

POLICY AND RESOURCES CABINET COMMITTEE - WORK PROGRAMME 2022

19 January 2022		
• Budget and Medium-Term Financial Plan	Zena Cooke Dave Shipton	Annual
• Covid Finance update	Zena Cooke Dave Shipton	Standing item to every other meeting
• Strategic and Corporate Service Directorate Performance Dashboard	Rachel Kennard	Every other meeting
• Update on Strategic Headquarters	Rebecca Spore	Moved from September meeting
• Implementation of the Armed Forces Covenant in Kent	Debra Exall	Annual
• Total Facilities Management	James Sanderson Tony Carty	Six-monthly
• Annual Equality and Diversity Report	David Whittle	Annual – standing item Moved from November meeting
• Proposed freehold acquisition of the school land (Simon Langton for Boys) – decision	Rebecca Spore	Moved from November meeting
• Playing field development at the Wildernesse site – decision	Hugh D’Alton Karen Frearson	Added by Infrastructure 7 Oct 21
• Facilities Management Procurement - decision	Karen Ripley James Sanderson	Added by Infrastructure 7 Oct 21
• Disposal of Wayfarers Care Home, Sandwich – decision	Karen Frearson Alister Fawley	Added by Infrastructure 7 Oct 21
• Disposal of 50 Gibson Drive, Kings Hill – decision	Karen Frearson Alister Fawley	Added by Infrastructure 7 Oct 21

<ul style="list-style-type: none"> • Disposal of Phase II Youth Centre Site, Station Road, New Romney – decision 	Karen Frearson Alister Fawley	Added by Infrastructure 7 Oct 21
<ul style="list-style-type: none"> • Construction Partnership Framework Commission – For Decision <i>incl update on framework requested at 13 July mtg</i> 	Rebecca Spore James Sanderson Rob Clark	Moved from November meeting
<ul style="list-style-type: none"> • Herne Bay Library Modernisation – decision 	James Sanderson	Added by Infrastructure 7 Oct 21
<ul style="list-style-type: none"> • Trading Success, Education Supplies (W17, W18 and W26) 	Vincent Godfrey	Added by author, 22 Oct 21
<ul style="list-style-type: none"> • Kent County Council's Owner's Requirement Statement 	Jenny Dixon-Sherreard David Whittle	
<ul style="list-style-type: none"> • Report on data dashboard of Freedom of Information requests - arising from Information Governance item at 22 Sept mtg 	Ben Watts	Arose at 22 Sept mtg
<ul style="list-style-type: none"> • Work Programme 2022 		
23 March 2022 * <i>*meeting dates are currently being reviewed – any revised dates will be confirmed as soon as possible</i>		
<ul style="list-style-type: none"> • Risk Management (Incl RAG ratings) 	Mark Scrivener	Annual
<ul style="list-style-type: none"> • Contract Management Review Group update (Exempt) 	Michael Bridger	Bi-annual – standing item
<ul style="list-style-type: none"> • Cyber Security 	Rebecca Spore	Annual
<ul style="list-style-type: none"> • Update on Asset Management Plan 	TBC	
<ul style="list-style-type: none"> • Work Programme 2022 		

10 June 2022 *		
<ul style="list-style-type: none"> • Strategic and Corporate Service Directorate Performance Dashboard • 	Rachel Kennard	Every other meeting
<ul style="list-style-type: none"> • Covid Finance update 	Zena Cooke Dave Shipton	Standing item to every other meeting
<ul style="list-style-type: none"> • Work Programme 2022 		

PATTERN OF REGULAR ITEMS (this is the pattern in a 'normal' year – 2021/22 is different due to covid-19)

JANUARY	Annual	Draft Revenue and Capital Budget and Medium-Term Financial Plan	Zena Cooke Dave Shipton
	Annual	Implementation of the Armed Forces Covenant in Kent	Debra Exall
	Six-monthly	Total Facilities Management	Rebecca Spore
	Every other meeting	Covid Finance (as long as is needed) and then regular Medium Term Financial Plan (MTFP) update	Zena Cooke Dave Shipton
	Every other meeting	Strategic and Corporate Service Directorate Performance Dashboard	David Whittle Rachel Kennard
MARCH	Annual	Risk Management (Including RAG ratings)	David Whittle Mark Scrivener
	Annual	Cyber Security	<i>Rebecca Spore?</i>
	Six-monthly	Contract Management Review Group update	Clare Maynard Michael Bridger

MAY	Every other meeting	Covid Finance (as long as is needed) and then regular MTFP update	Zena Cooke Dave Shipton
	Every other meeting	Strategic and Corporate Service Directorate Performance Dashboard	David Whittle Rachel Kennard
JULY			
SEPTEMBER	Annual	Annual Equality and Diversity Report (in 2022 moved down to January)	David Whittle
	Six-monthly	Contract Management Review Group update	Clare Maynard Michael Bridger
	Six-monthly	Total Facilities Management	Rebecca Spore
	Every other meeting	Covid Finance (as long as is needed) and then regular MTFP update	Zena Cooke Dave Shipton
	Every other meeting	Strategic and Corporate Service Directorate Performance Dashboard	David Whittle Rachel Kennard
NOVEMBER/ DECEMBER			