

KENT COUNTY COUNCIL

GOVERNANCE AND AUDIT COMMITTEE

MINUTES of a meeting of the Governance and Audit Committee held at County Hall, Maidstone on Tuesday, 4 December 2007.

PRESENT: Mr C G Findlay (Chairman), Mr R L H Long, TD (Vice-Chairman), Mr D L Brazier, Mrs T Dean, Mr C Hibberd (substitute for Mr M V Snelling), Mr C J Law, Mr T A Maddison (substitute for Mrs M Newell), Mr W V Newman, Mr R J Parry, Mr D Smyth, and Mr R Tolputt.

OFFICERS: The Acting Director of Finance, Mr N Vickers, the Head of Audit and Risk, Mrs J Dawson (with Mrs J Armstrong and Mr S Rooney); the Director of Personnel and Development, Mrs A Beer (with Mrs J Turner); the Performance Manager, Mrs J Hill; the Director of Commissioning and Provision West Kent, Mrs M Howard (with Mr A Coveney, Mr T Colbran and Ms D Watson); and the Democratic Services Manager, Mrs M Cooper.

ALSO IN ATTENDANCE: Mr G Brown of the Audit Commission.

UNRESTRICTED ITEMS

37. Minutes
(Item 2)

RESOLVED that the Minutes of the meeting held on 17 September 2007 are correctly recorded and that they be signed by the Chairman.

38. Audit Commission Progress Report
(Item 4 – Report by Audit Commission)

RESOLVED that the report be noted.

39. Strategic Risk Update
(Item 5 – Report by Head of Audit and Risk)

RESOLVED that:-

(a) the approach to the streamlining of the current risk management and business planning cycles set out in the report be agreed; and

(b) a risk workshop be held in February 2008.

40. Internal Audit Plan
(Item 6 – Report by Head of Audit and Risk)

RESOLVED that approval be given to the Internal Audit Plan appended to the report for the 6 months up to 31 March 2008.

41. Internal Audit Reporting
(Item 7 – Report by Head of Audit and Risk)

RESOLVED that the report be noted.

42. Internal Audit Reporting - Irregularities
(Item 8 – Report by Head of Audit and Risk)

RESOLVED that the report be noted.

43. Governance of Partnerships
(Item 9 – Report by Head of Audit and Risk)

RESOLVED that the report be noted.

44. Annual Governance Statement
(Item 10 – Report by Head of Audit and Risk)

(1) The Committee that the word “office” in paragraph 11 of the report should read “Officer.”

(2) RESOLVED that the report be noted and that a further report be submitted to the next meeting on “Good Governance for the Governance and Audit Committee.”

45. Value for Money Review of Day Care for People with a Learning Disability
(Item 11 – Report by Acting Director of Finance)

RESOLVED that:-

(a) the key findings of the VfM review of Day Care Centres for Learning Disability be noted; and

(b) the report be submitted for information to the Adult Social Services Policy Overview Committee.

46. Corporate Governance Performance Indicators
(Item 12 – Report by Director of Law and Governance)

RESOLVED that:-

(a) the contents of the report be noted; and

(b) the corporate governance performance indicators continue to be monitored annually by the Committee and reviewed in 2009.

47. Ombudsman Complaints
(Item 13 –Report by Chief Executive)

RESOLVED that the report be noted.

2007/ c&g/g&a/1204inutes