

# Ashford Health and Wellbeing Board

Minutes of a Meeting of the Ashford Health & Wellbeing Board held on the  
**17th January 2018**

## Present:

Councillor Brad Bradford - Portfolio Holder for Highways, Wellbeing and Safety, ABC  
(Chairman)

Dr Navin Kumta – Clinical Lead and Chair, Ashford CCG (Vice-Chairman)  
Councillor Jenny Webb, Deputy Portfolio Holder for Highways, Wellbeing and Safety,  
ABC  
Sheila Davison – Head of Health, Parking and Community Safety, ABC  
Karen Cook – Policy Advisor, KCC  
John Bridle – HealthWatch  
Chris Morley – Patient and Public Engagement (PPE) (Ashford CCG)  
Roy Isworth – KALC  
Deborah Smith – Public Health, KCC,  
Lorraine Goodsell – Local Care Director, NHS Canterbury and Coastal CCG  
Victoria Tatton – Ashford Vineyard  
Chris Kimmance – Ashford Vineyard  
Mark Wiltshire – KCC Early Help  
Hannah Patton – HeadStart Kent  
Sharon Williams – Head of Housing, ABC  
Christina Fuller – Head of Culture, ABC  
Belinda King – Management Assistant, ABC  
Will Train – Corporate Scrutiny and Overview Officer, ABC  
Keith Fearon – Member Services Manager, ABC

## Apologies:

Tracey Kerly, Chief Executive, ABC, Simon Perks, Accountable Officer, CCG, Helen  
Anderson, Ashford Local Children's Partnership Group

## 1 Notes of the Meeting of the Board held on 18 October 2017

The Chairman referred to Minute No. 4(a)(v) and advised that he had still to action  
the letter to secondary schools about smoking cessation. **NB – Post Meeting Note –  
an email had been sent to CSP Head Teachers representative Sara Williamson.**

**The Board agreed that the notes were a correct record.**

## 2 Update on the Kent Health and Wellbeing Board Meeting – 22 November 2017

2.1 The Minutes of the Kent Health and Wellbeing Board meeting held on  
22<sup>nd</sup> November 2017 could be accessed using the link provided under item 4  
on the agenda. Navin Kumta summarised the items discussed at the

meeting, it being noted that there were no specific actions to be addressed by the Ashford Health and Wellbeing Board.

### **3 Update on Ashford Health and Wellbeing Board Priorities**

**(a) Stop Smoking Action Plan report 2017-2018: Quarter 3: October to December 2017**

3.1 Debbie Smith introduced this item. She advised that there were an estimated 16,000 smokers in Ashford which was the 5<sup>th</sup> highest smoking prevalence in Kent. The One You Shop was proving very popular and now offered a clinic for pregnant women who smoked.

**Resolved:**

**That the Board agreed that the report be received and noted.**

**(b) Healthy Weight Action Plan report 2017-18 Quarter 3: October to December 2017.**

3.2 Debbie Smith drew attention to the progress report. The report advised that excess weight amongst children aged 4-5 and 10-11 year olds and overweight and obesity rates amongst adults were higher in Ashford than the national average.

**Resolved:**

**That the Board agreed that the report be received and noted.**

**(c) Housing & Health**

3.3 Please see the discussion under the presentation under item 5 below.

**(d) Diabetes Update**

3.4 The report presented an update on the current status of: - the proposed CCG pathway changes for diabetic care, using Tiers of Care approach; Ashford's progress against the Kent & Medway Structured Education Transformation Programme; and Ashford's progress in line with National Diabetes Prevention Programme: Healthier You.

**Resolved:**

**That (i) the report be received and noted**

**(ii) a progress update be submitted in 6 months.**

## **4 Presentation: Focus on Housing and Health**

- 4.1 The report provided an overview of the progress in taking forward the new priority of Housing and Health. Sharon Williams also gave a presentation which had been published on the Council's web site under:  
<https://secure.ashford.gov.uk/committeesystem/ViewAgenda.aspx?MeetingId=3240>
- 4.2 Sharon Williams drew particular attention to the slide regarding Farrow Court and said that health professionals would be invited to view the facility and consider ways in which other health services could be provided from that site.
- 4.3 In response to a comment about the need for formal multi task meetings to take forward joined up health service provision, the Chairman explained that this was one of the functions of the Ashford Health and Wellbeing Board.
- 4.4 Sharon Williams also said that her team would be happy to feed into the current Sheltered Housing Consultation being conducted by KCC.

### **Resolved:**

**That the report and presentation be received and noted.**

## **5 Presentation: Ashford Vineyard Church: Bringing life to Ashford**

- 5.1 The report provided background to a presentation by Ashford Vineyard Church. Victoria Tatton and Chris Kimmance of Ashford Vineyard gave a presentation on their wellbeing activities. The report and presentation had been published on the Council's web site under:  
<https://secure.ashford.gov.uk/committeesystem/ViewAgenda.aspx?MeetingId=3240>
- 5.2 Chris Kimmance explained that the Church had been established about 10 years ago under the strapline 'bring life to Ashford'. Their work was based around two main arms of 'Gathering' and 'Compassion'. During the presentation 2 videos were also played regarding Ashford Sings and an example of help offered under their 'Mummy's Meals' scheme. In response to a question, it was explained that they did not charge for the meals and that they were provided to people who were in a potential crisis situation on a short term basis. They did not have the resource base to commit to this indefinitely as their funding came solely from donations to the church.
- 5.3 Victoria Tatton also explained that as part of Churches Together In Ashford, they had provided 200 beds from their building as part of the winter shelter scheme. This also included shower facilities and food and health care. Chris Kimmance then showed a final video titled '1000 Hours – A Kindness revolution' which showed that volunteers had given 5997 hours in Ashford in 2017.

- 5.4 The Chairman thanked the presenters for attending the meeting and said that he considered that they undertook excellent work. He said that ABC Officers would be happy to assist the Church in terms of access to any grant or funding applications they wished to make. Chris Kimmance distributed information packs which contained further information about the work of the church and relevant contact details.

**Resolved:**

**The Board agreed that the presentation be received and noted.**

## **6 Presentation: Annual Update from Local Children's Partnership Group and HeadStart Kent Phase 3**

- 6.1 The report gave an overview of Local Children Partnership Groups (LCPGs) and the Ashford LCPG and sought to encourage further partnership commitment to achieving outcomes against identified local priorities for children and young people.
- 6.2 Hannah Patton of HeadStart gave a presentation on the work undertaken by HeadStart which had been published on the Council's Web Site under: <https://secure.ashford.gov.uk/committeesystem/ViewAgenda.aspx?MeetingId=3240>
- 6.3 The Chairman thanked Hannah Patton for her presentation.

**Resolved:**

- That: (i) the local priorities as voted for by young people and as identified through the LCPG be used to provide direction for the Ashford Health and Wellbeing Board to inform partnership working on local priorities.**
- (ii) the integration of service delivery to families from both adult and children's services to be developed in Ashford be supported through the sharing of expertise and promotion of opportunities.**

## **7 Ashford Estates Technology Transformation Fund (ETTF)**

- 7.1 The report gave an update on the Ashford Estates Technology Transformation Fund (ETTF) premises scheme which had been successful in getting through the initial NHS England funding gateway in 2016. Lorraine Goodsell explained following publication of the report there had been discussions about the facts reported in paragraphs 8-13 and therefore this information would be reviewed and a revised report issued in due course.
- 7.2 Lorraine Goodsell explained the progress to date on the ETTF and said that in January 2017 NHS England had advised that £25,000 had been allocated as

pre-project costs to enable the appointment of professional advisers to support the project.

- 7.3 Following discussions with NHS England it had become clear that they were looking to the CCG to develop proposals that addressed the needs across the CCG area. A Business Case was also needed to be developed and work needed to be undertaken on population growth areas including activity to ensure full utilization of Section 106 resources. The process would involve working with ABC and the recruitment of a permanent officer at the CCG to undertake this work, was being pursued. In response to a question, Lorraine Goodsell said that the timescale for the submission of options appraisals was 31 March 2018. Sheila Davison considered that it was important for a person with the right skills to be recruited and Lorraine Goodsell said that she was happy for ABC to be involved in the recruitment process.
- 7.4 The Chairman expressed concern that despite funding of £1m being approved in January 2017 for health infrastructure projects, nothing definite had been agreed and no projects had actually been started. He believed that there was a deadline of 31 March 2018 to spend this money and he was very concerned that the funding would be lost to the Borough. The Chairman also was concerned that there appeared to be a lack of engagement by the CCG with ABC Officers. Lorraine Goodsell said she believed that the CCG had not effectively engaged with the Council or others and there was a need to develop a much stronger partnership with the Council and make it an absolute priority. Lorraine Goodsell advised that a new Ashford Estate Group has been formed and that this would provide the necessary direction on this vital issue. The Chairman suggested that the issue of improved partnership working be explored outside of the meeting.

**Resolved:**

- That (i) **the report be received and noted.**
- (ii) **an Officer be nominated to join the Ashford Premises Group.**
- (iii) **the CCG establish the position regarding the £1m grant and update the Chairman as soon as possible.**

## **8 Sustainability and Transformation Plan**

### **(a) Transforming Health & Care in East Kent**

- 8.1 Lorraine Goodsell advised that unfortunately it had not been possible for a representative from the William Harvey Hospital to attend this meeting. She further advised that the presentation had been produced for her by Louise Dineley, East Kent STP Programme Director - email: [louise.dineley@nhs.net](mailto:louise.dineley@nhs.net) The presentation had been published on the Council's web site under: <https://secure.ashford.gov.uk/committeesystem/ViewAgenda.aspx?MeetingId=3240>

- 8.2 The presentation explained the two potential options for the future provision of hospital services in East Kent and the next steps which would be to evaluate the options and then to undertake a consultation exercise. The presentation provided clarity on the assessment criteria for the hospital options. Loraine Goodsell said that a representative of East Kent Hospitals would be happy to attend a future meeting of the Board.
- 8.3 In response to a comment about the retention and attraction of staff, in particular consultants, Navin Kumta, said that this issue was being considered but it did not just relate to consultants and affected all staff. The principal aim was to reduce the number of people who needed to be seen by consultants. Sheila Davison highlighted the need to see the wider developments within Ashford and the fact that it was such an attractive area to live in (affordable housing, access to London, good transport links) This bigger picture would help attract the health workforce to the area and hospital for employment. She also advised that the interim Chief Executive of the Hospital Trust would be attending the next meeting in April.

**(b) Implementation of Local Care – Ashford CCG**

- 8.4 Navin Kumta gave a presentation on the key areas of Local Care Implementation. The presentation had been published on the Council's web site under:  
<https://secure.ashford.gov.uk/committeesystem/ViewAgenda.aspx?MeetingId=3240>
- 8.5 In response to a question, Navin Kumta explained that paramedic staff at the present time could not access patient records via the Cloud but they did have dedicated telephone access to the GP surgery which would enable the GP to give advice as to whether the patient should be taken to A&E or whether it was a pre-condition which could be treated by the surgery itself.
- 8.6 Roy Isworth referred to the Tenterden Day Centre and said that he believed that it would be helpful if there was a formal liaison process with the Day Centre Service in terms of managing recovering patients at home. He also referred to vacant space at West View hospital. Navin Kumta said that under the proposed arrangements engagement would take place with day centres but it was intended that there would be a move away from current practice and be based on either GP or hospital based support. John Bridle said that it was important in cases of patients with long term conditions to have access to practitioners who knew them.
- 8.7 In response to a comment, Navin Kumta explained that the NHS did have a workforce strategy in place which was used to enable upskilling of existing staff. He also said that prevention sat at the heart of local care and that work was continuing with Public Health. Lorraine Goodsell also explained that local care schemes in Canterbury had a close working relationship with the fire service and police who were able to provide a broader knowledge base and thus contribute to the prevention agenda.

- 8.8 Lorraine Goodsell advised that Matthew Capper would be the future representative from the CCG on the Ashford Health and Wellbeing Board.

**Resolved:**

- That:** (i) the presentations be received and noted
- (ii) an update report on the Implementation of the Local Care agenda be submitted to the next meeting.

## **9 Partner Updates**

**(a) Clinical Commissioning Group**

- 9.1 Update noted.

**(b) Kent County Council (Public Health)**

- 9.2 Update noted.

**(c) Ashford Borough Council**

- 9.3 Update noted.

**(d) Voluntary Sector**

- 9.4 Not provided as position currently vacant.

**(e) HealthWatch**

- 9.5 John Bridle said that if any members of the Board had any issues of concern he would be happy for them to be taken up by HealthWatch.

**(f) Ashford Local Children's Partnership Group**

- 9.6 Update noted.

## **10 Forward Plan**

- 10.1 It was agreed that an item on the Ashford Clinical Providers would be on the agenda for the Board meeting on 18<sup>th</sup> April 2018.

## **11 Dates of Future Meetings**

- 11.1 The next meeting would be held on 18th April 2018.

- 11.2 Subsequent dates:

18<sup>th</sup> July 2018  
17<sup>th</sup> October 2018

