

POLICY AND RESOURCES CABINET COMMITTEE - WORK PROGRAMME 2024/25

10 September 2024 – 10am – agenda setting 17 July at 14:00		
• Regular Medium Term Financial Plan (MTFP) update	John Betts Dave Shipton	<i>Regular item</i>
• Facilities Management update (bi-annual)	Rebecca Spore	<i>Regular item</i>
• Asset Management Strategy 2024 – 2030	Rebecca Spore Rebecca Anderson Mark Cheverton	<i>Deferred to September</i>
• Sevenoaks Town Centre Regeneration Collaboration Project – Memorandum of Understanding (MOU)	Rebecca Spore Jo Taylor Ben Sherreard / Lisa Alexander	<i>Key Decision</i>
• Performance Dashboard for the Chief Executive's Department and Deputy Chief Executive's Department	David Whittle Matt Wagner	<i>Regular item</i>
• Proposals regarding the Afghan Resettlement and United Kingdom Resettlement Schemes	David Whittle Michael Thomas-Sam Chris Grosskopf	<i>Key Decision</i>
• Work Programme 2024/25		
27 November 2024 – 10am – agenda setting TBC		
• Annual Equality and Diversity Report	David Whittle	<i>Regular Item - Annual item</i>
• Draft Revenue and Capital Budget and Medium-Term Financial Plan	John Betts Dave Shipton	<i>Regular Item - Annual item</i>
• Work Programme 2024/25		
15 January 2025 – 10am – agenda setting TBC		

• Draft Revenue and Capital Budget and Medium-Term Financial Plan	Zena Cooke Dave Shipton	<i>Regular Item - Annual item</i>
• Implementation of the Armed Forces Covenant in Kent	Tim Woolmer	<i>Regular Item - Annual item</i>
• Performance Dashboard for the Chief Executive's Department and Deputy Chief Executive's Department	David Whittle Matt Wagner	<i>Regular Item</i>
• Work Programme 2025		
5 March 2025 – 10am – agenda setting TBC		
• Risk Management (Including RAG ratings)	David Whittle Mark Scrivener	<i>Regular Item - Annual item</i>
• Cyber Security	Lisa Gannon	<i>Regular Item - Annual item</i>
• Contract Management Review Group update	Clare Maynard	<i>Regular Item - Biannual</i>
• Work Programme 2025		
8 July 2025 – 10am – agenda setting TBC		
• Regular Medium Term Financial Plan (MTFP) update	John Betts Dave Shipton	<i>Regular item</i>
• Performance Dashboard for the Chief Executive's Department and Deputy Chief Executive's Department	David Whittle Matt Wagner	<i>Regular Item</i>
• Kent Partnerships Update - Kent Estates Partnership (KEP) and Kent Connects	Rebecca Spore Phil Murphy Julie Johnson	<i>Regular Item – Annual Item</i>
• Work Programme 2025		

PATTERN OF REGULAR ITEMS

JANUARY	Annual	Draft Revenue and Capital Budget and Medium-Term Financial Plan	Zena Cooke Dave Shipton
	Annual	Implementation of the Armed Forces Covenant in Kent	Tim Woolmer
	Every other meeting	Performance Dashboard for the Chief Executive's Department and Deputy Chief Executive's Department	David Whittle Matt Wagner
MARCH	Annual	Risk Management (Including RAG ratings)	David Whittle Mark Scrivener
	Annual	Cyber Security	Lisa Gannon
	Six-monthly	Contract Management Review Group update	Clare Maynard
	Every other meeting	Regular Medium Term Financial Plan (MTFP) update	Zena Cooke Dave Shipton
MAY	Annual	Kent Partnerships Update - Kent Estates Partnership (KEP) and Kent Connects	Rebecca Spore Phil Murphy Julie Johnson
	Six-monthly	Facilities Management update	Rebecca Spore
	Every other meeting	Performance Dashboard for the Chief Executive's Department and Deputy Chief Executive's Department	David Whittle Matt Wagner
JULY	Every other meeting	Regular Medium Term Financial Plan (MTFP) update	Zena Cooke Dave Shipton
SEPTEMBER	Six-monthly	Contract Management Review Group update	Clare Maynard
	Every other	Performance Dashboard for the Chief Executive's Department and	David Whittle

	meeting	Deputy Chief Executive's Department	Matt Wagner
	Every other meeting	Regular Medium Term Financial Plan (MTFP) update	Zena Cooke Dave Shipton
NOVEMBER/ DECEMBER	Annual	Annual Equality and Diversity Report (in 2022 moved to January)	David Whittle
	Six-monthly	Facilities Management update	Rebecca Spore
	Annual	Draft Revenue and Capital Budget and Medium-Term Financial Plan	Zena Cooke Dave Shipton
TBC	TBC	Enterprise Business Capabilities - Update	Lisa Gannon
TBC	TBC	Update on KPSN	Lisa Gannon