

KENT COUNTY COUNCIL

GOVERNANCE AND AUDIT COMMITTEE

MINUTES of a meeting of the Governance and Audit Committee held in the Darent Room, Sessions House, County Hall, Maidstone on Wednesday, 17 September 2008.

PRESENT: Mr C G Findlay (Chairman), Mr R L H Long, TD (Vice-Chairman), Mr D L Brazier, Mr A R Chell, Mr W A Hayton, Mr S J G Koowaree (substitute for Mrs T Dean), Mrs M Newell, Mr W V Newman, DL, Mr D Smyth and Mr M V Snelling.

OFFICERS: Ms L McMullan (Director of Finance), Mr I Clark (Group Leader - Legal Services), Mr N Vickers (Head of Financial Services), Ms J Dawson (Head of Audit and Risk), (with Mr S Davis and Mr S Rooney) and Mr A Tait (Democratic Services Officer).

ALSO IN ATTENDANCE: Mr G Brown of the Audit Commission

UNRESTRICTED ITEMS

23. Membership
(Item. 1)

The Committee noted the appointment of Mr W A Hayton to the Committee.

24. Minutes - 30 June 2008
(Item. 4)

RESOLVED that the Minutes of the meeting held on 30 June 2008 are correctly recorded and that they be signed by the Chairman.

25. Dates of Meetings in 2009:
(Item. 5)

The Committee noted the following dates for its meeting in 2009:-

Wednesday, 4 March 2009
Tuesday, 30 June 2009
Wednesday, 16 September 2009
Tuesday, 1 December 2009

26. Statement of Accounts 2007/08
(Item. 6 – Report by Director of Finance)

RESOLVED that the report be noted.

27. Treasury Management Annual Review
(Item. 7 – Report by Director of Finance)

RESOLVED that the report be noted.

28. Debt Recovery
(Item. 8 – Report by Director of Finance)

RESOLVED that the report be noted.

29. Trading Activities Sub-Group Terms of Reference
(Item. 9 – Report by Director of Finance)

(1) The Committee agreed to the inclusion of the overarching objective set out in (2) below.

(2) RESOLVED that the terms of reference set out in Appendix 1 of the report be agreed subject to the following overarching objective:-

“To ensure that the trading activities of the County Council are run properly, transparently and fairly”.

30. Internal Audit Progress Report
(Item. 10 – Report by Head of Audit and Risk)

RESOLVED that the report be noted.

31. Internal Audit Reporting - Irregularities
(Item. 11 – Report by Head of Audit and Risk)

RESOLVED that the report be noted.

32. Mr Sean Rooney

The Committee expressed its thanks to Mr Sean Rooney for his work on its behalf and wished him well in the future.