

From: Susan Carey, Cabinet Member for Environment
Barbara Cooper, Corporate Director of Growth
Environment and Transport

To: Environment and Transport Cabinet Committee - 29th
November 2019

Decision No: 19/00090

Subject: Clinical Waste Collection, Reception and Disposal
Contract – SC18063

Classification: Unrestricted

Past Pathway of Paper: N/A

Future Pathway of Paper: For decision by the Cabinet Member for Environment

Electoral Division: All divisions in Kent.

Summary: This report seeks agreement to enter into a contract for Collection, Reception and Disposal of Clinical Waste materials collected at the kerbside by all the Waste Collection Authorities in Kent.

Due to the expiry of the existing contract and no further option to extend KCC is required to recommission a new contract.

Recommendation(s):

The Cabinet Committee is asked to consider and endorse, or make recommendations to the Cabinet Member for Environment to award a new contractual arrangement for the Collection, Reception and Disposal of Clinical Waste collected by the Waste Collection Authorities (as shown at Appendix A). It seeks approval to enter into up to a 4 year arrangement based upon the indicative gate fees.

1. Introduction

- 1.1. Provision of this disposal service is a statutory obligation of the Waste Disposal Authority under the Environmental Protection Act 1990 and other such legislation.
- 1.2. Due to recent changes in the clinical waste market and the closure of Healthcare Environmental Services (HES), KCC is in a bottleneck situation where there is limited supply to serve this requirement.

2. Financial Implications

- 2.1. Due to the restricted clinical waste disposal market with increased demand, there is a limited supply of High Temperature Incinerators (HTI). As a result, this has led to an increased cost of this type of processing method. There is therefore a risk that processing costs may increase alongside collection costs if there is no local market interest. However, Waste Management has worked closely with Strategic Commissioning and tested the market. Furthermore, it is proposed that officers use the NHS Shared Business Solution (SBS) Waste Management and Minimisation Framework where better rates have been pre-agreed.
- 2.2. This contract further seeks to mitigate against the risk of increasing disposal costs by contracting a supplier that will work in partnership to meet KCCs ambition to reduce the mispackaging of waste and result in more cost effective processing methods.

3. Policy Framework

- 3.1. This commission accords with the supporting outcome within the Strategic Outcome Plan;

Kent's physical and natural environment is protected, enhanced and enjoyed by residents and visitors.

- 3.2. The Kent Joint Municipal Waste Management Strategy has one key policy statement that support the Waste Regulations. These apply directly to this proposed procurement:
 - Policy 11 - The KWP will strive to make waste and recycling services accessible and easy to use for all householders, across all housing types and sectors of the community.

4. The Report

- 4.1. KCC Waste Management currently has a contract with Tradebe Healthcare Limited (ref. SS14118) for the collection, reception and disposal of clinical waste collected kerbside from all 12 WCAs within Kent. This contract was extended for two years in two single year extensions and is due to end 31st December 2019 and cannot be extended further.
- 4.2. This new contract will be effective from 1 January 2020, for a four-year duration, which is the maximum term permitted through the proposed buying framework. This procurement will use NHS Shared Business Solution (SBS) framework which is a public sector owned professional buying organisation with a framework for waste management and minimisation framework.
- 4.3. An Equalities Impact Assessment has been conducted with no adverse impact on protected characteristics. The Data Protection Impact Assessment initial screening has determined there are no relevant factors that require further consideration for assessment.

4.4. The current annual contract value is £198,000, with current market pricing this could rise by 15% but officers hope to mitigate this rise by using this framework and its pre agreed pricing structure.

4.5. Procurement time table:

| | |
|--|------------|
| ITT Out | 23/10/2019 |
| Tender Return | 13/11/2019 |
| Start ITT Evaluation | 13/11/2019 |
| Moderation | 15/11/2019 |
| Complete ITT Evaluation | 21/11/2019 |
| Pre-Award Meeting | 26/11/2019 |
| Complete Award Report | 03/12/2019 |
| Award Report Finalised | 05/12/2019 |
| Financial Authority Granted | 10/12/2018 |
| Authority to Contract Granted/SCB | 10/12/2019 |
| Contract Award Decision - Issue Award Letter | 10/12/2019 |
| Standstill over | 20/12/2019 |
| Contract Commencement | 01/01/2020 |

5. Conclusions

5.1. The proposed commissioning solution (to use an existing public organisation framework) has been recommended to mitigate increasing costs for clinical waste disposal as this framework still has preagreed rates from when the market was more competitive.

6. Recommendation(s)

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The Cabinet Committee is asked to consider and endorse, or make recommendations to the Cabinet Member for Environment to award a new contractual arrangement for the collection, reception and disposal of clinical waste collected by the Waste Collection Authorities (as shown at Appendix A). It seeks approval to enter up to a 4 year period.

7. Background documents

Appendix A – Proposed Record of Decision

Appendix B – Equality Impact Assessment

8. Contact details

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