



**FORTHCOMING EXECUTIVE DECISIONS**

**5 May 2014 – 30 November 2014**

**This edition of the list of Forthcoming Executive Decisions supersedes ALL previous Editions**

Published by Democratic Services

This list of Forthcoming Executive Decisions publicises all known decisions which Kent County Council intends to take over the next six months. It gives information on the projects that will be coming forward and who will be involved with them. Key decisions are marked clearly as such within the list.

Please use the contact details given to let us know your views.

## LIST OF FORTHCOMING EXECUTIVE DECISIONS

Each week the list of Forthcoming Executive Decisions is updated where there are additions, deletions or amendments to be made. Although Kent County Council aims to include all known decisions, statute requires that all Key decisions must be publicised in this way.

A “Key Decision” is an Executive-side Decision which is likely to:

- (a) result in the council incurring expenditure which is, or the making of savings which are, significant having regard to the council’s budget for the service or function to which the decision relates; or
- (b) be significant in terms of its effects on communities living or working in an area comprising two or more electoral divisions in the area of the local authority.

Key Decisions can only be taken by the Cabinet, the Leader or an individual Cabinet Member.

Decisions which should be regarded as Key Decisions because they are likely to have a significant effect either in financial terms or on the Council’s services to the community include:

- (a) Decisions about expenditure or savings over £1,000,000
- (b) Adoption of major new policies not already included in the Policy Framework (Constitution Appendix 3) or changes to established policies
- (c) Approval of management and business plans
- (d) Decisions that involve significant service developments, significant service reductions, or significant changes in the way that services are delivered, whether County-wide or in a particular locality. For example, closure of a school, approval of a major project (such as a highway scheme) or programme of works, major changes in the eligibility criteria for provision of a service, major changes in the fees charged for a service, or proposals that would result in a service currently provided in-house being outsourced.
- (e) Decisions where the consequences are likely to result in compulsory redundancies or major changes in the terms and conditions of employment of a significant number of employees in any of the Council’s functions.

Preparation of the list helps the Council to programme its work and ensures compliance with the ‘Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) regulations 2012.

The list outlines the consultation that is proposed in respect of future decisions and who members of the public and the Council should contact to make comments on any particular item. Anyone is entitled to obtain copies of the documents that will be relied upon when a decision is taken, unless those documents are ‘Exempt’ within the meaning of the relevant sections of the Local Government Act 1972 (as amended).







Reports related to decisions will be published on the Council’s web site at [www.kent.gov.uk](http://www.kent.gov.uk) at least five days before the decision it is due to be taken. Once the decision has been





taken, a copy of the Record of Decision will also be published on the Council's website. Paper copies will be made available by contacting Louise Whitaker (telephone 01622 694433 or email [louise.whitaker@kent.gov.uk](mailto:louise.whitaker@kent.gov.uk)).










| The Kent County Council Cabinet Members are: |  |
|--|--|
| Mr Paul Carter                               | Leader of the Council                                      |
| Mr John Simmonds                             | Deputy Leader & Cabinet Member for Finance and Procurement |
| Mr David Brazier                             | Cabinet Member for Transport and Environment               |
| Mr Gary Cooke                                | Cabinet Member for Corporate and Democratic Services       |
| Mr M Dance                                   | Cabinet Member for Economic Development                    |
| Mr Roger Gough                               | Cabinet Member for Education and Health Reform             |
| Mr Graham Gibbens                            | Cabinet Member for Adult Social Care & Public Health       |
| Mr Mike Hill                                 | Cabinet Member for Community Services                      |
| Mr Bryan Sweetland                           | Cabinet Member for Commercial and Traded Services          |
| Mrs Jenny Whittle                            | Cabinet Member for Specialist Children's Services          |





All Members can be contacted by writing to Kent County Council, Sessions House, County Hall, Maidstone, Kent, ME14 1XQ or by email via the Council's website.

**FORTHCOMING EXECUTIVE DECISIONS LIST SUMMARY – 5 May 2014**  
Summary of all expected forthcoming executive decisions in date order

| No | Date                     | Subject Matter  | Decision Maker                                       | Key Decision  | Page No |
|----|--------------------------|---|--|---|---------|
| 1  | Not before February 2014 | Temporary Financial Assistance for Residential Care   | Cabinet Member for Adult Social Care and Health      | Non-Key   | 1       |
| 2  | Not before February 2014 | Procurement of property vehicle for surplus land owned by Kent County Council to allow the provision of new operational facilities in each district as part of asset collaboration – 12/01837 | Cabinet Member for Corporate & Democratic Services   |    | 2       |
| 3  | Not before February 2014 | Sandwich Highways Depot   | Cabinet Member for Corporate and Democratic Services |    | 3       |
| 4  | Not before February 2014 | Former Shepway Resource Centre, Folkestone – Disposal   | Cabinet Member for Corporate and Democratic services |    | 4       |
| 5  | Not before February 2014 | Library Services in Sandgate.   | Cabinet Member for Community Services                | Non-Key   | 4       |
| 6  | Not before February 2014 | Library Services in Sherwood  | Cabinet Member for Community Services                | Non-Key   | 5       |
| 7  | Not before February 2014 | Herne Bay Gateway – temporary relocation of library services  | Cabinet Member for Community Services                | Non-Key   | 7       |
| 8  | Not before February 2014 | Southfleet Road, Ebbsfleet: Growing Places Fund investment – 13/00035   | Cabinet Member for Economic Development              |  | 8       |
| 9  | Not before February 2014 | Sturry Road, Canterbury. Growing Places Fund investment – 13/00036  | Cabinet Member for Economic Development              | Non-Key   | 9       |
| 10 | Not before February 2014 | The Base, Phase 2, Dartford. Growing Places Fund investment – 13/00032  | Cabinet Member for Economic Development              |  | 11      |
| 11 | Not before February 2014 | Discovery Park Enterprise Zone, Sandwich. Growing Places Fund investment – 13/00034   | Cabinet Member for Economic Development              |  | 13      |

| No | Date                     | Subject Matter  | Decision Maker                                     | Key Decision  | Page No |
|----|--------------------------|---|--|---|---------|
| 12 | Not before February 2014 | 12/02018 – Expansion of Pembury Primary School, Tunbridge Wells   | Cabinet Member for Education & Health Reform       | Non-Key   | 15      |
| 13 | Not before February 2014 | 13/00003 – Expansion of Cliftonville Primary School, Margate  | Cabinet Member for Education & Health Reform       | Non-Key   | 16      |
| 14 | Not before February 2014 | Joint Transportation Boards – Agreement and Governance – 13/00038   | Cabinet Member for Environment & Transport         | Non-Key   | 17      |
| 15 | Not before February 2014 | Growth without Gridlock   | Cabinet Member for Environment & Transport         |    | 18      |
| 16 | Not before March 2014    | Kent County Council's Annual Report (Local Account) on Adult Social Care for April 2013 to March 2014   | Cabinet Member for Adult Social Care and Health    | Non-Key   | 18      |
| 17 | Not before March 2014    | 12/020231 – Eden Centre Lease   | Cabinet Member for Corporate & Democratic Services | Non-Key   | 19      |
| 18 | Not before March 2014    | Expansion of Garlinge Primary School and Nursery, Margate   | Cabinet Member for Education and Health Reform     |   | 20      |
| 19 | Not before March 2014    | Broomhill Bank School, Tunbridge Wells - Increase to Published Admission Number<br>This is the second part of a 2 part decision. Part 1, a non-key decision to issue a public notice, has been taken and approved. This decision is part 2, a key decision to allocate funds. | Cabinet Member for Education and Health Reform     |  | 21      |
| 20 | Not before April 2014    | APPROVED SUBJECT TO COMPLETION OF CALL-IN PERIOD<br>Closure of Chaucer Technology School, Canterbury  | Cabinet Member for Education and Health Reform     |  | 22      |

| No | Date                  | Subject Matter   | Decision Maker  | Key Decision  | Page No |
|----|-----------------------|--|---|---|---------|
| 21 | Not before March 2014 | Updated – new scheme now proposed as 13/00095/2 Kent Freedom Pass review inc. Post 16 transport                                      | Cabinet Member for Environment & Transport                              |    | 23      |
| 22 | Not before April 2014 | Kent Post 16 Transport Policy  | Cabinet Member for Education and Health Reform                          |    | 24      |
| 23 | Not before April 2014 | Making Kent's Roads Safer – Casualty Reduction Strategy  | Cabinet Member for Environment & Transport                              |    | 25      |
| 24 | Nor before April 2014 | Household Food Waste Processing – Contract Award   | Cabinet Member for Environment & Transport                              |    | 26      |
| 25 | Not before April 2014 | TIGER Fund – Loan approval   | Leader & Cabinet Member for Business Strategy, Audit and Transformation |    | 27      |
| 26 | Not before April 2014 | Creation of new primary school at Knights Park, Tunbridge Wells  | Cabinet Member for Education and Health Reform                          |    | 29      |
| 27 | Not before May 2014   | Adoption of Kent Alcohol Strategy  | Cabinet Member for Adult Social Care and Health                         | Non-key   | 30      |
| 28 | Not before May 2014   | Dover Learning Disabilities Day Centre – New Service Model   | Cabinet Member for Adult Social Care and Health                         |  | 31      |
| 29 | Not before May 2014   | Delivery of Community Sexual Health Services – Contract Awards   | Cabinet Member for Adult Social Care and Health                         |  | 31      |
| 30 | Not before May 2014   | <b>PROPOSED DECISION PUBLISHED (13/00003(B))</b><br>Proposed relocation and expansion of Tunstall CofE Primary School, Sittingbourne | Cabinet Member for Education and Health Reform                          |  | 33      |

| No | Date                    | Subject Matter   | Decision Maker                                       | Key Decision   | Page No |
|----|-------------------------|--|--|--|---------|
| 31 | Not before May 2014     | Goldwyn School, Ashford - Expansion                                | Cabinet Member for Education and Health Reform       | Non-Key  | 34      |
| 32 | Not before May 2014     | Furness School, Swanley - Redesignation from BESN to ASD provision | Cabinet Member for Education and Health Reform       | Non-Key  | 34      |
| 33 | Not before May 2014     | Aspen I Unit, Dover - proposed expansion by satellite              | Cabinet Member for Education and Health Reform       | Non-Key  | 35      |
| 34 | Not before June 2014    | Gravesend SEC Modernisation  | Cabinet Adult Social Care and Health                 | Non-key  | 36      |
| 35 | Not before June 2014    | Procurement of Managed Print Services                              | Cabinet Member for Corporate and Democratic Services |   | 36      |
| 36 | Not before 22 July 2014 | Lorry Park (Phase 1)   | Cabinet Member for Environment and Transport         |   | 37      |
| 37 | Not before 22 July 2014 | Thanet Parkway Railway Station Project Development and Delivery    | Cabinet Member for Environment & Transport           |   | 38      |
| 38 | Not before 22 July 2014 | Household Waste Recycling Centres and Transfer Station Contract    | Cabinet Member for Environment & Transport           |  | 40      |
| 39 | Not before 22 July 2014 | Bold Steps for Aviation  | Cabinet Member for Environment & Transport           | Non-Key  | 41      |
| 40 | Various                 | Local Transport Strategies   | Cabinet Member for Environment & Transport           | Non-Key  | 41      |

**NOT BEFORE FEBRUARY 2014**

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| 1.   |
| Responsible Cabinet Member - Cabinet Member for Adult Social Services & Public Health<br>Issue reference: 14/00015<br>Key No   |
| <b>Temporary Financial Assistance for Residential Care</b>   |
| <p>To seek agreement to change the policy on Temporary Financial Assistance (TFA) for Residential Care to state that a resident will (providing they meet the other criteria) be eligible for TFA once their liquid capital and income can only support their care costs for three months</p> <p>The decision by KCC to offer, on a discretionary basis, temporary funding for people unable to access funds (usually because they are tied up in property) is directly compatible with Kent's Bold Step to "tackle disadvantage". It is also in line with the corporate objective of supporting people to access the care and support they need. The current official policy is that an individual must wait until their liquid assets have reduced to £3,000 before they become eligible for TFA. This threshold has not changed for several years and it is now thought to be too low, particularly for people whose weekly income is low. For such people there may not be enough time for KCC to process the necessary agreement and to take over the contract with the home.</p> <p>Financial Implications: It is not possible to predict accurately the financial implications of the proposed change to the policy. Finance believes it will provide a longer period to arrange for a charge to be placed on the resident's property before KCC begins funding. This is a good thing as it ensures our debt is secure. There are currently less than 100 people receiving TFA. The numbers are not expected to increase due to this change, rather people will be able to start the process of getting help earlier.</p> <p>Legal Implications: The revision to the policy is entirely in line with KCC's duties under the National Assistance Act 1948, in particular sections 21 and 22.</p> <p>Equality Implications: The proposed change will benefit all service users.</p> |
| <b>Decision Details</b>  |
| Decision Maker: Cabinet Member for Adult Social Services & Public Health<br>Date: Not before February 2014   |
| <b>Consultation</b>  |
| <p>The intention to take the decision was mentioned as part of Cllr Gibbens' oral update to the Social Care and Public Health Cabinet Committee on 5 December 2013. No comments were noted.</p> <p>In addition in March 2012 the issue was discussed by the then Adult Social Care and Public Health Policy Overview and Scrutiny Committee and at a Cross Party Members' Meeting. The consensus was in support of the proposal.</p> <p>Other consultation planned or undertaken:<br/>Discussed with relevant Case Management and Finance staff.</p>   |
| To make representations or request further information   |



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| Andrew Ireland, Families and Social Care<br>Phone: 01622 696083 (7000 6083)<br>Email: andrew.ireland@kent.gov.uk | Chris Grosskopf<br>Policy Manager, Business Strategy<br>Phone: 01622 696611 (7000 6611)<br>Email: chris.grosskopf@kent.gov.uk |
| Supporting documents   |   |
| None   |   |

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| 2.  |
| Responsible Cabinet Member: Cabinet Member for Corporate & Democratic Services<br>Issue reference: 12/01837<br>Key decision: Yes  |
| Procurement of property vehicle for surplus land owned by Kent County Council to allow the provision of new operational facilities in each district as part of asset collaboration  |
| To seek agreement to delegate to the Individual Cabinet portfolio holder and the Director of Property & Infrastructure Support the procurement of a specialist property vehicle to allow realise of surplus land to fund new operational facilities.<br><br>BS4K:<br>The decision is needed to progress the disposal of KCC assets with the delivery of new buildings. The proposal directly links to Bold Steps for Kent. The property vehicle will ensure it meets a number of key priorities in the Bold Steps for Kent, delivering framework including (1) Improve how we procure and commission services, (7) Build a strong relationship with key business sectors across Kent, (9) Support new housing growth that is affordable, sustainable and with the appropriate infrastructure and (15) Improve services for the most vulnerable people in Kent.<br>Impact/costs and risks of proposed decision:<br>The risks will be set out in the paper intended to support Cabinet in taking this decision. |
| Decision details  |
| Decision maker: Cabinet Member for Corporate & Democratic Services<br>Date: Not before June 2013<br>Reason if Key Decision: This proposal seeks to combine surplus assets where appropriate to market them for private sector developers to drive value from these assets but in turn through the OJEU process new operational facilities can be provided. A key decision is required as the new facilities will be from a number of frontline service directorates.  |
| Consultation  |
| The proposed decision will be considered by the relevant Cabinet Committee in June 2012<br>There has been previous mention of the disposal strategy proposals in Property & Infrastructure Support Business Plan in 2011 but since its publication there has been a need to link disposals to future service provision.<br>Local Member(s) affected: Roger Gough  |
| To make representations or request further information  |
| Rebecca Spore, Director of Property & Infrastructure Support  |

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| Rebecca.spore@kent.gov.uk                            |
| Supporting documents                                 |
| Property & Infrastructure Support Business Plan 2011 |

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| 3.   |
| Responsible Cabinet Member: Cabinet Member for Corporate & Democratic Services<br>Issue reference: 12/02033<br>Key decision: Yes |

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| <b>Sandwich Highways Depot</b> |
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To seek approval to proceed with the disposal of the above site to raise a capital receipt which will be allocated to support the capital programme. To seek approval to identify and progress with the acquisition of a new site for the service. The Director of Property and Infrastructure Support is authorised to finalise terms for both the disposal and acquisition of a new site.

BS4K:  
This decision is needed to enable a modern highway service operation to be provided in the East Kent Area that is both reactive and responsive to changing demands. It directly supports 3 of the Bold Steps for Kent.  
Firstly it helps deliver the “Kent Environment Strategy” by the provision of new environmentally friendly facilities (e.g. grey water) via the construction technique with the eventual adaptation of new work practices within the new depot.  
Secondly it builds relations with key business sectors across Kent as the supply chain involved in such a project provides work to businesses of all sizes.  
Thirdly by the better siting and provision of facilities for the new depot it ensures that the most robust and effective public protection arrangements are in place for road management including bad weather response.  
Impact/costs and risks of proposed decision;  
The impact of the decision is that full assessment of the potential disposal of the site can be explored within the market place to ensure that best value principles are adhered to. In tandem a full search and feasibility study will be undertaken to identify a new location for the alternative highways depot which satisfies the above objectives.

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| <b>Decision details:</b> |
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| Decision maker: Cabinet Member for Corporate & Democratic Services<br>Date: Not before June 2013 |
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| <b>Consultation:</b> |
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| None specified |
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| <b>To make representations or request further information</b> |
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| Rebecca Spore<br>Director of Property and Infrastructure |
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| <b>Supporting documents</b> |
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| None specified |
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| 4.  |   |
| Responsible Cabinet Member - Cabinet Member for Corporate & Democratic Services<br>Issue reference: 14/00022<br>Key : Yes   |   |
| Former Shepway Resource Centre, Folkestone – Disposal   |   |
| To seek approval to the disposal of the former Shepway Resource Centre following the marketing of the site  |   |
| Decision Details  |   |
| Decision Maker: Cabinet Member for Corporate & Democratic Services<br>Date: Not before February 2014<br>Reason if Key Decision: Financial Criteria Exceeded   |   |
| Consultation  |   |
| The proposed decisions will be discussed at Policy & Resources' Property Sub Committee following marketing.<br>The property is situated within the electoral division of Folkestone West. Cllr Hod Birkby has been consulted. |   |
| To make representations or request further information  |   |
| Alyson McKenna,<br>01622 696032<br>alyson.mckenna@kent.gov.uk   | Rebecca Spore,<br>01622 221151<br>rebecca.spore@kent.gov.uk |
| Supporting documents  |   |
| None  |   |

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| 5.  |  |
| Responsible Cabinet Member: Cabinet Member for Community Services<br>Issue reference: 13/00017<br>Key decision: No  |  |
| Library Services in Sandgate.   |  |
| To seek approval to delegate responsibility to Sandgate Parish Council for the day to day running of Library services from Sandgate Library, working with volunteers. KCC will retain the statutory responsibility for providing Library services.  |  |
| BS4K<br>To put the citizen in control: the new model will create opportunities for local engagement and involvement in running library services through volunteering opportunities<br>Service objectives:<br>create welcoming and attractive libraries which will be centres for local communities open at convenient times.<br>promote the enjoyment of reading for people of all ages, opportunities for learning |  |

provide access to world-wide links to information and services,

Impact/costs and risks of proposed decision  
Savings will be delivered.  
Services to customers will remain the same  
The Parish Council do not recruit sufficient volunteers and the library does not open for the required number of hours.  
Training for Parish Council and volunteers is insufficient and the standard of service deteriorates

Decision details

Decision Maker: Cabinet Member for Community Services  
Date: Not before June 2013

Consultation

Consultation is underway.  
Key consultee groups  
Library customers, local people, organisations and groups  
Start and finish dates of consultation.  
30 January 2013 – 6 March 2013  
Equalities Impact Assessment included in the consultation documentation can be viewed at the Council's website: [www.kent.gov.uk/libraries](http://www.kent.gov.uk/libraries)  
Date of publication of consultation outcomes and updated Equalities Impact Assessment  
7 March 2013

All members of the council will be informed of the intention to make this decision

The Communities Cabinet Committee considered the issue on 19 September 2012 and the proposed decision will be further discussed on 14 March 2013

Is the matter referred to in your Business Plan or Medium Term Capital Programme?  
Yes

The views of Mr Prater (Local Member) will be sought before the Cabinet Committee considers the proposed decision.

To make representations or request further information

Cath Anley  
Libraries Registration and Archives  
01622 696946  
[cath.anley@kent.gov.uk](mailto:cath.anley@kent.gov.uk)

Supporting documents

None specified

6.

Responsible Cabinet Member: Cabinet Member for Community Services  
Issue reference: 13/00018  
Key decision: No

Library Services in Sherwood

To seek approval to delegate responsibility to Tunbridge Wells Borough Council for the day to day running of Library services from Sherwood Library, working with volunteers. KCC to retain the statutory responsibility for providing Library services.

BS4K:

To put the citizen in control: the new model will create opportunities for local engagement and involvement in running library services through volunteering opportunities

Service objectives:

create welcoming and attractive libraries which will be centres for local communities open at convenient times.

promote the enjoyment of reading for people of all ages, opportunities for learning

provide access to world-wide links to information and services,

Impact/costs and risks of proposed decision

Savings will be delivered.

Services to customers will remain the same

The Borough Council do not recruit sufficient volunteers and the library does not open for the required number of hours.

Training for the Borough Council and volunteers is insufficient and the standard of service deteriorates

#### Decision details

Decision maker: Cabinet Member for Community Services

Date: Not before June 2013

#### Consultation

Consultation is underway

Key consultee groups

Library customers, local people, organisations and groups

Start and finish dates of consultation.

30 January 2013 – 6 March 2013

Equalities Impact Assessment included in the consultation documentation

[www.kent.gov.uk/libraries](http://www.kent.gov.uk/libraries)

Consultation outcomes and updated Equalities Impact Assessment to be published

7 March 2013

All members of the council will be informed of the intention to make this decision

The Communities Cabinet Committee considered the issue on 19 September 2012 and the proposed decision will be further discussed on 14 March 2013

Is the matter referred to in your Business Plan or Medium Term Capital Programme?

Yes

Mr Tansley's (Local Member) views will be sought before the Cabinet Committee considers the proposed decision.

To make representations or request further information

Cath Anley

Libraries Registration and Archives

01622 696946

[cath.anley@kent.gov.uk](mailto:cath.anley@kent.gov.uk)

Supporting documents

None specified

7.

Responsible Cabinet Member - Cabinet Member for Community Services

Issue reference: 13/00041

Key decision: No

Herne Bay Gateway - temporary relocation of library services

To seek authority to relocate library services from Herne Bay Library to temporary premises during the refurbishment of the building to become a Gateway.

BS4K:

Putting the citizen in control

Customer Services Business Plans 2012/13 and 2013/14

Customer Services Strategy

Vision for Kent

New Ways of Working

Financial Implications:

During the closure period costs for the provision of temporary facilities will be kept to a minimum and any revenue costs should be offset by a reduction in user costs for the individual facilities.

Relocating library services for Herne Bay will provide the contractor with an unfettered site which will reduce the time of the build and therefore lower capital costs.

The temporary facilities will be stocked from existing library resources and there are no implications for the current staffing establishment

Legal Implications:

Kent County Council provides library and archive services under the Public Libraries and Museums Act 1964 which requires the provision of a 'comprehensive and efficient' library service.

Equality Implications:

An EQIA has been carried out and is available.

Is the matter referred to in the relevant Business Plan or Medium Term Capital Programme?

Yes.

Decision details

Decision maker: Cabinet Member for Community Services

Date: Not before June 2013

Consultation

The proposed decision will be considered by Communities Cabinet Committee at the meeting to be held on 11 June 2013.

Further consultation is planned.

Local members affected will be consulted:

Nicholas Bond : Herne Bay

Brian MacDowell : Herne Bay  
Canterbury City Council

To make representations or request further information

Lead officer:  
Jonathan White  
Projects & Operations Manager  
Tel: 01622 691485  
Email: [Jonathan.white@kent.gov.uk](mailto:Jonathan.white@kent.gov.uk)

Lead Director:  
Amanda Honey  
Corporate Director Customer &  
Communities  
Tel: 01622 694100  
Email: [Amanda.honey@kent.gov.uk](mailto:Amanda.honey@kent.gov.uk)

Supporting documents

None specified

8.

Responsible Cabinet Member: Cabinet Member for Economic Development  
Issue reference No: 13/00035  
Key decision: Yes

Southfleet Road, Ebbsfleet: Growing Places Fund investment

A decision is required such that, subject to due diligence, Kent County Council shall agree to enter into credit agreements to secure investment from the Growing Places Fund to deliver improvements to Southfleet Road. This will help to unlock development at Eastern Quarry and provide access to the commercial development area at Station Quarter North.

Background

Growing Places Fund (GPF) is a Government scheme which provides loan finance to unlock development sites where these will create new jobs and homes. In the South East, the Fund is administered by the South East Local Enterprise Partnership (LEP), for which Essex County Council acts as the accountable body.

Following a call for projects and appraisal, the LEP has given indicative approval to allocate up to £4 million to bring forward improvements to Southfleet Road.

In order to secure this funding, it is proposed that KCC will enter into:

A credit agreement with Essex County Council to draw down the GPF funding; and

A subsidiary credit agreement with Land Securities Eastern Quarry Ltd, who will deliver the scheme.

This shall be subject to final due diligence.

BS4K:

This Decision contributes to delivery of the following Delivering Bold Steps priorities:

Priority 8: Respond to key regeneration challenges, working with our partners. This specifically prioritises actions to unlock key sites, where these will lead to jobs and housing

Priority 9: Support new housing growth that is affordable, sustainable and with the appropriate infrastructure

Impact/costs and risks of proposed decision

Impact

The proposed Decision will mean that KCC will be able to draw down Growing Places Fund investment of up to £4 million. It is anticipated that this will unlock 1,500 homes at Eastern Quarry by 2020, and will also support the development of the Station Quarter

North strategic employment site.

**Risks**

GPF funding is repayable. The primary risk is that KCC will be liable to repay the GPF loan to the Accountable Body, even if the private sector organisation is unable to repay the subordinate loan to KCC. This will be mitigated through due diligence, the robust drafting of the credit agreements, and project monitoring.

State Aid risks will be mitigated through the charging of an appropriate rate of interest, with all repayments (less costs to KCC) repaid to the GPF fund.

**Costs**

There will be some costs to KCC in managing the credit agreement. These will be recovered through interest payments and/ or through recharges to the central GPF fund, with costs and recovery mechanisms considered in development of the credit agreement.

**Decision details**

Decision maker: Cabinet Member for Economic Development

Date: Not before June 2013

Reason if Key Decision: Specified financial criteria exceeded

**Consultation**

KCC has taken the advice of the members of the South East Local Enterprise Partnership Board, who have been involved to Level 3 (Make Choices).

**Other key consultee groups**

South East Local Enterprise Board members (including business representatives and local authority leaders).

In addition, Dartford Borough Council has been consulted as part of the project appraisal process.

Start and finish dates of consultation

Summer 2012 – March 2013

**To make representations or request further information**

Ross Gill

Economic Strategy & Policy Manager

Business Strategy and Support

Tel: 01622 221312

e-mail: [Ross.Gill@kent.gov.uk](mailto:Ross.Gill@kent.gov.uk)

**Supporting documents**

None specified

9.

Responsible Cabinet Member - Cabinet Member for Economic Development

Issue reference: 13/00036

Key decision: No

**Sturry Road, Canterbury. Growing Places Fund investment**

A decision is required such that, subject to due diligence, Kent County Council shall agree to enter into credit agreements to secure investment from the Growing Places Fund to deliver commercial development at Sturry Road, Canterbury



## Background

Growing Places Fund (GPF) is a Government scheme which provides loan finance to unlock development sites where these will create new jobs and homes. In the South East, the Fund is administered by the South East Local Enterprise Partnership (LEP), for which Essex County Council acts as the accountable body.

Following a call for projects and appraisal, the LEP has given indicative approval to allocate up to £629,000 to bring forward a commercial site at Sturry Road, Canterbury.

In order to secure this funding, it is proposed that KCC will enter into:

A credit agreement with Essex County Council to draw down the GPF funding; and

A subsidiary credit agreement with the private sector owners of the development.

This shall be subject to final due diligence.

## BS4K:

This Decision contributes to delivery of the following Delivering Bold Steps priorities:

Priority 8: Respond to key regeneration challenges, working with our partners. This specifically prioritises actions to unlock key sites, where these will lead to jobs and housing

## Impact/costs and risks of proposed decision

### Impact

The proposed Decision will mean that KCC will be able to draw down Growing Places Fund investment of up to £629,000. It is anticipated that this will unlock 4,000 sq m commercial floorspace and facilitate the creation of 40 jobs (gross) by 2015.

### Risks

GPF funding is repayable. The primary risk is that KCC will be liable to repay the GPF loan to the Accountable Body, even if the private sector organisation is unable to repay the subordinate loan to KCC. This will be mitigated through due diligence, the robust drafting of the credit agreements, and project monitoring.

State Aid risks will be mitigated through the charging of an appropriate rate of interest, with all repayments (less costs to KCC) repaid to the GPF fund.

### Costs

There will be some costs to KCC in managing the credit agreement. These will be recovered through interest payments and/ or through recharges to the central GPF fund, with costs and recovery mechanisms considered in development of the credit agreement.

## Decision details

Decision maker: Cabinet Member for Economic Development

Date: Not before June 2013

## Consultation

KCC has taken the advice of the members of the South East Local Enterprise Partnership Board, who have been involved to Level 3 (Make Choices).

### Other key consultee groups

South East Local Enterprise Board members (including business representatives and local authority leaders). In addition, Canterbury City Council has been consulted as part of the project appraisal process.

### Start and finish dates of consultation.

Summer 2012 – March 2013

Equalities Impact Assessment included in the consultation documentation. Please state where this can be found.

No – an Equalities Impact Assessment has not yet been prepared. It is anticipated that

there will be few equalities impacts arising from this Decision. However, there may be combined impacts arising from the series of proposed Decisions to enter into credit agreements for GPF for a number of projects. It is therefore proposed that a single Equalities Impact Assessment will be undertaken for all related Decisions prior to the proposed Decision for this project being taken.

Date of publication of consultation outcomes and updated Equalities Impact Assessment  
There is no separate consultation outcomes report. However, the discussion at the East LEP Board has been published at [www.southeastlep.com](http://www.southeastlep.com).

KCC's approach to Growing Places Fund has been discussed by the Economic Development Cabinet Committee on 5 July 2012 and 21 September 2012.

In addition, the proposed Decision will be discussed by ED Cabinet Committee on 14 June.

Is the matter referred to in your Business Plan or Medium Term Capital Programme?  
Yes – Referred to in Economic Development Unit Divisional Business Plan 2013/14

Which Members and electoral Divisions are affected by this proposed decision? Is it All Members?

The development is located in on the boundary of Canterbury City North East (Graham Gibbens) and Herne and Sturry (Alan Marsh).

There may also be some impact elsewhere in Canterbury (Canterbury West (John Simmonds), Canterbury City South East (Michael Northey), Canterbury City South West (Martin Vye)).

To make representations or request further information

Ross Gill  
Economic Strategy & Policy Manager  
Business Strategy and Support  
01622 221312  
[Ross.Gill@kent.gov.uk](mailto:Ross.Gill@kent.gov.uk)

Supporting documents

None specified.

10.

Responsible Cabinet Member: Cabinet Member for Economic Development

Issue reference: 13/00032

Key decision: Yes

The Base, Phase 2, Dartford. Growing Places Fund investment

Background

Growing Places Fund (GPF) is a Government scheme which provides loan finance to unlock development sites where these will create new jobs and homes. In the South East, the Fund is administered by the South East Local Enterprise Partnership (LEP), for which Essex County Council acts as the accountable body.

Following a call for projects and appraisal, the LEP has given indicative approval to allocate up to £2.95 million to deliver Phase 2 of The Base.

In order to secure this funding, it is proposed that KCC will enter into a credit agreement with

Essex County Council to draw down the GPF funding.

In addition, KCC will enter into an agreement with the Homes and Communities Agency, which owns the freehold of the site, to enable the development to proceed. This shall be subject to final due diligence.

#### BS4K:

This Decision contributes to delivery of the following Delivering Bold Steps priorities:

Priority 8: Respond to key regeneration challenges, working with our partners. This specifically prioritises actions to unlock key sites, where these will lead to jobs and housing

Impact/costs and risks of proposed decision

#### Impact

The proposed Decision will mean that KCC will be able to draw down Growing Places Fund investment of up to £2.95 million. It is anticipated that this will deliver 108 jobs (gross).

#### Risks

GPF funding is repayable. The primary risk is that KCC will be liable to repay the GPF loan to the Accountable Body, even if rental incomes from the completed scheme or the capital receipt from the scheme on its eventual sale are less than anticipated. This will be mitigated through due diligence, the robust drafting of the credit agreements, and project monitoring.

#### Costs

There will be some costs to KCC in managing the credit agreement. These will be recovered through interest payments and/ or through recharges to the central GPF fund, with costs and recovery mechanisms considered in development of the credit agreement.

#### Decision details

Decision maker: Cabinet Member for Economic Development

Date: Not before July 2013

Reason if Key Decision: Financial criteria exceeded

#### Consultation

KCC has taken the advice of the members of the South East Local Enterprise Partnership Board, who have been involved to Level 3 (Make Choices).

#### Other key consultee groups

South East Local Enterprise Board members (including business representatives and local authority leaders).

In addition, Dartford Borough Council has been consulted as part of the project appraisal process.

Start and finish dates of consultation.

Summer 2012 – March 2013

Equalities Impact Assessment included in the consultation documentation. Please state where this can be found.

An Equalities Impact Assessment has not yet been prepared. It is anticipated that there will be few equalities impacts arising from this Decision. However, there may be combined impacts arising from the series of proposed Decisions to enter into credit agreements for GPF for a number of projects. It is therefore proposed that a single Equalities Impact Assessment will be undertaken for all related Decisions prior to the proposed Decision for this project being taken. Date of publication of consultation outcomes and updated Equalities Impact Assessment

There is no separate consultation outcomes report. However, the discussion at the South East LEP Board has been published at [www.southeastlep.com](http://www.southeastlep.com).

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| <p>Has the matter already been discussed by a Cabinet Committee? If not when will be it discussed by the Cabinet Committee and the date of the meeting<br/> Yes. KCC's approach to Growing Places Fund has been discussed by the Economic Development Cabinet Committee on 5 July 2012 and 21 September 2012.<br/> In addition, the proposed Decision will be discussed by ED Cabinet Committee on 14 June.</p> <p>Is the matter referred to in your Business Plan or Medium Term Capital Programme?<br/> Yes – Growing Places Fund investment is referred to in Economic Development Unit Divisional Business Plan 2013/14</p> <p>Which Members and electoral Divisions are affected by this proposed decision? Is it All Members?<br/> The development is located in Dartford West (Jan Ozog).</p> |
| <p>To make representations or request further information</p>  |
| <p>Ross Gill<br/> Economic Strategy and Policy Manager<br/> Economic and Spatial Development<br/> 01622 221312<br/> 07837 872705<br/> <a href="mailto:Ross.gill@kent.gov.uk">Ross.gill@kent.gov.uk</a></p>   |
| <p>Supporting documents</p>  |
| <p>None specified</p>  |

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| <p>11.</p>  |
| <p>Responsible Cabinet Member: Cabinet Member for Economic Development<br/> Issue reference: 13/00034<br/> Key decision: Yes</p>  |
| <p>Discovery Park Enterprise Zone, Sandwich. Growing Places Fund investment</p>   |
| <p>Background<br/> Growing Places Fund (GPF) is a Government scheme which provides loan finance to unlock development sites where these will create new jobs and homes. In the South East, the Fund is administered by the South East Local Enterprise Partnership (LEP), for which Essex County Council acts as the accountable body.<br/> Following a call for projects and appraisal, the LEP has given indicative approval to allocate up to £8 million over five years for a rolling programme of capital investment.<br/> In order to secure this funding, it is proposed that:<br/> KCC will enter into a credit agreement with Essex County Council to draw down the GPF funding; and<br/> KCC will seek to enter into a series of annual subordinate credit agreement with Discovery Park Ltd (the owners of Discovery Park).<br/> In addition, KCC will enter into an agreement with the Homes and Communities Agency, which owns the freehold of the site, to enable the development to proceed.<br/> This shall be subject to final due diligence.</p> <p>BS4K:<br/> This Decision contributes to delivery of the following Delivering Bold Steps priorities:<br/> Priority 8: Respond to key regeneration challenges, working with our partners. This specifically prioritises actions to unlock key sites, where these will lead to jobs and housing<br/> Impact/costs and risks of proposed decision<br/> Impact</p> |

The proposed Decision will mean that KCC will be able to draw down Growing Places Fund investment of up to £8 million. It is anticipated that this will contribute to the safeguarding of up to 2,000 jobs at Discovery Park by supporting the Enterprise Zone's continued viability and attractiveness to investors.

#### Risks

GPF funding is repayable. The primary risk is that KCC will be liable to repay the GPF loan to the Accountable Body, even if Discovery Park Ltd is unable to repay. This will be mitigated through due diligence, the robust drafting of the credit agreements, and project monitoring.

#### Costs

There will be some costs to KCC in managing the credit agreement. These will be recovered through interest payments and/ or through recharges to the central GPF fund, with costs and recovery mechanisms considered in development of the credit agreement.

#### Decision details

Decision maker: Cabinet Member for Economic Development

Date: Not before July 2013

Reason if Key Decision: Financial criteria exceeded

#### Consultation

KCC has taken the advice of the members of the South East Local Enterprise Partnership Board, who have been involved to Level 3 (Make Choices).

Other key consultee groups

South East Local Enterprise Board members (including business representatives and local authority leaders).

In addition, Dover District Council has been consulted as part of the project appraisal process.

Start and finish dates of consultation.

Summer 2012 – March 2013

Equalities Impact Assessment included in the consultation documentation. Please state where this can be found.

No – an Equalities Impact Assessment has not yet been prepared. It is anticipated that there will be few equalities impacts arising from this Decision. However, there may be combined impacts arising from the series of proposed Decisions to enter into credit agreements for GPF for a number of projects. It is therefore proposed that a single Equalities Impact Assessment will be undertaken for all related Decisions prior to the proposed Decision for this project being taken.

Date of publication of consultation outcomes and updated Equalities Impact Assessment

There is no separate consultation outcomes report. However, the discussion at the South East LEP Board has been published at [www.southeastlep.com](http://www.southeastlep.com).

Has the matter already been discussed by a Cabinet Committee? If not when will be it discussed by the Cabinet Committee and the date of the meeting

Yes. KCC's approach to Growing Places Fund has been discussed by the Economic Development Cabinet Committee on 5 July 2012 and 21 September 2012 (although these discussions did not include the specific allocation of GPF investment to Discovery Park).

In addition, the proposed Decision will be discussed by ED Cabinet Committee on 14 June.

Is the matter referred to in your Business Plan or Medium Term Capital Programme?

Yes – Growing Places Fund investment is referred to in Economic Development Unit Divisional Business Plan 2013/14

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| <p>Which Members and electoral Divisions are affected by this proposed decision? Is it All Members?</p> <p>The development is located in Sandwich (Leyland Ridings). However, as the development of the Enterprise Zone is of strategic importance, all Members in East Kent may be affected by the Decision.</p> |
| <b>To make representations or request further information</b>   |
| <p>Ross Gill<br/> Economic Strategy and Policy Manager<br/> Economic and Spatial Development<br/> 01622 221312<br/> 07837 872705<br/> <a href="mailto:Ross.gill@kent.gov.uk">Ross.gill@kent.gov.uk</a></p>  |
| <b>Supporting documents:</b>  |
| None specified  |

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| 12.   |   |  |
| <p>Responsible Cabinet Member: Cabinet Member for Education &amp; Health Reform<br/> Issue reference: 12/02018<br/> Key decision: No</p>  |   |  |
| <b>Expansion of Pembury Primary School, Tunbridge Wells</b>   |   |  |
| <p>To seek approval of the expansion of the above named school from 420 places to 630 places and to the issuing of a public notice to that effect.</p>  |   |  |
| <b>Decision details</b>   |   |  |
| <p>Decision maker: Cabinet Member for Education &amp; Health Reform<br/> Date: Not before March 2013</p>  |   |  |
| <b>Consultation</b>   |   |  |
| <p>Consultation will target:<br/> MP, Local Members, Local Councils (District, Town and Parish), Schools, Pre-schools, Parents, Staff, Governors, Pupils, Professional Associations, Diocesan Boards of Education, DfE, LCTB</p> <p>A consultation has been established and will run from 26 November 2012 – 21 January 2013.</p>   |   |  |
| <b>To make representations or request further information</b>   |   |  |
| <table border="1"> <tr> <td> <p>Lead officer:<br/> Simon Webb<br/> Area Education Officer<br/> Tel: 01732 525110<br/> e-mail: <a href="mailto:simon.webb@kent.gov.uk">simon.webb@kent.gov.uk</a></p> </td> <td> <p>Lead Director:<br/> Kevin Shovelton<br/> 01622 694174<br/> <a href="mailto:Kevin.shovelton@kent.gov.uk">Kevin.shovelton@kent.gov.uk</a></p> </td> </tr> </table> | <p>Lead officer:<br/> Simon Webb<br/> Area Education Officer<br/> Tel: 01732 525110<br/> e-mail: <a href="mailto:simon.webb@kent.gov.uk">simon.webb@kent.gov.uk</a></p> | <p>Lead Director:<br/> Kevin Shovelton<br/> 01622 694174<br/> <a href="mailto:Kevin.shovelton@kent.gov.uk">Kevin.shovelton@kent.gov.uk</a></p> |
| <p>Lead officer:<br/> Simon Webb<br/> Area Education Officer<br/> Tel: 01732 525110<br/> e-mail: <a href="mailto:simon.webb@kent.gov.uk">simon.webb@kent.gov.uk</a></p>   | <p>Lead Director:<br/> Kevin Shovelton<br/> 01622 694174<br/> <a href="mailto:Kevin.shovelton@kent.gov.uk">Kevin.shovelton@kent.gov.uk</a></p>                          |  |
| <b>Supporting documents:</b>  |   |  |
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None specified

13.

Responsible Cabinet Member: Cabinet Member for Education & Health Reform  
Issue reference: 13/00003  
Key decision: No

**Expansion of Cliftonville Primary School, Margate**

To expand the above named school

Financial Implications:  
These will be identified in the report to Education Cabinet Committee on 19 March 2013

Legal Implications:  
These will be identified in the report to Education Cabinet Committee on 19 March 2013

Equality Impact  
An initial assessment has been carried out and can be found at the following link when the consultation opens  
<http://consultations.kent.gov.uk/consult.ti/system/listConsultations?type=O>

Date of initial screening  
January 2013

Is the matter referred to in your Business Plan or Medium Term Capital Programme?  
Yes

**Decision details**

Decision maker: Cabinet Member for Education & Health Reform  
Date: Not before June 2013

**Consultation**

Consultation to be conducted the purpose of which is to gather information regarding the planned changes outlined in the consultation document.

Key consultee groups:  
MP, Local Members, Local Councils (District, Town and Parish), Schools, Pre-schools, Parents, Staff, Governors, Pupils, Professional Associations, Diocesan Boards of Education, DfE, LCTB.

Start and finish dates of consultation:  
TBC.

A report was considered at Education Cabinet Committee on 12 September 2012 outlining the Kent County Council School Commissioning Plan 2012-17.  
A report will be considered by the Education Cabinet Committee in March 2013.  
A report will be considered on the outcome of the public consultation at Education Cabinet Committee in June 2013

**To make representations or request further information**

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| Lead officer:<br>Marisa White<br>Area Education Officer<br>01227 284407<br><a href="mailto:Marisa.white@kent.gov.uk">Marisa.white@kent.gov.uk</a> | Lead Director:<br>Kevin Shovelton<br>01622 694174<br><a href="mailto:Kevin.shovelton@kent.gov.uk">Kevin.shovelton@kent.gov.uk</a> |
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| Supporting documents  |
| Commissioning Plan for Education Provision Kent 2012 – 2017   |
| 14.   |
| Responsible Cabinet Member: Cabinet Member for Transport & Environment<br>Reference No: 13/00038<br>Key : No  |
| Joint Transportation Boards - Agreement and Governance  |
| <p>JTB's are an important local mechanism for discussing highway/transport matters. In this context, JTBS meet Kent County Council's Localism Agenda.</p> <p>This decision seeks approval of an updated Joint Transportation Board (JTB) Agreement with District Councils. The existing agreement is out of date and needs to be revised to reflect changes to the County Council's constitution.</p> <p>In particular, a new clause has been added to the Agreement; "subject to the agreement of the Chairman, additional representatives from Parish/Town Councils may attend but may neither vote nor propose a motion nor an amendment".</p> <p>This reflects the current variation in practice within JTBS and the desire to have one flexible Agreement covering all JTBS rather than individual bespoke arrangements.</p> <p>There are no impacts, costs or risks relating to the proposed decision</p> |
| Decision details  |
| Who is taking the Decision: Cabinet Member for Transport & Environment<br>Date: Not before June 2013  |
| Consultation  |
| <p>All JTBS will be consulted on the proposals before the decision will be put to the Cabinet Member for Transport and Environment for consideration on taking the decision<br/>The consultation will take place February/March 2013 JTB meetings<br/>An Equalities Impact Assessment will not be conducted<br/>All County Members will be informed</p> <p>The matter has been considered and the recommendations endorsed by the Environment, Highways and Waste Cabinet Committee at it's meeting of 10 January 2013.</p> <p>The matter is not referred to in the Business Plan or Medium Term Capital programme</p>  |
| To make representations or request further information  |
| David Hall<br>Future Highways Manager<br>e-mail: <a href="mailto:david.hall@kent.gov.uk">david.hall@kent.gov.uk</a>   |
| Supporting documents  |
| None specified  |



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| 15.   |  |
| Responsible Cabinet Member - Cabinet Member for Transport & Environment<br>Issue reference: 14/00020<br>Key Yes   |  |
| Growth Without Gridlock   |  |
| To approve the content of Growth without Gridlock in Kent and Medway report. This summarises the achievements of the past three years since the launch of Growth without Gridlock and outlines priorities for delivery to 2021 for Kent and Medway, thus reflecting the federated geography of the South East Local Enterprise Partnership.   |  |
| Decision details  |  |
| Decision Maker: Cabinet Member for Transport & Environment<br>Date: Not before February 2014  |  |
| Consultation  |  |
| <p>Has the matter already been discussed by a Cabinet Committee – if so what comments were received.</p> <p>An earlier version was discussed at January 2013 Cabinet Committee with only minor comments received.</p> <p>The final draft was considered by the Cabinet Committee on 21 January 2014.</p> <p>Which Members and electoral Divisions are affected by this proposed decision? All</p> |  |
| To make representations or request further information  |  |
| Ann Carruthers,<br>Transport Strategy Delivery Manager<br>01622 221615,<br><a href="mailto:ann.carruthers@kent.gov.uk">ann.carruthers@kent.gov.uk</a>   | Paul Crick,<br>Director of Environment and Planning<br>01622 221527,<br><a href="mailto:paul.crick@kent.gov.uk">paul.crick@kent.gov.uk</a> |
| Supporting documents  |  |
| None  |  |

NOT BEFORE MARCH 2014 - by Cabinet Member

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| 16.   |  |
| Responsible Cabinet Member - Cabinet Member for Adult Social Services & Public Health<br>Issue reference:<br>Key No |  |
| Kent County Council's Annual Report (Local Account) on Adult Social Care for April 2013 to March 2014               |  |
| To approve the Annual Report for Adult Social Care for April 2013 – March 2014.                                     |  |
| Decision Details  |  |
| Decision Maker: Cabinet Member for Adult Social Services & Public Health  |  |

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| Date: Not before February 2014  |
| Consultation  |
| The Local Account will be considered by the Social Care and Public health Cabinet Committee at its meeting 16th January 2014. |
| To make representations or request further information  |
| Daniel Waller<br><a href="mailto:Daniel.waller@kent.gov.uk">Daniel.waller@kent.gov.uk</a>                                     |

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| 17.  |
| Responsible Cabinet Member: Cabinet Member for Corporate & Democratic Services<br>Issue reference: 12/020231<br>Key No   |
| Eden Centre Lease  |
| To agree the principle of the grant of a long lease to a charitable community interest company or similar vehicle of The Eden Centre, the timelines and processes that need to follow.<br><br>BS4K<br>The proposal directly links to Bold Steps for Kent, such as putting the citizen in control, building new partnerships and providing a new fit for purpose building to deliver Library and FSC services in conjunction with other partners such as the Citizen's Advice Bureau and House (West Kent Action), to support Kent's more vulnerable citizens.<br>Impact/costs and risks of proposed decision<br>The impact of the decision will be KCC will have less control if the management and operation of the centre become the responsibility of a third party, reliance on the professionalism of the trustees to deliver a successful facility, financial model for the charitable vehicle will have to be agreed by all partners, reputational risk to KCC if the charitable vehicle fails, relies upon getting buy in from all community groups in occupation to form trust, untried and untested model, level of income generation from the centre which could go to the charitable vehicle is currently unknown as new facility, continued KCC ownership of a non core asset, officers may be unable to get agreement from stakeholders, charitable vehicle is not financially sustainable or the trust may break down and charitable vehicle will have to pick up void periods and associated costs (benefit to KCC). |
| Decision details   |
| Decision maker: Cabinet Member for Corporate & Democratic Services<br>Date: Not before June 2013   |
| Consultation   |
| The Eden Church, Citizen's Advice Bureau, House (West Kent Action), Edenbridge Library and FSC as partners in the centre. It is expected that representatives from all of these occupier groups will be represented by the charitable vehicle trustees, along with Sevenoaks District Council and Edenbridge Town Council.   |

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| To make representations or request further information   |
| Barbara Cooper, Director of Economic Development.<br>Tel no 01622 221856, <a href="mailto:Barbara.cooper@kent.gov.uk">Barbara.cooper@kent.gov.uk</a> |
| Supporting documents   |
| None specified   |

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| 18.   |
| Responsible Cabinet Member - Cabinet Member for Education & Health Reform<br>Issue reference No: 14/00021<br>Key Yes  |
| Expansion of Garlinge Primary School & Nursery, Margate   |
| To permanently expand the school from 3 forms of entry to 4 forms of entry adding 210 school places.<br><br>The project is in line with Kent strategies and in particular supports the following;<br>Bold Steps for Kent prioritises<br>Ensure all pupils meet their full potential<br>Shape education and skills provision around the needs of the Kent economy<br>Financial Implications:<br>Capital – The enlargement of the school requires the provision of 9 additional classrooms as well as ancillary facilities. A feasibility study was undertaken and a planning application has been submitted. The total cost is estimated to be in the region of £2,500,000. Appropriate funding has been identified as part of the Medium Term Capital Programme. The costs of the project are estimates and these may increase as the project is developed. If the cost of the project is greater than 10% the Cabinet Member will be required to take a further decision to allocate the additional funding.<br>Revenue – For a period of three academic years from September 2014, the school will receive protection for an additional 30 Reception Year pupils at the rate of £2,727 per pupil. For each additional classroom, resulting from the expansion of the school, the sum £6,000 will be allocated towards the classroom setup costs.<br>Equality Implications:<br>The equalities impact assessment can be accessed via the following link:<br><a href="http://consultations.kent.gov.uk/consult.ti/Garlinge/consultationHome">http://consultations.kent.gov.uk/consult.ti/Garlinge/consultationHome</a> |

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| Decision Details   |
| Decision Maker: Cabinet Member for Education & Health Reform<br>Date: Not before March 2014<br>Reason if Key Decision: Financial Criteria Exceeded |

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| Consultation  |
| The Education Cabinet Committee considered this proposal as part of the Commissioning plan at its meeting on 27 September 2013. It will be considered further by the Committee at its next meeting in March.<br>A consultation is currently running and can be accessed via the following link<br><a href="http://consultations.kent.gov.uk/consult.ti/Garlinge/consultationHome">http://consultations.kent.gov.uk/consult.ti/Garlinge/consultationHome</a><br>A public meeting was held on Wednesday 8 January.<br>Which Members and electoral Divisions are affected by this proposed decision?<br>Margate West – Mr Jeffrey Elenor |

| To make representations or request further information   |  |
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| <p>Marisa White<br/>Area Education Officer, East Kent County<br/>Council 01227 284407<br/><a href="mailto:Marisa.white@kent.gov.uk">Marisa.white@kent.gov.uk</a></p> | <p>Kevin Shovelton<br/>Director of Education Planning and Access<br/>01622 694174<br/><a href="mailto:Kevin.shovelton@kent.gov.uk">Kevin.shovelton@kent.gov.uk</a></p> |
| Supporting documents   |  |
| None   |  |

| 19.  |
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| <p>Responsible Cabinet Member: Cabinet Member for Education &amp; Health Reform<br/>Reference No: 14/00042(b)<br/>Key : No</p>   |
| Broomhill Primary School, Tunbridge Wells - Expansion  |
| <p>This decision will be taken in two parts. Part 1 has been approved and implemented – to issue the public notice. Part 2, 14/00042(b), key decision to allocate funds, will be taken following completion of the statutory FED publication period.</p> <p>It is proposed to enlarge Broomhill Bank School by 56 places increasing the designated number of places to 136 for the September 2014.</p> <p>It is proposed that KCC funded improvements to the school will provide all necessary teaching rooms including specialist teaching spaces. Facilities within the school will be improved and designed to meet the needs of students. A feasibility study has been completed. The total cost is estimated to be in the region of £2 million of which £1.75 million will be funded from Targeted Basic Need and the remainder from the Basic Needs and Special Schools Review Budget. The costs of the project are estimates and these may increase as the project is developed. If the cost of the project is greater than 10% the Cabinet Member will be required to take a further decision to allocate the additional funding.</p> <p>Revenue - The schools delegated budget will be allocated on an agreed number of commissioned places in accordance with the High Needs funding methodology of 'Place Plus'.</p> <p>Human – Broomhill Bank School will appoint additional teachers, as the school size increases and the need arises.</p> |
| Decision Details   |
| <p>Decision Maker: Cabinet Member for Education &amp; Health Reform<br/>Date: Not before March 2014</p>  |
| Consultation   |
| <p>Education Cabinet Committee: 27 September 2013.<br/>Education Cabinet Committee: 14 March 2014.<br/>Public Consultation - Held between 10 January 2014 and 26 February 2014.<br/>Public meeting was held on 21 January 2014 and a drop-in information session for parents was held on 6 February 2014.<br/>Headteacher and Governing Body</p>   |

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| Local Member for Tunbridge Wells, West: John Davies<br>Local Member of Parliament, Rt Hon Greg Clark MP<br>Area Education Officer |  |
| To make representations or request further information  |  |
| Lead Officer:<br>Jared Nehra,<br>Area Education Officer - West Kent<br>01732 525330<br>Jared.nehra@kent.gov.uk                    | Lead Director:<br>Kevin Shovelton,<br>Director of Education Planning and Access<br>01622 694174<br>Kevin.shovelton@kent.gov.uk |
| Support documents   |  |
| None submitted  |  |

**20. APPROVED SUBJECT TO COMPLETION OF CALL-IN PERIOD**

Responsible Cabinet Member: Cabinet Member for Education & Health Reform  
Reference No: 14/00039  
Key Yes

Closure of Chaucer Technology School, Canterbury

To seek the agreement of the Cabinet Member to the closure of Chaucer Technology School,

Financial Implications:  
The costs to this project will be identified in the subsequent report that will be considered by the Education Cabinet Committee on 22 April 2014.

Legal Implications:  
The legal implications will be identified in the subsequent report that will be considered by the Education Cabinet Committee on 22 April 2014.

Equality Implications:  
The equalities impact assessment can be accessed via the following link:  
<http://consultations.kent.gov.uk/consult.ti/Chaucer/consultationHome>

Is the matter referred to in your Business Plan or Medium Term Capital Programme?  
Yes

Decision Details

Decision Maker: Cabinet Member for Education & Health Reform  
Date: Not before April 2014  
Reason if Key Decision: Significant change to service delivery

Consultation

The matter will be discussed during the Cabinet Member for Education and Health Reforms verbal update to Education Cabinet Committee on 14 March and the final decision will be discussed by the Education Cabinet Committee on 22 April 2014.

To make representations or request further information

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|  | Lead Director: |
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| Lead officer:<br>Jared Nehra<br>Area Education Officer for West Kent<br>01622 525330<br>Jared.nehra@kent.gov.uk | Kevin Shovelton<br>Director of Education Planning and Access<br>01622 694174<br>Kevin.shovelton@kent.gov.uk |
| Supporting documents<br>None submitted  |   |

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| <b>21. REDRAFT RECEIVED – PROPOSALS FOR SCHEME INCLUDED BELOW REF:13/00095/2</b><br>Responsible Cabinet Member - Cabinet Member for Transport & Environment<br>Issue reference: 13/00095/2 (previous proposals put as 13/00095 and redrafted)<br>Key: Yes   |
| <b>Kent Freedom Pass including Post 16 Transport</b>  |
| <p>24/02/21014 FED Entry: Redraft received: Proposed decision 13/00095/2 as set out below:</p> <p>To seek approval to replace the existing Freedom Pass with a new scheme called the Young Persons Bus Pass.</p> <p>The new scheme is still subject to finalisation with bus companies and schools, and is aimed primarily at assisting with travel costs to school by providing unlimited travel on buses from 6am until 7pm Monday to Friday throughout the academic year i.e. from 1st September to 31st July, but could not be used in August.</p> <p>The proposed cost of the new pass is £200 with a reduced fee of £100 for parents of children eligible for a free school meals and would continue to be free for Looked After Children and registered young carers.</p> <p>This scheme is to be subject to an Equality Impact Assessment and consultation.</p> <p>Should it be adopted, the new scheme will become effective from 1st September 2014.</p> <p>-----</p> <p>10/02 /2014 FED entry: Following comments raised by members of the public and KCC Members, proposed decision 13/00095 (below) has been withdrawn and a redrafted scheme will be put forward under issue number 13/00095/2 in the near future.</p> <p>The new scheme will be subject to consultation and will be published on the FED for 28 days before it is taken.</p> <p>-----</p> <p>Proposed decision 13/00095 - To seek approval for the introduction of a stored value smartcard providing £350 value for 11-16 year olds and £250 for 16-19 year olds at an unchanged purchase cost of £100. This will be reviewed after 6 months of introduction.</p> |
| <b>Decision Details:</b>  |

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|---|---|---|
| <p>Decision Maker: Cabinet Member for Transport &amp; Environment<br/> Date: Not before February 2014<br/> Reason if Key Decision: Affects more than 2 electoral divisions</p>  |   |   |
| <p><b>Consultation</b></p>  |   |   |
| <p>Consultation arrangements for proposed decision 13/00095/2</p> <p>A four week public consultation will be conducted<br/> The views of elected members will be sought via the proposed decision publication<br/> An EQA will also be conducted</p> <p>Previous consultation arrangements for 13/00095</p> <p>The Environment, Highways &amp; Waste Cabinet Committee discussed the use of Smartcard technology in October 2013 and the proposed changes to the scheme at its meeting in December 2013 meeting.</p> <p>No statutory obligation to consult more widely exists as the scheme is discretionary.</p> |   |   |
| <p><b>To make representations or request further information</b></p>  |   |   |
| <p>Lead Officer:<br/> Paul Lawry<br/> Head of Public Transport<br/> 01622 696117<br/> paul.lawry@kent.gov.uk</p>  | <p>Deputy Director<br/> David Hall<br/> Highways and Transportation<br/> david.hall@kent.gov.uk</p> | <p>Director:<br/> John Burr<br/> Highways and Transportation<br/> john.burr@kent.gov.uk</p> |
| <p><b>Supporting documents</b></p>  |   |   |
| <p>None</p>   |   |   |

**NOT BEFORE APRIL 2014**

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| <p>22.</p>   |
| <p>Responsible Cabinet Member: Cabinet Member for Education &amp; Health Reform<br/> Reference No:<br/> Key Yes</p>  |
| <p><b>Post 16 Transport Policy</b></p>   |
| <p>To seek the agreement of the Cabinet Member for Education and Health Reform to the latest post 16 transport strategy for Kent</p> <p>Financial Implications:<br/> At this time we do not know what the final costs will be as the discretionary scheme is uncapped and reimbursement of operators is based on travel patterns of users. The reduction in cost to the discretionary scheme will have an impact on the costs of the statutory policy on transport for young people in special circumstances. These will be explained further in the report which accompanies the Cabinet Member decision</p> <p>Legal Implications:</p> |

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| <p>KCC has a duty to consult on and publish its Post 16 Transport Policy Statement each year. Whilst there is no statutory duty to provide transport for Post 16 Learners there is a duty to consider applications for assistance with transport and to enable access to education. The transport policy sets out how KCC will meet this duty and what learners in special circumstances can expect by way of support.</p> <p>Equality Implications:<br/>There are no equalities implications that have not been considered during previous consultations on the Post 16 Transport Policy. The reduction in cost of the 16+ Travel Card to the learner will further reduce barriers to transport which had previously been identified.</p> <p>Is the matter referred to in your Business Plan or Medium Term Capital Programme?<br/>Yes</p> |   |
| Decision Details  |   |
| <p>Decision Maker: Cabinet Member for Education &amp; Health Reform<br/>Date: Not before April 2014<br/>Reason if Key Decision: Significance of Policy for people in more than one electoral division</p>   |   |
| Consultation  |   |
| <p>The matter will discussed during the Education Young Peoples Cabinet Committee on 22 April 2014.</p>   |   |
| To make representations or request further information  |   |
| <p>Lead officer:<br/>Scott Bagshaw<br/>Head of Fair Access<br/>01622 694185<br/><a href="mailto:scott.bagshaw@kent.gov.uk">scott.bagshaw@kent.gov.uk</a></p>  | <p>Lead Director:<br/>Kevin Shovelton<br/>Director of Education Planning and Access<br/>01622 694174<br/><a href="mailto:Kevin.shovelton@kent.gov.uk">Kevin.shovelton@kent.gov.uk</a></p> |
| Supporting documents<br>None submitted  |   |

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| 23.   |
| Responsible Cabinet Member : Cabinet Member for Transport & Environment<br>Reference No: 14/00024<br>Key Yes  |
| Making Kent's Roads Safer - Casualty Reduction Strategy   |
| To seek approval of a new Casualty reduction Strategy for Kent  |
| Decision Details  |
| Decision maker: Cabinet Member for Transport & Environment<br>Date: April 2014<br>Reason if Key Decision: Potential significant impact on all divisions |
| Consultation  |
| The matter has not yet been discussed by the Cabinet Committee, but the Cabinet Member has  |



been briefed

The matter will be discussed by the Environment Highways and Waste Cabinet Committee and the date of the meeting: EHW Cabinet Committee on 24 April 2014

Other consultation planned or undertaken:

A paper and web based consultation of stakeholders and the public as well as a workshop for key stakeholders including those identified through the EqIA process.

Which Members and electoral Divisions are affected by this proposed decision?

All subject to data on road casualties.

To make representations or request further information

Lead officer:

David Joyner, Transport & Safety Policy, 01622 696852,  
[david.joyner@kent.gov.uk](mailto:david.joyner@kent.gov.uk)

Lead Director:

John Burr, Highways &  
Transportation

Supporting documents:

The Road Casualty Reduction Strategy for Kent.

24.

Responsible Cabinet Member : Cabinet Member for Transport & Environment

Reference No:

Key Yes

### **Household Food Waste Processing – Contract Award**

To award contracts to the preferred tenderers following a procurement process for the provision of Food Waste processing for household waste arising in Kent.

**Context: These are contracts to supply waste services to the Growth, Environment and Transport Directorate. The contracts will provide food waste processing capability for waste arising from household kerbside collections performed by the district councils.**

**Financial Implications: The proposed contract spend by KCC will be approximately £4.8m for an initial period of up to six years, with a possible extension of up to six years based on performance.**

**Legal Implications:** KCC has a statutory responsibility as the Waste Disposal Authority for the disposal of household waste. These contracts are required to prevent extension of existing contracts which would be in breach of Procurement Regulations.

**Equality Implications: The EqIA undertaken concluded that no Protected Characteristics will be impacted upon either positively or negatively as a result of this contract(s) award.**

Is the matter referred to in your Business Plan or Medium Term Capital Programme?

**Yes, Waste Business Plan for 2012/13 and 2013/14.**

### **Decision Details**

Decision maker: Cabinet Member for Transport & Environment

Date: April 2014

Reason if Key Decision: Financial criteria exceeded

|  |   |
|--|---|
| <b>Consultation</b>  |   |
| <p>The matter will be discussed at the <b>Environment and Transport Cabinet Committee - 24 April 2014.</b></p> <p>IN addition a <b>competitive tendering process will be conducted through the Kent Business Portal.</b></p> <p><b>Further consultation will</b> gather opinions from key consultee groups to ensure that the tender and evaluation process is sufficiently robust, in order to allow the Cabinet Member to approve the procurement outcome.</p> <p><b>Key consultee group</b></p> <ul style="list-style-type: none"> <li>▪ Corporate Procurement</li> <li>▪ Legal Services</li> <li>▪ Finance</li> <li>▪ Health and Safety advisors</li> <li>▪ Executive Director</li> <li>▪ Key Waste Officers</li> <li>▪ Waste Collection Authorities</li> <li>▪</li> </ul> |   |
| To make representations or request further information   |   |
| <p><b>Lead Officer:</b><br/> <b>Melanie Price, Partnerships and Development Manager</b><br/> <b>01622 605841 <a href="mailto:melanie.price@kent.gov.uk">melanie.price@kent.gov.uk</a></b></p>  | <p><b>Lead Director:</b><br/> <b>Roger Wilkin, Acting Director of Waste Resource Management</b><br/> <b>01622 605996</b><br/> <b><a href="mailto:roger.wilkin@kent.gov.uk">roger.wilkin@kent.gov.uk</a></b></p> |
| Supporting Documents:<br>Report to Environment and Transport Cabinet Committee - 24 April 2014   |   |

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| 25.  |
| Responsible Cabinet Member: Leader & Cabinet Member for Business Strategy, Audit and Transformation  |
| Reference No: 14/00043   |
| Key Yes  |
| <b>TIGER FUND – LOAN APPLICATION</b>   |
| <p>To seek approval of a loan application to the TIGER fund to the value of £2.5 million</p> <p>The TIGER programme aims to provide financial support to businesses seeking to invest in projects that will create higher-value employment through the development of new products, services and processes. TIGER seeks to respond to the gap in economic outcomes between the Thames Gateway and the South East's other growth areas by providing targeted funding (mainly on an interest-free loan basis) to companies where this will secure additional private sector finance and support the sustainable job creation. Should this application be successful it will have been deemed to meet the aims of the project.</p> <p>Geographically, the programme focuses on North Kent (Dartford, Gravesham, Medway and Swale) with the addition of Thurrock. This follows discussions with the South Essex local authorities,</p> |

recognising the common issues faced by business across the Thames Gateway (as well as current challenges such as the significant job losses at the Coryton oil refinery).

TIGER helps to secure two of the main aims of the Council's medium term strategy, Bold Steps for Kent by tackling disadvantage and helping the Kent economy to grow.

**Financial Implications:**

Although the decision involves the transfer of £2.499million, if the applicant is successful, there is no financial impact for Kent County Council as the TIGER Fund monies were allocated as the result of a successful bid to the Regional Growth Fund and ring-fenced for the TIGER project only.

**Legal Implications:**

The loan will require a contractual relationship between KCC and the successful applicant. Legal Services will be asked to draft the contract should the bid be successful.

**Equality Implications:** The business application must comply with the Equality Act 2010. The company must have a policy in place to comply with the employers' statutory obligations and accordingly must not commit any form of harassment or victimisation against any person on the grounds of marriage and civil partnership, race, colour, religion or belief, sex, gender reassignment sexual orientation, age or disability, pregnancy and maternity or political difference

**Decision Details**

Decision Maker: Leader & Cabinet Member for Business Strategy, Audit and Transformation

Date: Not before April 2014

Reason if Key Decision: Financial value over £1m, but funded from ring-fenced 'bid for' funds

**Consultation**

The Cabinet Member decision to accept funding under the terms and conditions set out by the Regional Growth Fund and the consequent creation of the TIGER Fund were discussed by the Economic Development Cabinet Committee in November 2012, in January 2013 the Cabinet Committee received a verbal update on the development of governance arrangements for the scheme and in March 2013 received a further update regarding the formal launch of the scheme.

The application will have been considered by the advisory panel and the recommendations and minutes will be considered by the Leader before the decision is taken

All members will receive a copy of the proposed decision 5 clear working days before it is due to be taken and asked for comments to which the Cabinet Member will have regard on taking the decision.

**To make representations or request further information**

Lead officer:  
Lorna Wilkinson  
Principle Regeneration and Projects  
Officer  
Tel: 01622 696868  
[lorna.wilkinson@kent.gov.uk](mailto:lorna.wilkinson@kent.gov.uk)

Lead officer:  
Jacqui Ward  
Expansion East Kent  
Programme Manager  
Customer & Communities  
[Jacqui.Ward@kent.gov.uk](mailto:Jacqui.Ward@kent.gov.uk)

Lead Director:  
Barbara Cooper  
Director Economic & Spatial  
Development  
Tel: 01622 221856  
[Barbara.Cooper@kent.gov.uk](mailto:Barbara.Cooper@kent.gov.uk)

**Supporting documents**

Minutes of the North Kent Approval Panel – Exempt from publication under paragraph 3 of schedule 12a of the Local Government Act 1972

Independent report of PWC - Exempt from publication under paragraph 3 of schedule 12a of the Local Government Act 1972

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| 27.   |   |
| Responsible Cabinet Member: Cabinet Member for Education & Health Reform<br>Reference No: 14/00040<br>Key Yes   |   |
| Creation of new School at Knights Park, Tunbridge Wells   |   |
| To seek the agreement of the Cabinet Member to the allocation of funds from the Education Learning and Skills Capital Budget to create a new primary school at Knights Park, Tunbridge Wells  |   |
| Financial Implications:<br>The costs to this project will be identified in the subsequent report that will be considered by the Education Cabinet Committee on 22 April 2014.   |   |
| Legal Implications:<br>The legal implications will be identified in the subsequent report that will be considered by by the Education Cabinet Committee on 22 April 2014.   |   |
| Equality Implications:<br>The equalities impact assessment can be accessed via the following link:<br><a href="http://consultations.kent.gov.uk/consult.ti/Chaucer/consultationHome">http://consultations.kent.gov.uk/consult.ti/Chaucer/consultationHome</a> |   |
| Is the matter referred to in your Business Plan or Medium Term Capital Programme?<br>Yes  |   |
| Decision Details  |   |
| Decision Maker: Cabinet Member for Education & Health Reform<br>Date: Not before April 2014<br>Reason if Key Decision: Significant change to service delivery   |   |
| Consultation  |   |
| The matter will discussed during the Cabinet Member for Education and Health Reforms verbal update to Education Cabinet Committee on 14 March and the final decision will be discussed by the Education Cabinet Committee on 22 April 2014.                   |   |
| To make representations or request further information  |   |
| Lead officer:<br>Jared Nehra<br>Area Education Officer for West Kent<br>01622 525330<br>Jared.nehra@kent.gov.uk   | Lead Director:<br>Kevin Shovelton<br>Director of Education Planning and Access<br>01622 694174<br>Kevin.shovelton@kent.gov.uk |
| Supporting documents<br>None submitted  |   |

**NOT BEFORE MAY 2014**

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| 27.   |  |
| Responsible Cabinet Member: Cabinet Member for Adult Social Care and Public Health<br>Reference No: 13/00094<br>Key No  |  |
| Kent Alcohol Strategy 2013-16   |  |
| To seek approval of the Alcohol Strategy for 2014-2016<br><br>No financial or legal implications were submitted at this stage<br>Equalities Implications: Inequalities and vulnerable groups were considered during development of the strategy, and this is detailed in the strategy, along with how this will be incorporated into implementation.  |  |
| Decision Details  |  |
| Decision Maker: Cabinet Member for Adult Social Care and Public Health<br>Date: Not before May 2014   |  |
| Consultation  |  |
| The proposed decision and draft strategy will be considered by the relevant Cabinet Committee on 2nd May 2014<br><br>The strategy has been produced in partnership with the many stakeholders from across Kent and organisations directly involved with addressing the effects of alcohol across the County, including Public Health Kent, Kent Police, Trading Standards and the Kent Drug and Alcohol Action Team (KDAAT).<br><br>An earlier draft of the strategy was open for formal consultation via the Kent County Council website from early December 2013 until mid- January 2014. A number of updates to the strategy have been made following feedback received. |  |
| To make representations or request further information  |  |
| Jess Mookherjee<br>Consultant<br>External :0300 333 6382<br><a href="mailto:Jessica.Mookherjee@kent.gov.uk">Jessica.Mookherjee@kent.gov.uk</a>  | Andrew Scott-Clark<br>Acting Director of Public<br>External Tel: 0300 333 5214<br><a href="mailto:Andrew.Scott-Clark@kent.gov.uk">Andrew.Scott-Clark@kent.gov.uk</a> |
| Supporting documents<br>None specified  |  |

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| 28.   |   |
| Responsible Cabinet Member: Cabinet Member for Adult Social Care and Public Health<br>Reference No: 13/00094<br>Key No  |   |
| Dover Learning Disability Day Centre – New Service Delivery Model   |   |
| Approval for a new service model for people with learning disabilities in Dover   |   |
| Financial Implications: Funding is available from the existing budget and the Good Day Programme for the service<br>Legal Implications: None<br>Equality Implications: Will improve the service for people with learning disability<br>Is the matter referred to in your Business Plan or Medium Term Capital Programme?<br>Yes |   |
| Decision Details  |   |
| Decision Maker: Cabinet Member for Adult Social Care and Public Health<br>Date: Not before May 2014   |   |
| Consultation  |   |
| Consultation outcome and recommended decision will be discussed at the committee on 2 May 2014<br><br>Local members and opposition groups were briefed in Nov 2013<br>Formal consultation with service users, carers and staff started on 29 Nov 2013 and ran to 7 March 2014   |   |
| <b>Which Members and electoral Divisions are affected by this proposed decision?</b><br>Sandwich, Deal and Dover North, West and Town   |   |
| To make representations or request further information  |   |
| <b>Lead officer:</b><br>Paula Watson, Strategic Commissioning Manager,<br>0300 333 5505, paula.watson@kent.gov.uk   | <b>Lead Director:</b><br>Penny Southern, Director of Learning Disability & Mental Health,<br>0300 333 6161,<br>penny.southern@kent.gov.uk |
| Supporting documents<br>None specified  |   |
| 29.   |   |
| Responsible Cabinet Member: Cabinet Member for Adult Social Care and Public Health<br>Reference No: 13/00094<br>Key No  |   |
| Community Sexual Health Services – Contract Award   |   |
| <b>To award the contracts for the delivery of community sexual health services outlined below to the winning bidders of the competitive tendering exercise.</b>   |   |

**The successful providers will be contracted to operate an integrated service model for sexual health services across the county. This service includes:**

- 1. Genitourinary Medicine Service (GUM) with Contraception and Sexual Health Services (CASH)**
- 2. Young People's Sexual Health Services**
- 3. Psychosexual Counselling Services**
- 4. Development, Implementation, Coordination and Evaluation of the Community Pharmacy**
- 5. Development, Coordination, Implementation and Monitoring of the National Chlamydia Screening Programme Amongst 15-24 Year Olds in Kent**
- 6. Expansion of a Free Condom Programme**
- 7. Establishment and Facilitation of a Clinical Network in Kent**

**The new service model will offer increased access and availability of the full range of sexual health services. The service will be delivered from locations in each district and will have extended outreach activity in areas of greatest need.**

Financial Implications: Up to £16m (two year contract)

Legal Implications: The contract has been awarded following a competitive tendering process conducted in line with relevant procurement regulations.

Equality Implications: None.

**Is the matter referred to in your Business Plan or Medium Term Capital Programme?**

**Yes**

#### Decision Details

Decision Maker: Cabinet Member for Adult Social Care and Public Health

Date: Not before May 2014

#### Consultation

**The Social Care and Public Health Cabinet Committee agreed to support the tendering exercise at their meeting of 4<sup>th</sup> October 2013. The results of the tender exercise, and therefore this decision will be discussed at the 2<sup>nd</sup> May meeting of the Adult Social Care and Health Cabinet Committee**

**Other consultation planned or undertaken:**

**A service review and stakeholder consultation and market engagement exercise was undertaken in 2013.**

**Which Members and electoral Divisions are affected by this proposed decision?**

**All**

#### To make representations or request further information

**Lead officer:**

**Karen Sharp, Head of Public Health  
Commissioning**

**0300 333 6497**

**[Karen.Sharp@kent.gov.uk](mailto:Karen.Sharp@kent.gov.uk)**

**Lead Director:**

**Andrew Scott-Clark, Director of Public Health  
01622 694293**

**[Andrew.Scott-Clark@kent.gov.uk](mailto:Andrew.Scott-Clark@kent.gov.uk)**

Supporting documents  
None specified

### 30. **PROPOSED DECISION PUBLISHED**

**Responsible Cabinet Member** - Cabinet Member for Education & Health Reform

**Reference No:** 14/00003 and **14/00003b**

**Key:** 2<sup>nd</sup> Part of a Key decision already taken

#### **Proposed relocation and expansion of Tunstall CofE Primary School, Sittingbourne (Part 2) – Consideration of responses**

It is proposed to relocate and rebuild Tunstall school on a site owned by KCC located approximately 500 metres to the north east of the existing school.

It is also proposed to enlarge Tunstall CE Primary School by 30 reception year places, taking the published admissions number (PAN) from 30 to 60 (Two Forms of Entry) for the September 2015 intake.

The project is in line with Kent strategies and in particular supports the following;

Bold Steps for Kent prioritises

3: Ensure all pupils meet their full potential

4: Shape education and skills provision around the needs of the Kent economy

Following responses being received to the Public Notice to relocate and expand Tunstall Primary School it is necessary for the Cabinet Member for Education and Health Reform to take a further decision to properly consider these responses and complete the process.

#### **Decision Details**

**Decision maker:** Cabinet Member for Education & Health Reform

**Date:** Not before February 2014

**Reason if Key Decision:** The decision is the second part of a Key decision already taken

#### **Consultees**

Education Cabinet Committee – 27 September and 14 January 2014

Consultation information can be found via the following link

<http://consultations.kent.gov.uk/consult.ti/TunstallSchool/consultationHome>

Swale Central Local Members

#### **To make representations or for further information**

Marisa White,  
Area Education Officer –East Kent  
01227 284407  
marisa.white@kent.gov.uk

Kevin Shovelton  
Director of Education Planning and Access  
01622 694174  
Kevin.shovelton@kent.gov.uk

#### **Supporting documents**

None submitted



31.

**Responsible Cabinet Member** - Cabinet Member for Education & Health Reform

**Reference No:** 14/00059

**Key No**

**Goldwyn School, Ashford - Expansion**

To seek agreement to the expansion of Goldwyn School, Ashford by a total of 55 places and to undertake consequential actions including the statutory requirement to issue a public notice. The proposed expansion will utilise accommodation currently occupied by the Brook PRU in Folkestone.

**Decision details**

**Decision maker:** Cabinet Member for Education & Health Reform

**Date:** Not before May 2014

**Consultation**

Education Cabinet Committee

Local Members:

Mr Charlie Simkins, Ashford Rural West

Mr Frank McKenna, Folkestone North East

**To make representations or request further information**

Lead officer: David Adams   
Area Education Officer for South Kent   
01233 898559   
david.adams@kent.gov.uk

Lead Director: Kevin Shovelton   
Director of Education Planning and Access   
01622 694174   
kevin.shovelton@kent.gov.uk

**Supporting documents**

Item B8 - Special schools review

32.

**Responsible Cabinet Member:** Cabinet Member for Education & Health Reform

**Reference No:** 14/00058

**Key:** No

**Furness School, Swanley - Redesignation from BESN to ASD provision**

Proposed redesignation of Furness School from a school for 60 pupils with BESN to one for 60 pupils with ASD.

The project is in line with Kent strategies and in particular helps to ensure that all pupils meet their full potential and shapes education and skills provision around the needs of the Kent economy

Financial Implications: There are no significant capital costs associated with this proposal. Further details on costs to this project will be outlined in the report that will be considered by the Cabinet

member in May.

#### Decision Details

**Decision maker:** Cabinet Member for Education & Health Reform

**Date:** Not before May 2014

#### Consultation

Education, Learning and Skills Cabinet Committee - 14 March 2014

Local Member - Robert Brookbank, Swanley

#### To make representations or request further information

Lead officers: David Adams

Area Education Officer for South Kent ☐

01233 898559 ☐

[david.adams@kent.gov.uk](mailto:david.adams@kent.gov.uk)

☐

Lead Director: Kevin Shovelton ☐

Director of Education Planning and Access ☐

01622 694174 ☐

[kevin.shovelton@kent.gov.uk](mailto:kevin.shovelton@kent.gov.uk)

#### Support documents

Item B8 (EYPCC March 2014) - Special schools review

33.

**Responsible Cabinet Member** - Cabinet Member for Education & Health Reform

**Reference No:** 14/00057

**Key:** No

#### Aspen I Unit, Dover - proposed expansion by satellite

Proposal to expand the Aspen I Unit, Dover, by creating a satellite provision of 12 places at Aylesham Primary School, Dover

The project is in line with Kent strategies and in particular helps to shape education and skills provision around the needs of the Kent economy and ensures that all pupils meet their full potential

#### Decision details

**Decision maker:** Cabinet Member for Education & Health Reform

**Date:** Not before May 2014

#### Consultation

Local Member Mr Geoff Lymer

All members will have an opportunity to comment on the proposed decision before it is taken.

#### To make representations or request further information

Lead Officer: David Adams ☐

Area Education Officer for South Kent ☐

01233 898559

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| <input type="checkbox"/>                      |
| <b>Supporting documents</b><br>None submitted |

**NOT BEFORE JUNE 2014**

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| 34.  |  |   |
| <b>Responsible Cabinet Member:</b> Cabinet Member for Adult Social Services & Public Health<br><b>Reference No:</b> 14/0008<br><b>Key:</b> No  |  |   |
| <b>Gravesend SEC Modernisation</b>   |  |   |
| The Cabinet Member is asked to consider and agree to refurbish Gravesend SEC building in order to improve and expand community opportunities   |  |   |
| <b>Decision Details</b>  |  |   |
| <b>Decision maker:</b> Cabinet Member for Adult Social Services & Public Health<br><b>Date:</b> Not before June 2014   |  |   |
| <b>Consultation</b>  |  |   |
| A briefing for elected members was held in January 2014.<br>A Formal Consultation with service users, carers and staff took place between 20 January 2014 and 28 February 2014.<br>The decision will be reported to the next meeting of the Adult Social Care and Health Cabinet Committee.  |  |   |
| <b>To make representations or request further information</b>  |  |   |
| <table border="0"> <tr> <td> Gina Walton, <input type="checkbox"/>Operational Support<br/> Unit, <input type="checkbox"/>gina.walton@kent.gov.uk <input type="checkbox"/>Tel: 03003335244 <input type="checkbox"/> </td> <td> Penny Southern,<br/> Director of Learning Disability &amp; Mental Health<br/> penny.southern@kent.gov.uk<br/> 03003336161 </td> </tr> </table> | Gina Walton, <input type="checkbox"/> Operational Support<br>Unit, <input type="checkbox"/> gina.walton@kent.gov.uk <input type="checkbox"/> Tel: 03003335244 <input type="checkbox"/> | Penny Southern,<br>Director of Learning Disability & Mental Health<br>penny.southern@kent.gov.uk<br>03003336161 |
| Gina Walton, <input type="checkbox"/> Operational Support<br>Unit, <input type="checkbox"/> gina.walton@kent.gov.uk <input type="checkbox"/> Tel: 03003335244 <input type="checkbox"/>   | Penny Southern,<br>Director of Learning Disability & Mental Health<br>penny.southern@kent.gov.uk<br>03003336161  |   |
| <b>Support documents</b><br>None submitted   |  |   |

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| 35.   |
| <b>Responsible Cabinet Member:</b> Cabinet Member for Corporate and Democratic Services<br><b>Reference No:</b> 14/00075<br><b>Key:</b> Yes |
| <b>Procurement of Managed Print Services</b>  |
| To seek agreement to the procurement of managed print services from Xerox via the existing framework in place at Surrey County Council      |
| <b>Decision Details</b>   |

**Decision maker:** Cabinet Member for Corporate and Democratic Services  
**Date:** Not before June 2014

**Consultation**

All elected members will have access to the proposed decision and related documents prior to it being taken by the Cabinet member. Comments will be sought and those received will be published and the Cabinet Member will have regard to them when taking the decision.

**To make representations or request further information**

Frank Penfold,  
ICT Business Relationship Manager,  
Frank.penfold@kent.gov.uk

Tel: 0300411237

**Support documents**

None submitted

**NOT BEFORE JULY 2014**

36.

**Responsible Cabinet Member:** Cabinet Member for Transport & Environment  
**Reference No:** 14/00055  
**Key:** Yes

**Lorry Park Network (Phase 1)**

To determine the preferred site for the delivery of the first lorry park (Phase 1) of a network of lorry parks across Kent, based on the detailed evidence to be provided and once determined approve:

- a) the work to undertake land acquisition, including commencing the Compulsory Purchase Order process;
- b) the undertaking of a public consultation exercise on the preferred site later in 2014, and;
- c) Commencement of project development work and submission of a planning application.

This project directly supports the strategic aims of KCC:

- i. It 'helps the Kent economy to grow': it will encourage inward investment in to East Kent, improve business productivity by alleviating congestion and unreliability (avoiding a loss of £1m/day during Operation Stack) and reduce wastage of public money associated with managing Operation Stack and dealing with inappropriate overnight lorry parking. Kent's Business Advisory Board states the impact of Operation Stack on their businesses is substantially negative and therefore it is hoped that the improvements described will also help to tackle the perception that Kent is not open for business, currently an unwanted misconception that occurs as a result of the national publicity that Operation Stack receives.
- ii. It 'tackles disadvantage': by reducing accidents, improving quality of life for Kent's residents, reducing illegal and unsuitable lorry parking (including overnight parking) in Kent, improving

drivers' dignity and helping them to follow the EU Drivers Hours Directive, improving the perceptual image of East Kent from a tourism perspective and reducing the amount of public resources diverted to the management of Operation Stack.

#### Decision details

**Decision maker:** Cabinet Member for Transport & Environment

**Date:** Not before July 2014

**Reason if Key Decision:** Relevant financial criteria exceeded.

#### Consultation

The project was considered by the Environment, Highways and Waste Cabinet Committee in January 2014 as part of the update of Growth without Gridlock, KCC's 20 year transport delivery plan, itself forming part of the 'Unlocking the Potential' economic strategy. No project specific comments were received.

The proposed decision will be discussed in detail at the Environment and Transport Cabinet Committee scheduled for 22<sup>nd</sup> July 2014.

Further consultation is planned as part of the project development and is expected to be held in the autumn of 2014 with a second, more detailed, consultation anticipated around September 2015.

Electoral divisions within the districts of Ashford, Shepway and Dover are particularly affected by this proposal.

#### To make representations or request further information

Lead officer: Ann Carruthers,   
Transport Strategy Delivery Manager   
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Tel:01622 221615

Lead Director: Paul Crick  
Director of Environment, Planning and Enforcement  
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#### Supporting documents:

None submitted

37.

**Responsible Cabinet Member:** Cabinet Member for Transport & Environment

**Reference No:** 14/00056

**Key:** Yes

#### Thanet Parkway Railway Station - Project Development and Delivery

To approve next steps for developing Thanet Parkway project involving:

- a) the work to undertake land acquisition, including commencing the Compulsory Purchase Order process;
- b) the undertaking of public consultations this and next financial years, and;
- c) the commencement of development work and submission of planning application.

The project is outlined as a priority within Growth without Gridlock (2010-30), the Local Transport Plan (2011-16) and the Rail Action Plan for Kent (2011) and will address Kent County Council's key objectives.

The project will 'help the Kent economy to grow': it will unlock development in East Kent and boost Kent's economy by improving rail accessibility to key employment sites such as the Discovery Park

Enterprise Zone, Manston Business Park, Eurokent Business Park, Westwood Cross and China Gateway.

The Thanet District Council Core Strategy Options Consultation (2013) identifies the district's intention to deliver 7,500 houses by 2026. In order to support this level of development rail accessibility will need to be improved, as limited car parking capacity at Ramsgate station currently restricts its ability to cater for additional demand. The Parkway station would enable delivery of more than 2,000 new houses and 5,000 new jobs in East Kent by improving connectivity and accessibility to key development areas and improving perceptions of the area.

The project will help to 'tackle disadvantage and unemployment' in East Kent: The Parkway station itself is located in Thanet, where 15,200 households were recorded as living in poverty in 2010 and unemployment at 5.7% (June 2013), significantly higher than Kent's average unemployment rate of 2.8% (June 2013). The scheme will enable key employment areas to be reached by public transport, which are currently only accessible by private car. The Parkway station will increase employment opportunities for Thanet residents to London and other locations in the county such as Ashford and will bring London to within 1 hour travel time opening up significant inward investment opportunities for Thanet.

**Financial Implications:** £10 million grant funding is being sought from the Single Local Growth fund; discussions are taking place with Network Rail and the private sector to fill any funding gap to deliver the Parkway station. The business case work has been completed, showing that the project offers high value for money and the station is commercially viable (net fares revenue is in excess of the on-going cost). Depending on the operating model, there is the potential for the station car park to provide a future income to KCC over a number of years.

**Legal Implications:** Legal advice will be sought throughout the development of this project to prepare agreements with Network Rail and ensure we are complying with the necessary UK and EU regulations in delivering a commercial car park at the station.

**Equality Implications:** An Equality Impact Assessment has been carried out for this project and will be attached with the July 2014 Cabinet Committee report.

The matter is agreed as part of the Council's annual budget for 2014-15 at page 32, row reference 12.

#### Decision details

**Decision maker:** Cabinet Member for Transport & Environment

**Date:** Not before July 2014

**Reason if Key Decision:** Financial criteria exceeded

#### Consultation

As part of the project development a public consultation is planned for Autumn 2014 with a further more detailed consultation anticipated around September 2015.

#### To make representations or request further information:

Lead officer: Ann Carruthers  
Transport Strategy Delivery Manager ☐  
01622 221615 ☐  
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Lead Director: Paul Crick  
Director of Environment, Planning and Enforcement ☐  
01622 221527 ☐

#### Supporting documents

None submitted

38.

Responsible Cabinet Member: Cabinet Member for Transport & Environment

Reference No: 14/00035

Key Yes

### Household Waste and Recycling Centres and Transfer Station Contract

To seek approval for the award of the Household Waste and Recycling Contract (HWRC) and Transfer Station (TS) Contract to the preferred bidder or bidders.

**Financial Implications:** The proposed contract spend by KCC will be approximately £7.8M per year for an initial period of up to six years, with a possible six year extension based on performance.

**Legal Implications:** KCC have a statutory responsibility to provide a service to enable householders to dispose of their waste.

**Equality Implications:** Relevant EIA's will be part of the procurement project documentation.

The proposed decision is in line with Kent's priorities. It will improve how we procure and commission services (to help the Kent economy to grow)'.  
The matter is referred to in the Waste Business Plan 2013

### Decision Details

Decision Maker: Cabinet Member for Transport & Environment

Date: Not before May 2014

Reason if Key Decision: Financial Criteria exceeded

### Consultation

The Environment and Transport Cabinet Committee will receive a Procurement update during the April 2014 meeting cycle.

Further consultation will be undertaken to gather opinions from key consultee groups to ensure that the tender and evaluation process is sufficiently robust, in order to allow the Cabinet Member to sign off the final procurement outcome, prior to 01 September 2014.

Key consultee groups are as follows:

Corporate Procurement, Legal Services, Property, Finance, Potential Suppliers (Market Engagement).  
Executive Director, Key Waste Officers

In addition, on-going consultation and engagement throughout the procurement process will include:  
Market Engagement with Potential Bidders, Waste Collection Authorities (District Councils), Liaison with other waste disposal authorities, Engagement/Benchmarking, Focus Groups

Finally the following key dates must be adhered to:

Preferred Bidder/s Identified: 15/16 May 2014

Standstill Period: 3-17 June 2014

Contract Sign: 26 June 2014

Mobilisation: 3 July 2014

Contract Start: 1 September 2014

Local Members and electoral Divisions in East and Mid Kent are particularly affected.

### To make representations or request further information:

Lead Officer: Melanie Price,  
Partnerships and Development Manager  
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Lead Director: Roger Wilkin,  
Acting Director of Waste Resource Management  
01622 605996 roger.wilkin@kent.gov.uk

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| <b>Supporting documents</b> |  |
| None submitted              |  |

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| 39.   |
| <b>Responsible Cabinet Member:</b> Cabinet Member for Environment, Highways and Waste<br><b>Issue reference:</b> 13/00025<br><b>Key decision:</b> No  |
| <b>Bold Steps for Aviation</b>  |
| To approve the council's approach to issues of aviation   |
| <b>Decision details</b>   |
| Decision maker: Cabinet Member for Environment, Highways and Waste<br>Date: Not before June 2013  |
| <b>Consultation</b>   |
| The proposed decision will be considered by the Environment and Transport Cabinet Committee in July 2014.   |
| <b>To make representations or request further information</b>   |
| Lead officer: Rachel Clout<br>Staff Officer to the Corporate Director & Cabinet Member<br>Enterprise & Environment<br>Tel: 01622 221326<br>e-mail: <a href="mailto:Rachel.clout@kent.gov.uk">Rachel.clout@kent.gov.uk</a> |
| <b>Support documents</b>  |
| None specified  |

**VARIOUS DATES – TO BE CONFIRMED**

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| 40.   |
| <b>Responsible Cabinet Member:</b> Cabinet Member for Environment, Highways and Waste<br><b>Reference No:</b> 12/01923, 12/01925, 12/01926, 12/01928, 12/01929, 12/01933, 12/01969<br><b>Key decision:</b> Yes  |
| <b>Local Transport Strategies – Various</b>   |
| To agree various local transport strategies.  |
| BS4K:<br>The strategies will 'Help the 'Kent Economy Grow' and 'Tackle Disadvantage' by managing congestion in town centres, improving the reliability of journey times for commuters and visitors and managing |



freight journeys more successfully. This will in turn enhance key sustainable transport links to employment, education and health care.

Impacts / Costs and risks of proposed decisions:

The transport strategies to be agreed all form part a key part of evidence base for the relevant Local Plan. These plans will be subject to and examination in public by and independent planning inspector during 2013. The appropriateness and deliverability of each strategy will be an important consideration in the inspector's decision on the soundness of the Plan as a whole.

The delivery of each transport strategy will be heavily dependent on securing funding contributions from development through the section 106 and Community Infrastructure Levy (CIL) processes, as KCC's Local Transport Plan funding allocation from Central Government is likely to be under sustained pressure from the foreseeable future. KCC will not be the charging authority therefore it will be reliant on each local council as the planning authority to allocate sufficient CIL revenue to the priority transport infrastructure projects identified in the strategy. The availability of CIL revenue will in turn be dictated by the phasing and extent of new development which will be influenced by a range of external factors.

Adoption of the Tonbridge Town Centre Revised Transport Strategy by Kent County Council (KCC).

### Decision Details

Decision maker: Cabinet Member for Transport and Environment

Date: Between December 2012 and December 2014

Reason if Key Decision: The decisions are likely to be significant in terms of their effects on communities living or working in an area comprising two or more wards or electoral divisions in the area of the relevant local authority

### Consultation

The relevant Local Members for each plan will be consulted

The Environment Highways and Waste Cabinet Committee will consider each plan prior to the agreement of the Cabinet Member.

### To make representations or request further information

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Tunbridge Wells and Tonbridge Town Centre  
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### Supporting documents

None submitted

**NOT BEFORE JUNE 2014 BY CABINET MEMBER**

**NOT BEFORE JULY 2014 BY CABINET MEMBER**