

Elected Member Annual Report and Review – 2010/11



PLEASE READ THE ACCOMPANYING GUIDANCE NOTES BEFORE COMPLETING THIS FORM

Member Name: Penny Cole

Electoral Division: Dartford East

Year first elected: 2009

Telephone Number: 07763 214636 **e-Mail:** penny.cole@kent.gov.uk

Are you in paid employment in any capacity in addition to your role as a County Councillor (excluding membership of other authorities)?

YES	NO x
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If yes, please give details in the box below

A. As a Member of Kent County Council you must give details in the box below of any remuneration received.

Basic Allowance		£ 13,000
Special Responsibility Allowance (please give details of the nature of your duties in the next column and the amount received in the third column)		N/A

Are you a Member of another local authority or do you serve on any other public authority or Trust for which remuneration is received?

YES	NO x
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B. If yes, you must give details in the box below, including details of any remuneration received

	£
Total Payments for A & B above	13,000

Section 1: Attending County Council Meetings Please list all meetings including how many meetings you attended of your Local Board

Name of Board or Committee	Number of Meetings attended	Number of Meetings each year	Position on Board or Committee and nature of responsibility
County Council	7	7	Member
Adult Social Services Policy Overview & Scrutiny Committee	4	4	Member
Children's Champions Board	2	2	Member
Children, Families & Education – Vulnerable Children & Partnerships Policy Overview & Scrutiny Committee	3	3	Member
Communities Policy Overview & Scrutiny Committee	1	5	Present as a substitute
Dartford North East Local Meeting	1	1	Member
Environment, Highways and Waste Policy Overview & Scrutiny Committee	1	5	Present as a substitute

Joint Meeting of Children, Families and Education Resources & Infrastructure, Learning & Development and Vulnerable Children & Partnerships Policy Overview and Scrutiny Committee	2	2	Member
Planning Applications Committee	3	11	Present as Substitute
Wilmington Local Meeting	1	1	Member

Section 2: Liaising with your Electoral Division

Please list here any organisations within the community with which you have contact. What are you doing in your division? (Please specify if you are acting as a member of the body or as a KCC representative)

Attended Stone Triangle community Association meetings to inform residents and answer their questions.
 Attended Brent and Stone PACT meetings.
 Attended an open day at Dartford Age Concern.
 Had meetings with the Parents Consortium and Hall's Athletic to discuss help with accessing funding via my Community grant and other sources.
 Attended the majority of Stone Parish Council meetings and liaised with the Clerk on matters relating to Stone including informing her of items of interest for the website and newsletters.
 Discussed issue with Dartford Detached to assist Stone Parish Council in improving their youth provision.
 Organised a meeting between KCC officers and the Stone Parish Clerk to find ways to improve library provision in Stone.
 Attended a meeting at Stone St. Mary's Primary School with KCC officers, parents and local residents to discuss the problems of parking in Hayes Road and solutions to it.
 Attended several Dartford Youth Advisory Group meetings.
 Met with members of the North Kent Disabled Foundation.

Section 3: Assisting Constituents

Please set out here how you contact your constituents and how you make it easy for them to contact you. If you have made a contribution in advising and assisting constituents, and/or resolving problems in the delivery of KCC services, please explain this:

I have attended the Stone Parish Council roadshows where they have visited different parts of Stone and presented their current projects to the public. I have given verbal reports at these meetings and stayed to the end so that residents can approach me and ask any questions they may have.

My monthly written report to Stone Parish Council appears on the Council's website and also includes my contact details.

I have replied to all constituents' letters and e-mails.

I have distributed a letter to all residents in part of Brent Ward informing them of a decision by the Joint Transportation Board regarding the implementation of yellow lines which was controversial.

My contact details appear on the KCC website.

At every meeting where residents are present I always urge the public to contact me with any problems especially Highways related issues.

I have attended two Councillor surgeries in Brent ward.

Met with the Manager of Manorbrooke following the announcement of its closure.
Visited Emily Court. Received a petition on behalf of residents of Manorbrooke.
Attended the Cabinet Scrutiny meeting regarding the re-provision of Care Homes.
Met with the Limes Focus Group and the MP for Dartford regarding the re-provision of services at The Limes Centre.

Had meetings with the MP for Dartford to discuss local issues including the stopping of the 490 bus route.

Please give exact details of where and how you recommended your £10,000 allocation be spent?

Organisation	Purpose	Amount
Stone Parish Council	Stone Fete 2010	£1000
KCC Dartford Detached	Dartford Does Summer	£1000
The Great Britain Tap Team	World Dance Championships	£250
Kent Foundation	Enterprise Experience 10	£300
Dartford St John Ambulance	Garden in Bloom	£300
Kent Equality Cohesion Council	Dartford Mela Festival 2010	£200
VAWK	Intergenerational Project at Manorbrooke Nursing Home	£1400
Dartford District Scouts	22 nd World Jamboree 2011 - Sweden	£1000
The Parents Consortium	Dartford Festival of Light	£500
Kent Equality Cohesion Council		£750
Kent Youth Service		£1500
St. John's Ambulance	First Aid Skills In School	£250
Dartford & Crayford Sea Cadets	The SOS Campaign	£1000
The Parents Consortium	Family Day Trip	£800
St. John's Ambulance	Protective Footwear	£250
Kent Equality Cohesion Council	Dartford Schools Parade	£350
Dartford Borough Council	Dartford Big Switch ON	
Total:		£10000

Please give details of spend for your Member's Highways Grant (£25k)

Purpose	Amount
Bell Close, Stone – additional lighting on PROW	£6,023
Bell Close, Stone – repair to PROW	£3,300
Hill House Road, Stone	£2,499
Tollgate Road, Stone – request for salt bin	£ 595
Hayes Road, Stone – cycle pods St Mary's School	£5,077
Stone Place Road, Stone – request for saltbin	£ 595
Hayes Road, Stone – request for fencing	£1,295
Hedge Place Road, Stone – clear vegetation to improve pedestrian access	£ 750
Total:	£20,134

N.B. There is a facility that if this fund is not used in the current financial year this money can be forwarded to the next financial year.

Section 4: Representing the County Council on outside bodies

Please set out here any bodies to which you have been appointed by the Council or which you attend in your role as a County Member, in order to promote joint working and improved service delivery to the public.

(List any involvement with Parish Councils and membership of schools governing bodies)

Name of Organisation	Number of Meetings Attended	Number of Meetings held each year	Nature of responsibility
Stone St. Mary's CofE School	4	6	School Governor

Leigh Technology Academy	2	5	Director of Leigh Academies Trust and Wilmington Academy Governor
Stone Parish Council	12	12	Attended as KCC representative
Director of Healthy Living Centre Dartford	2	3	Director

Section 5: Learning & Development

Please set out in this box specific training courses which you have attended to further develop your role as a Councillor, including the benefits of learning.

Attended Voice of Influence Training to assist with public speaking.

Attended the South East Employers Induction Training.

Please set out in this box any attendance at conferences, seminars etc including the benefits of attending

Attended a briefing session on the Admissions Appeals process.

Attended a Later Life briefing in Gravesend.

Attended several Highways Overview Sessions and local briefings.

Attended a Local Finance briefing on the budget.

Attended an Education Briefing on the reorganization and also several local education briefings by the Dartford Education Officer.

Attending a Children's Social Services briefing

Section 6: Political Activity

Please use this space to give a full picture of your Political activities, including attendance at Group meetings and any offices held, and/or responsibilities held within your Group or within your electoral division or Parliamentary constituency.

Member of the Conservative Group Advisory Board

Attended most Group meetings

Attended all Group away days

Secretary of Hartley Conservatives

Member of the Dartford Conservative Association Executive Board

Section 7: Supplementary Information

Please feel free to add any information you feel may assist in defining your role as an Elected Member, or indeed any additional information you wish to add:

I am a member of an informal members group to look at improvements to the Website.

I am a member of the KCC Sports, Olympics and Paralympics Group.

I am a member of the Select Committee for Educational Attainment.

Visited an exhibition of Stone House Hospital redevelopment.

Attended the Dartford & Gravesham Try Angle Awards Ceremony.

Attended a Cycling Exhibition at Shorne Country Park hosted by KCC and also visited the new CycloPark.

Ensure that the section below is signed and dated both by you and your Group Leader.

Signature of Member:

Date:

	31 st March 2011
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Signature of Leader:

Date:

	
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THIS FORM MUST BE COMPLETED BY 31 March 2011

