



## **FORTHCOMING EXECUTIVE DECISIONS**

**24 March 2014 – 30 September 2014**

**This edition of the list of Forthcoming Executive Decisions supersedes ALL previous Editions**

Published by Democratic Services

This list of Forthcoming Executive Decisions publicises all known decisions which Kent County Council intends to take over the next six months. It gives information on the projects that will be coming forward and who will be involved with them. Key decisions are marked clearly as such within the list.

Please use the contact details given to let us know your views.

## **LIST OF FORTHCOMING EXECUTIVE DECISIONS**

Each week the list of Forthcoming Executive Decisions is updated where there are additions, deletions or amendments to be made. Although Kent County Council aims to include all known decisions, statute requires that all Key decisions must be publicised in this way.

A “Key Decision” is an Executive-side Decision which is likely to:

- (a) result in the council incurring expenditure which is, or the making of savings which are, significant having regard to the council’s budget for the service or function to which the decision relates; or
- (b) be significant in terms of its effects on communities living or working in an area comprising two or more electoral divisions in the area of the local authority.

Key Decisions can only be taken by the Cabinet, the Leader or an individual Cabinet Member.

Decisions which should be regarded as Key Decisions because they are likely to have a significant effect either in financial terms or on the Council’s services to the community include:

- (a) Decisions about expenditure or savings over £1,000,000
- (b) Adoption of major new policies not already included in the Policy Framework (Constitution Appendix 3) or changes to established policies
- (c) Approval of management and business plans
- (d) Decisions that involve significant service developments, significant service reductions, or significant changes in the way that services are delivered, whether County-wide or in a particular locality. For example, closure of a school, approval of a major project (such as a highway scheme) or programme of works, major changes in the eligibility criteria for provision of a service, major changes in the fees charged for a service, or proposals that would result in a service currently provided in-house being outsourced.
- (e) Decisions where the consequences are likely to result in compulsory redundancies or major changes in the terms and conditions of employment of a significant number of employees in any of the Council’s functions.

Preparation of the list helps the Council to programme its work and ensures compliance with the ‘Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) regulations 2012.






The list outlines the consultation that is proposed in respect of future decisions and who members of the public and the Council should contact to make comments on any particular item. Anyone is entitled to obtain copies of the documents that will be relied upon when a decision is taken, unless those documents are ‘Exempt’ within the meaning of the relevant sections of the Local Government Act 1972 (as amended).





Reports related to decisions will be published on the Council's web site at [www.kent.gov.uk](http://www.kent.gov.uk) at least five days before the decision it is due to be taken. Once the decision has been taken, a copy of the Record of Decision will also be published on the Council's website. Paper copies will be made available by contacting Louise Whitaker (telephone 01622 694433 or email [louise.whitaker@kent.gov.uk](mailto:louise.whitaker@kent.gov.uk)).







<b>The Kent County Council Cabinet Members are:</b>	
Mr Paul Carter	Leader of the Council
Mr John Simmonds	Deputy Leader & Cabinet Member for Finance and Procurement
Mr David Brazier	Cabinet Member for Transport and Environment
Mr Gary Cooke	Cabinet Member for Corporate and Democratic Services
Mr M Dance	Cabinet Member for Economic Development
Mr Roger Gough	Cabinet Member for Education and Health Reform
Mr Graham Gibbens	Cabinet Member for Adult Social Care & Public Health
Mr Mike Hill	Cabinet Member for Community Services
Mr Bryan Sweetland	Cabinet Member for Commercial and Traded Services
Mrs Jenny Whittle	Cabinet Member for Specialist Children's Services







All Members can be contacted by writing to Kent County Council, Sessions House, County Hall, Maidstone, Kent, ME14 1XQ or by email via the Council's website.






**FORTHCOMING EXECUTIVE DECISIONS LIST SUMMARY**  
**Summary of all forthcoming executive decisions in date order**

No	Date	Subject Matter	Decision Maker	Key Decision	Page No
1	Not before February 2014	<b>APPROVED</b> Home Care – Contract Award	Cabinet Member for Adult Social Care and Public Health		6
2	Not before February 2014	Temporary Financial Assistance for Residential Care	Cabinet Member for Adult Social Care and Public Health	Non-Key	6
3	Not before February 2014	<b>APPROVED</b> Changes to the BCG vaccination programme	Cabinet Member for Adult Social Care and Public Health	Non-Key	7
4	Not before February 2014	<b>APPROVED PENDING</b> Relocation of Swanley Learning Disability Day Service	Cabinet Member for Adult Social Care and Public Health		8
5	Not before February 2014	Procurement of property vehicle for surplus land owned by Kent County Council to allow the provision of new operational facilities in each district as part of asset collaboration - 12/01837	Cabinet Member for Corporate & Democratic Services		9
6	Not before February 2014	Sandwich Highways Depot	Cabinet Member for Corporate and Democratic Services		10
7	Not before February 2014	Former Shepway Resource Centre, Folkestone - Disposal	Cabinet Member for Corporate and Democratic services		11
8	Not before February 2014	Library Services in Sandgate.	Cabinet Member for Community Services	Non-Key	12
9	Not before February 2014	Library Services in Sherwood	Cabinet Member for Community Services	Non-Key	13

No	Date	Subject Matter	Decision Maker	Key Decision	Page No
10	Not before February 2014	Herne Bay Gateway - temporary relocation of library services	Cabinet Member for Community Services	Non-Key	15
11	Not before February 2014	Southfleet Road, Ebbsfleet: Growing Places Fund investment - 13/00035	Cabinet Member for Economic Development		16
12	Not before February 2014	Sturry Road, Canterbury. Growing Places Fund investment - 13/00036	Cabinet Member for Economic Development	Non-Key	18
13	Not before February 2014	The Base, Phase 2, Dartford. Growing Places Fund investment - 13/00032	Cabinet Member for Economic Development		20
14	Not before February 2014	Discovery Park Enterprise Zone, Sandwich. Growing Places Fund investment – 13/00034	Cabinet Member for Economic Development		21
15	Not before February 2014	12/02018 - Expansion of Pembury Primary School, Tunbridge Wells	Cabinet Member for Education & Health Reform	Non-Key	24
16	Not before February 2014	13/00003 - Expansion of Cliftonville Primary School, Margate	Cabinet Member for Education & Health Reform	Non-Key	24
17	Not before February 2014	Joint Transportation Boards - Agreement and Governance - 13/00038	Cabinet Member for Transport & Environment	Non-Key	25
18	Not before February 2014	Bold Steps for Aviation	Cabinet Member for Transport & Environment	Non-Key	26
19	Not before February 2014	Growth without Gridlock	Cabinet Member for Transport and Environment		27
20	Not before March 2014	Kent County Council's Annual Report (Local Account) on Adult Social Care for April 2013 to March 2014	Cabinet Member for Adult Social Care and Public Health	Non-Key	28

No	Date	Subject Matter	Decision Maker	Key Decision	Page No
21	Not before March 2014	<b>APPROVED</b> Contract Extension - Maidstone and Tunbridge Wells NHS Trust	Cabinet Member for Adult Social Care and Public Health		29
22	Not before March 2014	<b>APPROVED</b> Contract Extension for Kent Community Health NHS Trust (KCHT)	Cabinet Member for Adult Social Care and Public Health		29
23	Not before March 2014	<b>APPROVED PENDING COMPLETION OF CALL-IN</b> Wylie Court / Regis Gate Nominations Agreement (Amicus Horizon)	Cabinet Member for Adult Social Care and Public Health	Non-Key	30
24	Not before March 2014	<b>APPROVED PENDING COMPLETION OF CALL-IN</b> Thomas Place, Nominations Agreement Housing 21)	Cabinet Member for Adult Social Care and Public Health	Non-Key	32
25	Not before March 2014	12/020231 – Eden Centre Lease	Cabinet Member for Corporate & Democratic Services	Non-Key	33
26	Not before March 2014	Expansion of Garlinge Primary School and Nursery, Margate	Cabinet Member for Education and Health Reform		34
27	Not before March 2014	<b>APPROVED PENDING COMPLETION OF CALL-IN</b> Expansion of Joy Lane Primary School, Whitstable	Cabinet Member for Education and Health Reform		36
28	Not before March 2014	<b>APPROVED PENDING COMPLETION OF CALL-IN</b> Relocation and increase to designated admission number at Foreland (Community Special) School, Broadstairs	Cabinet Member for Education and Health Reform		36
29	Not before March 2014	<b>APPROVED PENDING COMPLETION OF CALL-IN</b> Queenborough Primary School & Nursery - Proposed Expansion	Cabinet Member for Education and Health		37

No	Date	Subject Matter	Decision Maker	Key Decision	Page No
30	Not before March 2014	<b>APPROVED PENDING COMPLETION OF CALL-IN</b> Challock Primary School, Ashford – Improvements	Cabinet Member for Education and Health Reform	Non-key	38
31	Not before March 2014	<b>NEW!</b> Broomhill Bank School, Tunbridge Wells - Increase to Published Admission Number  This is the second part of a 2 part decision. Part 1, a non-key decision to issue a public notice, has been taken and approved. This decision is part 2, a key decision to allocate funds.	Cabinet Member for Education and Health Reform		39
32	Not before March 2014	<b>Updated – new scheme now proposed as 13/00095/2</b> Kent Freedom Pass review inc. Post 16 transport	Cabinet Member for Transport and Environment		40
33	Not before March 2014	<b>APPROVED</b> Kent Downs AONB Management Plan and High Weald AONB Management Plan	Cabinet Member for Transport and Environment	Non-Key	42
34	28 April 2014	<b>APPROVED PENDING COMPLETION OF CALL-IN</b> Early Years and Childcare Strategy 2014-17	Cabinet		43
35	28 April 2014	<b>APPROVED PENDING COMPLETION OF CALL-IN</b> Co-ordinated Admissions Schemes for 2015	Cabinet		45
36	Not before April 2014	Loose Infant School and Loose Junior School - Amalgamation	Cabinet Member for Education and Health Reform		45
37	Not before April 2014	Madginford Infant School and Madginford Junior School - Amalgamation	Cabinet Member for Education and Health Reform		46

No	Date	Subject Matter	Decision Maker	Key Decision	Page No
38	Not before April 2014	Closure of Chaucer Technology School, Canterbury	Cabinet Member for Education and Health Reform		48
39	Not before April 2014	Making Kent's Roads Safer - Casualty Reduction Strategy	Cabinet Member for Transport & Environment		49
40	Not before April 2014	<b>NEW!</b> TIGER Fund – Loan approval	Leader & Cabinet Member for Business Strategy, Audit and Transformation		50
41	Not before May 2014	<b>NEW!</b> Adoption of Kent Alcohol Strategy	Cabinet Member for Adult Social Care and Public Health	Non-key	52
42	Not before May 2014	Creation of new school Knights Park, Tunbridge Wells	Cabinet Member for Education and Health Reform		53
43	Not before May 2014	Household Waste Recycling Centres and Transfer Station Contract	Cabinet Member for Transport & Environment		54
44	Various	Local Transport Strategies	Cabinet Member for Transport & Environment	Non-Key	56



<b>1.</b>		
<b>Responsible Cabinet Member</b> - Cabinet Member for Adult Social Services & Public Health		
<b>Issue reference:</b>		
Key Yes		
<b>Home Care Contract Award</b>		
To agree the outcome of the Home Care Contract tender process		
<b>Decision Details</b>		
<b>Decision Maker:</b> Cabinet Member for Adult Social Services & Public Health		
<b>Date:</b> Not before February 2014		
<b>Consultation</b>		
Decision will be reported at the next available committee on 2 May 2014		
Other consultation planned or undertaken:		
Providers of Home Care have been informally consulted and have taken part in the formal tender process.		
Service Users are aware of the retender of the contract.		
<b>Section 4 – Responsible Officer – Who to contact for more information.</b>		
Jo Empson, Commissioning Manager Community Support 01622 694401 joanne.empson@kent.gov.uk	Emma Hanson, Head of Strategic Commissioning Community Services 0300 333 5502 emma.hanson@kent.gov.uk	Lead Director: Mark Lobban, Director of Strategic Commissioning, 01622 694934, mark.lobban@kent.gov.uk
<b>Supporting documents</b>		
None		
<b>2.</b>		
<b>Responsible Cabinet Member</b> - Cabinet Member for Adult Social Services & Public Health		
<b>Issue reference:</b> 14/00015		
Key No		

## Temporary Financial Assistance for Residential Care

To seek agreement to change the policy on Temporary Financial Assistance (TFA) for Residential Care to state that a resident will (providing they meet the other criteria) be eligible for TFA once their liquid capital and income can only support their care costs for three months

The decision by KCC to offer, on a discretionary basis, temporary funding for people unable to access funds (usually because they are tied up in property) is directly compatible with Kent's Bold Step to "tackle disadvantage". It is also in line with the corporate objective of supporting people to access the care and support they need. The current official policy is that an individual must wait until their liquid assets have reduced to £3,000 before they become eligible for TFA. This threshold has not changed for several years and it is now thought to be too low, particularly for people whose weekly income is low. For such people there may not be enough time for KCC to process the necessary agreement and to take over the contract with the home.

**Financial Implications:** It is not possible to predict accurately the financial implications of the proposed change to the policy. Finance believes it will provide a longer period to arrange for a charge to be placed on the resident's property before KCC begins funding. This is a good thing as it ensures our debt is secure. There are currently less than 100 people receiving TFA. The numbers are not expected to increase due to this change, rather people will be able to start the process of getting help earlier.

**Legal Implications:** The revision to the policy is entirely in line with KCC's duties under the National Assistance Act 1948, in particular sections 21 and 22.

**Equality Implications:** The proposed change will benefit all service users.

### Decision Details

**Decision Maker:** Cabinet Member for Adult Social Services & Public Health

**Date:** Not before February 2014

### Consultation

The intention to take the decision was mentioned as part of Cllr Gibbens' oral update to the Social Care and Public Health Cabinet Committee on 5 December 2013. No comments were noted.

In addition in March 2012 the issue was discussed by the then Adult Social Care and Public Health Policy Overview and Scrutiny Committee and at a Cross Party Members' Meeting. The consensus was in support of the proposal.

Other consultation planned or undertaken:

Discussed with relevant Case Management and Finance staff.

### To make representations or request further information

Andrew Ireland, Families and Social Care  
Phone: 01622 696083 (7000 6083)  
Email: andrew.ireland@kent.gov.uk

Chris Grosskopf  
Policy Manager, Business Strategy  
Phone: 01622 696611 (7000 6611)

	Email: chris.grosskopf@kent.gov.uk
<b>Supporting documents</b>	
None	

<b>3.</b>
<b>Responsible Cabinet Member</b> - Cabinet Member for Adult Social Services & Public Health <b>Issue reference:</b> 13/00075 <b>Key</b> Yes

<b>Changes to the BCG vaccination programme</b>
To remove the routine BCG programme provided by school nurses and for NHS England to arrange an opportunistic programme for 11 to 16 yr olds for those at risk.

<b>Decision Details</b>
<b>Decision Maker:</b> Cabinet Member for Adult Social Services & Public Health <b>Date:</b> Not before February 2014

<b>Consultation</b>
The Adult Social Care and Public Health Cabinet Committee considered the matter in December 2013 Other consultation planned or undertaken: Public Health England, School nursing and the new Kent and Medway immunisation board chaired by PHE. Which Members and electoral Divisions are affected by this proposed decision? All except Swale.

<b>To make representations or request further information</b>	
Faiza Khan Faiza.khan@kent.gov.uk	Meradin Peachey Meradin.peachey@kent.gov.uk 01622694293

<b>Supporting documents</b>
None

<b>4.</b>
<b>Responsible Cabinet Member</b> - Cabinet Member for Adult Social Services & Public Health <b>Issue reference:</b> Tbc <b>Key</b> Yes

<b>Swanley Learning Disability Day Service</b>	
To seek agreement to the transfer of the Service from the Junction, St Mary's Road building to a more community focussed model which operates from a community hub based in the newly refurbished Swanley Gateway building in the town centre.	
<b>Decision Details</b>	
<b>Decision Maker:</b> Cabinet Member for Adult Social Services & Public Health <b>Date:</b> Not before February 2014	
<b>Consultation</b>	
The decision will be taken between Cabinet Committee meetings and reported to the committee on 2 May 2014 Local members and opposition groups were be briefed in October 2013 Formal consultation with service users, carers and staff started 1st November 2013 to 28th January 2014 Which Members and electoral Divisions are affected by this proposed decision? Dartford, Gravesham and Swanley	
<b>To make representations or request further information</b>	
Martin Field, Commissioning Officer, 07912999925 Martin.filed@kent.gov.uk	Penny Southern, Director of Learning Disability & Mental Health, 0300 333 6161, penny.southern@kent.gov.uk
<b>Supporting documents</b>	
None	

<b>5.</b>
<b>Responsible Cabinet Member:</b> Cabinet Member for Corporate & Democratic Services <b>Issue reference:</b> 12/01837 <b>Key decision:</b> Yes
<b>Procurement of property vehicle for surplus land owned by Kent County Council to allow the provision of new operational facilities in each district as part of asset collaboration</b>
To seek agreement to delegate to the Individual Cabinet portfolio holder and the Director of Property & Infrastructure Support the procurement of a specialist property vehicle to allow realise of surplus land to fund new operational facilities.

<p><b>BS4K:</b> The decision is needed to progress the disposal of KCC assets with the delivery of new buildings. The proposal directly links to Bold Steps for Kent. The property vehicle will ensure it meets a number of key priorities in the Bold Steps for Kent, delivering framework including (1) Improve how we procure and commission services, (7) Build a strong relationship with key business sectors across Kent, (9) Support new housing growth that is affordable, sustainable and with the appropriate infrastructure and (15) Improve services for the most vulnerable people in Kent.</p> <p><b>Impact/costs and risks of proposed decision:</b> The risks will be set out in the paper intended to support Cabinet in taking this decision.</p>
<p><b>Decision details</b></p>
<p><b>Decision maker:</b> Cabinet Member for Corporate &amp; Democratic Services  <b>Date:</b> Not before June 2013  <b>Reason if Key Decision:</b> This proposal seeks to combine surplus assets where appropriate to market them for private sector developers to drive value from these assets but in turn through the OJEU process new operational facilities can be provided. A key decision is required as the new facilities will be from a number of frontline service directorates.</p>
<p><b>Consultation</b></p>
<p>The proposed decision will be considered by the relevant Cabinet Committee in June 2012  There has been previous mention of the disposal strategy proposals in Property &amp; Infrastructure Support Business Plan in 2011 but since its publication there has been a need to link disposals to future service provision.  Local Member(s) affected: Roger Gough</p>
<p><b>To make representations or request further information</b></p>
<p>Rebecca Spore, Director of Property &amp; Infrastructure Support  Rebecca.spore@kent.gov.uk</p>
<p><b>Supporting documents</b></p>
<p>Property &amp; Infrastructure Support Business Plan 2011</p>

<p><b>6.</b></p>
<p><b>Responsible Cabinet Member:</b> Cabinet Member for Corporate &amp; Democratic Services  <b>Issue reference:</b> 12/02033  <b>Key decision:</b> Yes</p>
<p><b>Sandwich Highways Depot</b></p>
<p>To seek approval to proceed with the disposal of the above site to raise a capital receipt which will be allocated to support the capital programme. To seek approval to identify and progress with the acquisition of a new site for the service. The Director of Property and Infrastructure Support is authorised to finalise terms for both the disposal and acquisition of a new site.</p>
<p><b>BS4K:</b></p>

This decision is needed to enable a modern highway service operation to be provided in the East Kent Area that is both reactive and responsive to changing demands. It directly supports 3 of the Bold Steps for Kent.

- Firstly it helps deliver the “Kent Environment Strategy” by the provision of new environmentally friendly facilities (e.g. grey water) via the construction technique with the eventual adaptation of new work practices within the new depot.
- Secondly it builds relations with key business sectors across Kent as the supply chain involved in such a project provides work to businesses of all sizes.
- Thirdly by the better siting and provision of facilities for the new depot it ensures that the most robust and effective public protection arrangements are in place for road management including bad weather response.

**Impact/costs and risks of proposed decision;**

The impact of the decision is that full assessment of the potential disposal of the site can be explored within the market place to ensure that best value principles are adhered to. In tandem a full search and feasibility study will be undertaken to identify a new location for the alternative highways depot which satisfies the above objectives.

**Decision details:**

**Decision maker:** Cabinet Member for Corporate & Democratic Services

**Date:** Not before June 2013

**Consultation:**

None specified

**To make representations or request further information**

Rebecca Spore

Director of Property and Infrastructure

**Supporting documents**

None specified

**7.**

**Responsible Cabinet Member -** Cabinet Member for Corporate & Democratic Services

**Issue reference:** 14/00022

**Key :** Yes

**Former Shepway Resource Centre, Folkestone – Disposal**

To seek approval to the disposal of the former Shepway Resource Centre following the marketing of the site

**Decision Details**

**Decision Maker:** Cabinet Member for Corporate & Democratic Services

**Date:** Not before February 2014

**Reason if Key Decision:** Financial Criteria Exceeded

### Consultation

The proposed decisions will be discussed at Policy & Resources' Property Sub Committee following marketing.

The property is situated within the electoral division of Folkestone West. Cllr Hod Birkby has been consulted.

### To make representations or request further information

Alyson McKenna,  
01622 696032  
alyson.mckenna@kent.gov.uk

Rebecca Spore,  
01622 221151  
rebecca.spore@kent.gov.uk

### Supporting documents

None

8.

**Responsible Cabinet Member:** Cabinet Member for Community Services

**Issue reference:** 13/00017

**Key decision:** No

### Library Services in Sandgate.

To seek approval to delegate responsibility to Sandgate Parish Council for the day to day running of Library services from Sandgate Library, working with volunteers. KCC will retain the statutory responsibility for providing Library services.

#### BS4K

To put the citizen in control: the new model will create opportunities for local engagement and involvement in running library services through volunteering opportunities

Service objectives:

- create welcoming and attractive libraries which will be centres for local communities open at convenient times.
- promote the enjoyment of reading for people of all ages, opportunities for learning
- provide access to world-wide links to information and services,

#### Impact/costs and risks of proposed decision

- Savings will be delivered.
- Services to customers will remain the same
- The Parish Council do not recruit sufficient volunteers and the library does not open for the required number of hours.

- Training for Parish Council and volunteers is insufficient and the standard of service deteriorates

### Decision details

**Decision Maker:** Cabinet Member for Community Services

**Date:** Not before June 2013

### Consultation

Consultation is underway.

**Key consultee groups**

Library customers, local people, organisations and groups

**Start and finish dates of consultation.**

30 January 2013 – 6 March 2013

Equalities Impact Assessment included in the consultation documentation can be viewed at the Council's website: [www.kent.gov.uk/libraries](http://www.kent.gov.uk/libraries)

**Date of publication of consultation outcomes and updated Equalities Impact Assessment**

7 March 2013

All members of the council will be informed of the intention to make this decision

The Communities Cabinet Committee considered the issue on 19 September 2012 and the proposed decision will be further discussed on 14 March 2013

**Is the matter referred to in your Business Plan or Medium Term Capital Programme?**

Yes

The views of Mr Prater (Local Member) will be sought before the Cabinet Committee considers the proposed decision.

### To make representations or request further information

Cath Anley

Libraries Registration and Archives

01622 696946

[cath.anley@kent.gov.uk](mailto:cath.anley@kent.gov.uk)

### Supporting documents

None specified

9.

**Responsible Cabinet Member:** Cabinet Member for Community Services

**Issue reference:** 13/00018

**Key decision:** No



## Library Services in Sherwood

To seek approval to delegate responsibility to Tunbridge Wells Borough Council for the day to day running of Library services from Sherwood Library, working with volunteers. KCC to retain the statutory responsibility for providing Library services.

### **BS4K:**

To put the citizen in control: the new model will create opportunities for local engagement and involvement in running library services through volunteering opportunities

Service objectives:

- create welcoming and attractive libraries which will be centres for local communities open at convenient times.
- promote the enjoyment of reading for people of all ages, opportunities for learning
- provide access to world-wide links to information and services,

### **Impact/costs and risks of proposed decision**

- Savings will be delivered.
- Services to customers will remain the same
- The Borough Council do not recruit sufficient volunteers and the library does not open for the required number of hours.
- Training for the Borough Council and volunteers is insufficient and the standard of service deteriorates

## Decision details

**Decision maker:** Cabinet Member for Community Services

**Date:** Not before June 2013

## Consultation

Consultation is underway

### **Key consultee groups**

Library customers, local people, organisations and groups

### **Start and finish dates of consultation.**

30 January 2013 – 6 March 2013

**Equalities Impact Assessment** included in the consultation documentation [www.kent.gov.uk/libraries](http://www.kent.gov.uk/libraries)

Consultation outcomes and updated Equalities Impact Assessment to be published

7 March 2013

All members of the council will be informed of the intention to make this decision

The Communities Cabinet Committee considered the issue on 19 September 2012 and the proposed decision will be further discussed on 14 March 2013

Is the matter referred to in your Business Plan or Medium Term Capital Programme?

Yes

Mr Tansley's (Local Member) views will be sought before the Cabinet Committee considers the proposed decision.

**To make representations or request further information**

Cath Anley  
Libraries Registration and Archives  
01622 696946  
[cath.anley@kent.gov.uk](mailto:cath.anley@kent.gov.uk)

**Supporting documents**

None specified

10.

**Responsible Cabinet Member** - Cabinet Member for Community Services

**Issue reference:** 13/00041

**Key decision:** No

**Herne Bay Gateway - temporary relocation of library services**

To seek authority to relocate library services from Herne Bay Library to temporary premises during the refurbishment of the building to become a Gateway.

**BS4K:**

- Putting the citizen in control
- Customer Services Business Plans 2012/13 and 2013/14
- Customer Services Strategy
- Vision for Kent
- New Ways of Working

**Financial Implications:**

- During the closure period costs for the provision of temporary facilities will be kept to a minimum and any revenue costs should be offset by a reduction in user costs for the individual facilities.
- Relocating library services for Herne Bay will provide the contractor with an unfettered site which will reduce the time of the build and therefore lower capital costs.
- The temporary facilities will be stocked from existing library resources and there are no implications for the current staffing establishment

**Legal Implications:**

Kent County Council provides library and archive services under the Public Libraries and Museums Act 1964 which requires the provision of a 'comprehensive and efficient' library service.

**Equality Implications:**

An EQIA has been carried out and is available.

**Is the matter referred to in the relevant Business Plan or Medium Term Capital Programme?**

Yes.

**Decision details**

**Decision maker:** Cabinet Member for Community Services

**Date:** Not before June 2013

<b>Consultation</b>	
<p>The proposed decision will be considered by Communities Cabinet Committee at the meeting to be held on 11 June 2013.</p> <p>Further consultation is planned.</p> <p><b>Local members affected will be consulted:</b></p> <ul style="list-style-type: none"> <li>▪ Nicholas Bond : Herne Bay</li> <li>▪ Brian MacDowell : Herne Bay</li> <li>▪ Canterbury City Council</li> </ul>	
<b>To make representations or request further information</b>	
<p>Lead officer: Jonathan White Projects &amp; Operations Manager Tel: 01622 691485 Email: <a href="mailto:Jonathan.white@kent.gov.uk">Jonathan.white@kent.gov.uk</a></p>	<p>Lead Director: Amanda Honey Corporate Director Customer &amp; Communities Tel: 01622 694100 Email: <a href="mailto:Amanda.honey@kent.gov.uk">Amanda.honey@kent.gov.uk</a></p>
<b>Supporting documents</b>	
None specified	

<b>11.</b>
<p><b>Responsible Cabinet Member:</b> Cabinet Member for Economic Development  <b>Issue reference No:</b> 13/00035  <b>Key decision:</b> Yes</p>
<b>Southfleet Road, Ebbsfleet: Growing Places Fund investment</b>
<p>A decision is required such that, subject to due diligence, Kent County Council shall agree to enter into credit agreements to secure investment from the Growing Places Fund to deliver improvements to Southfleet Road. This will help to unlock development at Eastern Quarry and provide access to the commercial development area at Station Quarter North.</p> <p><u>Background</u>  Growing Places Fund (GPF) is a Government scheme which provides loan finance to unlock development sites where these will create new jobs and homes. In the South East, the Fund is administered by the South East Local Enterprise Partnership (LEP), for which Essex County Council acts as the accountable body.  Following a call for projects and appraisal, the LEP has given indicative approval to allocate up to £4 million to bring forward improvements to Southfleet Road.  In order to secure this funding, it is proposed that KCC will enter into:</p> <ol style="list-style-type: none"> <li>a) A credit agreement with Essex County Council to draw down the GPF funding; and</li> <li>b) A subsidiary credit agreement with Land Securities Eastern Quarry Ltd, who will deliver the scheme.</li> </ol> <p>This shall be subject to final due diligence.</p>

**BS4K:**

This Decision contributes to delivery of the following Delivering Bold Steps priorities:

- Priority 8: Respond to key regeneration challenges, working with our partners. This specifically prioritises actions to unlock key sites, where these will lead to jobs and housing
- Priority 9: Support new housing growth that is affordable, sustainable and with the appropriate infrastructure

**Impact/costs and risks of proposed decision**Impact

The proposed Decision will mean that KCC will be able to draw down Growing Places Fund investment of up to £4 million. It is anticipated that this will unlock 1,500 homes at Eastern Quarry by 2020, and will also support the development of the Station Quarter North strategic employment site.

Risks

GPF funding is repayable. The primary risk is that KCC will be liable to repay the GPF loan to the Accountable Body, even if the private sector organisation is unable to repay the subordinate loan to KCC. This will be mitigated through due diligence, the robust drafting of the credit agreements, and project monitoring.

State Aid risks will be mitigated through the charging of an appropriate rate of interest, with all repayments (less costs to KCC) repaid to the GPF fund.

Costs

There will be some costs to KCC in managing the credit agreement. These will be recovered through interest payments and/ or through recharges to the central GPF fund, with costs and recovery mechanisms considered in development of the credit agreement.

**Decision details**

**Decision maker:** Cabinet Member for Economic Development

**Date:** Not before June 2013

**Reason if Key Decision:** Specified financial criteria exceeded

**Consultation**

KCC has taken the advice of the members of the South East Local Enterprise Partnership Board, who have been involved to Level 3 (Make Choices).

**Other key consultee groups**

South East Local Enterprise Board members (including business representatives and local authority leaders).

In addition, Dartford Borough Council has been consulted as part of the project appraisal process.

**Start and finish dates of consultation**

Summer 2012 – March 2013

**To make representations or request further information**

Ross Gill

Economic Strategy & Policy Manager

Business Strategy and Support

Tel: 01622 221312

e-mail: [Ross.Gill@kent.gov.uk](mailto:Ross.Gill@kent.gov.uk)

**Supporting documents**

None specified

12.

**Responsible Cabinet Member** - Cabinet Member for Economic Development

**Issue reference:** 13/00036

**Key decision:** No

**Sturry Road, Canterbury. Growing Places Fund investment**

A decision is required such that, subject to due diligence, Kent County Council shall agree to enter into credit agreements to secure investment from the Growing Places Fund to deliver commercial development at Sturry Road, Canterbury

Background

Growing Places Fund (GPF) is a Government scheme which provides loan finance to unlock development sites where these will create new jobs and homes. In the South East, the Fund is administered by the South East Local Enterprise Partnership (LEP), for which Essex County Council acts as the accountable body.

Following a call for projects and appraisal, the LEP has given indicative approval to allocate up to £629,000 to bring forward a commercial site at Sturry Road, Canterbury.

In order to secure this funding, it is proposed that KCC will enter into:

- c) A credit agreement with Essex County Council to draw down the GPF funding; and
- d) A subsidiary credit agreement with the private sector owners of the development.

This shall be subject to final due diligence.

**BS4K:**

This Decision contributes to delivery of the following Delivering Bold Steps priorities:

- Priority 8: Respond to key regeneration challenges, working with our partners. This specifically prioritises actions to unlock key sites, where these will lead to jobs and housing

**Impact/costs and risks of proposed decision**

Impact

The proposed Decision will mean that KCC will be able to draw down Growing Places Fund investment of up to £629,000. It is anticipated that this will unlock 4,000 sq m commercial floorspace and facilitate the creation of 40 jobs (gross) by 2015.

Risks

GPF funding is repayable. The primary risk is that KCC will be liable to repay the GPF loan to the Accountable Body, even if the private sector organisation is unable to repay the subordinate loan to KCC. This will be mitigated through due diligence, the robust drafting of the credit agreements, and project monitoring.

State Aid risks will be mitigated through the charging of an appropriate rate of interest, with all repayments (less costs to KCC) repaid to the GPF fund.

Costs

There will be some costs to KCC in managing the credit agreement. These will be recovered through interest payments and/ or through recharges to the central GPF fund, with costs and recovery mechanisms considered in development of the credit agreement.

**Decision details**

**Decision maker:** Cabinet Member for Economic Development

**Date:** Not before June 2013

**Consultation**

KCC has taken the advice of the members of the South East Local Enterprise Partnership Board, who have been involved to Level 3 (Make Choices).

**Other key consultee groups**

South East Local Enterprise Board members (including business representatives and local authority leaders). In addition, Canterbury City Council has been consulted as part of the project appraisal process.

**Start and finish dates of consultation.**

Summer 2012 – March 2013

**Equalities Impact Assessment included in the consultation documentation. Please state where this can be found.**

No – an Equalities Impact Assessment has not yet been prepared. It is anticipated that there will be few equalities impacts arising from this Decision. However, there may be combined impacts arising from the series of proposed Decisions to enter into credit agreements for GPF for a number of projects. It is therefore proposed that a single Equalities Impact Assessment will be undertaken for all related Decisions prior to the proposed Decision for this project being taken.

**Date of publication of consultation outcomes and updated Equalities Impact Assessment**

There is no separate consultation outcomes report. However, the discussion at the East LEP Board has been published at [www.southeastlep.com](http://www.southeastlep.com).

**KCC's approach to Growing Places Fund has been discussed by the Economic Development Cabinet Committee on 5 July 2012 and 21 September 2012.**

**In addition, the proposed Decision will be discussed by ED Cabinet Committee on 14 June.**

Is the matter referred to in your Business Plan or Medium Term Capital Programme?

Yes – Referred to in Economic Development Unit Divisional Business Plan 2013/14

**Which Members and electoral Divisions are affected by this proposed decision? Is it All Members?**

The development is located in on the boundary of Canterbury City North East (Graham Gibbens) and Herne and Sturry (Alan Marsh).

There may also be some impact elsewhere in Canterbury (Canterbury West (John Simmonds), Canterbury City South East (Michael Northey), Canterbury City South West (Martin Vye)).

**To make representations or request further information**

Ross Gill

Economic Strategy & Policy Manager

Business Strategy and Support

01622 221312

[Ross.Gill@kent.gov.uk](mailto:Ross.Gill@kent.gov.uk)

## Supporting documents

None specified.

13.

**Responsible Cabinet Member:** Cabinet Member for Economic Development

**Issue reference:** 13/00032

**Key decision:** Yes

## The Base, Phase 2, Dartford. Growing Places Fund investment

### Background

Growing Places Fund (GPF) is a Government scheme which provides loan finance to unlock development sites where these will create new jobs and homes. In the South East, the Fund is administered by the South East Local Enterprise Partnership (LEP), for which Essex County Council acts as the accountable body.

Following a call for projects and appraisal, the LEP has given indicative approval to allocate up to £2.95 million to deliver Phase 2 of The Base.

In order to secure this funding, it is proposed that KCC will enter into a credit agreement with Essex County Council to draw down the GPF funding.

In addition, KCC will enter into an agreement with the Homes and Communities Agency, which owns the freehold of the site, to enable the development to proceed.

This shall be subject to final due diligence.

### **BS4K:**

This Decision contributes to delivery of the following Delivering Bold Steps priorities:

- Priority 8: Respond to key regeneration challenges, working with our partners. This specifically prioritises actions to unlock key sites, where these will lead to jobs and housing

### **Impact/costs and risks of proposed decision**

#### Impact

The proposed Decision will mean that KCC will be able to draw down Growing Places Fund investment of up to £2.95 million. It is anticipated that this will deliver 108 jobs (gross).

#### Risks

GPF funding is repayable. The primary risk is that KCC will be liable to repay the GPF loan to the Accountable Body, even if rental incomes from the completed scheme or the capital receipt from the scheme on its eventual sale are less than anticipated. This will be mitigated through due diligence, the robust drafting of the credit agreements, and project monitoring.

#### Costs

There will be some costs to KCC in managing the credit agreement. These will be recovered through interest payments and/ or through recharges to the central GPF fund, with costs and recovery mechanisms considered in development of the credit agreement.

## Decision details

**Decision maker:** Cabinet Member for Economic Development

**Date:** Not before July 2013

**Reason if Key Decision:** Financial criteria exceeded

**Consultation**

KCC has taken the advice of the members of the South East Local Enterprise Partnership Board, who have been involved to Level 3 (Make Choices).

**Other key consultee groups**

South East Local Enterprise Board members (including business representatives and local authority leaders).

In addition, Dartford Borough Council has been consulted as part of the project appraisal process.

**Start and finish dates of consultation.**

Summer 2012 – March 2013

**Equalities Impact Assessment included in the consultation documentation. Please state where this can be found.**

An Equalities Impact Assessment has not yet been prepared. It is anticipated that there will be few equalities impacts arising from this Decision. However, there may be combined impacts arising from the series of proposed Decisions to enter into credit agreements for GPF for a number of projects. It is therefore proposed that a single Equalities Impact Assessment will be undertaken for all related Decisions prior to the proposed Decision for this project being taken. **Date of publication of consultation outcomes and updated Equalities Impact Assessment**

There is no separate consultation outcomes report. However, the discussion at the South East LEP Board has been published at [www.southeastlep.com](http://www.southeastlep.com).

**Has the matter already been discussed by a Cabinet Committee? If not when will be it discussed by the Cabinet Committee and the date of the meeting**

Yes. KCC's approach to Growing Places Fund has been discussed by the Economic Development Cabinet Committee on 5 July 2012 and 21 September 2012.

In addition, the proposed Decision will be discussed by ED Cabinet Committee on 14 June.

**Is the matter referred to in your Business Plan or Medium Term Capital Programme?**

Yes – Growing Places Fund investment is referred to in Economic Development Unit Divisional Business Plan 2013/14

**Which Members and electoral Divisions are affected by this proposed decision? Is it All Members?**

The development is located in Dartford West (Jan Ozog).

**To make representations or request further information**

Ross Gill  
Economic Strategy and Policy Manager  
Economic and Spatial Development  
01622 221312  
07837 872705  
[Ross.gill@kent.gov.uk](mailto:Ross.gill@kent.gov.uk)

**Supporting documents**

None specified

**14.**

**Responsible Cabinet Member:** Cabinet Member for Economic Development



**Issue reference:** 13/00034

**Key decision:** Yes

## **Discovery Park Enterprise Zone, Sandwich. Growing Places Fund investment**

### Background

Growing Places Fund (GPF) is a Government scheme which provides loan finance to unlock development sites where these will create new jobs and homes. In the South East, the Fund is administered by the South East Local Enterprise Partnership (LEP), for which Essex County Council acts as the accountable body.

Following a call for projects and appraisal, the LEP has given indicative approval to allocate up to £8 million over five years for a rolling programme of capital investment.

In order to secure this funding, it is proposed that:

- a) KCC will enter into a credit agreement with Essex County Council to draw down the GPF funding; and
- b) KCC will seek to enter into a series of annual subordinate credit agreement with Discovery Park Ltd (the owners of Discovery Park).

In addition, KCC will enter into an agreement with the Homes and Communities Agency, which owns the freehold of the site, to enable the development to proceed.

This shall be subject to final due diligence.

### **BS4K:**

This Decision contributes to delivery of the following Delivering Bold Steps priorities:

- Priority 8: Respond to key regeneration challenges, working with our partners. This specifically prioritises actions to unlock key sites, where these will lead to jobs and housing

### **Impact/costs and risks of proposed decision**

#### Impact

The proposed Decision will mean that KCC will be able to draw down Growing Places Fund investment of up to £8 million. It is anticipated that this will contribute to the safeguarding of up to 2,000 jobs at Discovery Park by supporting the Enterprise Zone's continued viability and attractiveness to investors.

#### Risks

GPF funding is repayable. The primary risk is that KCC will be liable to repay the GPF loan to the Accountable Body, even if Discovery Park Ltd is unable to repay. This will be mitigated through due diligence, the robust drafting of the credit agreements, and project monitoring.

#### Costs

There will be some costs to KCC in managing the credit agreement. These will be recovered through interest payments and/ or through recharges to the central GPF fund, with costs and recovery mechanisms considered in development of the credit agreement.

### **Decision details**

**Decision maker:** Cabinet Member for Economic Development

**Date:** Not before July 2013

**Reason if Key Decision:** Financial criteria exceeded

### **Consultation**

KCC has taken the advice of the members of the South East Local Enterprise Partnership Board, who have been involved to Level 3 (Make Choices).

**Other key consultee groups**

South East Local Enterprise Board members (including business representatives and local authority leaders).

In addition, Dover District Council has been consulted as part of the project appraisal process.

**Start and finish dates of consultation.**

Summer 2012 – March 2013

**Equalities Impact Assessment included in the consultation documentation. Please state where this can be found.**

No – an Equalities Impact Assessment has not yet been prepared. It is anticipated that there will be few equalities impacts arising from this Decision. However, there may be combined impacts arising from the series of proposed Decisions to enter into credit agreements for GPF for a number of projects. It is therefore proposed that a single Equalities Impact Assessment will be undertaken for all related Decisions prior to the proposed Decision for this project being taken.

**Date of publication of consultation outcomes and updated Equalities Impact Assessment**

There is no separate consultation outcomes report. However, the discussion at the South East LEP Board has been published at [www.southeastlep.com](http://www.southeastlep.com).

**Has the matter already been discussed by a Cabinet Committee? If not when will be it discussed by the Cabinet Committee and the date of the meeting**

Yes. KCC's approach to Growing Places Fund has been discussed by the Economic Development Cabinet Committee on 5 July 2012 and 21 September 2012 (although these discussions did not include the specific allocation of GPF investment to Discovery Park).

In addition, the proposed Decision will be discussed by ED Cabinet Committee on 14 June.

**Is the matter referred to in your Business Plan or Medium Term Capital Programme?**

Yes – Growing Places Fund investment is referred to in Economic Development Unit Divisional Business Plan 2013/14

**Which Members and electoral Divisions are affected by this proposed decision? Is it All Members?**

The development is located in Sandwich (Leyland Ridings). However, as the development of the Enterprise Zone is of strategic importance, all Members in East Kent may be affected by the Decision.

**To make representations or request further information**

Ross Gill  
Economic Strategy and Policy Manager  
Economic and Spatial Development  
01622 221312  
07837 872705  
[Ross.gill@kent.gov.uk](mailto:Ross.gill@kent.gov.uk)

**Supporting documents:**

None specified

15.

**Responsible Cabinet Member:** Cabinet Member for Education & Health Reform  
**Issue reference:** 12/02018  
**Key decision:** No

### Expansion of Pembury Primary School, Tunbridge Wells

To seek approval of the expansion of the above named school from 420 places to 630 places and to the issuing of a public notice to that effect.

#### Decision details

**Decision maker:** Cabinet Member for Education & Health Reform  
**Date:** Not before March 2013

#### Consultation

Consultation will target:  
MP, Local Members, Local Councils (District, Town and Parish), Schools, Pre-schools, Parents, Staff, Governors, Pupils, Professional Associations, Diocesan Boards of Education, DfE, LCTB

A consultation has been established and will run from 26 November 2012 – 21 January 2013.

#### To make representations or request further information

Lead officer:  
Simon Webb  
Area Education Officer  
Tel: 01732 525110  
e-mail: [simon.webb@kent.gov.uk](mailto:simon.webb@kent.gov.uk)

Lead Director:  
Kevin Shovelton  
01622 694174  
[Kevin.shovelton@kent.gov.uk](mailto:Kevin.shovelton@kent.gov.uk)

#### Supporting documents:

None specified

### 16.

**Responsible Cabinet Member:** Cabinet Member for Education & Health Reform  
**Issue reference:** 13/00003  
**Key decision:** No

### Expansion of Cliftonville Primary School, Margate

To expand the above named school

**Financial Implications:**

These will be identified in the report to Education Cabinet Committee on 19 March 2013

**Legal Implications:**

These will be identified in the report to Education Cabinet Committee on 19 March 2013

**Equality Impact**

An initial assessment has been carried out and can be found at the following link when the consultation opens

<http://consultations.kent.gov.uk/consult.ti/system/listConsultations?type=O>

**Date of initial screening**

January 2013

**Is the matter referred to in your Business Plan or Medium Term Capital Programme?**

Yes

**Decision details**

**Decision maker:** Cabinet Member for Education & Health Reform

**Date:** Not before June 2013

**Consultation**

Consultation to be conducted the purpose of which is to gather information regarding the planned changes outlined in the consultation document.

**Key consultee groups:**

MP, Local Members, Local Councils (District, Town and Parish), Schools, Pre-schools, Parents, Staff, Governors, Pupils, Professional Associations, Diocesan Boards of Education, DfE, LCTB.

**Start and finish dates of consultation:**

TBC.

A report was considered at Education Cabinet Committee on 12 September 2012 outlining the Kent County Council School Commissioning Plan 2012-17.

A report will be considered by the Education Cabinet Committee in March 2013.

A report will be considered on the outcome of the public consultation at Education Cabinet Committee in June 2013

**To make representations or request further information**

Lead officer:

Marisa White

Area Education Officer

01227 284407

[Marisa.white@kent.gov.uk](mailto:Marisa.white@kent.gov.uk)

Lead Director:

Kevin Shovelton

01622 694174

[Kevin.shovelton@kent.gov.uk](mailto:Kevin.shovelton@kent.gov.uk)

**Supporting documents**

Commissioning Plan for Education Provision Kent 2012 – 2017

17.

**Responsible Cabinet Member:** Cabinet Member for Transport & Environment

**Reference No:** 13/00038

**Key :** No

**Joint Transportation Boards - Agreement and Governance**

JTB's are an important local mechanism for discussing highway/transport matters. In this context, JTBS meet Kent County Council's Localism Agenda.

This decision seeks approval of an updated Joint Transportation Board (JTB) Agreement with District Councils. The existing agreement is out of date and needs to be revised to reflect changes to the County Council's constitution.

In particular, a new clause has been added to the Agreement; "subject to the agreement of the Chairman, additional representatives from Parish/Town Councils may attend but may neither vote nor propose a motion nor an amendment".

This reflects the current variation in practice within JTBS and the desire to have one flexible Agreement covering all JTBS rather than individual bespoke arrangements.

There are no impacts, costs or risks relating to the proposed decision

#### **Decision details**

**Who is taking the Decision:** Cabinet Member for Transport & Environment

**Date:** Not before June 2013

#### **Consultation**

All JTBS will be consulted on the proposals before the decision will be put to the Cabinet Member for Transport and Environment for consideration on taking the decision

The consultation will take place February/March 2013 JTB meetings

An Equalities Impact Assessment will not be conducted

All County Members will be informed

The matter has been considered and the recommendations endorsed by the Environment, Highways and Waste Cabinet Committee at its meeting of 10 January 2013.

The matter is not referred to in the Business Plan or Medium Term Capital programme

#### **To make representations or request further information**

David Hall

Future Highways Manager

e-mail: [david.hall@kent.gov.uk](mailto:david.hall@kent.gov.uk)

#### **Supporting documents**

None specified

**18.**

**Responsible Cabinet Member:** Cabinet Member for Environment, Highways and Waste

**Issue reference:** 13/00025

**Key decision:** No

<b>Bold Steps for Aviation</b>
To approve the council's approach to issues of aviation
<b>Decision details</b>
<b>Decision maker:</b> Cabinet Member for Environment, Highways and Waste <b>Date:</b> Not before June 2013
<b>Consultation</b>
The Environment, Highways and Waste Cabinet Committee will consider the Policy before it is considered for adoption by the Cabinet Member.
<b>To make representations or request further information</b>
Rachel Clout Staff Officer to the Corporate Director & Cabinet Member Enterprise & Environment Tel: 01622 221326 e-mail: <a href="mailto:Rachel.clout@kent.gov.uk">Rachel.clout@kent.gov.uk</a>
<b>Support documents</b>
None specified

<b>19.</b>
<b>Responsible Cabinet Member -</b> Cabinet Member for Transport & Environment <b>Issue reference:</b> 14/00020 <b>Key</b> Yes
<b>Growth Without Gridlock</b>
To approve the content of Growth without Gridlock in Kent and Medway report. This summarises the achievements of the past three years since the launch of Growth without Gridlock and outlines priorities for delivery to 2021 for Kent and Medway, thus reflecting the federated geography of the South East Local Enterprise Partnership.
<b>Decision details</b>
<b>Decision Maker:</b> Cabinet Member for Transport & Environment <b>Date:</b> Not before February 2014
<b>Consultation</b>

<p>Has the matter already been discussed by a Cabinet Committee – if so what comments were received.  An earlier version was discussed at January 2013 Cabinet Committee with only minor comments received.  The final draft was considered by the Cabinet Committee on 21 January 2014.  Which Members and electoral Divisions are affected by this proposed decision? All</p>	
<p><b>To make representations or request further information</b></p>	
<p>Ann Carruthers,  Transport Strategy Delivery Manager  01622 221615,  ann.carruthers@kent.gov.uk</p>	<p>Paul Crick,  Director of Environment and Planning  01622 221527,  <a href="mailto:paul.crick@kent.gov.uk">paul.crick@kent.gov.uk</a></p>
<p><b>Supporting documents</b></p>	
<p>None</p>	

**NOT BEFORE MARCH 2014 - BY CABINET MEMBER**

<p><b>20.</b></p>
<p><b>Responsible Cabinet Member</b> - Cabinet Member for Adult Social Services &amp; Public Health  <b>Issue reference:</b>  Key No</p>
<p><b>Kent County Council's Annual Report (Local Account) on Adult Social Care for April 2013 to March 2014</b></p>
<p>To approve the Annual Report for Adult Social Care for April 2013 – March 2014.</p>
<p><b>Decision Details</b></p>
<p><b>Decision Maker:</b> Cabinet Member for Adult Social Services &amp; Public Health  <b>Date:</b> Not before February 2014</p>
<p><b>Consultation</b></p>
<p>The Local Account will be considered by the Social Care and Public health Cabinet Committee at its meeting 16<sup>th</sup> January 2014.</p>
<p><b>To make representations or request further information</b></p>
<p>Daniel Waller</p>

[Daniel.waller@kent.gov.uk](mailto:Daniel.waller@kent.gov.uk)

21.

**Responsible Cabinet Member** - Cabinet Member for Adult Social Services & Public Health

**Issue reference No:** 14/00025

**Key :** Yes

### Contract Extension - Maidstone and Tunbridge Wells NHS Trust

To seek approval to extend the current contract for up to 12 months pending competitive tender of the public health commissioned sexual health services delivered by MTW.

#### Decision Details

**Decision maker:** Cabinet Member for Adult Social Services & Public Health

**Date:** Not before March 2014

**Reason if Key Decision:** Financial criteria exceeded

#### Consultation

The decision will be taken before the next meeting of the relevant Cabinet Committee; however the proposed commissioning programme and procurement timeline for 2014/15 will be discussed at the Social Care and Public Health Cabinet Committee in May 2014.

**Other consultation planned or undertaken:**

Public Health will also undertake a wider consultation on the draft commissioning programme and procurement timeline with other stakeholders and a series of market engagement exercises with potential providers to promote innovation and new thinking in delivery of public health services.

All Members and electoral Divisions are affected by this proposed decision

#### To make representations or request further information

Lead officer:

Karen Sharp, Public Health

0300 333 6497

[Karen.Sharp@kent.gov.uk](mailto:Karen.Sharp@kent.gov.uk)

Lead Director:

Meradin Peachey, Director of Public Health

01622 694293

[Meradin.Peachey@kent.gov.uk](mailto:Meradin.Peachey@kent.gov.uk)

#### Supporting documents:

None

22.

**Responsible Cabinet Member** - Cabinet Member for Adult Social Services & Public Health

**Reference No:** 14/00026



<b>Key</b> Yes	
<b>Contract Extension for Kent Community Health NHS Trust (KCHT)</b>	
To seek approval to extend the current contract for up to 12 months pending competitive tender of the public health commissioned services delivered by KCHT during 2014/15.	
<b>Decision Details:</b>	
<b>Decision maker:</b> Cabinet Member for Adult Social Services & Public Health <b>Date:</b> Not before March 2014 <b>Reason if Key Decision:</b> Financial criteria exceeded	
<b>Consultation</b>	
<p>The proposed decision will not be discussed by the relevant Cabinet Committee before it is taken. However, the proposed commissioning programme and procurement timeline for 2014/15 will be discussed at the Social Care and Public Health Cabinet Committee in May 2014.</p> <p>Other consultation planned or undertaken:  Public Health will also undertake a wider consultation on the draft commissioning programme and procurement timeline with other stakeholders and a series of market engagement exercises with potential providers to promote innovation and new thinking in delivery of public health services.</p> <p>All Members and electoral Divisions are affected by this proposed decision</p>	
<b>To make representations or request further information</b>	
Lead officer: Karen Sharp, Public Health 0300 333 6497 <a href="mailto:Karen.Sharp@kent.gov.uk">Karen.Sharp@kent.gov.uk</a>	Lead Director: Meradin Peachey, Director of Public Health 01622 694293 <a href="mailto:Meradin.Peachey@kent.gov.uk">Meradin.Peachey@kent.gov.uk</a>
<b>Supporting documents</b>	
None	

<b>23.</b>
<b>Responsible Cabinet Member:</b> Cabinet Member for Adult Social Services & Public Health <b>Reference No:</b> 14/00032 <b>Key:</b> No
<b>Wylie Court / Regis gate, Nominations Agreement (Amicus Horizon)</b>
To seek agreement to delegate authority to the Director of Older People and People with a Physical Disability to sign the nominations agreement to an extra care scheme, subject to her being satisfied as to the detailed terms and conditions.

This decision is needed to enable the provision of extra care housing as a replacement to residential care, for some, in the district and meets the aim of FSC being a commissioning authority in occupation with Bold Steps for Kent. It directly supports 3 of the Bold Steps for Kent.

- Support the transformation of health and social care in Kent.
- Support new housing growth that is affordable, sustainable and with the appropriate infrastructure.
- Improve services for the most vulnerable people in Kent.

**Financial Implications:** Part of the return on investment and to make sure that the accommodation with care is targeted to the most appropriate clients that will benefit from the care service commissioned.

**Legal Implications:** In order for Legal and Democratic Services to finalise the nominations agreement and associated legal documentation, the Cabinet Member decision is required

**Equality Implications:** None

The subject of the proposed decision is referred to in the FSC Strategic Commissioning Business Plan

#### Decision Details

**Decision maker:** Cabinet Member for Adult Social Services & Public Health

**Date:** Not before March 2014

#### Consultation

This decision links to the proposed closure of Doubleday Lodge, Sittingbourne which was considered and endorsed by the Social Care and Public Health Cabinet Committee on 4 October 2013.

No further consultation is suggested, other than the publication of a proposed decision before the Cabinet member takes the final decision in order that Member comments may be sought. Consultation was previously undertaken through the Older Persons Modernisation Programme which related to the closure of six in-house care homes, and proposed changes to four others. The feedback in Swale was strongly showing that extra care was a desired outcome for their community. Further consultation was undertaken by the Housing developer through the Planning process in 2012

The following Members represent electoral Divisions affected by this proposed decision: Roger Truelove, Angela Harrison, Adrian Crowther, Mike Baldock, Andrew Bowles, Lee Burgess

#### To make representations or request further information

Lead officer: Christy Holden,  
Head of Strategic Commissioning,

Lead Director: Mark Lobban,  
Director Strategic Commissioning,

Accommodation Solutions 0300 333 5503 Christy.holden@kent.gov.uk	mark.lobban@kent.gov.uk
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<b>Supporting documents</b>
None submitted

**24.**

**Responsible Cabinet Member:** Cabinet Member for Adult Social Services & Public Health  
**Reference No:** 13/00031  
**Key:** Yes

**Thomas Place, Nominations Agreement (Housing 21)**

To seek delegated authority to the Director of Older People and People with a Physical Disability to sign the nominations agreement for an extra care scheme, subject to her being satisfied as to the detailed terms and conditions.

**Financial Implications:** To make sure that the accommodation with care is targeted to the most appropriate clients that will benefit from the care service commissioned.

**Legal Implications:** In order for Legal and Democratic Services to finalise the nominations agreement and associated legal documentation, the Cabinet Member decision is required

**Equality Implications:** None

The subject of the proposed decision is referred to in the FSC Strategic Commissioning Business Plan.

This decision is needed to enable the provision of extra care housing as a replacement to residential care, for some, in the district and meets the aim of FSC being a commissioning authority in occupation with Bold Steps for Kent. It directly supports 3 of the Bold Steps for Kent.

- Support the transformation of health and social care in Kent.
- Support new housing growth that is affordable, sustainable and with the appropriate infrastructure.
- Improve services for the most vulnerable people in Kent.

**Decision Details**

**Decision Maker:** Cabinet Member for Adult Social Services & Public Health  
**Date:** Not before March 2014

**Consultation**

<p>Cabinet Committee has previously endorse the development of extra care housing and this nomination agreement will facilitate this. There is no financial tie to the agreement other than FSC staff resource in the panel meetings and decision making as to who is in greatest need.</p> <p>It will not be further discussed by the Cabinet Committee</p> <p>The following Local members represent areas affected:  Rob Bird, Paul Carter CBE, Ian Chittenden, Brian Clark, Gary Cooke, Dan Daley, Eric Hotson, Paulina Stockell, Jenny Whittle</p>	
<p><b>To make representations or request further information</b></p>	
<p>Lead officer: Virginia McClane  Commissioning Manager, Strategic Commissioning, Accommodation Solutions  07568127816 - virginia.mcclane@kent.gov.uk</p>	<p>Lead Director: Mark Lobban,  Director Strategic Commissioning,  mark.lobban@kent.gov.uk</p>
<p><b>Supporting documents</b></p>	
<p>None submitted</p>	

<p><b>25.</b></p> <p><b>Responsible Cabinet Member:</b> Cabinet Member for Corporate &amp; Democratic Services  <b>Issue reference:</b> 12/020231  <b>Key No</b></p>
<p><b>Eden Centre Lease</b></p> <p>To agree the principle of the grant of a long lease to a charitable community interest company or similar vehicle of The Eden Centre, the timelines and processes that need to follow.</p> <p><b>BS4K</b>  The proposal directly links to Bold Steps for Kent, such as putting the citizen in control, building new partnerships and providing a new fit for purpose building to deliver Library and FSC services in conjunction with other partners such as the Citizen’s Advice Bureau and House (West Kent Action), to support Kent’s more vulnerable citizens.</p> <p><b>Impact/costs and risks of proposed decision</b>  The impact of the decision will be KCC will have less control if the management and operation of the centre become the responsibility of a third party, reliance on the professionalism of the trustees to deliver a successful facility, financial model for the charitable vehicle will have to be agreed by all partners, reputational risk to KCC if the charitable vehicle fails, relies upon getting buy in from all community groups in occupation to form trust, untried and untested model, level of income generation from the centre which could go to the charitable vehicle is currently unknown as new facility, continued KCC ownership of a non core asset, officers may be unable to get agreement from stakeholders, charitable vehicle is not financially sustainable or the trust may break down and charitable vehicle will have to pick up void periods and associated costs (benefit to KCC).</p>
<p><b>Decision details</b></p>

<p><b>Decision maker:</b> Cabinet Member for Corporate &amp; Democratic Services  <b>Date:</b> Not before June 2013</p>
<p><b>Consultation</b></p> <p>The Eden Church, Citizen's Advice Bureau, House (West Kent Action), Edenbridge Library and FSC as partners in the centre. It is expected that representatives from all of these occupier groups will be represented by the charitable vehicle trustees, along with Sevenoaks District Council and Edenbridge Town Council.</p>
<p><b>To make representations or request further information</b></p> <p>Barbara Cooper, Director of Economic Development.  Tel no 01622 221856, <a href="mailto:Barbara.cooper@kent.gov.uk">Barbara.cooper@kent.gov.uk</a></p>
<p><b>Supporting documents</b></p> <p>None specified</p>

<p><b>26.</b></p> <p><b>Responsible Cabinet Member</b> - Cabinet Member for Education &amp; Health Reform  <b>Issue reference No:</b> 14/00021  <b>Key</b> Yes</p>
<p><b>Expansion of Garlinge Primary School &amp; Nursery, Margate</b></p> <p>To permanently expand the school from 3 forms of entry to 4 forms of entry adding 210 school places.</p> <p>The project is in line with Kent strategies and in particular supports the following;  Bold Steps for Kent prioritises</p> <ul style="list-style-type: none"> <li>• Ensure all pupils meet their full potential</li> <li>• Shape education and skills provision around the needs of the Kent economy</li> </ul> <p><b>Financial Implications:</b>  <b>Capital</b> – The enlargement of the school requires the provision of 9 additional classrooms as well as ancillary facilities. A feasibility study was undertaken and a planning application has been submitted. The total cost is estimated to be in the region of £2,500,000. Appropriate funding has been identified as part of the Medium Term Capital Programme. The costs of the project are estimates and these may increase as the project is developed. If the cost of the project is greater than 10% the Cabinet Member will be required to take a further decision to allocate the additional funding.</p> <p><b>Revenue</b> – For a period of three academic years from September 2014, the school will receive protection for an additional 30 Reception Year pupils at the rate of £2,727 per pupil. For each additional classroom, resulting from the expansion of the school, the sum £6,000 will be allocated towards the classroom setup costs.</p> <p>Equality Implications:</p>

<p>The equalities impact assessment can be accessed via the following link:  <a href="http://consultations.kent.gov.uk/consult.ti/Garlinge/consultationHome">http://consultations.kent.gov.uk/consult.ti/Garlinge/consultationHome</a></p>	
<p><b>Decision Details</b></p>	
<p><b>Decision Maker:</b> Cabinet Member for Education &amp; Health Reform  <b>Date:</b> Not before March 2014  <b>Reason if Key Decision:</b> Financial Criteria Exceeded</p>	
<p><b>Consultation</b></p>	
<p>The Education Cabinet Committee considered this proposal as part of the Commissioning plan at its meeting on 27 September 2013. It will be considered further by the Committee at its next meeting in March.  A consultation is currently running and can be accessed via the following link  <a href="http://consultations.kent.gov.uk/consult.ti/Garlinge/consultationHome">http://consultations.kent.gov.uk/consult.ti/Garlinge/consultationHome</a>  A public meeting was held on Wednesday 8 January.  Which Members and electoral Divisions are affected by this proposed decision?  Margate West – Mr Jeffrey Elenor</p>	
<p><b>To make representations or request further information</b></p>	
<p>Marisa White  Area Education Officer, East Kent County Council 01227 284407  <a href="mailto:Marisa.white@kent.gov.uk">Marisa.white@kent.gov.uk</a></p>	<p>Kevin Shovelton  Director of Education Planning and Access  01622 694174  <a href="mailto:Kevin.shovelton@kent.gov.uk">Kevin.shovelton@kent.gov.uk</a></p>
<p><b>Supporting documents</b></p>	
<p>None</p>	

<b>27.</b>	
<b>Responsible Cabinet Member</b> - Cabinet Member for Education & Health Reform <b>Issue reference:</b> 14/00018 <b>Key</b> Yes	
<b>Proposed expansion of Joy Lane Primary School, Whitstable</b>	
To seek approval to the permanent expansion of the above named school from 2 forms of entry to 3 forms of entry adding 210 school places.	
<b>Decision Details</b>	
<b>Decision Maker:</b> Cabinet Member for Education & Health Reform <b>Date:</b> Not before March 2014 <b>Reason if Key Decision:</b> Financial Criteria Exceeded	
<b>Consultation</b>	
The matter was included in the commissioning plan considered by the Education Cabinet Committee on 27 September 2013 and will be further considered in detail on 14 March 2014 A consultation is currently running and can be accessed via the following link <a href="http://consultations.kent.gov.uk/consult.ti/JoyLane/consultationHome">http://consultations.kent.gov.uk/consult.ti/JoyLane/consultationHome</a> A public meeting is being held at the school on Thursday 30 January. Which Members and electoral Divisions are affected by this proposed decision? Whitstable Division – Mr Mark Dance and Mr Mike Harrison	
<b>To make representations or request further information</b>	
Marisa White Area Education Officer, East Kent County Council 01227 284407 Marisa.white@kent.gov.uk	Kevin Shovelton Director of Education Planning and Access 01622 694174 Kevin.shovelton@kent.gov.uk
<b>Supporting documents</b>	
None	

<b>28.</b>	
<b>Responsible Cabinet Member</b> - Cabinet Member for Education & Health Reform <b>Issue reference:</b> 14/0005/b <b>Key</b> Yes	
<b>Proposed expansion of Foreland (Community Special) School, Broadstairs</b>	

To seek approval to the allocation of funds to relocate the above named school and increase the published admission number by 40 school places.

A non-key decision, 14/0005, was taken on 22<sup>nd</sup> January 2014 to issue a public notice to the above effect. Following the statutory notice period, and on consideration of any comments received, this key decision 14/0005/b will be taken to allocate funds and proceed with the project.

#### Decision Details

**Decision Maker:** Cabinet Member for Education & Health Reform

**Date:** Not before March 2014

**Reason if Key Decision:** Financial Criteria Exceeded

#### Consultation

The matter was included in the commissioning plan considered by the Education Cabinet Committee on 27 September 2013 and was further considered in detail at the Cabinet Committee meeting of 14th January 2014

#### To make representations or request further information

Marisa White  
Area Education Officer, East Kent County Council 01227  
284407  
Marisa.white@kent.gov.uk

Kevin Shovelton  
Director of Education Planning and  
Access  
01622 694174  
Kevin.shovelton@kent.gov.uk

#### Supporting documents

None

29.

**Responsible Cabinet Member** - Cabinet Member for Education & Health Reform

**Reference No:** 14/00029

**Key:** Yes

#### Queenborough Primary School & Nursery - Proposed Expansion

To seek approval of the proposed permanent increase of the Published Admission Number for Queenborough Primary School and Nursery from 45 to 60 and the temporary increase in the PAN from 60 to 90 for September 2014.

#### Decision Details

**Decision Maker:** Cabinet Member for Education & Health Reform

**Date:** Not before April 2014

**Reason if Key Decision:** Financial Criteria Exceeded



<b>Consultation</b>	
<p>The matter was discussed as part of the Commissioning Plan proposals at the Education Cabinet Committee meeting on 27 September 2013. The detailed proposed decision will be further considered at the meeting of 23rd July 2014.</p> <p>Other consultation planned or undertaken:  A consultation to increase the PAN from 45 to 60 has been undertaken  The proposed decision particularly affects the Sheerness Division, represented by Angela Harrison</p>	
<b>To make representations or request further information</b>	
Lead officer: Marisa White, Area Education Officer, East Kent 01227 284407 <a href="mailto:Marisa.white@kent.gov.uk">Marisa.white@kent.gov.uk</a>	Lead Director: Kevin Shovelton Director of Education Planning and Access 01622 694174 <a href="mailto:Kevin.shovelton@kent.gov.uk">Kevin.shovelton@kent.gov.uk</a>
<b>Supporting documents :</b> None	

<b>30.</b>
<b>Responsible Cabinet Member:</b> Cabinet Member for Education & Health Reform <b>Reference No:</b> 14/00036 <b>Key :</b> No
<b>Challock Primary School, Ashford - Improvements</b>
<p>To seek agreement to allocate £725k from the Education, Learning and Skills Capital Budget to provide two permanent classrooms in place of two temporary classrooms currently in use and to expand the school hall.</p> <p>The proposed decision supports Bold Steps for Kent priorities 3 &amp; 4:  3: Ensure all pupils meet their full potential  4: Shape education and skills provision around the needs of the Kent economy</p> <p><b>Financial Implications:</b> The costs to this project will be identified in the subsequent report that will be considered by the Cabinet Member for Education and Health Reform in January 2014.  <b>Legal Implications:</b> The costs to this project will be identified in the subsequent report that will be considered by the Cabinet Member for Education and Health Reform in January 2014.  <b>Equality Implications:</b> The equalities impact assessment can be accessed via the following link:  <a href="http://consultations.kent.gov.uk/consult.ti/ChallockPrimarySchool/consultationHome">http://consultations.kent.gov.uk/consult.ti/ChallockPrimarySchool/consultationHome</a></p> <p>The matter is referred to in the ELS Business Plan and Medium Term Capital Programme</p>

<b>Decision Details</b>	
<b>Decision Maker:</b> Cabinet Member for Education & Health Reform <b>Date:</b> Not before March 2014	
<b>Consultation</b>	
<p>The matter was considered and endorsed as part of a wider report by the Education Cabinet Committee meeting of 27 September 2013 and will be further discussed at the meeting of 14th March. The matter will be decided by the Cabinet Member for Education and Health Reform on 18 March 2014.</p> <p>The local member for Ashford Rural West, Charlie Simkin is particularly affected by the proposed decision and his views will be sought for consideration by the Cabinet Member on taking the decision.</p>	
<b>To make representations or request further information</b>	
Lead Officer: David Adams Area Education Officer – South Kent david.adams@kent.gov.uk 01233 898559	Lead Director: Kevin Shovelton, Director of Education Planning and Access 01622 694174 kevin.shovelton@kent.gov.uk
<b>Support documents</b>	
None submitted	

<b>31. NEW!</b>
<b>Responsible Cabinet Member:</b> Cabinet Member for Education & Health Reform <b>Reference No:</b> 14/00042(b) <b>Key :</b> No
<b>Broomhill Primary School, Tunbridge Wells - Expansion</b>
<p><b>This decision will be taken in two parts. Part 1 has been approved and implemented – to issue the public notice. Part 2, 14/00042(b), key decision to allocate funds, will be taken following completion of the statutory FED publication period.</b></p> <p>It is proposed to enlarge Broomhill Bank School by 56 places increasing the designated number of places to 136 for the September 2014.</p> <p>a. It is proposed that KCC funded improvements to the school will provide all necessary teaching rooms including specialist teaching spaces. Facilities within the school will be improved and designed to meet the needs of students. A feasibility study has been completed. The total cost is estimated to be in the region of £2 million of which £1.75 million will be funded from Targeted Basic Need and the remainder from the Basic Needs and Special Schools Review Budget. The costs of the project are estimates and these</p>

may increase as the project is developed. If the cost of the project is greater than 10% the Cabinet Member will be required to take a further decision to allocate the additional funding.

- b. Revenue - The schools delegated budget will be allocated on an agreed number of commissioned places in accordance with the High Needs funding methodology of 'Place Plus'.
- c. Human – Broomhill Bank School will appoint additional teachers, as the school size increases and the need arises.

### Decision Details

**Decision Maker:** Cabinet Member for Education & Health Reform

**Date:** Not before March 2014

### Consultation

- Education Cabinet Committee: 27 September 2013.
- Education Cabinet Committee: 14 March 2014.
- Public Consultation - Held between 10 January 2014 and 26 February 2014.
- Public meeting was held on 21 January 2014 and a drop-in information session for parents was held on 6 February 2014.
- Headteacher and Governing Body
- Local Member for Tunbridge Wells, West: John Davies
- Local Member of Parliament, Rt Hon Greg Clark MP
- Area Education Officer

### To make representations or request further information

Lead Officer:  
Jared Nehra,  
Area Education Officer - West Kent  
01732 525330  
Jared.nehra@kent.gov.uk

Lead Director:  
Kevin Shovelton,  
Director of Education Planning and Access  
01622 694174  
Kevin.shovelton@kent.gov.uk

### Support documents

None submitted

### 32. REDRAFT RECEIVED – PROPOSALS FOR SCHEME INCLUDED BELOW REF:13/00095/2

**Responsible Cabinet Member** - Cabinet Member for Transport & Environment

**Issue reference:** 13/00095/2 (previous proposals put as 13/00095 and redrafted)

**Key:** Yes

### Kent Freedom Pass including Post 16 Transport

24/02/21014 FED Entry: Redraft received: Proposed decision 13/00095/2 as set out below:

To seek approval to replace the existing Freedom Pass with a new scheme called the Young Persons Bus Pass.

The new scheme is still subject to finalisation with bus companies and schools, and is aimed primarily at assisting with travel costs to school by providing unlimited travel on buses from 6am until 7pm Monday to Friday throughout the academic year i.e. from 1<sup>st</sup> September to 31<sup>st</sup> July, but could not be used in August.

The proposed cost of the new pass is £200 with a reduced fee of £100 for parents of children eligible for a free school meals and would continue to be free for Looked After Children and registered young carers.

This scheme is to be subject to an Equality Impact Assessment and consultation.

Should it be adopted, the new scheme will become effective from 1<sup>st</sup> September 2014.

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**10/02 /2014 FED entry: Following comments raised by members of the public and KCC Members, proposed decision 13/00095 (below) has been withdrawn and a redrafted scheme will be put forward under issue number 13/00095/2 in the near future.**

**The new scheme will be subject to consultation and will be published on the FED for 28 days before it is taken.**

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Proposed decision 13/00095 - To seek approval for the introduction of a stored value smartcard providing £350 value for 11-16 year olds and £250 for 16-19 year olds at an unchanged purchase cost of £100. This will be reviewed after 6 months of introduction.

#### **Decision Details:**

**Decision Maker:** Cabinet Member for Transport & Environment

**Date:** Not before February 2014

**Reason if Key Decision:** Affects more than 2 electoral divisions

#### **Consultation**

**Consultation arrangements for proposed decision [13/00095/2](#)**

A four week public consultation will be conducted

The views of elected members will be sought via the proposed decision publication

An EQA will also be conducted

Previous consultation arrangements for 13/00095

The Environment, Highways & Waste Cabinet Committee discussed the use of Smartcard technology in October 2013 and the proposed changes to the scheme at its meeting in December 2013 meeting.

No statutory obligation to consult more widely exists as the scheme is discretionary.

**To make representations or request further information**

Lead Officer: Paul Lawry Head of Public Transport 01622 696117 paul.lawry@kent.gov.uk	Deputy Director David Hall Highways and Transportation david.hall@kent.gov.uk	Director: John Burr Highways and Transportation john.burr@kent.gov.uk
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**Supporting documents**

None

**33.**

**Responsible Cabinet Member** - Cabinet Member for Transport & Environment

**Issue Reference No:** 14/00027

**Key** Yes

**Kent Downs AONB Management Plan and High Weald AONB Management Plan**

To seek approval of the adoption of the Kent Downs & the High Weald AONB Management Plan revisions.

The Kent Downs AONB and the High Weald AONB Management Plans both support Bold Steps for Kent by helping to achieve a sustainable rural economy, supporting (through education, access and experiences) both visitors and residents alike and using the landscape to help to tackle disadvantage in rural Kent. Raising funds through grant applications brings money into the region, enabling demonstration projects across much of rural Kent.

**Financial Implications:** None

**Legal Implications:** Adoption of AONB Management Plans and their revisions is a statutory duty under S85 CRoW Act 2000.

**Equality Implications:** None

The matter is referred to in the P&E Division Business Plan.

<b>Decision Details</b>	
<p><b>Decision Maker:</b> Cabinet Member for Transport &amp; Environment  <b>Date:</b> Not before March 2014</p>	
<b>Consultation</b>	
<p>The management plan revisions were presented to EHW Cabinet Committee on 3rd October 2013. The revisions received supporting comments and the committee endorsed the revised Plans.</p> <p>Other consultation planned or undertaken:  Each AONB Unit carried out detailed discussions (expert debates and Officer Steering Group Meetings), followed by formal public consultations. The KCC Landscape Officer attended discussions with each AONB to contribute to amendments. The Officer then carried out an internal consultation with relevant services within KCC. The results of this consultation were then compiled and shared with each AONB Unit.</p> <p>The decision affects the whole County with the exception of all electoral divisions within Dartford Borough &amp; Thanet District administrative areas.</p>	
<b>To make representations or request further information</b>	
<p>Lead officer:  Ruth Childs, Landscape Officer  01622 694139,  <a href="mailto:Ruth.Childs@kent.gov.uk">Ruth.Childs@kent.gov.uk</a></p>	<p>Lead Director:  Paul Crick, Director of Planning &amp; Environment,  01622 221527,  <a href="mailto:Paul.Crick@kent.gov.uk">Paul.Crick@kent.gov.uk</a></p>
<p><b>Supporting documents:</b>  None</p>	

**MARCH 2014 BY CABINET**

<b>34.</b>
<p><b>Responsible Cabinet Member</b> - Cabinet  <b>Issue reference:</b> 14/00023  <b>Key</b> Yes</p>
<b>Early Years and Childcare Strategy 2014-17</b>
<p>Cabinet will be asked to agree the draft Early Years and Childcare Strategy 2014 - 17</p>
<b>Decision Details</b>

**Decision Maker:** Cabinet  
**Date:** March 2014  
**Reason if Key Decision:** Key strategy that has the potential to have significant impact on two or more electoral divisions

**Consultation**

Education Cabinet Committee discussed this report on 14 January and supported the consultation taking place  
Education Cabinet Committee will receive a report on the outcome of the consultation on 14 March 2014  
The draft policy is currently out for consultation

**To make representations or request further information**

Alex Gamby Head of Early Years Alex.gamby@kent.gov.uk 01622 221825	Sue Rogers Director of Education Planning and Access Sue.rogers@kent.gov.uk 01622 694174
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**Supporting documents**

None

<b>35.</b>	
<b>Responsible Cabinet Member</b> – Cabinet Member for Education and Health Reform <b>Reference No:</b> 14/00028 <b>Key</b> Yes	
<b>Co-ordinated Admissions Schemes for 2015</b>	
To seek agreement of the primary and secondary school co-ordinated admissions schemes for 2015, the admission arrangements for Kent community and voluntary controlled primary schools and the admission arrangements for Kent community and voluntary controlled secondary schools 2015	
<b>Decision Details:</b>	
<b>Decision Maker:</b> Cabinet <b>Date:</b> March 2014 <b>Reason if Key Decision:</b> The decision is significant in terms of it's impact on more than two divisions	
<b>Consultation</b>	
The matter will be discussed by the Education Cabinet Committee on 14 March 2014 Other consultation planned or undertaken: A consultation has taken place with schools and other relevant parties on the proposed arrangements. Schools not controlled by the LA consult on there own admission arrangements and Kent County Council hosts these arrangements which can be viewed via the following link. Feedback to these arrangements must be made to the individual school.  All Members and electoral Divisions are affected by this proposed decision	
<b>To make representations or request further information</b>	
Lead officer: Scott Bagshaw Head of fair Access <a href="mailto:Scott.bagshaw@kent.gov.uk">Scott.bagshaw@kent.gov.uk</a> 01622 694185	Lead Director: Kevin Shovelton Director of Education Planning and Access 01622 694174 <a href="mailto:Kevin.shovelton@kent.gov.uk">Kevin.shovelton@kent.gov.uk</a>
<b>Supporting documents</b> None	
<b>36.</b>	
<b>Responsible Cabinet Member</b> - Cabinet Member for Education & Health Reform <b>Reference No:</b> 14/00037	



<b>Key</b> Yes
<b>Loose Infant and Junior School - Amalgamation</b>
To seek approval to amalgamate Loose Infant School and Loose Junior School (Maidstone) by closure and to reopen as a single, three form of entry community primary school.
<b>Decision Details</b>
<b>Decision maker:</b> Cabinet Member for Education & Health Reform <b>Date:</b> Not before April 2014 <b>Reason if Key Decision:</b> Significant change to service delivery
<b>Consultation</b>
Statutory Public Notice period  KCC Consultation  Consideration by the relevant Cabinet Committee
<b>To make representations or request further information</b>
Jared Nehra AEO – West Kent Tel: 01622 525330 Jared.nehra@kent.gov.uk  <b>Support documents</b> None submitted
<b>37.</b>
<b>Responsible Cabinet Member:</b> Cabinet Member for Education & Health Reform <b>Reference No:</b> 14/00038 <b>Key</b> Yes
<b>Madginford Park Infant School and Madginford Park Junior School, Maidstone - Amalgamation</b>
To seek agreement to the proposed amalgamation of Madginford Park Infant School and Madginford Park Junior School, Maidstone by discontinuing the Junior school and enlarging and changing the age range of the Infant school to cater for the full primary age range.  The proposed decision supports the following Bold Steps for Kent priorities 3. Ensure all pupils meet their full potential 4: Shape education and skills provision around the needs of the Kent economy

In addition the proposals are in line with KCC's policy as set out in the Kent Commissioning Plan for Education Provision 2013-18, which states "when the opportunity arises, the Local Authority will consider the possibility of either amalgamation of separate infant and junior schools into a single primary school; or federation of the schools."

**Financial Implications:** The costs to this project will be identified in the report that will be considered by Education Cabinet Committee on 14 March 2014.

**Legal Implications: Madginford Park Junior School:** The legal process for the discontinuance of a school is under Sections 15 to 17 and Schedule 2 of the Education and Inspections Act 2006 and Parts IV and V and Schedule 4 of the School Organisation (Establishment and Discontinuance of Schools) (England) Regulations 2007.

Section 15 of the Education and Inspections Act 2006 requires a Local Authority to publish statutory proposals when it is considering discontinuing a maintained school.

**Legal Implications: Madginford Park Infant School:** The legal process for the alterations of a school is under sections 18 to 24 of the Education and Inspections Act 2006 and Regulations 4 to 6 and Schedules 2 to 5 of the School Organisation (Prescribed Alterations to Maintained Schools (England) Regulations 2007. The procedure for varying the name of a school is governed by Section 20 of the Education Act 2002 and Regulations 26 to 31 of the school Governance (Constitution) (England) Regulations 2012.

**Equality Implications:** An Equality Impact Assessment has been completed as part of the consultation. The equalities impact assessment can be accessed via the following link:

Under section 11 of the EIA 2006 the Schools Adjudicator is the decision maker for statutory proposals.

#### Decision Details

**Decision Maker:** Cabinet Member for Education & Health Reform

**Date:** Not before April 2014

**Reason if Key Decision:** Significant change to service delivery

#### Consultation

The proposed decision will be discussed at the next meeting of the Education Cabinet Committee, 14 March 2014

Mr Roger Gough, Cabinet Member for Education and Health Reform, has agreed to support the undertaking of a public consultation to seek the views of the education and wider communities on a proposal to amalgamate Madginford Park Infant School and Madginford Park Junior School.

The Education Cabinet Committee membership was informed of the public consultation on this proposal by email on 13 January 2014.

The consultation is now closed but can be viewed at the link below:

<http://consultations.kent.gov.uk/consult.ti/MadginfordPark/consultationHome>

Public meetings were held on; 23 January 2014 at Madginford Park Junior School; 5<sup>th</sup> February 2014 at Madginford Park Infant School.

The decision particularly affects the electoral division of Maidstone Rural North, represented by Mr Paul

Carter, CBE.	
<b>To make representations or request further information</b>	
Lead officer: Jared Nehra Area Education Officer for West Kent 01622 525330 Jared.nehra@kent.gov.uk	Lead Director: Kevin Shovelton Director of Education Planning and Access 01622 694174 Kevin.shovelton@kent.gov.uk
<b>Supporting documents</b> None submitted	

<b>38.</b>
<b>Responsible Cabinet Member:</b> Cabinet Member for Education & Health Reform <b>Reference No:</b> 14/00039 <b>Key</b> Yes
<b>Closure of Chaucer Technology School, Canterbury</b>
To seek the agreement of the Cabinet Member to the closure of Chaucer Technology School,
<b>Financial Implications:</b> The costs to this project will be identified in the subsequent report that will be considered by the Education Cabinet Committee on 22 April 2014.
<b>Legal Implications:</b> The legal implications will be identified in the subsequent report that will be considered by by the Education Cabinet Committee on 22 April 2014.
<b>Equality Implications:</b> The equalities impact assessment can be accessed via the following link: <a href="http://consultations.kent.gov.uk/consult.ti/Chaucer/consultationHome">http://consultations.kent.gov.uk/consult.ti/Chaucer/consultationHome</a>
Is the matter referred to in your Business Plan or Medium Term Capital Programme? Yes
<b>Decision Details</b>
<b>Decision Maker:</b> Cabinet Member for Education & Health Reform <b>Date:</b> Not before April 2014 <b>Reason if Key Decision:</b> Significant change to service delivery
<b>Consultation</b>
The matter will discussed during the Cabinet Member for Education and Health Reforms verbal

update to Education Cabinet Committee on 14 March and the final decision will be discussed by the Education Cabinet Committee on 22 April 2014.

**To make representations or request further information**

Lead officer:  
Jared Nehra  
Area Education Officer for West Kent  
01622 525330  
Jared.nehra@kent.gov.uk

Lead Director:  
Kevin Shovelton  
Director of Education Planning and Access  
01622 694174  
Kevin.shovelton@kent.gov.uk

**Supporting documents**

None submitted

**39.**

**Responsible Cabinet Member :** Cabinet Member for Transport & Environment

**Reference No:** 14/00024

**Key** Yes

**Making Kent's Roads Safer - Casualty Reduction Strategy**

To seek approval of a new Casualty reduction Strategy for Kent

**Decision Details**

**Decision maker:** Cabinet Member for Transport & Environment

**Date:** April 2014

**Reason if Key Decision:** Potential significant impact on all divisions

**Consultation**

The matter has not yet been discussed by the Cabinet Committee, but the Cabinet Member has been briefed

The matter will be discussed by the Environment Highways and Waste Cabinet Committee and the date of the meeting: EHW Cabinet Committee on 24 April 2014

**Other consultation planned or undertaken:**

A paper and web based consultation of stakeholders and the public as well as a workshop for key stakeholders including those identified through the EqIA process.

**Which Members and electoral Divisions are affected by this proposed decision?**

All subject to data on road casualties.

**To make representations or request further information**

Lead officer: David Joyner, Transport & Safety Policy, 01622 696852, <a href="mailto:david.joyner@kent.gov.uk">david.joyner@kent.gov.uk</a>	Lead Director: John Burr, Highways & Transportation
<b>Supporting documents:</b> The Road Casualty Reduction Strategy for Kent.	

<b>40. NEW!</b>
<b>Responsible Cabinet Member:</b> Leader & Cabinet Member for Business Strategy, Audit and Transformation <b>Reference No:</b> 14/00043 <b>Key</b> Yes
<b>TIGER FUND – LOAN APPLICATION</b>
<p>To seek approval of a loan application to the TIGER fund to the value of £2.5 million</p> <p>The TIGER programme aims to provide financial support to businesses seeking to invest in projects that will create higher-value employment through the development of new products, services and processes. TIGER seeks to respond to the gap in economic outcomes between the Thames Gateway and the South East's other growth areas by providing targeted funding (mainly on an interest-free loan basis) to companies where this will secure additional private sector finance and support the sustainable job creation. Should this application be successful it will have been deemed to meet the aims of the project.</p> <p>Geographically, the programme focuses on North Kent (Dartford, Gravesham, Medway and Swale) with the addition of Thurrock. This follows discussions with the South Essex local authorities, recognising the common issues faced by business across the Thames Gateway (as well as current challenges such as the significant job losses at the Coryton oil refinery).</p> <p>TIGER helps to secure two of the main aims of the Council's medium term strategy, Bold Steps for Kent by tackling disadvantage and helping the Kent economy to grow.</p> <p><b>Financial Implications:</b> Although the decision involves the transfer of £2.499million, if the applicant is successful, there is no financial impact for Kent County Council as the TIGER Fund monies were allocated as the result of a successful bid to the Regional Growth Fund and ring-fenced for the TIGER project only.</p> <p><b>Legal Implications:</b> The loan will require a contractual relationship between KCC and the successful applicant. Legal Services will be asked to draft the contract should the bid be successful.</p> <p><b>Equality Implications:</b> The business application must comply with the Equality Act 2010. The company must have a policy in place to comply with the employers' statutory obligations and</p>

accordingly must not commit any form of harassment or victimisation against any person on the grounds of marriage and civil partnership, race, colour, religion or belief, sex, gender reassignment sexual orientation, age or disability, pregnancy and maternity or political difference

### Decision Details

**Decision Maker:** Leader & Cabinet Member for Business Strategy, Audit and Transformation

**Date:** Not before April 2014

**Reason if Key Decision:** Financial value over £1m, but funded from ring-fenced 'bid for' funds

### Consultation

The Cabinet Member decision to accept funding under the terms and conditions set out by the Regional Growth Fund and the consequent creation of the TIGER Fund were discussed by the Economic Development Cabinet Committee in November 2012, in January 2013 the Cabinet Committee received a verbal update on the development of governance arrangements for the scheme and in March 2013 received a further update regarding the formal launch of the scheme.

The application will have been considered by the advisory panel and the recommendations and minutes will be considered by the Leader before the decision is taken

All members will receive a copy of the proposed decision 5 clear working days before it is due to be taken and asked for comments to which the Cabinet Member will have regard on taking the decision.

### To make representations or request further information

Lead officer: Lorna Wilkinson Principle Regeneration and Projects Officer Tel: 01622 696868 lorna.wilkinson@kent.gov.uk	Lead officer: Jacqui Ward Expansion East Kent Programme Manager Customer & Communities <a href="mailto:Jacqui.Ward@kent.gov.uk">Jacqui.Ward@kent.gov.uk</a>	Lead Director: Barbara Cooper Director Economic & Spatial Development Tel: 01622 221856 Barbara.Cooper@kent.gov.uk
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### Supporting documents

- Minutes of the North Kent Approval Panel – Exempt from publication under paragraph 3 of schedule 12a of the Local Government Act 1972
- Independent report of PWC - Exempt from publication under paragraph 3 of schedule 12a of the Local Government Act 1972

**NOT BEFORE MAY BY CABINET MEMBER**

<b>41. NEW!</b>	
<b>Responsible Cabinet Member:</b> Cabinet Member for Adult Social Care and Public Health <b>Reference No:</b> 13/00094 <b>Key No</b>	
<b>Kent Alcohol Strategy 2013-16</b>	
<b>To seek approval of the Alcohol Strategy for 2014-2016</b>  No financial or legal implications were submitted at this stage Equalities Implications: Inequalities and vulnerable groups were considered during development of the strategy, and this is detailed in the strategy, along with how this will be incorporated into implementation.	
<b>Decision Details</b>	
<b>Decision Maker:</b> Cabinet Member for Adult Social Care and Public Health <b>Date:</b> Not before May 2014	
<b>Consultation</b>	
The proposed decision and draft strategy will be considered by the relevant Cabinet Committee on 2 <sup>nd</sup> May 2014  The strategy has been produced in partnership with the many stakeholders from across Kent and organisations directly involved with addressing the effects of alcohol across the County, including Public Health Kent, Kent Police, Trading Standards and the Kent Drug and Alcohol Action Team (KDAAT).  An earlier draft of the strategy was open for formal consultation via the Kent County Council website from early December 2013 until mid- January 2014. A number of updates to the strategy have been made following feedback received.	
<b>To make representations or request further information</b>	
Jess Mookherjee Consultant External :0300 333 6382 Jessica.Mookherjee@kent.gov.uk	Andrew Scott-Clark Acting Director of Public External Tel: 0300 333 5214 Andrew.Scott-Clark@kent.gov.uk

**Supporting documents**

None specified

**42.****Responsible Cabinet Member:** Cabinet Member for Education & Health Reform**Reference No:** 14/00040**Key** Yes**Creation of new School at Knights Park, Tunbridge Wells**

To seek the agreement of the Cabinet Member to the allocation of funds from the Education Learning and Skills Capital Budget to create a new primary school at Knights Park, Tunbridge Wells

**Financial Implications:**

The costs to this project will be identified in the subsequent report that will be considered by the Education Cabinet Committee on 22 April 2014.

**Legal Implications:**

The legal implications will be identified in the subsequent report that will be considered by by the Education Cabinet Committee on 22 April 2014.

**Equality Implications:**

The equalities impact assessment can be accessed via the following link:

<http://consultations.kent.gov.uk/consult.ti/Chaucer/consultationHome>

Is the matter referred to in your Business Plan or Medium Term Capital Programme?

**Yes****Decision Details****Decision Maker:** Cabinet Member for Education & Health Reform**Date:** Not before April 2014**Reason if Key Decision:** Significant change to service delivery**Consultation**

The matter will discussed during the Cabinet Member for Education and Health Reforms verbal update to Education Cabinet Committee on 14 March and the final decision will be discussed by the Education Cabinet Committee on 22 April 2014.

**To make representations or request further information**

Lead officer:  
Jared Nehra

Lead Director:  
Kevin Shovelton  
Director of Education Planning and Access



Area Education Officer for West Kent 01622 525330 Jared.nehra@kent.gov.uk	01622 694174 Kevin.shovelton@kent.gov.uk
<b>Supporting documents</b> None submitted	

<b>43.</b>
<b>Responsible Cabinet Member:</b> Cabinet Member for Transport & Environment <b>Reference No:</b> 14/00035 <b>Key</b> Yes
<b>Household Waste and Recycling Centres and Transfer Station Contract</b>
To seek approval for the award of the Household Waste and Recycling Contract (HWRC) and Transfer Station (TS) Contract to the preferred bidder or bidders.
<b>Financial Implications:</b> The proposed contract spend by KCC will be approximately £7.8M per year for an initial period of up to six years, with a possible six year extension based on performance.
<b>Legal Implications:</b> KCC have a statutory responsibility to provide a service to enable householders to dispose of their waste.
<b>Equality Implications:</b> Relevant EIA's will be part of the procurement project documentation.
<b>Bold Steps for Kent:</b> The proposed decision is in line with priority 1 of Bold Steps for Kent 'Improve how we procure and commission services (to help the Kent economy to grow)'.
The matter us referred to in the Waste Business Plan 2013
<b>Decision Details</b>
<b>Decision Maker:</b> Cabinet Member for Transport & Environment <b>Date:</b> Not before May 2014 <b>Reason if Key Decision:</b> Financial Criteria exceeded
<b>Consultation</b>
The relevant Cabinet Committee will receive a Procurement update during the April 2014 meeting cycle.
Further consultation will be undertaken to gather opinions from key consultee groups to ensure that the tender and evaluation process is sufficiently robust, in order to allow the Cabinet

Member to sign off the final procurement outcome, prior to 01 September 2014.

Key consultee groups are as follows:

Corporate Procurement

Legal Services

Property

Finance

Potential Suppliers (Market Engagement)

Executive Director

Key Waste Officers

IN addition, on-going consultation and engagement throughout the procurement process. To include:

Market Engagement with Potential Bidders

Waste Collection Authorities (District Councils) Liaison

Other Waste Disposal Authorities Engagement/Benchmarking

Focus Groups

Finally the following key dates must be adhered to:

Preferred Bidder/s Identified: 15/16 May 2014

Standstill Period: 3-17 June 2014

Contract Sign: 26 June 2014

Mobilisation: 3 July 2014

Contract Start: 1 September 2014

Local Members and electoral Divisions in East and Mid Kent are particularly affected.

**To make representations or request further information**

Lead Officer: Melanie Price,  
Partnerships and Development Manager  
01622 605841 melanie.price@kent.gov.uk

Lead Director: Roger Wilkin,  
Acting Director of Waste Resource  
Management  
01622 605996 roger.wilkin@kent.gov.uk

**Supporting documents**

None submitted

**44.**

**Responsible Cabinet Member:** Cabinet Member for Environment, Highways and Waste  
**Reference No:** 12/01923, 12/01925, 12/01926, 12/01928, 12/01929, 12/01933, 12/01969  
**Key decision:** Yes

**Local Transport Strategies – Various**

To agree various local transport strategies.

**BS4K:**

The strategies will ‘Help the ‘Kent Economy Grow’ and ‘Tackle Disadvantage’ by managing congestion in town centres, improving the reliability of journey times for commuters and visitors and managing freight journeys more successfully. This will in turn enhance key sustainable transport links to employment, education and health care.

**Impacts / Costs and risks of proposed decisions:**

The transport strategies to be agreed all form part a key part of evidence base for the relevant Local Plan. These plans will be subject to and examination in public by and independent planning inspector during 2013. The appropriateness and deliverability of each strategy will be an important consideration in the inspector’s decision on the soundness of the Plan as a whole.

The delivery of each transport strategy will be heavily dependent on securing funding contributions from development through the section 106 and Community Infrastructure Levy (CIL) processes, as KCC’s Local Transport Plan funding allocation from Central Government is likely to be under sustained pressure from the foreseeable future. KCC will not be the charging authority therefore it will be reliant on each local council as the planning authority to allocate sufficient CIL revenue to the priority transport infrastructure projects identified in the strategy. The availability of CIL revenue will in turn be dictated by the phasing and extent of new development which will be influenced by a range of external factors.

Adoption of the Tonbridge Town Centre Revised Transport Strategy by Kent County Council (KCC).

**Decision Details**

**Decision maker:** Cabinet Member for Transport and Environment

**Date:** Between December 2012 and December 2013

**Reason if Key Decision:**The decisions are likely to be significant in terms of their effects on communities living or working in an area comprising two or more wards or electoral divisions in the area of the relevant local authority.

**Consultation**

The relevant Local Members for each plan will be consulted

The Environment Highways and Waste Cabinet Committee will consider each plan prior to the agreement of the Cabinet Member.

**To make representations or request further information**

Canterbury & Swale  
 Ruth Goudie  
 Development Planning, Transportation Service.  
 Tel: 01233 614187  
 E-mail: [ruth.goudie@kent.gov.uk](mailto:ruth.goudie@kent.gov.uk)

Thanet  
 Sally Bengé  
 Development Planning, Transportation Service.  
 Tel: 01222 614188

