p>The Powell-Cotton Museum at Quex Park was established in 1896 by Major Percy Horace Gordon Powell-Cotton (1866-1940) to house natural history specimens and cultural objects collected on expeditions to Asia and Africa in trust for the enjoyment of visitors and the benefit of students.</p> <p>Powell-Cotton Museum Quex House & Gardens Quex Park Birchington Kent CT7 0BH 01843 842168</p> <p>KCC: 1 Representative</p>
Red Hill Trust	Mrs S Prendergast (Con)	<p>The Red Hill Trust was founded in 1948 to manage a school for children with emotional and behavioural difficulties. It was established at Charlton Court in East Sutton, Maidstone, taking its name from earlier premises in Chislehurst, Kent. For nearly 50 years it provided boarding education for about 50 boys with emotional and behavioural problems who had been referred by local authorities across the South-East. It eventually closed in 1992 as the government instituted the policy of integration into mainstream schools. The property has been sold. The Trustees are now in a position to make grants to organisations which have similar objectives to those of the original Trust.</p> <p>The Clerk of the Red Hill Trustees, 2 Fulbert Drive,</p>

BODIES	<i>PROPOSED MEMBERSHIP</i>	<i>CONTACT</i>
		Bearsted, Maidstone, ME14 4P clerk.redhill@sky.com . KCC: 1 Representative
Robert Thompson Charities	Mr R Love (Con)	The Robert Thompson Trust has run the Village Hall and 8 adjacent almshouses in Saltwood since it was founded in 1899 by benefactor, Robert Thompson. William Fittall william.fittall@gmail.com
Rochester Airport Consultative Committee	Mr R A Marsh (Con)	To provide an effective forum for the discussion of all matters concerning the development or operation of Rochester Airport which have an impact on its users and on people working and living in the surrounding areas. Mr Richard Searle Secretary to the Rochester Airport Consultative C/o 8 Paddock Orchard Long Mill Lane St Mary's Platt, Sevenoaks TN15 8NB KCC: 1 Representative
Romney Marsh Visitor Centre (LM Appt)	Mr T Hills (Con)	An award-winning, eco-friendly visitor centre and nature reserve which is largely dune grassland with willow scrub and seasonal ponds. It houses a permanent exhibition detailing how the Romney Marsh Landscape was formed, its history and wildlife. An art gallery specialising in exciting local artists occupies a separate building. As well as several marked trails though the reserve there are garden areas demonstrating many aspects of organic gardening, gardening for wildlife and even a newly planted forest garden using principles of permaculture. A replica lookers' hut has recently been built on site to provide visitors with an insight into the lives of Romney Marsh shepherds in the 18th and 19th centuries. These buildings are unique to the marsh and rapidly disappearing through neglect. The centre is the holder of a Gold Award in

BODIES	<i>PROPOSED MEMBERSHIP</i>	<i>CONTACT</i>
		<p>Green Tourism Business Scheme - the first such award for a visitor attraction in Kent.</p> <p>Reserve Manager Romney Marsh Visitor Centre 01797 369487 info@kentwildlife.org.uk</p> <p>KCC: 1 Representative</p>
Sandwich and Pegwell Bay National Nature Reserve Steering Group (LM appt)	Mrs S Chandler (Con)	<p>The national nature reserve has a wide range of wildlife and is particularly known for its orchids and wetland birds. The reserve has a picnic area, pay & display car park, viewing hide and public toilets.</p> <p>Kent Wildlife Trust Tel: 01622 662012</p> <p>KCC: 1 Representative</p>
Swale District Advisory Board	Mrs S Gent (Con)	<p>Responsible for the governance and strategic direction of Children's Centres in the Swale District area.</p> <p>sonny.butler@kent.gov.uk</p> <p>KCC: 1 Representative</p>
Swale Rural Forum	Mr A Bowles (Con)	<p>Discusses rural issues in Swale</p> <p>kellie.mackenzie@swale.gov.uk</p> <p>KCC: 1 Representative</p>
The John Wallis CE Academy	Mr D Farrell (Lab)	<p>The John Wallis Church of England Academy is a coeducational all-through state school with academy status in Ashford. It opened as a secondary academy on 1 September 2010, when it replaced Ashford Christ Church CE High School. On 1 September 2012 it incorporated the primary school provision previously provided by Linden Grove Primary School, thus becoming an academy for pupils aged 3 to 19 year olds.</p>
Vinters Valley Park Trust (LM appt)	Mr G Cooke (Con)	<p>The Trust preserves a valuable wildlife habitat; preserves threatened species; provides an education source for local schools and community groups; provides a peaceful and tranquil site for members of the local community and beyond.</p>

BODIES	PROPOSED MEMBERSHIP	CONTACT
		<p>24 Reginald Road, Maidstone 01622 756165 vintersp@yahoo.co.uk</p> <p>KCC: 1 Representative</p>
<p>Yalding Educational Foundation (LM appt)</p> <p style="writing-mode: vertical-rl; transform: rotate(180deg);">Page 46</p>	<p>Mr Nick Arthur (Until May 2025)</p>	<p>The Charity makes grants to local university students to help with tuition fees and maintenance, with a small amount being spent on prizes for spoken English in the local primary schools.</p> <p>Sally Wilson Yalding Educational Foundation, Hamilton, Vicarage Road, Yalding ME18 6DR</p> <p>KCC: 1 Representative</p>