

Registered number: 03000723

## Business Support Kent Community Interest Company

Directors' report and financial statements

For the year ended 31 March 2014

THURSDAY



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COMPANIES HOUSE

**Business Support Kent Community Interest Company**

**Company Information**

**Directors**

B W C Bond  
R R Clewley  
J R Ollis  
E F Russell  
P C Winter  
S Wood

**Registered number**

03000723

**Registered office**

Innovation Centre  
Maidstone Road  
Chatham  
Kent  
ME5 9FD

**Independent auditor**

Reeves & Co LLP  
Statutory Auditor & Chartered Accountants  
Montague Place  
Quayside  
Chatham Maritime  
Chatham  
Kent  
ME4 4QU

# **Business Support Kent Community Interest Company**

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## **Business Support Kent Community Interest Company**

### **Directors' report For the year ended 31 March 2014**

The directors present their report and the financial statements for the year ended 31 March 2014

#### **Principal activity and business review**

The principal activity of the company during the year was to improve the competitiveness of small and medium sized enterprises through the impartial delivery of a variety of services and by providing access to the information, skills, knowledge and advice they need to succeed

The company is also an active partner with a number of key stakeholders in Kent, the South East and Europe that seek to promote the economic prosperity of the region

The status of Community Interest Company accords with the role the business has in serving communities in Kent

The Company benefits the following sections of the community through its operations, services and the application of its financial resources and through its influence

- 1 Local communities primarily in Kent, particularly those in designated areas of social deprivation, regeneration or growth, where stimulation of the enterprise economy will bring positive benefits to the economic and social well being of the community
- 2 Individuals who need or want to start a business or commence self-employment, particularly those from sections of the community who are under-represented or disadvantaged in the enterprise economy
- 3 Small and medium sized businesses and their employees, particularly those in designated areas of social deprivation, regeneration or growth Small and medium sized businesses account for the majority of new job creation and make a significant positive contribution to the economy

#### **Key achievements**

##### **Financial**

The company has generated a pre-tax deficit on ordinary activities of £431,840 (2013 surplus £3,867) during the year The year has been one of continued reorganisation and adjustment to deliver an organisation that is highly skilled but flexible in meeting the demands of the business going forward

Reserves are showing a net liability position of £132,266 (2013 net assets £313,785) This net liability exists this year due to the DCLG claw back owing of £277,456 Removing the effect of this provision which is due to be repaid in installments would show net assets of £145,190 which is currently considered adequate for the immediate future, subject to change in business requirements

##### **Other key performance results**

The company continues to be successful in delivering high impact growth and innovation programmes to small and medium sized companies During 2013/2014 the company helped local companies create 201 new jobs and raise £12.25million in investment BSK-CiC has also continued to support the development of sustainable business practises, new business models and renewable energy programmes

The company is a partner in the Growth Accelerator programme, is the consortia lead for the Enterprise Europe Network in the South East of England and runs the High Growth programme for Kent County Council BSK continues to support SMEs applying for a number of local RGF funded programmes and is a key partner in several additional European funded programmes supporting the low carbon sector and innovation in SMEs

## **Business Support Kent Community Interest Company**

### **Directors' report**

**For the year ended 31 March 2014**

#### **Principal risks and uncertainties**

The company continues to have an unresolved payment issue with DCLG over an ERDF project that was completed in 2013. However, a payment plan is being agreed. Additionally many of the BSK EU funded projects will be ending as the current 2007-2013 structural funding round ends and it is unlikely that the new round will be operational before August 2015. The company also continues to have a risk from euro exchange rate losses as the £ has continued to strengthen against the euro.

#### **Directors**

The directors who served during the year were

B W C Bond  
R R Clewley  
J R Ollis  
E F Russell  
P C Winter  
S Wood

#### **Directors' responsibilities statement**

The directors are responsible for preparing the Directors' report and the financial statements in accordance with applicable law and regulations.

Company law requires the directors to prepare financial statements for each financial year. Under that law the directors have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). Under company law the directors must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the company and of the surplus or deficit of the company for that period. In preparing these financial statements, the directors are required to

- select suitable accounting policies and then apply them consistently,
- make judgments and accounting estimates that are reasonable and prudent,
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping adequate accounting records that are sufficient to show and explain the company's transactions and disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

#### **Disclosure of information to auditor**

Each of the persons who are directors at the time when this Directors' report is approved has confirmed that

- so far as that director is aware, there is no relevant audit information of which the company's auditor is unaware, and
- that director has taken all the steps that ought to have been taken as a director in order to be aware of any relevant audit information and to establish that the company's auditor is aware of that information.

**Business Support Kent Community Interest Company**

**Directors' report  
For the year ended 31 March 2014**

**Auditor**

Under section 487(2) of the Companies Act 2006, Reeves & Co LLP will be deemed to have been reappointed as auditor 28 days after these financial statements were sent to members or 28 days after the latest date prescribed for filing the accounts with the registrar, whichever is earlier

In preparing this report, the directors have taken advantage of the small companies exemptions provided by section 415A of the Companies Act 2006

This report was approved by the board on 21-10-14 and signed on its behalf



**R R Clewley**  
Director

## **Business Support Kent Community Interest Company**

### **Independent auditor's report to the shareholders of Business Support Kent Community Interest Company**

We have audited the financial statements of Business Support Kent Community Interest Company for the year ended 31 March 2014, set out on pages 6 to 13. The financial reporting framework that has been applied in their preparation is applicable law and the Financial Reporting Standard for Smaller Entities (effective April 2008) (United Kingdom Generally Accepted Accounting Practice applicable to Smaller Entities).

This report is made solely to the company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the company's members those matters we are required to state to them in an Auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's members as a body, for our audit work, for this report, or for the opinions we have formed.

#### **Respective responsibilities of directors and auditor**

As explained more fully in the Directors' responsibilities statement, the directors are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view. Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's Ethical Standards for Auditors.

#### **Scope of the audit of the financial statements**

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of whether the accounting policies are appropriate to the company's circumstances and have been consistently applied and adequately disclosed, the reasonableness of significant accounting estimates made by the directors, and the overall presentation of the financial statements. In addition, we read all the financial and non-financial information in the Directors' report to identify material inconsistencies with the audited financial statements and to identify any information that is apparently materially incorrect based on, or materially inconsistent with, the knowledge acquired by us in the course of performing the audit. If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report.

#### **Opinion on financial statements**

In our opinion the financial statements

- give a true and fair view of the state of the company's affairs as at 31 March 2014 and of its deficit for the year then ended,
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice applicable to Smaller Entities, and
- have been prepared in accordance with the requirements of the Companies Act 2006.

#### **Emphasis of matter - Going concern**

We draw attention to note 1.2 to the financial statements which describes the uncertainty related to the company's ability to continue as a going concern. Our opinion is not qualified in respect of this matter.

#### **Opinion on other matter prescribed by the Companies Act 2006**

In our opinion the information given in the Directors' report for the financial year for which the financial statements are prepared is consistent with the financial statements.

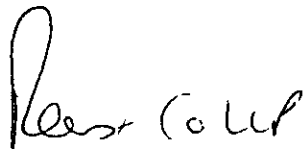
**Business Support Kent Community Interest Company**

**Independent auditor's report to the shareholders of Business Support Kent Community Interest Company**

**Matters on which we are required to report by exception**

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us, or
- the financial statements are not in agreement with the accounting records and returns, or
- certain disclosures of directors' remuneration specified by law are not made, or
- we have not received all the information and explanations we require for our audit, or
- the directors were not entitled to prepare the financial statements in accordance with the small companies regime and to take advantage of the small companies' exemption from the requirement to prepare a Strategic report or in preparing the Directors' report



Susan Robinson BA FCA FCIE DChA MCMI (Senior statutory auditor)

for and on behalf of  
**Reeves & Co LLP**

Statutory Auditor  
Chartered Accountants

Chatham Maritime  
Date 10 December 2018



**Business Support Kent Community Interest Company**

**Income and expenditure account  
For the year ended 31 March 2014**

	Note	2014 £	2013 £
<b>Turnover</b>	1	<b>1,196,770</b>	1,713,585
Cost of sales		<u>(270,481)</u>	<u>(346,247)</u>
<b>Gross surplus</b>		<b>926,289</b>	1,367,338
Administrative expenses		<b>(977,383)</b>	(1,485,484)
DCLG Low Carbon Essentials claw back		<b>(455,951)</b>	-
Total administrative expenses		<u>(1,433,334)</u>	<u>(1,485,484)</u>
<b>Operating deficit</b>	2	<b>(507,045)</b>	(118,146)
Income from other fixed asset investments		<b>18,945</b>	134,000
Surplus on disposal of investments		<b>71,044</b>	-
Interest receivable and similar income		<b>14</b>	-
Interest payable and similar charges		<u>(14,798)</u>	<u>(11,987)</u>
<b>(Deficit)/surplus on ordinary activities before taxation</b>		<b>(431,840)</b>	3,867
Tax on (deficit)/surplus on ordinary activities	4	<u>(14,211)</u>	-
<b>(Deficit)/surplus for the financial year</b>	11	<u><b>(446,051)</b></u>	<u>3,867</u>

The notes on pages 8 to 13 form part of these financial statements

**Business Support Kent Community Interest Company**  
**Registered number: 03000723**

**Balance sheet**  
**As at 31 March 2014**

	Note	£	2014 £	£	2013 £
<b>Fixed assets</b>					
Tangible assets	5		-		427
Investments	6		40		40
			<u>40</u>		<u>467</u>
<b>Current assets</b>					
Debtors	7	825,297		1,187,243	
Cash at bank and in hand		257		1,657	
		<u>825,554</u>		<u>1,188,900</u>	
<b>Creditors: amounts falling due within one year</b>	8	<b>(680,404)</b>		<b>(875,582)</b>	
<b>Net current assets</b>			<u>145,150</u>		<u>313,318</u>
<b>Total assets less current liabilities</b>			<u>145,190</u>		<u>313,785</u>
<b>Creditors: amounts falling due after more than one year</b>	9		<b>(277,456)</b>		-
<b>Net (liabilities)/assets</b>			<u><u>(132,266)</u></u>		<u><u>313,785</u></u>
<b>Capital and reserves</b>					
Called up share capital	10		6		6
Capital redemption reserve	11		2		2
Income and expenditure account	11		(132,274)		313,777
<b>Shareholders' (deficit)/funds</b>			<u><u>(132,266)</u></u>		<u><u>313,785</u></u>

The financial statements have been prepared in accordance with the provisions applicable to small companies within Part 15 of the Companies Act 2006 and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008)

The financial statements were approved and authorised for issue by the board and were signed on its behalf on 21 OCTOBER 2014



**R R Clewley**  
 Director

The notes on pages 8 to 13 form part of these financial statements

## **Business Support Kent Community Interest Company**

### **Notes to the financial statements For the year ended 31 March 2014**

#### **1. Accounting policies**

##### **1.1 Basis of preparation of financial statements**

The financial statements have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008)

##### **1.2 Going concern**

Notwithstanding the deficit of £446,051 and the net liabilities at the balance sheet date of £132,266 the accounts have been prepared on a going concern basis. The justification of this treatment is as follows

A payment plan has been agreed with the Department for Communities and Local Government

The directors have implemented a series of cost reduction and income generation measures

The working capital facility provided by Royal Bank of Scotland continues to be available albeit on a reducing level. Royal Bank of Scotland are supportive of the company's strategy and will continue to provide banking facilities to the company in its revised state. As at the date of signing these financial statements the company continues to operate within these facilities

The next renewal date for the company banking facilities is scheduled in August 2015. The directors have no reason to believe that these facilities will be withdrawn for the foreseeable future

If the going concern basis were not appropriate, adjustments would have to be made to reduce the value of the assets to their recoverable amounts, to provide for any further liabilities that might arise and to reclassify fixed assets as current assets and long term liabilities as current liabilities

##### **1.3 Turnover**

Turnover comprises revenue recognised by the company representing amounts invoiced during the year, exclusive of Value Added Tax. Also included in turnover are grants received and receivable from UK and European governments as the income relates to activities performed in the year

##### **1.4 Tangible fixed assets and depreciation**

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost of fixed assets, less their estimated residual value, over their expected useful lives on the following bases

Furniture and office equipment	-	3 years straight line
Computer equipment	-	3 years straight line

##### **1.5 Investments**

Investments held as fixed assets are shown at cost less provision for impairment

##### **1.6 Operating leases**

Rentals under operating leases where substantially all of the benefits and risks of ownership remain with the lessor are charged to the Income and expenditure account on a straight line basis over the lease term

## Business Support Kent Community Interest Company

### Notes to the financial statements For the year ended 31 March 2014

#### 1. Accounting policies (continued)

##### 1.7 Foreign currencies

Monetary assets and liabilities denominated in foreign currencies are translated into sterling at rates of exchange ruling at the balance sheet date

Transactions in foreign currencies are translated into sterling at the rate ruling on the date of the transaction

Exchange gains and losses are recognised in the Income and expenditure account

##### 1.8 Pensions

The company operates a defined contribution pension scheme and the pension charge represents the amounts payable by the company to the fund in respect of the year

#### 2. Operating deficit

The operating deficit is stated after charging

	2014 £	2013 £
Depreciation of tangible fixed assets - owned by the company	427	15,029
Auditor's remuneration	5,700	5,500
Pension costs	32,615	44,712
Exceptional item - Bad debt	455,951	-
	<u>494,693</u>	<u>65,241</u>

#### 3. Directors' remuneration

	2014 £	2013 £
Aggregate remuneration	98,907	121,827
	<u>98,907</u>	<u>121,827</u>

During the year retirement benefits were accruing to 2 directors (2013 - 3) in respect of defined contribution pension schemes

#### 4. Taxation

	2014 £	2013 £
UK corporation tax charge on (deficit)/surplus for the year	14,211	-
	<u>14,211</u>	<u>-</u>

Business Support Kent Community Interest Company, due to its not for profit status, is exempt from a charge to Corporation Tax on its surpluses and deficits. However, a Corporation Tax charge has arisen in the financial year due to profits subject to chargeable gains of £71,056

**Business Support Kent Community Interest Company**

**Notes to the financial statements  
For the year ended 31 March 2014**

**5 Tangible fixed assets**

	Furniture and office equipment £	Computer equipment £	Total £
<b>Cost</b>			
At 1 April 2013 and 31 March 2014	88,666	63,564	152,230
<b>Depreciation</b>			
At 1 April 2013	88,428	63,375	151,803
Charge for the year	238	189	427
At 31 March 2014	88,666	63,564	152,230
<b>Net book value</b>			
At 31 March 2014	-	-	-
At 31 March 2013	238	189	427

**6. Fixed asset investments**

	Investments in subsidiary companies £	Investments in associates £	Total £
<b>Cost or valuation</b>			
At 1 April 2013 and 31 March 2014	20	20	40

**Subsidiary undertakings**

The following were subsidiary undertakings of the company

Name	Class of shares	Holding
Business Link Kent Limited	Ordinary	100%
Taktix Limited	Ordinary	100%

The aggregate of the share capital and reserves as at 31 March 2014 and of the profit or loss for the year ended on that date for the subsidiary undertakings were as follows

Name	Aggregate of share capital and reserves £	Profit/(loss) £
Business Link Kent Limited	10	-
Taktix Limited	10	-

## Business Support Kent Community Interest Company

### Notes to the financial statements For the year ended 31 March 2014

#### 6. Fixed asset investments (continued)

##### Participating interests

The company held one third of the allotted share capital of Skills South East Limited at 31 March 2014. Business Support Kent Community Interest Company exercises significant influence over Skills East Limited.

The most recent audited financial statements of Skills South East Limited for 31 July 2013 show net assets of £29,271 (2012 £21,859) and a profit of £22,412 (2012 £443,804), with a dividend of £15,000 (2012 £387,000) being issued in the year.

#### 7 Debtors

	2014 £	2013 £
Trade debtors	187,805	234,100
Amounts owed by group undertakings	83,209	88,418
Prepayments and accrued income	554,283	864,725
	<u>825,297</u>	<u>1,187,243</u>

#### 8 Creditors: Amounts falling due within one year

	2014 £	2013 £
Bank loans and overdrafts	296,752	442,149
Trade creditors	68,499	44,221
Corporation tax	14,211	-
Other taxation and social security	41,523	65,621
Accruals and deferred income	238,320	316,237
Other creditors	21,099	7,354
	<u>680,404</u>	<u>875,582</u>

Bank loans and overdrafts are secured by a fixed and floating charge over the assets of the company.

## Business Support Kent Community Interest Company

### Notes to the financial statements For the year ended 31 March 2014

#### 9 Creditors Amounts falling due after more than one year

	2014 £	2013 £
Other creditors	<u>277,456</u>	<u>-</u>

Other creditors represent monies due to the Department for Communities and Local Government (DCLG) for claims received by the company in previous financial years which have now been deemed as not meeting the criteria of the Low Carbon Essentials project and in effect have been clawed back

This amount has been demanded via invoice, however the DCLG have agreed with both the company and the company's bank that no monies will be demanded immediately with a view to start repayments in 2 years once the company is in a stable financial position to make those repayments. A repayment plan is yet to be formalised

This creditor of £277,456, coupled with claims raised and not received of £178,495 has been disclosed as an exceptional administrative bad debt on the face of the income and expenditure account. Prior to receipt of the demand, £178,495 of unreceipted claims for Low Carbon Essentials were included in prepayments and accrued income in note 7

#### 10. Share capital

	2014 £	2013 £
<b>Allotted, called up and fully paid</b>		
6 Ordinary shares of £1 each	<u>6</u>	<u>6</u>

#### 11 Reserves

	Capital redemption reserve £	Income and expenditure account £
At 1 April 2013	2	313,777
Deficit for the financial year		(446,051)
At 31 March 2014	<u>2</u>	<u>(132,274)</u>

#### 12. Contingent liabilities

Included in reserves is a provision of £72,190 (2013 £72,190) relating to the termination of a contract with SEEDA, which is contingent upon staff movements in the future, attached to the closure of the Business Link contract

#### 13. Pension commitments

The company operates defined contribution pension schemes. The assets of the schemes are held separately from those of the company in independently administered funds. The pension cost charge represents contributions payable by the company to the funds and amounted to £32,615 (2013 £44,712) during the year. Contributions totalling £6,099 (2013 £7,355) were payable to the funds at the year end and are included in other creditors due within one year

## Business Support Kent Community Interest Company

### Notes to the financial statements For the year ended 31 March 2014

#### 14. Operating lease commitments

At 31 March 2014 the company had annual commitments under non-cancellable operating leases as follows

	Land and buildings		2014 £	Other 2013 £
	2014 £	2013 £		
<b>Expiry date:</b>				
Within 1 year	8,750	85,000	-	6,278
Between 2 and 5 years	16,382	17,500	4,344	-
	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>

#### 15. Related party transactions

During the year, the company made recharges to BSK-Direct Limited, a fellow subsidiary of BSK-Group CIC, of £197,090. The amount due from BSK-Direct Limited as at 31 March 2014 was £83,209.

During the year E F Russell, a director, provided a £15,000 loan to the company at an interest rate of 2.75% p a payable monthly on outstanding capital provided. As at 31 March 2014, £15,000 was outstanding and included in other creditors due within one year.

#### 16. Ultimate parent undertaking and controlling party

The immediate and ultimate parent company is BSK-Group CIC, incorporated in England and Wales.



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# CIC 34

## Community Interest Company Report

**For official use**  
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in bold black  
capitals*

<b>Company Name in full</b>	Business Support Kent Community Interest Company
<b>Company Number</b>	03000723
<b>Year Ending</b>	31 March 2014

This template illustrates what the Regulator of Community Interest Companies considers to be best practice for completing a simplified community interest company report. All such reports must be delivered in accordance with section 34 of the Companies (Audit, Investigations and Community Enterprise) Act 2004 and contain the information required by Part 7 of the Community Interest Company Regulations 2005. For further guidance see chapter 8 of the Regulator's guidance notes and the alternate example provided for a more complex company with more detailed notes.

### **PART 1 - GENERAL DESCRIPTION OF THE COMPANY'S ACTIVITIES AND IMPACT**

In the space provided below, please insert a general account of the company's activities in the financial year to which the report relates, including a fair and accurate description of how they have benefited the community, or section of the community, which the company is intended to serve.

BSK-CiC continue to expand their work supporting the growth and development of ambitious small and medium sized companies. Through the High Growth Kent coaching programme, the UK governments Growth Accelerator programme, Enterprise Europe Network and other EU funded programmes the organisation continues to support the development of jobs, and economic development in the region through increased business innovation and internationalisation.

The company is extremely well networked and trusted within the Kent community, and works closely with key private and public sector stakeholders not only in the county but across the SE of England and in many European countries.

That status of Community Interest company accords with the role the business has in serving communities in Kent.

*cont*  
*(if applicable, please just state "A social audit report covering these points is attached")*

*(Please continue on separate continuation sheet if necessary.)*

**PART 2 – CONSULTATION WITH STAKEHOLDERS** – Please indicate who the company's stakeholders are, how the stakeholders have been consulted and what action, if any, has the company taken in response to feedback from its consultations? If there has been no consultation, this should be made clear

The Company has a wide range of public and private stakeholders, ranging from EU funding bodies, European project partners, Local authorities such as Kent County Council, Medway Unitary Council and local Boroughs, as well as other south east public bodies eg SELEP BSK also work closely with several trade associations, UK government bodies such as MAS, GA, UKTi and directly with government departments. Additionally BSK work with a wide range of local companies and through networking events, surveys and face to face meetings

Staff from BSK-CiC regularly meet with key stakeholders and through our direct engagement with local companies BSK have asked for feedback both on the service it offers and the range of information it provides. These have both been amended in light of stakeholder input. This has allowed an increasingly co-ordinated and relevant support service to work effectively with the regions most ambitious entrepreneurs

*(If applicable, please just state "A social audit report covering these points is attached")*

**PART 3 – DIRECTORS' REMUNERATION** – if you have provided full details in your accounts you need not reproduce it here. Please clearly identify the information within the accounts and confirm that, "There were no other transactions or arrangements in connection with the remuneration of directors, or compensation for director's loss of office, which require to be disclosed" (See example with full notes) If no remuneration was received you must state that "no remuneration was received" below

The directors' aggregate emoluments were.

	£
	-----
Aggregate emoluments	98,907
	=====

**PART 4 – TRANSFERS OF ASSETS OTHER THAN FOR FULL CONSIDERATION** – Please insert full details of any transfers of assets other than for full consideration e.g. Donations to outside bodies. If this does not apply you must state that "no transfer of assets other than for full consideration has been made" below

No transfer of assets other than for full consideration has been made

*(Please continue on separate continuation sheet if necessary)*

**(N.B. Please enclose a cheque for £15 payable to Companies House)**

# CIC 34

## CONTINUATION SHEET

*Please complete in typescript, or in bold black capitals.*

<b>Company Name in full</b>	Business Support Kent Community Interest Company
<b>Company Number</b>	03000723
<b>Year Ending</b>	31 March 2014

### PLEASE CLEARLY INDICATE THE PART YOU ARE CONTINUING HERE

PART 1cont

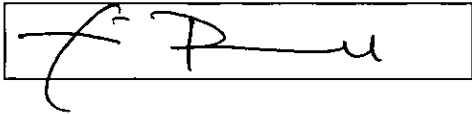
The company benefits the following sections of the community through its operations, services and the application of its financial resources and through its influence

1 Small and medium sized businesses and their employees, particularly those in designated areas of social deprivation, regeneration or growth Small and medium sized businesses account for the majority of new job creation and make a significant positive contribution to the economy BSK - CIC supported over 200 new jobs created and more than £15m of new business investment into the Kent business community

2 Individuals who need or want to start a business or commence self employment, particularly those from sections of the community who are under represented or disadvantaged in the enterprise economy BSK-CIC supports environmentally aware start up businesses through an EU project

**PART 5 – SIGNATORY**

**The original report must be signed by a director or secretary of the company**

Signed 

Date 9.12.14

Office held (tick as appropriate)  Director  Secretary

You do not have to give any contact information in the box opposite but if you do, it will help the Registrar of Companies to contact you if there is a query on the form. The contact information that you give will be visible to searchers of the public record.

Enca Russell	
enca.russell@bsk-cic.co.uk	
08457226655	
	Telephone
DX Number	DX Exchange

**When you have completed and signed the form, please send it to the Registrar of Companies at:**

*For companies registered in England and Wales:* Companies House, Crown Way, Cardiff, CF14 3UZ  
DX 33050 Cardiff

*For companies registered in Scotland:* Companies House, 4<sup>th</sup> Floor, Edinburgh Quay 2, 139  
Fountainbridge, Edinburgh, EH3 9FF DX 235 Edinburgh or LP – 4 Edinburgh 2

*For companies registered in Northern Ireland:* Companies House, 2nd Floor, The Linenhall, 32-38  
Linenhall Street, Belfast, BT2 8BG