

EQIA Submission Draft Working Template

If required, this template is for use prior to completing your EQIA Submission in the EQIA App. You can use it to understand what information is needed beforehand to complete an EQIA submission online, and also as a way to collaborate with others who may be involved with the EQIA.

Note: You can upload this into the App when complete if it contains more detailed information than the App asks for and you wish to retain this detail.

Section A

1. Name of Activity (EQIA Title):	Proposal to expand Teynham Primary School by 1FE (210 to 420 places) from September 2025.
2. Directorate	Children, Young People and Education
3. Responsible Service/Division	Education and Planning

Accountability and Responsibility

4. Officer completing EQIA Note: This should be the name of the officer who will be submitting the EQIA onto the App.	Lorraine Medwin
5. Head of Service Note: This should be the Head of Service who will be approving your submitted EQIA.	Marisa White
6. Director of Service Note: This should be the name of your responsible director.	Christine McInnes

The type of Activity you are undertaking

7. What type of activity are you undertaking?

Tick if Yes	Activity Type
	Service Change – operational changes in the way we deliver the service to people.
	Service Redesign – restructure, new operating model or changes to ways of working
X	Project/Programme – includes limited delivery of change activity, including partnership projects, external funding projects and capital projects.
	Commissioning/Procurement – means commissioning activity which requires commercial judgement.
	Strategy /Policy – includes review, refresh or creating a new document
	Other – Please add details of any other activity type here.

8. Aims and Objectives and Equality Recommendations – Note: You will be asked to give a brief description of the aims and objectives of your activity in this section of the App, along with the Equality recommendations. You may use this section to also add any context you feel may be required.

Kent County Council (KCC), with support from the school's Governing Body, would like to expand Teynham Primary School to help provide more places for local children. KCC as the Local Authority (LA), has a statutory duty to ensure sufficient school places are available. The County Council's Commissioning Plan for Education Provision in Kent 2022-26 is a five-year rolling plan which is updated annually. It sets out KCC's future plans as Strategic Commissioner of Education Provision across all types and phases of education in Kent. A copy of the plan can be viewed from this link: www.kent.gov.uk/educationprovision

For provision planning purposes KCC's forecasting methodology produces forecasts according to planning groups. These planning groups are nationally recognised by central Government.

The proposal for Teynham Primary School is to rebuild and expand Teynham Primary School from a 1FE (210) to a 2FE (420) Primary School for September 2025.

The aim and objective of this proposal is to

- Ensure sufficient primary school places are available in Teynham and the local vicinity for local families.

Section B – Evidence

Note: For questions 9, 10 & 11 at least one of these must be a 'Yes'. You can continue working on the EQIA in the App, but you will not be able to submit it for approval without this information.

9. Do you have data related to the protected groups of the people impacted by this activity? <i>Answer: Yes/No</i>	Yes
---	-----

10. Is it possible to get the data in a timely and cost effective way? <i>Answer: Yes/No</i>	Yes
---	-----

11. Is there national evidence/data that you can use? <i>Answer: Yes/No</i>	Yes
--	-----

12. Have you consulted with Stakeholders? <i>Answer: Yes/No</i> <i>Stakeholders are those who have a stake or interest in your project which could be residents, service users, staff, members, statutory and other organisations, VCSE partners etc.</i>	No – A consultation will be undertaken in from 3 November to 1 December 2022
--	--

13. Who have you involved, consulted and engaged with? <i>Please give details in the box provided. This may be details of those you have already involved, consulted and engaged with or who you intend to do so with in the future. If the answer to question 12 is 'No', please explain why.</i>	
--	--

The education consultation will be from 3 November to 1 December 2022 and the following stakeholders will be consulted.

- Schools in Swale District
- Parents/carers of pupils of pupils at Teynham Primary School.
- Governors and Staff at Teynham Primary School
- Local Members
- District Council
- Parish Council
- Diocesan Authorities

All stakeholders will be able to access copies of the key documents on the KCC website and Teynham Primary School Website.

14. Has there been a previous equality analysis (EQIA) in the last 3 years? <i>Answer: Yes/No</i>	No
--	----

15. Do you have evidence/data that can help you understand the potential impact of your activity? <i>Answer: Yes/No</i>	Yes
--	-----

Uploading Evidence/Data/related information into the App <i>Note: At this point, you will be asked to upload the evidence/ data and related information that you feel should sit alongside the EQIA that can help understand the potential impact of your activity. Please ensure that you have this information to upload as the Equality analysis cannot be sent for approval without this.</i>	Kent County Council (KCC) has published the Kent Commissioning Plan (KCP) which is revised yearly which includes forecasts for Primary and secondary School. The current KCP 2022-2026 can be found at www.kent.gov.uk/educationprovision
---	---

Forecast Information

Teynham Primary School sits within the Sittingbourne East planning group. The table below shows the forecast need for primary school places in all the primary planning groups in Sittingbourne

Forecasts indicate a slight pressure for Year R places in Sittingbourne East in 2023. It is anticipated that new housing developments in the planning area will increase the pressure on places and it is proposed to expand Sunny Bank Primary School by 0.5FE to meet this need when it arises. There are also a number of housing developments in Teynham and the surrounding area which will place pressure on places available at Teynham primary school, which is already at capacity. The 1FE expansion of Teynham Primary School will be required when the proposed housing in the locality is built out and occupied.

Year R Surplus/Deficit Capacity if No Further Action is Taken

Planning Group name	2020-21 Capacity	2020-21 (A)	2021-22 (F)	2022-23 (F)	2023-24 (F)	2024-25 (F)	2025-26 (F)	2025-26 Capacity
Sittingbourne East	275	15	-9	37	-3	17	13	275
Sittingbourne South	330	18	-8	9	-7	11	4	300
Sittingbourne North	330	3	38	35	33	47	39	330
Sittingbourne Rural West	105	15	-1	-4	-16	-22	-11	105

Teynham Primary School Information

Teynham Primary School is a good school as judged by Ofsted in February 2018 and the proposal to rebuild the current primary school and expand the provision by 1FE from 210 pupils to 420. The school will gradually expand taking an additional form of entry in 2025 in reception each year. The proposal is, therefore, in line with the expectation of expanding popular, successful schools and providing local schools for primary aged children wherever possible, having a positive impact on local families. The proposal will provide an additional 30 places in Reception from September 2025 to meet the increasing demand in the area and for families moving into the new housing developments in and surrounding Teynham

The data used in the project is published data on pupil numbers, school performance data and characteristics of the local pupil population.

Teynham Primary School is a voluntary controlled primary school and is currently a one form entry primary school and the proposal is to expand the school to two forms of entry.

An extra Reception class would be added each year starting in September 2025 when the published admission number would increase from 30 to 60.

The school capacity would grow each year, reaching a total capacity of 420 in 2031.

The age range for the school is 5 to 11 years.

Table below shows the numbers on roll in each year group from the Summer 2022 School Census

School	Year 6 10+	Year 5 9+	Year 4 8+	Year 3 7+	Year 2 6+	Year 1 5+	Year R 4+ FT Total	Total Year R+ Roll
Teynham Parochial CEP School	30	30	30	29	30	29	30	208

Table below shows the Free School Meals, SEN and EHCP and EAL information for Teynham Primary School (Summer School

census 2021)

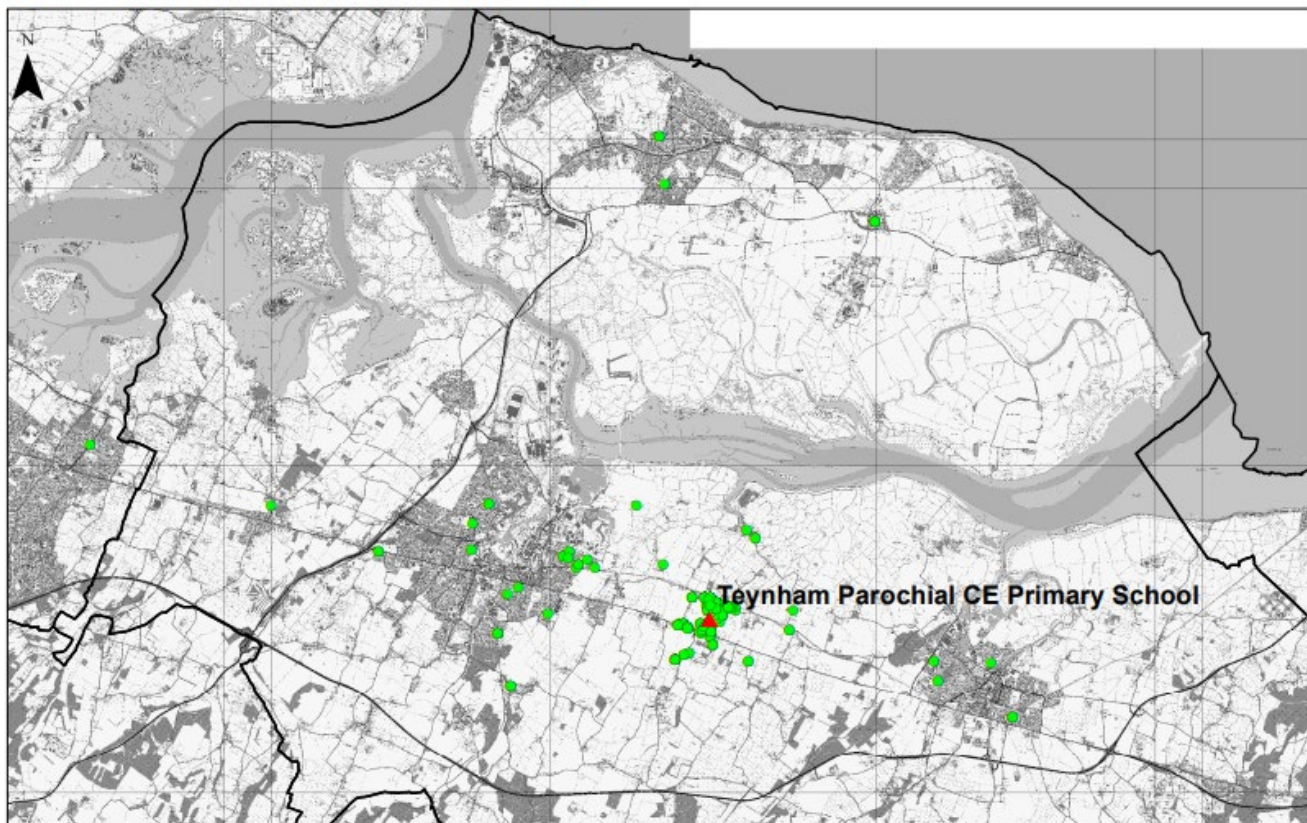
School	Number on Roll May 2022	Number Eligible FSM**	% Eligible FSM**	Number Eligible FSM++	% Eligible FSM++	Number EHC Plan	% EHC Plan	Number with SEN Support	% SEN Support	Total SEN	% Total SEN	Number EAL	% EAL
Teynham Parochial CEP School	208	61	31.6	67	32.2	2	1.0	28	13.5	30	14.4	18	8.7

Table below show the language analysis of pupils attending Teynham Primary School (Summer school census 2022)

School	Bulgarian	English	Lithuanian	Refused	Romanian	Romanian (Romania)	Romany/English Romanes	Tamil
Teynham Parochial CEP School	1.0%	89.9%	0.5%	1.4%	1.0%	2.4%	1.9%	0.5%

The Dot Maps below shows where pupils live who attend Teynham Primary School Oct 2021

Pupils Teynham Primary School (Oct 2021)



Produced by Lorraine Medwin

(C) Crown Copyright. All rights reserved 100019238, 2018

Ref:TPS2022

Teynham Primary School sits within the Teynham and Lynsted Ward in Swale. District and Ward information can be found at [Area profiles - Kent County Council](#)

Additional information including equality and diversity, and deprivation and poverty can be found at [Facts and figures about Kent - Kent County Council](#)

Section C – Impact

16. Who may be impacted by the activity? *Select all that apply.*

Service users/clients <i>Answer: Yes/No</i>	Yes	Residents/Communities/Citizens <i>Answer: Yes/No</i>	Yes
Staff/Volunteers <i>Answer: Yes/No</i>	Yes		

17. Are there any positive impacts for all or any of the protected groups as a result of the activity that you are doing? *Answer: Yes/No* Yes

18. Please give details of Positive Impacts

There will be more places available to meet the demand for places in Teynham and the surrounding area. With the additional housing developments in Teynham and the surrounding area families will be able to attend their local school provision and not have to travel distances to school.

The positive impacts have been identified as

- Ensure there are sufficient primary school places for children and families in living in Teynham and the surrounding area. available for pupils
- Ensure that there is sufficient local provision to meet the need of new local housing.

Negative Impacts and Mitigating Actions

The questions in this section help to think through positive and negative impacts for people affected by your activity. Please use the Evidence you have referred to in Section B and explain the data as part of your answer.

19. Negative Impacts and Mitigating actions for Age

a) Are there negative impacts for age? <i>Answer: Yes/No (If yes, please also complete sections b, c, and d).</i>	No - The expansion of the school will ensure there are sufficient local primary school places in Teynham.
b) Details of Negative Impacts for Age	
c) Mitigating Actions for age	
d) Responsible Officer for Mitigating Actions - Age	

20. Negative Impacts and Mitigating actions for Disability

a) Are there negative impacts for Disability? <i>Answer: Yes/No (If yes, please also complete sections b, c, and d).</i>	No
b) Details of Negative Impacts for Disability	
c) Mitigating Actions for Disability	
d) Responsible Officer for Mitigating Actions - Disability	

21. Negative Impacts and Mitigating actions for Sex

a) Are there negative impacts for Sex? <i>Answer: Yes/No (If yes, please also complete sections b, c, and d).</i>	No
b) Details of Negative Impacts for Sex	
c) Mitigating Actions for Sex	
d) Responsible Officer for Mitigating Actions - Sex	

22. Negative Impacts and Mitigating actions for Gender identity/transgender

a) Are there negative impacts for Gender identity/transgender? <i>Answer: Yes/No (If yes, please also complete sections b, c, and d).</i>	No
b) Details of Negative Impacts for Gender identity/transgender	
c) Mitigating actions for Gender identity/transgender	
d) Responsible Officer for Mitigating Actions - Gender identity/transgender	

23. Negative Impacts and Mitigating actions for Race	
a) Are there negative impacts for Race? <i>Answer: Yes/No (If yes, please also complete sections b, c, and d).</i>	No
b) Details of Negative Impacts for Race	
c) Mitigating Actions for Race	
d) Responsible Officer for Mitigating Actions - Race	
24. Negative Impacts and Mitigating actions for Religion and belief	
a) Are there negative impacts for Religion and Belief? <i>Answer: Yes/No (If yes, please also complete sections b, c, and d).</i>	No
b) Details of Negative Impacts for Religion and belief	
c) Mitigating Actions for Religion and belief	
d) Responsible Officer for Mitigating Actions - Religion and belief	
25. Negative Impacts and Mitigating actions for Sexual Orientation	
a) Are there negative impacts for sexual orientation. <i>Answer: Yes/No (If yes, please also complete sections b, c, and d).</i>	No
b) Details of Negative Impacts for Sexual Orientation	
c) Mitigating Actions for Sexual Orientation	
d) Responsible Officer for Mitigating Actions - Sexual Orientation	
26. Negative Impacts and Mitigating actions for Pregnancy and Maternity	
a) Are there negative impacts for Pregnancy and Maternity? <i>Answer: Yes/No (If yes, please also complete sections b, c, and d).</i>	No
b) Details of Negative Impacts for Pregnancy and Maternity	
c) Mitigating Actions for Pregnancy and Maternity	
d) Responsible Officer for Mitigating Actions - Pregnancy and Maternity	
27. Negative Impacts and Mitigating actions for marriage and civil partnerships	
a) Are there negative impacts for Marriage and Civil Partnerships? <i>Answer: Yes/No (If yes, please also complete sections b, c, and d).</i>	N/A
b) Details of Negative Impacts for Marriage and Civil Partnerships	
c) Mitigating Actions for Marriage and Civil Partnerships	
d) Responsible Officer for Mitigating Actions - Marriage and Civil Partnerships	
28. Negative Impacts and Mitigating actions for Carer's responsibilities	
a) Are there negative impacts for Carer's responsibilities? <i>Answer: Yes/No (If yes, please also complete sections b, c, and d).</i>	No
b) Details of Negative Impacts for Carer's Responsibilities	
c) Mitigating Actions for Carer's responsibilities	
d) Responsible Officer for Mitigating Actions - Carer's Responsibilities	