

## KENT COUNTY COUNCIL

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### SELECTION AND MEMBER SERVICES COMMITTEE

MINUTES of a meeting of the Selection and Member Services Committee held in the Council Chamber, Sessions House, County Hall, Maidstone on Monday, 28 October 2024.

PRESENT: Mr N J Collor (Chairman), Mr A Brady, Mr M C Dance, Mr R W Gough, Rich Lehmann, Mr D Jeffrey and Mr I S Chittenden

IN ATTENDANCE: Mr T Godfrey (Senior Governance Manager), Miss K Reynolds (Governance Advisor) and Ms R Emberley (Democratic Services Officer)

### UNRESTRICTED ITEMS

#### 1. Substitutes

*(Item 1)*

Mr I Chittenden was present in place of Mr A Hook.

#### 2. Declarations of Interests by Members in items on the Agenda for this meeting.

*(Item 2)*

There were no declarations of interest.

#### 3. Member Role Descriptions

*(Item 3)*

- 1) The report was introduced by Senior Governance Manger, Mr Tristan Godfrey. It was explained that the substantive content of the role descriptions were currently being reviewed by the Governance Working Party and would also be considered by the Member Remuneration Panel. The purpose of the current report was to improve their accessibility.
- 2) Members asked questions and discussed the report. The main points were that:
  - a) Following the work set out in paragraph 1 above, revised Member Role Descriptions will be brought to the Selection and Member Services Committee first for discussion and then full Council for agreement..
  - b) The Governance Working Party had been looking at a range of issues and would be meeting in December 2024 to discuss potential Constitutional changes. Feedback to the Committee would be provided.

RESOLVED that Members agreed to:

- a) Ask the Monitoring Officer to remove the reference to sealing from the role descriptions of the Chairman of the Council and update role titles to align it with the Constitution.
- b) Ask the Monitoring Officer to arrange for a link to the Member role descriptions be placed on the KCC website with the Constitution.
- c) Request the Members' Governance Working Group to report their recommendations on the role descriptions to this Committee in due course.
- d) Ask the Monitoring Officer to request of the Member Remuneration Panel that it considers the role descriptions as part of their next review of the Members' Allowances Scheme.

#### **4. Member Remuneration Panel Appointment**

*(Item 4)*

- 1) The report was introduced by Governance Advisor, Ms Katy Reynolds.
- 2) In answer to questions and comments made by Members, it was said that:
  - a) The Member Remuneration Panel will engage with Members of the Council, including the Executive.
  - b) A Member of the previous panel has offered to speak with the new panel Members.
  - c) Work from previous Member Remuneration Panels would be available to the new Panel.
  - d) The independence of the Panel was recognised and Members discussed the nature and manner of making suggestions to the Panel of areas they could consider.
- 3) RESOLVED Members agreed to recommend Malvern Chirume, Karen Price, and Roisin Reynolds to County Council for appointment to the Member Remuneration Panel for a four-year term commencing 1 November 2024.