

From: Ben Watts, General Counsel  
Lisa Gannon, Director of Technology

To: Selection and Member Services Committee, 9 March 2023

Subject: Protocol: Member Use of ICT Equipment

Status: Unrestricted

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## **1. Introduction**

- a) This report introduces the attached Protocol for the use of IT equipment provided to Kent County Council Elected Members. This has been developed by Lisa Gannon, Director of Technology, and Ben Watts, General Counsel. It will continue to be revised and updated by them as necessary.
- b) ICT equipment is provided for elected Members to assist them in that role and must be used in accordance with the policies and standards that underpin the protocol, as well as within the framework of the Kent Code of Member Conduct.
- c) The document, when finalised, will be provided to Group Leaders for circulation, promoted on Member KNet and within the Important Notice section displayed on screen at log-in reference to the policy will be included for agreement of use.

## **2. Recommendation**

1. The Selection and Member Services Committee is asked to note the report.
2. Group Leaders agree to promote the policy within their Groups.

## **3. Background Documents**

None.

## **4. Report Author and Relevant Director**

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