

From: Roger Gough – Leader Kent County Council
To: County Council, 18 July 2024
Subject: Integrated Care Partnership Terms of Reference
Key decision: No
Classification: Unrestricted

Summary

This paper sets out the changes to the refreshed version of the Integrated Care Partnership Terms of Reference.

Recommendation:

County Council is asked to APPROVE the refreshed ICP Terms of Reference.

1. Introduction

- 1.1 The Terms of Reference for the Integrated Care Partnership (ICP) were developed nearly two years ago when the ICP was being established and have not yet been reviewed. Over the past two years, various pieces of national guidance around Integrated Care Systems have been released and the Kent and Medway system has developed. As arrangements have developed, members of the ICP have been able to articulate how they would prefer the ICP to operate and the purpose of the partnership is becoming clearer. It is therefore a good time to refresh the Terms of Reference and aim to have the refreshed version in place ready for the rotation of the Chair from KCC to Medway Council after the August meeting.
- 1.2 The refreshed Terms of Reference has been produced with input from the governance leads for the statutory partners and is attached as Appendix 1. ICP members agreed with the changes made to this refreshed version in April, and following small changes the final Terms of Reference is to be approved through the governance arrangements of the three statutory partners before being adopted.

2. Terms of Reference Changes

- 2.1 The refreshed Terms of Reference aims to achieve a number of objectives as set out in the table below.

Objective	Change proposed
Provide greater clarity on the purpose of the ICP and the role of ICP Members	The Terms of Reference (ToR) now starts with the vision for the ICS to set the context for integrated working. The ToR has been simplified and shortened so that the purpose of the ICP is clear and upfront in section 2. The principles section sets out a clearer

	expectation of how the ICP will work, and section 3.5 brings together statements that were dotted around the ToR about the role of ICP members and strengthens this.
Shift emphasis to ongoing assurance of the Integrated Care Strategy	The purpose of the ICP (section 2) is now focused on the Integrated Care Strategy and assurance of it.
Create a shared culture of partnership and mutual accountability, reducing formality where possible	The principles section (section 3) sets out the partnership principles that the ICP will follow. The ToR has been significantly shortened and simplified, and any unnecessary procedural or legislative information has been removed to create a less formal feel where possible, balancing the statutory requirements of the ICP and the statutory partners. Duplication has also been addressed.
Make practical changes to embed the proposed ICP meeting arrangements	The meetings section (section 5) has been slightly simplified, and a point added to provide flexibility for the ICP to hold workshop sessions (point 5.4). The frequency of meetings has been revised (point 8.1)
Add that ICP will accept questions from members of the public regarding the Integrated Care Strategy – this is best practice for ICPs but had been put on hold while the Strategy was being developed	Wording to make this provision and explain how people can ask questions has been added in 5.2.
Reflect that the Inequalities, Prevention and Population Health (IPPH) subcommittee will now keep the ICP informed on its progress.	The need for the IPPH to keep the ICP informed of its progress to support the ICP's role to assure delivery of the Integrated Care Strategy was discussed at the previous ICP meeting. This has been referenced in 2.3.

2.2 The refreshed version does not suggest any changes to membership for the ICP. The current approved Terms of Reference is also attached as Appendix 2 for information.

3. Conclusion

3.1 Following approval from each statutory partner, the Terms of Reference will be adopted at the next ICP meeting in August.

4. Recommendation:

County Council is asked to APPROVE the refreshed ICP Terms of Reference.

5. Appendices

Appendix 1: Refreshed Terms of Reference for the ICP

Appendix 2: Current approved Terms of Reference for the ICP (provided for information)

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