

Registered number: 05858177

COMMERCIAL SERVICES KENT LIMITED

DIRECTORS' REPORT AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2013

Barnes Roffe LLP, Chartered Accountants
Charles Lake House, Claire Causeway, Crossways Business Park, Dartford, Kent, DA2 6QA
JH: 30 August 2013

COMMERCIAL SERVICES KENT LIMITED

COMPANY INFORMATION

DIRECTORS	I A McPherson Esq (appointed 21 March 2013) L J Faulkner Esq L Coulson Esq (appointed 21 March 2013) S G Heywood Esq (appointed 21 March 2013) D Jackson Esq
COMPANY SECRETARY	D N Jackson Esq
REGISTERED NUMBER	05858177
REGISTERED OFFICE	1 Abbey Wood Road West Malling Kent ME19 4YT
INDEPENDENT AUDITORS	Barnes Roffe LLP Chartered Accountants & Statutory Auditor Charles Lake House Claire Causeway Crossways Business Park Dartford Kent DA2 6QA

COMMERCIAL SERVICES KENT LIMITED

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COMMERCIAL SERVICES KENT LIMITED

DIRECTORS' REPORT FOR THE YEAR ENDED 31 MARCH 2013

The directors present their report and the financial statements for the year ended 31 March 2013.

DIRECTORS' RESPONSIBILITIES STATEMENT

The directors are responsible for preparing the directors' report and the financial statements in accordance with applicable law and regulations.

Company law requires the directors to prepare financial statements for each financial year. Under that law the directors have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). Under company law the directors must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period. In preparing these financial statements, the directors are required to:

- select suitable accounting policies and then apply them consistently;
- make judgments and accounting estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping adequate accounting records that are sufficient to show and explain the company's transactions and disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

PRINCIPAL ACTIVITIES

The company has been dormant throughout the year, as part of a review of the group's activities by the ultimate parent entity.

From April 2013 the principal activities of the company will be that of a temporary agency, employment business, community services and equipment, waste and print services.

DIRECTORS

The directors who served during the year were:

I A McPherson Esq (appointed 21 March 2013)
L J Faulkner Esq
L Coulson Esq (appointed 21 March 2013)
S G Heywood Esq (appointed 21 March 2013)
D Jackson Esq

COMMERCIAL SERVICES KENT LIMITED

**DIRECTORS' REPORT
FOR THE YEAR ENDED 31 MARCH 2013**

BUSINESS REVIEW

The directors note that the company did not trade during the 2012-13 year.

Dividends paid during the year amount to £Nil (2012: £125,000).

FUTURE DEVELOPMENTS

Following a group review by Kent County Council, the ultimate parent entity, from April the company will resume trading and add to its business streams. This trading will increase the turnover and profitability of the Company. The additional businesses were previously carried out by other trading entities in the group and have been transferred to promote and sustain further growth.

PRINCIPAL RISKS AND UNCERTAINTIES

The management of the business and execution of the company's strategy are subject to the current economic uncertainty.

PROVISION OF INFORMATION TO AUDITORS

Each of the persons who are directors at the time when this directors' report is approved has confirmed that:

- so far as that director is aware, there is no relevant audit information of which the company's auditors are unaware, and
- that director has taken all the steps that ought to have been taken as a director in order to be aware of any information needed by the company's auditors in connection with preparing their report and to establish that the company's auditors are aware of that information.

In preparing this report, the directors have taken advantage of the small companies exemptions provided by section 415A of the Companies Act 2006.

This report was approved by the board on 14th October 2013 and signed on its behalf.



D N Jackson Esq
Secretary

COMMERCIAL SERVICES KENT LIMITED

INDEPENDENT AUDITORS' REPORT TO THE SHAREHOLDERS OF COMMERCIAL SERVICES KENT LIMITED

We have audited the financial statements of Commercial Services Kent Limited for the year ended 31 March 2013, set out on pages 5 to 9. The financial reporting framework that has been applied in their preparation is applicable law and the Financial Reporting Standard for Smaller Entities (effective April 2008) (United Kingdom Generally Accepted Accounting Practice applicable to Smaller Entities).

This report is made solely to the company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the company's members those matters we are required to state to them in an Auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's members as a body, for our audit work, for this report, or for the opinions we have formed.

RESPECTIVE RESPONSIBILITIES OF DIRECTORS AND AUDITORS

As explained more fully in the Directors' responsibilities statement, the directors are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view. Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's Ethical Standards for Auditors.

SCOPE OF THE AUDIT OF THE FINANCIAL STATEMENTS

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the company's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the directors; and the overall presentation of the financial statements. In addition, we read all the financial and non-financial information in the Directors' report to identify material inconsistencies with the audited financial statements. If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report.

OPINION ON FINANCIAL STATEMENTS

In our opinion the financial statements:

- give a true and fair view of the state of the company's affairs as at 31 March 2013 and of its results for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice applicable to Smaller Entities; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

EMPHASIS OF MATTER

In forming our opinion on the financial statements, which is not modified, we have considered the adequacy of the disclosures made in notes 1 and 10 to the financial statements concerning the company's ability to continue as a going concern. Following an initial review by the parent undertaking the company has not traded during the year ended 31 March 2013. The financial statements do not include the adjustments that would result if the company were unable to continue as a going concern as the directors feel that any adjustments would be immaterial to the financial statements.

COMMERCIAL SERVICES KENT LIMITED

INDEPENDENT AUDITORS' REPORT TO THE SHAREHOLDERS OF COMMERCIAL SERVICES KENT LIMITED

OPINION ON OTHER MATTER PRESCRIBED BY THE COMPANIES ACT 2006

In our opinion the information given in the directors' report for the financial year for which the financial statements are prepared is consistent with the financial statements.

MATTERS ON WHICH WE ARE REQUIRED TO REPORT BY EXCEPTION

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of directors' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the directors were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies' exemption in preparing the Directors' report.



Mario Ciantanni (Senior statutory auditor)

for and on behalf of

Barnes Roffe LLP

Chartered Accountants

Statutory Auditor

Charles Lake House

Claire Causeway

Crossways Business Park

Dartford

Kent

DA2 6QA

Date: 5.12.2013

COMMERCIAL SERVICES KENT LIMITED

**PROFIT AND LOSS ACCOUNT
FOR THE YEAR ENDED 31 MARCH 2013**

	Note	2013 £	2012 £
TURNOVER	1	-	657,431
Cost of sales		-	(145,963)
		<hr/>	<hr/>
GROSS PROFIT		-	511,468
Administrative expenses		-	(156,958)
		<hr/>	<hr/>
OPERATING PROFIT		-	354,510
Interest payable and similar charges		-	(8,250)
		<hr/>	<hr/>
PROFIT ON ORDINARY ACTIVITIES BEFORE TAXATION		-	346,260
Tax on profit on ordinary activities	2	-	(88,422)
		<hr/>	<hr/>
PROFIT FOR THE FINANCIAL YEAR	6	-	257,838
		<hr/> <hr/>	<hr/> <hr/>

The company has not traded during the year. During this period, the company received no income and incurred no expenditure and therefore made neither profit or loss.

COMMERCIAL SERVICES KENT LIMITED
REGISTERED NUMBER: 05858177

BALANCE SHEET
AS AT 31 MARCH 2013

	Note	2013		2012	
		£	£	£	£
CURRENT ASSETS					
Debtors	3	7		241,972	
Cash at bank		2,679		41,869	
		<u>2,686</u>		<u>283,841</u>	
CREDITORS: amounts falling due within one year					
	4	<u>(4,405)</u>		<u>(285,560)</u>	
NET CURRENT LIABILITIES			<u>(1,719)</u>		<u>(1,719)</u>
NET LIABILITIES			<u>(1,719)</u>		<u>(1,719)</u>
CAPITAL AND RESERVES					
Called up share capital	5		2		2
Profit and loss account	6		<u>(1,721)</u>		<u>(1,721)</u>
SHAREHOLDERS' DEFICIT			<u>(1,719)</u>		<u>(1,719)</u>

The financial statements have been prepared in accordance with the special provisions relating to companies subject to the small companies regime within Part 15 of the Companies Act 2006 and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008).

The financial statements were approved and authorised for issue by the board and were signed on its behalf on
14th October 2013



L J Faulkner Esq
Director

The notes on pages 7 to 9 form part of these financial statements.

COMMERCIAL SERVICES KENT LIMITED

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2013**

1. ACCOUNTING POLICIES

1.1 Basis of preparation of financial statements

The financial statements have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008).

1.2 Going concern

As described in the directors' report on page 1, recent EU court rulings require changes to the way in which the public sector conducts business with the private sector, as a result the ultimate parent undertaking has carried out a review of the group's trading activities. On 31 March 2012 the company's trading operations ceased, with these activities transferred to fellow subsidiary, Kent Top Temps Limited.

The directors have concluded that these circumstances represent a material uncertainty that casts significant doubt upon the company's ability to continue as a going concern and that, therefore, the company may be unable to realise its assets and discharge its liabilities in the normal course of business. Nevertheless, after making enquiries the directors have a reasonable expectation that the company has adequate resources to meet its residual liabilities as they fall due. For this reason they continue to adopt the going concern basis of accounting in preparing the annual financial statements.

1.3 Turnover

Turnover comprises revenue recognised by the company in respect of goods and services supplied during the year, exclusive of Value Added Tax and trade discounts.

1.4 Operating leases

Rentals under operating leases are charged to the profit and loss account on a straight line basis over the lease term.

2. TAXATION

	2013 £	2012 £
UK corporation tax charge on profit for the year	-	88,422

There were no factors that may affect future tax charges.

3. DEBTORS

	2013 £	2012 £
Trade debtors	-	121,339
Other debtors and prepayments	7	120,633
	<u>7</u>	<u>241,972</u>

COMMERCIAL SERVICES KENT LIMITED

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2013

4. CREDITORS:
Amounts falling due within one year

	2013 £	2012 £
Other loans	-	150,000
Trade creditors	2,137	16,174
Corporation tax	-	88,422
Social security and other taxes	-	19,027
Other creditors and accruals	2,268	11,937
	<u>4,405</u>	<u>285,560</u>

A loan to the value of £nil (2012: £150,000) is repayable on demand and is secured by a fixed charge on all book debts and other debts by a floating charge on the assets of the company.

5. SHARE CAPITAL

	2013 £	2012 £
Allotted, called up and fully paid		
2 Ordinary shares of £1 each	<u>2</u>	<u>2</u>

6. RESERVES

	Profit and loss account £
At 1 April 2012 and 31 March 2013	<u>(1,721)</u>

7. DIVIDENDS

	2013 £	2012 £
Dividends paid on equity capital	<u>-</u>	<u>125,000</u>

COMMERCIAL SERVICES KENT LIMITED

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2013

8. OPERATING LEASE COMMITMENTS

At 31 March 2013 the company had annual commitments under non-cancellable operating leases as follows:

	2013 £	2012 £
Expiry date:		
Between 2 and 5 years	-	7,166

9. RELATED PARTY TRANSACTIONS

The company has taken advantage of the exemption allowed by Financial Reporting Standard 8, 'Related party disclosures', not to disclose any transactions with members of the group headed by Kent County Trading Limited on the grounds that at least 90% of the voting rights in the company are controlled within that group and the company is included in the consolidated financial statements.

The company has a loan from Kent County Council of £Nil (2012: £150,000). The loan is repayable on demand and carries interest at a rate of 5% above the Bank of England's base rate, and is disclosed within creditors due within one year. During the year, the company traded with Kent County Council, the ultimate controlling party. The following transactions occurred during the financial period:

	2013 £	2012 £
Sales	-	21,933
Purchases	-	181,213
Trade debtors	-	3,035
Trade creditors	-	9,190
Loan interest paid @ 5.5%	-	8,250

10. POST BALANCE SHEET EVENTS

As noted in the directors' report the ultimate parent undertaking has carried out a review of the group's trading activities. Post year end the employment agency activities of fellow subsidiary, Kent Top Temps Limited, together with other business units of Kent County Council Commercial Services, were transferred to Commercial Services Kent Limited and Commercial Services Trading Limited. The company resumed trading on 1 April 2013.

11. ULTIMATE PARENT UNDERTAKING AND CONTROLLING PARTY

The ultimate controlling party is Kent County Council, which owns 100% of the issued share capital of the parent company, Kent County Trading Limited.