

From: Chairman Pension Fund Committee
Corporate Director of Finance

To: Pension Fund Committee – 23 June 2026

Subject: Committee work programme and Action Log

Classification: Unrestricted

Summary:

To report on the updated Committee work programme for the next four meetings and note the action log from previous meetings.

Recommendation:

The Committee is recommended to:

- note the work programme and action log

FOR INFORMATION

1. Committee Work Programme

- 1.1 Members will be aware that the established meeting pattern is 4 quarterly meetings plus 1 strategy development/” away-day”.
- 1.2 **Appendix 1** shows the plans for the next four Committee meetings.
- 1.3 This work programme is intended to inform the Committee of the key items that will be considered at those meetings. This programme will be subject to change as issues arise, and updates will be brought to every meeting. There are also likely to be changes in some of the detail considered by the Committee as the Fund develops its relationship with Border to Coast. Investment reporting will be reviewed and revised where necessary.
- 1.4 As previously mentioned, the Fund has created an Investment Sub-group which has met twice, and considered, in more detail the ongoing review of the Fund’s Strategy Asset Allocation. The group will be non-decision making and acts as a forum for Committee members to work with officers and advisers on the development of the Fund’s investment strategy. This group is discussed elsewhere on this agenda.

Committee Action Log

- 1.5 To ensure that decisions but asked at Committee meetings are appropriate recorded and responded to, the Fund maintains an Action Log, or actions that are not formal decisions, but need follow-up and resolving. The table at

Appendix 2 shows the actions from the last meeting of the Committee in December 2025. This table will be updated throughout the year, with actions and responses.

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June 2026

Committee workplan

	23 June 2026	29 Sept 2026	15 Dec 2026	9 Feb 2027	24 March 2027
Work programme update	Y	Y	Y	-	Y
Update from the Pensions Board meeting	Y	Y	Y	-	Y
Governance including: <ul style="list-style-type: none"> • Pension Fund Business plan and budget • Governance matters • Policy/strategies • Regulatory changes 	Y	Y	Y	-	Y
Fund Employer matters	Y	Y	Y	-	Y
Administration update <ul style="list-style-type: none"> • Pensions Dashboard • KPI reporting 	Y	Y	Y	-	Y
Training update	-	Y	-	-	Y
Local Government Reorganisation and KPF	Y	Y	Y	-	Y
Risk register update. (Full RR at least twice a year)	-	Y	-	-	Y
Investment <ul style="list-style-type: none"> • Performance • Rebalancing • Implementation update • Investment Sub-group • Border to Coast update • Responsible Investment 	Y	Y	Y	-	Y
Investment Strategy – consider, review and agree new existing strategy, advised by Mercer – to include updated ISS	Y	Y	Y	-	-
Strategy Away Day (agenda TBC)	-	-	-	Y	-

Appendix 2

Pension Fund Committee Action Log – 2025/26-2026/27

Date of Meeting	Action/Question	Outcome	Complete (Y/N)
11/12/2025	Provide National Knowledge Assessment data (report by Hymans Robertson)	Update provided in the March 2026 Training Update Committee paper	Y
11/12/2025	Review of provision of KPF contact details on KPF website	Completed.	Y
11/12/2025	Include further explanations to help understanding of investments terminology	Completed – included in March 2026 Investments paper	Y
11/12/2025	Review of delegations and legal obligations	The Committee's Terms of Reference and KCC's Constitution will be reviewed and updated as per the new regulatory requirements when released.	Y
11/12/2025	Request for the slides presented during the meeting.	Completed – distributed.	Y
26/03/2026	Investment update – to include links to KPF and BCPP website to show voting activity	Work in Progress – transition to BCPP not concluded	N
26/03/2026	Training – to include 30 minutes training ahead of meetings	Has started – 23/03/2026	Y
26/03/2026	LGR – To make sure all key stakeholders are consulted	Work in Progress, Board were updated at last meeting	N
26/03/2026	Projects – To update Committee on Oracle Cloud project	Ongoing – on today's agenda	Y
26/03/2026	Asset Pooling – To keep Committee up to date on Pooling progress	Ongoing – on today's agenda	Y