

## EXECUTIVE DECISION

From: **Rory Love: Cabinet Member for Education and Skills**

**Sarah Hammond, Interim Corporate Director of Children, Young People and Education**

To: **Children, Young People's and Education Cabinet Committee – 12 September 2023**

Subject: **Decision – 23-00079 Proposed forecast expenditure of Kings Hill School Roof Replacement Project exceeding £1m within the Annual Planned Enhancement and Modernisation Programme.**

Key decision: It involves expenditure or savings of maximum £1m

Classification: **Unrestricted**

**Past Pathway of report:** N/A

**Future Pathway of report:** Cabinet Member Decision

**Electoral Division:** Sarah Hudson - Malling Rural East

### **Summary:**

Proposed forecast expenditure of projects exceeding £1m within the Annual Planned Enhancement and Modernisation Programme

### **Recommendation(s):**

The Cabinet Committee is asked to consider and endorse or make recommendations to the Cabinet Member for Education and Skills on the proposed decision to

- I Authorise the allocation of £1,100,000 from the Children's, Young People and Education Annual Planned Enhancement Budget to permit the required repair works;
- II Delegate authority to the Director of Infrastructure to, in consultation with the Director of Education, enter into any necessary contracts or other legal agreements, as required to implement this decision; and
- III Agree for the Director of Infrastructure to be the nominated Authority Representative within the relevant agreements, with authority to enter into variations as envisaged under the contracts.

## **1. Introduction**

1.1 Kent County Council (KCC), as the Local Authority, is responsible for the maintenance of Community and Voluntary Controlled school buildings in Kent. This responsibility is taken seriously, with continuous maintenance and modernisation programmes in place to ensure that the school estate is fit for purpose. Included within these programmes are routine building checks that identify possible future maintenance issues with accommodation.

1.2 Following condition surveys, subsequent referrals, and extensive interim patching works, Kings Hill School roof has deteriorated and is now in need of a full replacement.

## **2. Background**

2.1 Kings Hill Primary School is a 2FE school within the village of Kings Hill, West Malling. The school it was opened in 1997. The school consists of one large 'S' shaped building with the main hall and kitchen facilities attached to the front of the school. The building is single storey with a pitched roof and has a front section and a back section both of extensive area. The roof is made of Cedar Shingle tiles across the entirety of the roof.

2.2 The school first experienced leaks in the mid-2000s and this resulted in a section of the front of the schools' roof being replaced. The problem has since worsened due to the age and condition of the wooden tiles. The roof is set at a very low pitch and the school is surrounded by woodland and built into a dip in the land, meaning that leaves and moss from the surrounding trees sit on the roof. The build-up of detritus from the trees has rotted the wooden tiles and led to water ingress across the majority of the classrooms below.

2.3 The roof has had issues for a number of years and multiple reports and referrals from the school have been received to which extensive patching and repair works have been carried out. The Infrastructure Division's Minor Works Team has been carrying out remedial works caused by the leaks since 2018 and the full replacement was programmed for completion by 2021, however, there were a number of issues that prevented the project progressing including COVID related and planning issues due to the original makeup of the roof.

2.4 The planners were consulted and confirmed that due to the school's location and local planning requirements the replacement of the roof had to be with like-for-like material, cedar shingle tiles. The project was therefore pushed back as the tiles can only be sourced from Canada and have a 12 month lead in time; concern was also raised that a like for like replacement would lead to the same issue within 10-15 years. Following further consultation with the planners, it was agreed that a planning application would need to be submitted for the new roof. in order to replace the tiles with a more durable alternative material. This was submitted, and planning was granted on 29/12/2022.

2.5 The new roof will be a metal standing seam system that will last for 50 to 100 years. The original budget for the project was set in 2018 at £600k. Tenders have been returned at a cost of £890k for the works plus £100k in professional fees. This has been independently verified as an appropriate cost in today's market.

2.6 It is not possible to carry out any further remedial or patching works due to the deterioration of the original roofing materials and a replacement has been deemed essential. Therefore, the project needs to progress within short timescales to decrease the risk of the wet winter weather impacting the roof further and avoid water ingress from making parts of the school building unusable.

- 2.7 The works are to be instructed in two phases; the rear section of the roof and associated works as Phase 1 for the value of £628,011.83 has been instructed. A second phase for the front of the school will be instructed so that Phase 2 commences immediately following Phase 1 at a value of £262,692.26. This strategy minimises costs.
- 2.8 The combined cost is estimated at £890,704.09 and is below the threshold required for a Cabinet Member Decision of £1m; however, KCC has been advised by its professional cost consultant to make an allowance of £1,100,000 for both phases due to the risk that additional costs will be incurred during construction. With a roofing project the potential for additional costs to be identified are higher than in other projects as not all the roof's substructure is visible until the tiles are removed. It is therefore appropriate and prudent for an allowance of an additional 23.4% above tender costs to be made.
- 2.9 Phase 1 of the works will commence in September 2023 and the subsequent completion of Phase 2 is expected in January 2023 based on the current programme.

### **3. Alternative options**

- 3.1 The following options were considered by the Senior Management Team:

#### Option 1 – Do nothing

No further temporary repairs are deemed to be effective and water ingress is probable without replacement. Do Nothing would result in significant parts of the school not being usable and permanent damage being created to the building, as water would be within the building it is likely the school would have to fully or partly close to pupils in response, as the school would not be deemed as safe, warm and dry. Temporary accommodation would be required for displaced pupils and a more significant repair of the building would need to take place due to additional damage further ingress would create.

#### Option 2 – Localised Repairs

Localised repairs have been undertaken over the last 10 years, there are no further localised repairs that can be carried out. This option would risk further water ingress and the associated risk of school closure and further remedial works.

#### Option 3 – Proceed with Roof replacement.

This would mitigate the risk of any future works being required in response to further water ingress and remove potential school closure risks and provide safe teaching environments and improvement to the fabric of the school. This a long-term measure.

- 3.2 After reviewing the estimated costs, potential risk elements and the key advantages/disadvantages of each option it is recommended that replacement is the only appropriate solution.

### **4. Financial implications**

- 4.1 The cost for instructing the winning tender is as follows;

£890,704.09 (Phase 1 = £628,011.83 and Phase 2 = £262,692.26)

Professional Fees: £45,069.63

Contingency: £89,070.41 (=10% total construction cost)

4.2 The funds will be allocated from the CYPE Annual Planned Enhancement Programme for April 23 -24, the allocation has been made by Officers and the work is affordable within the budget of £13,283m.

4.3 In order to facilitate this increase in budget, a number of nonessential schemes have been moved from this year's programme and place onto the Forward Management Plan for 2024-2025.

## **5. Equalities implications**

5.1 The roof replacement scheme will not change the delivery of education with the school and therefore has no equalities implications.

## **6. Governance**

6.1 The proposed decision will authorise the Director of Infrastructure, Strategic and Corporate Services to be the nominated Authority Representative within the relevant agreements and to enter into variations as envisaged under the contracts. It will also authorise the Director of Infrastructure, Strategic and Corporate Services in consultation with the General Counsel and Director of Education to enter into any necessary contracts/ agreements on behalf of the County Council.

## **7. Consultation**

7.1 There is no requirement to undertake formal statutory consultation processes.

## **8. Views**

8.1 The View of the Area Education Officer:  
The Area Education Officer fully support the replacement of the roof as it ensures that the school remains open and will be dry for many years.

## **9. Conclusions**

9.1 This report sets out the case for releasing the capital funding required for the roof replacement at Kings Hill Primary School. This is proactive work to mitigate against potential school closure and ensures KCC fulfils its duty to provide school places under the safe, warm, and dry criteria. The replacement option chosen offers appropriate cost effectiveness and relieves the Local Authority from on-going maintenance commitments.

<b>10. Recommendation(s):</b>
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## **11. Background documents**

11.1 None

## **12. Contact details**

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