

KENT COUNTY COUNCIL –RECORD OF DECISION

DECISION TAKEN BY:

Peter Oakford, Deputy Leader and Cabinet Member for Finance, Corporate and Traded Services

DECISION NO:

20/00057

For publication *[Do not include information which is exempt from publication under schedule 12a of the Local Government Act 1972]*

Key decision: YES

Microsoft 365 licensing agreement (s) contract award

Decision:

As Deputy Leader and Cabinet Member for Finance, Corporate and Traded Services, I agree to enter into a new Microsoft licensing agreement for 3 years to meet KCC business and infrastructure licensing requirements and delegate to the Director of Infrastructure for the necessary contractual negotiations and authority to enter into any legal agreements.

Reason(s) for decision:

KCC entered into an Enterprise Licensing Agreement with Microsoft via its reseller in June 2018 for three years. Since the contract was awarded Microsoft have made available a discounted licencing arrangement over a new 3-year term. This agreement provides access to a variety of M365 applications, tools and modules which are essential to supporting the Council's business operations. As part of this arrangement the Council will be able to take advantage of enhanced licensing which is critical to support its COVID-19 response including a transition from Skype to Teams and enhancing the security of KCC's infrastructure.

Cabinet Committee recommendations and other consultation:

A Decision Report was shared with Members of the Policy and Resources Cabinet Committee with the Proposed Record of Decision and duly noted at the Policy and Resources Cabinet Committee Briefing held on 16 June 2020.

Any alternatives considered and rejected:

1. Stay with E3 licences no change to current contract
2. Baseline E3 Licences and Uplift as per Technology Strategy 2022 – (E3 and E5 Year 2 and 3)
3. E5 Kent Step up current contract Year 3, non-guaranteed pricing estimate Year 2 and 3

Any interest declared when the decision was taken, and any dispensation granted by the Proper Officer:

Peter Oakford

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signed

20th August 2020

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date