

KENT COUNTY COUNCIL – RECORD OF DECISION

DECISION TAKEN BY:

Peter Oakford, Deputy Leader and Cabinet Member for Finance, Corporate and Traded Services

DECISION NO:

23/00037

For publication

Key decision: YES

Subject Matter: Microsoft 365 Licencing Agreement Contract Award

Decision:

As Deputy Leader and Cabinet Member for Finance, Corporate and Traded Services I agree to:

1. enter into a new Microsoft licencing agreement for 3 years to meet Kent County Council business and Infrastructure licencing requirements; and
2. delegate authority to the Director of Technology in consultation with the Deputy Leader and Cabinet Member for Finance, Corporate and Traded Services, for the necessary contractual negotiations to enter into any legal agreements required to implement the above.

Reason(s) for decision:

KCC entered into an Enterprise Licensing Agreement with Microsoft via its reseller in June 2020 for three years. Since the contract was awarded, Microsoft have made available a discounted licencing arrangement over a new 3-year term. This agreement provides access to a variety of Microsoft 365 applications, tools and modules which are essential to supporting the Council's business operations. As part of this arrangement the Council will be able to take advantage of enhanced licencing which is critical to support its remote working policy and enhancing the security of KCC's infrastructure.

Cabinet Committee recommendations and other consultation:

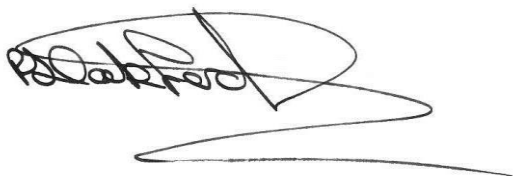
The proposed decision was considered and endorsed by the Policy and Resources Cabinet Committee on 24 May 2023 and the proceedings were as follows:

1. Ms Lisa Gannon introduced the report which outlined the proposal to enter into a new 3-year licencing agreement between July 2023 and June 2026. It was said that the 3-year agreement allowed for a degree of stability and secured beneficial pricing.
2. In response to questions and comments from Members it was said that, due to the current market conditions, the Council had limited alternative options. This was consistent with the experience of other councils.
3. **RESOLVED** to consider and endorse or make recommendations to the Deputy Leader and Cabinet Member for Finance, Corporate and Traded Services on the proposed decision to:
 - a. agree to enter into a new Microsoft licencing agreement for 3 years to meet Kent County Council business and Infrastructure licencing requirements; and
 - b. delegate authority to the Director of Technology in consultation with the Deputy Leader and Cabinet Member for Finance, Corporate and Traded Services, for the necessary contractual negotiations to enter into any legal agreements required to implement the above.

Any alternatives considered and rejected:

None.

Any interest declared when the decision was taken and any dispensation granted by the Proper Officer: None.

A handwritten signature in black ink, appearing to be 'R. O. O'Brien', written over a horizontal dotted line.

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signed

23 June 2023

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date