

# KENT COUNTY COUNCIL - RECORD OF DECISION

**DECISION TAKEN BY**

Roger Gough – MEM

Cabinet Member for Business Strategy, Performance and Health Reform

**DECISION NO.**

12/01838

**Unrestricted**

**Subject: TFM - Total Facilities Management procurement**

**Decision:**

As Cabinet Member for Business Strategy, Performance and Health Reform, I agree to proceed with the procurement of a Total Facilities Management (TFM) service.

Authorise the Director of Property and Infrastructure Support to finalise terms as part of the procurement process and in consultation with the Cabinet Member for Business Strategy, Performance and Health Reform to award and enter into contracts with the successful tender. An Equality Impact Assessment has been completed as part of this process. An initial screening has indicated a MEDIUM Risk rating and an action plan is in place as part of the competitive dialogue process. See EqIA document for further details.

**Reason(s) for decision**

Following the adoption of the Corporate Landlord Model to proceed with the procurement process, enable the Council to go out to the market and tender for a Total Facilities Management model across West, Mid and East Kent.

To bring consistency in service delivery, improve processes and procedures, ensure statutory compliance and provide the Council with best value money.

**Cabinet Committee recommendations and other consultation**

A paper for committee review with the recommendation to proceed with the Total Facilities Management procurement option went to the Policy and Resources Committee on the 27 September 2012. The recommendation for the TFM option has also been to the KCC procurement board.

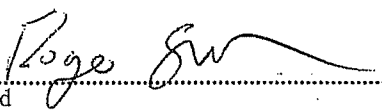
Feedback Sessions with the affected staff also took place during November and December 2012.

**Any alternatives considered:**

Following a full review by the consultants Mace Macro of how facilities management services are currently delivered and alternative operating models it was concluded that TFM delivered the most appropriate model to meet the Councils objectives. .

**Any interest declared when the decision was taken and any dispensation granted by the Proper Officer:**

No

  
signed

11/1/13  
date